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843 6500 9457

**Township of Amaranth
Special Meeting of Council Agenda
Tuesday, January 26, 2021
4:00 p.m.**

1. **Call to Order**
2. **Added Items (Late Submissions)**
3. **Approval of Agenda**
4. **Disclosure of Pecuniary Interest and General Nature Thereof**
5. **Appointment of Candidate to Vacant Council Seat**
 - 5.1. **Review of Selection Process**
 - 5.2. **List of Qualified Candidates**
 - 5.2.1.1. **Personal Statements of Candidates**

Order of Proceedings:

1. **Statement of the Mayor**
2. **Presentation of List of Names of those who have indicated their interest in appointment to the vacancy and whose nominations have been certified by the Clerk**

Recommended motion:

“THAT the following individuals, who have signed in writing that they are legally qualified to hold office and consented to accept the office if they are appointed to fill the vacancy, be considered for appointment to fill such vacancy: Susan Graham, Todd Whittington, Percy Way, Cindy Baigent and Steve Niedzwiecki.”

3. **Presentations and Questioning of Candidates**
 - a. **Order determined by lot, as selected by the Clerk**
 4. **Council Vote, ranked ballots. All Candidates will be voted for by each Council member. Selection to be kept private. Ballots will be tabulated by the Clerk. Second round voting to take place in the event of tie without a clear candidate obtaining more points.**
 5. **Declaration of Candidate by Clerk**
6. **By-Laws**
- 6.1. **A by-law for the appointment of a member to sit as Councillor for the Township of Amaranth**
7. **Confirming By-Law**
8. **Adjournment**

Special Meeting Interviews

At the Special Council meeting, the following shall take place:

- a) Notwithstanding the requirements of the Procedural By-law, the agenda for the meeting shall be set by the Clerk to allow for the orderly proceeding of selecting a candidate.
- b) The Mayor will make a short statement of the purpose of the meeting and the general order of proceedings to be followed.
- c) The Clerk will provide to the Mayor a list of the names of those individuals who have indicated, in writing, their interest in being appointed to the vacancy and the Mayor will call for a motion from Council in the following form:

“THAT the following individuals, who have signified in writing that they are legally qualified to hold office and consented to accept the office if they are appointed to fill the vacancy, be considered for appointment to fill such vacancy.”
- d) All candidates will be sequestered in an adjacent room (or their vehicles) until it is their time to answer the questions posed by Council.
- e) Each of the candidates shall be afforded the opportunity to address Council for a period of not more than ten (10) minutes. The order of speaking will be determined by lot. The Clerk shall place the names of all nominees in a container and randomly draw the names.

Note: Candidates will be timed.

- f) Each member of Council will be permitted two (2) questions to each candidate. Candidates have two (2) minutes to answer each question. Once a candidate has answered the questions, they will return to the sequester room.

Note: Candidates will be timed.

- g) Upon hearing all the submissions of the candidates, Council will proceed to rank the candidate in order of preference. Each Councillor is to rank each candidate using a sample ballot attached. Scores will be given to the candidates based on ranking. I.e. 4 points are given for appearing in first ranking. 3 points to a second rank position and on down to 5th place receiving no points. The ballots are to be marked by the individual Council members and the points will be tallied by the Clerk. Ballots will not be revealed only the final results. In the event of a tie between points allotted to a candidate for most points received, a second round of voting will occur using only the candidates that are tied. All other candidates will be dismissed and removed from the process. After the second round of voting if there is still a tie in points allotted to a candidate, the Clerk will determine the successful candidate using a draw by lot method. The Clerk shall place the names of the tied candidates in a container and randomly draw one name who will then be determined to be the successful candidate.

Appointment

The appointment of the candidate shall be made by by-law at the conclusion of the special meeting. A by-law confirming the appointment shall be enacted by Council and shall direct the

Clerk how to proceed further.

Oath of Office

The Clerk will administer the Declaration of Office required by subsection 232(1) of the Act at the regular meeting scheduled for February 3, 2021 at 10:00 a.m.

Additional Notes

Where a situation occurs that is not otherwise accounted for in these procedures, the Clerk shall recommend an alternate process to Council, which Council may adopt by simple majority vote.



FINAL

List of Qualified Candidates

The following people have submitted Nomination Packages for consideration by Council.

- Stephen “Steve” Niedzwiecki 519-939-2455
theniedzwieckifamily@icloud.com
- Cindy Baigent 519-938-8414 cin_dar@sympatico.ca
- Percy Way 519-941-4091 rubyway4@gmail.com 334227 7th Line,
Amaranth fax 519-941-4307
- Christopher “Todd” Whittington 226-971-2065
ctwhittington@gmail.com
- Susan Graham 519-928-2712 graham_jimsue@rogers.com

Nicole Martin
CAO/Clerk

Cindy Baigent

373193 6th Line, Amaranth. On. L9W 0M4

(519) 938-8414 home, (705) 333-5273 cell

email : cin_dar@sympatico.ca

Personal Statement of Qualification for Consideration of Council

Must Criteria:

I meet all the Must requirements as set out in the Municipal Elections Act, 1996.

- I am older than 18 yrs. of age.
- I am a Canadian Citizen
- I am a resident of the Township of Amaranth
- I am not prohibited from voting under any other Act or disqualified from holding municipal office

Who I am:

- I am a hard working, self motivated individual who has lived in the rural community all of my life. Most of it was in West Garafraxa Township and the last 15 years have been here in Amaranth. I grew up on a cash crop farm and raised pigs during most of my childhood.
- I know the value of hard work and an honest days pay. I have worked extremely hard for everything I have and is a true testament to my ability to set and achieve my goals. I will bring these same core values with me and look forward to being able to represent the township.
- I have a wonderful supportive husband, a son who never stops, and we live on a little hobby farm with our Sheep, Laying Hens and Quail.
- I am a Technical Coordinator at Honda of Canada Manufacturing in Alliston. I have been with Honda for 22 Years. My current role is the Administrative Group Leader / Supervisor and Cost Lead for our Dept. I have many customers and supervisors I need to report and answer to. I always lead by example.
- I have obtained my Bachelor of Arts Degree, majoring in Psychology from the University of Western Ontario.

My Community Involvement:

I am a proud member of our community and have involved our family in many of the Township activities throughout the years.

- I was a produce and preserve vendor at the Amaranth Farmers Market for the first 3 years it operated.
- My son has played House league Soccer for 2 years.
- My son enjoyed Summer Camp that was held at the Township office.
- We enjoyed the fitness classes.
- We also attended the Canada Day celebrations for years.

Cindy Baigent

373193 6th Line, Amaranth. On. L9W 0M4

(519) 938-8414 home, (705) 333-5273 cell

email : cin_dar@sympatico.ca

Personal Statement of Qualification for Consideration of Council

Why do I want to fill the vacant position on Council ? :

I am proud of where I live and have a great sense of community spirit within the Township. I would like the opportunity to represent the residents and business owners of our great community.

- I want to be part of the solution in driving progressive growth, ensuring our constituents have the services and amenities they need.
- I want to help maintain and improve our great community in Amaranth.
- I have a genuine desire in serving the electorate.
- I look forward to utilizing this opportunity

Training /Qualifications :

I have taken several training courses throughout my career at Honda, some of which will be extremely helpful if I am the successful applicant to fill the vacant position. They include:

- Leading with Influence
- Working well with everyone: The power of Inclusion
- Addressing Emotions
- Dealing with Conflict
- Conflict of Interest Training
- Unconscious Bias
- Raising Resiliency: Get out of your comfort zone.

Most recently, I have also taken the AMO: So You Want To Run For Council, online course in preparation for holding the position. (Learning Journal is still required for completion)

In Closing :

I have a strong work ethic, and a desire to represent the constituents of Amaranth. I am a team player and work well with others. I can multi task and prioritize accordingly. I am a goal driven leader, who can problem solve and resolve conflict. I believe I have the skills and abilities to fill the position. I would like to thank you for your consideration and time in reviewing my application.

Sincerely,

Susan Graham

Good Afternoon Mayor, Deputy Mayor and councillors. I wish to apply for the position of Council.

I graduated from Humber College in 1989 with a Law Clerk Degree. I have worked for lawyers for over 40 years in all facets of law with the last 30 plus years for an Orangeville lawyer. I have completed many severances which entailed working with the clients, meeting with the surveyors and attending meetings at the municipality some of the severances were very complexed. Although I mainly worked in the real estate either commercial or residential I have a strong legal knowledge of municipal law.

My husband is a sole proprietor and I am not only his wife I am the bookkeeper, accountant and tax collector.

I have always maintained an active role as a resident. When my family and I first moved to Amaranth 30 plus years ago we were the third house built in the Grand River Estates Subdivision.

My first encounter with the Township was with respect to the open foundations, sewer grades on the road and the pond that was in the Waldemar Park. I brought this to the attention of the Township and along with the Mayor, County of Dufferin Building Department and Burnside Engineers we walked around the subdivision and the park wherein these problems were acknowledged and promptly fixed.

After the first three months of winter as our houses were heated by forced air electric and our heating bill was over \$1600.00. Jane Aultman and I went door to door to receive signatures thereafter I negotiated and provided information to Enbridge and before the next winter we had gas.

I was also a coach for three years for the Amaranth baseball team and was a Brownie leader.

I also was fortunate to be asked if I was interested in having a booth at the Grand Valley Fall Fair. We had the booth for 3 years wherein the money collected paid for the original equipment in the Waldemar Park. We also were able with the funds to have a baseball game in the Waldemar Park for all residences of Amaranth and thereafter we had hotdogs and fireworks. In the final year we were able to have a Christmas party for all the kids in Amaranth. Wherein Santa and Mrs. Clause came by horse and cart and all the kids were able to speak to Santa and Mrs. Clause, do some crafts and a little gift from Santa.

When the Walkerton water situation happened I volunteered to be part of the Waldemar Water Committee. Overseeing the upgrades to our water and speaking with residents with

respect to the extra charge this was going to cost the residents for this upgrade and having the Acchionne subdivision hook into our pump house.

I approached Council with respect to putting a barrier along the Grand River where the horrible accident occurred in order to hopefully circumvent any other tragedy.

I am now retired and can focus my full attention to the Township of Amaranth and look forward to working with all of you.

Personal Statement Of Qualification

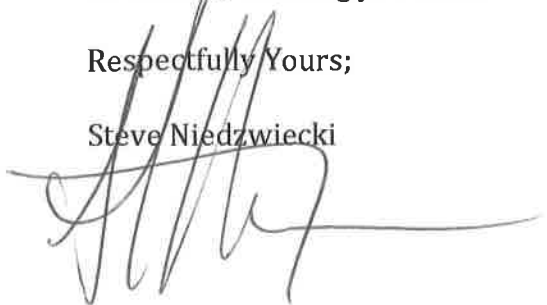
My Name is Steve Niedzwiecki and I would like to add my name to the list of interested nominees for the vacant councillor position. Below I have taken the liberty of listing in point form, some of my qualifications that you may find pertinent in your decision making process.

- My full name is Stephen Niedzwiecki, I am 44 years old and I was born in Orangeville, raised on the 9th line of Amaranth just North of 20 side road.
- I lived there from the year 1976-2003 then moved to the town of Shelburne where I lived from 2003-2012. I then moved back to Amaranth to 10 Country Meadows Drive where I live with my wife and 4 children.
- The Niedzwiecki family has resided in our township since the early 50's.
- My Father and Mother are Mike and Donna Niedzwiecki.
- Spent my teens working on Bill Durkin's farm also on the 9th line.
- I attended Sir Sandford Fleming College where I successfully completed with honors, the Ecosystem Management Technician Program.
- I worked in Brampton for two sheet metal/metal fab shops from 1996-2004 obtaining an interprovincial sheet metal mechanic's licence.
- I owned and operated 2 successful businesses; first a sheet metal/metal fab-shop in Orangeville 2004-2009. Second, from 2009-2018 a seasonal northern-based tourist resort called "The Chaudière Lodge" where I entertained 35-45 guests per week and managed my staff of 18-22.
- I co-hosted "The Fish'n Canada Television Show" for the 2019 season, which can be seen on Global National 8:30am every Saturday morning.
- I have some time to commit to this position.
- I have served the past 5 years and counting on the SMHA board as the Prevention Services Director.

In conclusion; I feel that my above listed qualifications make me a very strong candidate for this position. In particular my early years spent in our township living on a severance off of my grand parents 100ac farm as well as learning the farming business and lifestyle under the guidance of Bill Durkin. Those years of experience gave me a great understanding of our history and one of the primary industries upon which Amaranth was built. Also, the experience I gained from my tenure as the owner of the Chaudière Lodge has been integral in my growth as a person. I was able to revitalize a century old business, both in its infrastructure and profitability in one of the toughest sectors - Tourism, of that I am very proud. It was there I took what I thought was one of my strengths, and put it to the test - dealing with people. The learning curve was extremely steep but I honed that strength and built my business on it. Today, I know dealing with people is not only one of my strengths, but it is my greatest strength and if dealing with people is not your number one criteria for this vacancy - it should be. Thank you for your consideration, I look forward to meeting you soon.

Respectfully Yours;

Steve Niedzwiecki



December 8, 2020

Township of Amaranth

374028 6th Line

Amaranth, Ontario

L9W 0M6

To whom it may concern,

I would like to apply to become a Council Member for the Township of Amaranth. I have lived on the 7th line of Amaranth my whole life, on the same property on which I presently reside on. I raised my 2 boys here in Amaranth, I currently have 6 Grandchildren and 2 Great Grandchildren. I currently operate a car dealership and recycling business and have been doing so for the past 40 years on this property. One of my Grandson's currently works for me on a full time basis, to make my business successful.

I feel I am a worthy candidate for the council member position because I am a team player and know the history of Amaranth as I have lived here my whole life. I have 12 years experience as a previous Amaranth council member, I believe I would be a benefit to the township with my knowledge and experience of the township. I am willing to dedicate myself to this role to continue to make Amaranth such a great place to live.

Yours truly,

Percy Way

Christopher "Todd" Whittington
373401 6th line
Amaranth Ontario
L9W0M5

I am interested in filling the vacant town council position for the township of Amaranth. As a father of 3 children who are growing up in the wonderful Township of Amaranth I am highly invested in the community being the best place for our children to grow, and our families to thrive. To me thriving means a place that every family can feel attached to, and a community that everyone can feel like they are a part of.

I bring extensive leadership experience from the world of business. My current role as VP of Customer Solutions for Pethealth has allowed me to interact with Animal Welfare leaders across North America, to hear about their distinct community challenges and to lend aid to their goals and life saving needs. This type of experience will lend itself well to joining the town council and working collaboratively with the other councilors and the constituents, as I have had to balance the strategic goals of a for profit company with the compassionate goals of the not-for-profit animal welfare world. This has given me a wealth of experience to draw on with regards to things like project management, team building, and collaborative problem solving, all of which would allow me to be a good contributing member of town council. I know how to work collaboratively to get the job done.

I also have a large amount of experience in budget creation and financial planning with regards to cost vs return analysis and in expense management, which I feel would be an asset to the council. Overall I feel my corporate world experience would be unique in the current town council and would allow me to help round out the already vast experiences that make up the group. In my current role I'm responsible for the full profit and loss statement management, with an outlook on the revenues in vs. the expenses out, and an eye to maximize both. *This attention to financial strategic management is one of the biggest values I bring to a role, as what I do is more than just working within a budget.* I create the entire scope of the budget and plan out every fiscal initiative on an annual basis and then manage that budget for the rest of the year.

My focus is on the future. I believe this township is a great place to live, work, and raise a family and I feel there is nothing more important than helping keep the township of Amaranth moving forward and prosperous for the future. I believe decisions should be based on facts and logic, and on the voice of the people and it would be my honour to be part of our future.

THE CORPORATION OF THE TOWNSHIP OF AMARANTH

BY-LAW NUMBER ____-2021

**BEING A BY-LAW TO APPOINT A MEMBER TO SERVE AS COUNCILLOR FOR
THE CORPORATION OF THE TOWNSHIP OF AMARANTH**

WHEREAS a vacancy has occurred for the Office of Councillor; and

WHEREAS the office of Councillor was declared vacant on October 7, 2020 in accordance with Section 262 of the Municipal Act, 2001, S.O. 2001, c.M. 25 (*"Municipal Act"*); and

WHEREAS by resolution of the Council of the Corporation of the Township of Amaranth deemed it expedient to fill the vacancy by the appointment of a qualified person who has consented to accept the Office, if he or she is appointed in accordance with Section 263 of the *Municipal Act*, and

WHEREAS as its meeting of January 26, 2021 Council selected a person who has consented to fill the vacancy to be appointed to the vacant Office of Councillor; and

NOW THEREFORE The Corporation of The Township of Amaranth by the Municipal Council thereof enacts as follows:

1. That _____ be appointed to fill the office of Councillor for the remainder of the current Term of Council;
2. That this by-law shall come into force and effect immediately upon the Clerk administering the Declaration of Office on February 3, 2021.

BY-LAW READ A FIRST AND SECOND TIME THIS DAY OF **JANUARAY 2021**.

BY-LAW READ A THIRD TIME AND PASSED THIS DAY OF **JANUARAY 2021**.

Head of Council

CAO/Clerk