



**Township of Amaranth  
Council Agenda  
Thursday, April 2, 2020  
10:00 a.m.**

**Community Hall - 374028 6<sup>th</sup> Line, Amaranth ON**

1. **Opening of Meeting**
2. **Added Items (Late Submissions)** - To be in the office prior to the meeting
3. **Approval of Agenda**
4. **Disclosure of Pecuniary Interest with Reasons**
5. **Approval of Minutes**
  - 5.1. Regular Meeting Minutes held March 18, 2020
6. **Public Question Period (10:00 a.m. to 10:15 a.m.)**

\*Please note that due to the Current COVID-19 Pandemic, there will be no Public Question Period at the April 2, 2020 Council Meeting.
7. **Delegations/Presentations – None scheduled**
8. **Public Meetings – None**
9. **General Business and Correspondence**
  - 9.1. **COVID-19 Matters – Staff Report to follow**
    - Administration Update
    - Consideration of extension of Dates and waiving of penalty and interest
    - Public Meetings
    - Water Rate Study Date
10. **Planning Department**
  - 10.1. **Other**
11. **Public Works Department**
  - 11.1. **Tender Results Gravel Hauling**
    - Staff Report to follow
  - 11.2. **Tender Results Gravel Crushing**
    - Staff Report to follow
  - 11.3. **Tender Results Calcium/Dust Control**
    - Staff Report to follow

- 11.4. **Tender Results Winter Sand**  
Staff Report to follow
- 11.5. **Other**
- 12. **County Council Business**
  - 12.1. **County of Dufferin**
  - 12.2. **Other**
- 13. **Committee Reports**
  - 13.1. [AMO COVID-19 Update](#)
  - 13.2. **Other**
- 14. **Unfinished Business**
  - 14.1. **Other**
- 15. **Treasury/Accounts**
  - 15.1. **Council Renumeration**
  - 15.2. **Resolution Number 12- March 18, 2020 – Pulled Invoices**
  - 15.3. **Other**
- 16. **Late Submissions**
- 17. **New Business**
  - 17.1. **Exotic Animals By-law**  
Question received by Councillor Mark Tijssen on Exotic Animals permitted within the Township
- 18. **Notice of Motions**
  - 18.1 **Notice of Motion – Councillor Mark Tijssen**  
Request for reimbursement of fees incurred for recent work on the Official Plan.
  - 18.2 **Notice of Motion – Councillor Mark Tijssen**  
Request to have the period of default prior to taking legal action for tax arrears moved to three years versus the current two-year period.

19. **Closed Meeting**

- 19.1. Personal matters about an identifiable individual, including municipal or local board employees
- 19.2. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- 19.3. Adoption of Closed Meeting Minutes

20. **By-Laws**

**Notice of intention to pass the following By-Laws:**

- 20.1. **None**

21. **Confirming By-Law**

22. **Adjournment**

- 22.1. To meet again for the Regular Meeting of Council on Wednesday, April 15, 2020 at 6:00 p.m. or at the call of the Mayor.



**Township of Amaranth  
Council Meeting Minutes  
Wednesday, March 18, 2020  
6:00 p.m.**

**Council Chambers - 374028 6<sup>th</sup> Line, Amaranth ON**

The Township of Amaranth Council met in the Council Chambers of the municipal office, Laurel, Ontario on Wednesday, March 18, 2020, commencing at 6:00 p.m.

<b>Present:</b>	Mayor	B. Currie
	Councillor	G. Little
	Councillor	H. Foster
	Councillor	M. Tijssen
	CAO/Clerk	C. Hickey
	Deputy Clerk	N. Martin
<b>Absent:</b>	Deputy Mayor	C. Gerrits (with notice)

**1. Opening of Meeting**

Mayor Currie called the Meeting to Order at 6:00 p.m.

**2. Added Items (Late Submissions)**

None

**3. Approval of Agenda**

**Resolution #1**

**Moved by: M. Tijssen – Seconded by H. Foster**

**BE IT RESOLVED THAT:**

Council do hereby approve the agenda as circulated.

**CARRIED.**

**4. Disclosure of Pecuniary Interest with Reasons**

None were disclosed.

**5. Approval of Minutes**

**Resolution #2**

**Moved by: H. Foster – Seconded by M. Tijssen**

**BE IT RESOLVED THAT:**

Council do hereby adopt the minutes of the Regular Meeting of Council held on February 19, 2020 as circulated.

Council do hereby adopt the minutes of the Regular Meeting of Council held on March 4, 2020 as circulated.

**CARRIED.**

**6. Public Question Period**

There was no public in attendance.

**7. Delegations/Presentations**

**7.1 Recreation**

Kevin Ewen was in attendance to provide Council with an overview on Amaranth Recreation Soccer and provide additional details on the upcoming 2020 soccer season. Discussion ensued on Soccer dates, fees and year end barbeque. Staff was requested to place the information on the website along with the registration form. Council thanked Mr. Ewen for the all the work he does for the Amaranth Recreational Soccer Program.

Mr. Ewen further requested from Council permission to rent the Recreation Hall for Air Cadets to use for air target practice and training. Council was generally supportive of the request and advised Mr. Ewen to coordinate the rental through staff.

**Resolution #3**

**Moved by: M. Tijssen – Seconded by G. Little**

**BE IT RESOLVED THAT:**

Council do hereby receive information regarding recreation in the Township of Amaranth from the delegate Kevin Ewen.

**CARRIED.**

**7.2 Waldemar Water Reports**

Staff advised that Mr. Miedema, General Manager of Dufferin Water Company Ltd. indicated that there were no issues on non-compliance in 2019.

**Resolution #4**

**Moved by: G. Little – Seconded by M. Tijssen**

**BE IT RESOLVED THAT:**

Council receive the Waldemar Water System Annual Report and Summary Report for 2019 prepared by Dufferin Water Company Ltd., and that the reports be available for review by the public and posted on the website accordingly.

**CARRIED.**

8. **Public Meetings** – None Scheduled.

9. **Unfinished Business**

**9.1 Ice River Springs Water Co. Ltd.**

Crozier Consulting Engineers Raw Water Transmission Pipeline  
Figure 1 - IRS Pipeline Route

Discussion ensued on the Raw Water Transmission Pipeline, Council directed staff to send a letter to C.F. Crozier and Associates, Ice River Springs and the Ministry of Environment requesting that they attend a upcoming Council Meeting to discuss questions regarding the volume of water, the long term implementations of the operation expansion and the upcoming license renewal.

**Resolution #5**

**Moved by: G. Little – Seconded by M. Tijssen**

**BE IT RESOLVED THAT:**

Council do hereby receive information concerning a Raw Water Transmission Pipeline from C. F. Crozier and Associates. Direction is hereby given as follows:

- A. Council has questions regarding the pipeline and continued water pumping from the facility at 25 Sideroad and County Road 11 accordingly, further Council requests C.F. Crozier and Associates; Ministry of Environment and Sandy Gott, Executive Vice President and Co-Owner of Ice River Springs Co. Inc. to attend a Council meeting scheduled for May 6, 2020 10:00 a.m. or May 20, 2020 6:00 p.m.

**CARRIED.**

**9.2 The Upper Grand Trailway Association**

Fundraising request

**Resolution #6**

**Moved by: G. Little – Seconded by H. Foster**

**BE IT RESOLVED THAT:**

Council do hereby receive and support a donation request to The Upper Grand Trailway Association in the amount of \$500.00.

**CARRIED.**

10. **Planning Department**

- 10.1. **Bill 108 – More Homes, More Choice Act, 2019** – Watson & Associates Draft Regulations for the Development Charges and Planning Act Letter dated February 28, 2020 was received.

Council requested staff to obtain clarification from Watson and Associates on the implications of this draft regulation and the dates provided given the recent COVID-19 shuts downs.

11. **Public Works Department**

- 11.1. **Director of Public Works**  
Update – Verbal provided by the CAO/Clerk

Staff advised that R.J. Burnside and Associates provided a copy of the Road Closure Notice for the Bridge 6 rehabilitation project. The road closure is for 10<sup>th</sup> Line, between Henry Street and 5 Sideroad. The reconstruction work is scheduled to commence April 6, 2020 and be completed in June 2020. Council requested clarification regarding posting of emergency road closure signage and whose responsibility it is to post the signs.

Staff advised that due to the current COVID-19 Public Works staff is temporarily doing shifts to allow for social distancing and ensuring that trucks are fully sanitized between each shift.

Grading of roads is slowly occurring when weather permits.

12. **County Council Business**

- 12.1. **County of Dufferin**  
Emergency Response Plan

**Resolution #7**

**Moved by: M. Tijssen – Seconded by H. Foster**

**BE IT RESOLVED THAT:**

Council do hereby receive and support The County of Dufferin Emergency Response Plan.

**CARRIED.**

- 12.2. **County of Dufferin**  
COVID-19 Update and Pandemic Planning

Discussion around the current COVID-19 closures and situation. Staff has been instructed to provide the following resolutions to the Premier of Ontario, municipal agencies and surrounding municipalities for support.

**Resolution #8**

**Moved by: H. Foster – Seconded by M. Tijssen**

**BE IT RESOLVED THAT:**

Due to the financial stress imposed by the COVID-19 crisis, Council hereby requests that Hydro One eliminates the time of day billing for the duration of the COVID-19 crisis.

**CARRIED.**

**Resolution #9**

**Moved by: M. Tijssen – Seconded by G. Little**

**BE IT RESOLVED THAT:**

Council hereby direct staff to draft a letter of support concerning temporary foreign worker program and seasonal agricultural worker program with regard to the closing of the borders.

**CARRIED.**

13. **Committee Reports**

The following were received and/or dealt with:

- 13.1. **The Shelburne Public Library Board**  
2020 Library Board Agreement.

Council briefly discussed the payment options provided and agreed to continue with Option B.

**Resolution #10**

**Moved by: H. Foster – Seconded by M. Tijssen**

**BE IT RESOLVED THAT:**

Council do hereby receive and support The Shelburne Public Library Board 2020 Agreement.

**CARRIED.**

- 13.2. **Grand River Conservation Authority**  
Summary of the General Membership
- 13.3. **Grand Valley & District Community Centre**  
Agenda and Minutes
- 13.4. **Shelburne & District Fire Board**  
Agenda and Minutes

Councillor Little advised that the Shelburne and District Fire Board has discussed the possibility of changing municipal representation on the Fire Board from equal representation to weighted voting.

- 13.5 **The Shelburne Public Library Board**  
Minutes December 17, 2019
- 13.6 **Grand Valley Public Library Board**  
Minutes February 12, 2020

14. **General Business and Correspondence**

The following were received and/or dealt with:

- 14.1. **AMO WatchFile – February 27, 2020**
- 14.2. **AMO WatchFile – March 5, 2020**
- 14.3. **AMO WatchFile – March 12, 2020**
- 14.4. **AMO Communications**  
Land Use Planning: Beyond the Basics
- 14.5. **AMO Communications**  
Draft Community Benefit Charge/Development Charge Regulatory Proposal and Provincial Policy Statement Posted
- 14.6. **OSUM Communications**  
2020 OSUM Conference & Trade Show and Executive Committee Nominations
- 14.7. **The Corporation of the Township of Tyendinaga**  
New Business – Motion of Support for a peaceful conclusion to the ongoing rail disruptions and encouragement for ongoing discussions for a solution to the Coastal GasLink Project.
- 14.8. **The Corporation of the Municipality of West Nipissing**  
Ministry of Natural Resources and Forestry's practices and procedures while implementing designations of Provincially Significant Wetlands.

**Resolution #11**

**Moved by: M. Tijssen – Seconded by H. Foster**

**BE IT RESOLVED THAT:**

Council hereby supports the Corporation of the Municipality of West Nipissing regarding the Ministry of Natural Resources and Forestry's practices and procedures while implementing designations of Provincially Significant Wetlands.

**CARRIED.**

**15. Treasury/Accounts**

15.1. General Accounts

15.2. Road Accounts

Council discussed the accounts as provided. It was requested that some invoices be pulled, and further information provided at the next meeting.

Discussion ensued on current financial status, staffing costs and professional services to date.

**Resolution #12**

**Moved by: H. Foster – seconded by M. Tijssen**

**BE IT RESOLVED THAT:**

The following Bills and Accounts be approved for payment:

General 2019	\$107,928.36
General 2020	\$157,870.91

Roads 2020	\$102,882.97
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**Carried.**

**15.3. 2019 Supplemental/Write Off Summary**

**Resolution #13**

**Moved by: M. Tijssen – Seconded by H. Foster**

**BE IT RESOLVED THAT:**

Council do hereby authorize 2019 tax write offs in the amount of \$44,053.08, the Township portion being \$20,263.93.

**CARRIED.**

**16. Late Submissions (to be in office prior to meeting) - None**

**17. New Business - None**

**18. Notice of Motions**

Discussion ensued on the current planning process and the associated fees. Council directed staff to prepare a report with suggested changes to the current fee structure for planning services.

**Resolution#14**

**Moved by: M. Tijssen – Seconded by H. Foster**

**BE IT RESOLVED THAT:**

Council direct staff to complete a review of the Tariff of Fees for Planning Services bylaw and provide with a report with recommendations to Council for review.

**CARRIED.**

**19. Closed Meeting - None**



20. **By-Laws**

**Notice of intention to pass the following By-Laws:**

- 20.1. **2020 Library Board Agreement**  
Being a By-Law to enter into an agreement with the Shelburne Public Library Board

**Resolution #15**  
**Moved by: H. Foster – Seconded by M. Tijssen**  
**BE IT RESOLVED THAT:**  
Leave be given to introduce a By-Law to enter into an agreement with the Shelburne Public Library Board; and that it be given the necessary readings and be passed and numbered 19-2020.  
**Carried.**

- 20.2. **Emergency Management By-law**  
Being a By-Law to adopt an Emergency Management Program and Emergency Response Plan

**Resolution #16**  
**Moved by: M. Tijssen – Seconded by H. Foster**  
**BE IT RESOLVED THAT:**  
Leave be given to introduce a by-law to adopt an Emergency Management Program and Emergency Response Plan; and that it be given the necessary readings and be passed and numbered 20-2020.  
**Carried.**

21. **Confirming By-Law**

**Resolution #17**  
**Moved by: H. Foster – Seconded by M. Tijssen**  
**BE IT RESOLVED THAT:**  
Leave be given to introduce a by-law to confirm the Regular Meeting of Council of the Township of Amaranth for March 18, 2020; and that it be given the necessary readings and be passed and numbered 21- 2020.  
**Carried.**

22. **Adjournment**

**Resolution #18**  
**Moved by: M. Tijssen – Seconded by H. Foster**  
**BE IT RESOLVED THAT:**  
To meet again for the Regular Meeting of Council on Wednesday, April 1, 2020 at 10:00 a.m. or at the call of the Mayor.  
**Carried.**

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Head of Council

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CAO/Clerk

**CORPORATION OF THE TOWNSHIP OF AMARANTH**  
**2019 STATEMENT OF REMUNERATION & EXPENSES**  
*As Required by Section 284(1) of the Municipal Act, 2001*

Type of Remuneration	Robert Currie	Chris Gerrits	Gail Little	Heather Foster	Mark Tjissen	Public Members	Total
Council Remuneration	\$16,163.80	\$13,940.78	\$12,268.87	\$12,268.87	\$12,268.87		\$66,911.19
C.P.P. (Employer)	\$ -	\$ 690.07	\$ 607.31	\$ 607.31	\$ 607.31	\$ -	\$ 2,512.00
E.H.T.	\$ 315.19	\$ 271.85	\$ 239.24	\$ 239.24	\$ 239.24	\$ -	\$ 1,304.77
<b>TOTAL SALARY COSTS</b>	<b>\$16,478.99</b>	<b>\$14,902.69</b>	<b>\$13,115.42</b>	<b>\$13,115.42</b>	<b>\$13,115.42</b>		<b>\$70,727.95</b>
Joint Council/Special Council Meetings	\$ 720.00	\$ 420.00	\$ 1,020.00	\$ 480.00	\$ -		\$ 2,640.00
Shelburne Public Library	\$ -	\$ -	\$ 480.00	\$ -	\$ -		\$ 480.00
Grand Valley Public Library	\$ -	\$ -	\$ -	\$ -	\$ 360.00		\$ 360.00
Shelburne & Dist. Fire Board	\$ -	\$ -	\$ 540.00	\$ 600.00	\$ -		\$ 1,140.00
Grand Valley & Dist. Fire Board	\$ -	\$ 240.00	\$ -	\$ 420.00	\$ -		\$ 660.00
Orangeville Fire Advisory Board	\$ 120.00	\$ -	\$ -	\$ -	\$ -		\$ 120.00
Centre Dufferin Recreation Complex	\$ -	\$ 960.00	\$ -	\$ 960.00	\$ -		\$ 1,920.00
Grand Valley & Dist. Community Centre	\$ -	\$ -	\$ 720.00	\$ -	\$ 480.00		\$ 1,200.00
Amaranth Police Services Board	\$ 120.00	\$ -	\$ -	\$ -	\$ -		\$ 120.00
Economic Development & Sustainability	\$ 60.00	\$ -	\$ 60.00	\$ -	\$ -		\$ 120.00
Amaranth Recreation Committee	\$ -	\$ 60.00	\$ -	\$ 540.00	\$ -		\$ 600.00
Grand Valley Medical Dental Board	\$ -	\$ -	\$ -	\$ 240.00	\$ -		\$ 240.00
POA Meetings	\$ -	\$ -	\$ -	\$ 180.00	\$ -		\$ 180.00
Upper Grand Watershed	\$ -	\$ 120.00	\$ -	\$ 120.00	\$ -		\$ 240.00
Source Water Protection	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Budget	\$ 120.00	\$ 120.00	\$ 480.00	\$ 360.00	\$ -		\$ 1,080.00
Summer Camp Interviews	\$ -	\$ 60.00	\$ -	\$ -	\$ -		\$ 60.00
Amaranth Camp	\$ -	\$ 240.00	\$ -	\$ -	\$ -		\$ 240.00
Joint Water Board	\$ -	\$ 120.00	\$ -	\$ -	\$ -		\$ 120.00
Waldemar Water Meeting	\$ 60.00	\$ -	\$ 60.00	\$ -	\$ -		\$ 120.00
AS 101 Workshop	\$ -	\$ -	\$ 120.00	\$ -	\$ -		\$ 120.00
LPAT Hearing	\$ -	\$ -	\$ 60.00	\$ -	\$ -		\$ 60.00
County Meetings	\$ 60.00	\$ -	\$ 240.00	\$ 60.00	\$ -		\$ 360.00
Miscellaneous Meetings	\$ 360.00	\$ -	\$ 120.00	\$ -	\$ 120.00		\$ 600.00
<b>Total - Half Day Meetings</b>	<b>\$ 1,620.00</b>	<b>\$ 2,340.00</b>	<b>\$ 3,900.00</b>	<b>\$ 3,960.00</b>	<b>\$ 960.00</b>	<b>\$ -</b>	<b>\$12,780.00</b>
Full Day Meetings	\$ 180.00	\$ -	\$ 90.00	\$ -	\$ -		\$ 270.00
ROMA Meetings	\$ -	\$ -	\$ 270.00	\$ 270.00	\$ -		\$ 540.00
<b>Total - Full Day Meetings</b>	<b>\$ 180.00</b>	<b>\$ -</b>	<b>\$ 360.00</b>	<b>\$ 270.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 810.00</b>

Hotel	\$ -	\$ -	\$ 255.02	\$ 670.55	\$ -		\$ 925.57
Mileage Expense	\$ 753.20	\$ -	\$ 127.60	\$ 132.00	\$ 238.96		\$ 1,251.76
Parking	\$ -	\$ -	\$ 54.00	\$ -	\$ -		\$ 54.00
<b>TOTAL MISCELLANEOUS COSTS</b>	<b>\$ 753.20</b>	<b>\$ -</b>	<b>\$ 436.62</b>	<b>\$ 802.55</b>	<b>\$ 238.96</b>	<b>\$ -</b>	<b>\$ 2,231.33</b>

MUNICIPAL ALLOWANCE CALCULATIONS							TOTALS
Remuneration	\$16,478.99	\$14,902.69	\$13,115.42	\$13,115.42	\$13,115.42	\$ -	\$70,727.95
Half Day Meetings	\$ 1,620.00	\$ 2,340.00	\$ 3,900.00	\$ 3,960.00	\$ 960.00	\$ -	\$12,780.00
Full Day Meetings	\$ 180.00	\$ -	\$ 360.00	\$ 270.00	\$ -	\$ -	\$ 810.00
Reimbursements	\$ 753.20	\$ -	\$ 436.62	\$ 802.55	\$ 238.96	\$ -	\$ 2,231.33
<b>Total</b>	<b>\$19,032.20</b>	<b>\$17,242.69</b>	<b>\$17,812.04</b>	<b>\$18,147.97</b>	<b>\$14,314.38</b>	<b>\$ -</b>	<b>\$86,549.29</b>