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Township of Amaranth
Council Agenda
Wednesday, July 7, 2021
10:00 a.m.

-
1. **Call to Order**
 2. **Added Items (Late Submissions)** - To be in the office prior to the meeting
 3. **Approval of Agenda**
 4. **Disclosure of Pecuniary Interest and General Nature Thereof**
 5. **Approval of Minutes**

5.1. Regular Meeting Minutes held June 16, 2021

6. **Public Question Period (10:15 a.m. approximately)**

*A maximum of 15 minutes will be set aside for Public Question Period, with each speakers comments limited to two minutes. Questions will be responded to with a brief response from the Chair, who may also request a response from other Council members and/or staff. All questions are read by the Clerk.

Please send your name, email, comment and phone number to the Clerks Office at deputy.clerk@amaranth.ca by NOON on the day before the meeting to be added to the speaking list during the comment period. Additionally, questions can be

submitted through the secure drop box located at the Municipal Office by NOON on the day before the meeting.

7. **Delegations/Presentations**

- 7.1. **Donnell Law Group** – Site Alteration Extension at 285462 County Road 10

8. **Public Meetings** (under *The Planning Act*) - None at this meeting

9. **Unfinished Business**

- 9.1. **Town of Orangeville** – Amarlinc Site Alteration Application
- 9.2. **Memo to Council 2021-023**
Integrity Commissioners
- 9.3. **Verbal Discussion** - Harassment Workshop tentatively scheduled for July 21, 2021 before the Council meeting.

10. **Planning Department**

- 10.1. **Z09-2021 Zoning By-Law Amendment Application** – Brenda Lamont 474219 County Road 11- recommend approval
- 10.2. **B11-2021 Consent Application** – John Beattie Farms Limited 335524 7th Line – recommend deferral
- 10.3. **Notice of a Complete Application and Notice of a Public Meeting** – Wednesday July 21, 2021 Files Z10-2021, B12-2021, B13-2021, B14-2021, B15-2021, B16-2021, B17-2021 and B18-2021
- 10.4. **SPA2-2021** – Gott Enterprises Inc. Site Plan
- 10.5. **Other**, if any.

11. **Public Works Department**

- 11.1. **Report to Council 2021-028**
Public Works Update
- 11.2. **Looby Drainage Works** – Maintenance and Repair
- 11.3. **Drainage Act notice of meeting** – Bryan Drainage Works and Menary Drainage Works C & D Drain

11.4. **Other**, if any.

12. **County Council Business**

12.1. **Dufferin County Council Motion** – Residential Schools

12.2. **MPAC Submission Report** – May 2021

12.3. **Other**, if any.

13. **Committee Reports**

13.1. **Grand Valley & District Medical & Dental Board** – May 10, 2021 Minutes

13.2. **CTC Source Protection Committee** – Request for nomination of a representative

13.3. **Grand River Conservation Authority** – Changes to board appointments under the *Conservation Authorities Act*; Regulatory proposal (phase 1) under the *Conservation Authorities Act*

13.4. **Nottawasaga Valley Conservation Authority** – [Monthly Newsletter](#); NVCA June 2021 Board Highlights

13.5. **Shelburne Public Library Board** – Minutes of May 18, 2021

13.6. **Centre Dufferin Recreation Committee** – Minutes of April 28, 2021; Minutes of May 26, 2021

13.7. **Grand River Conservation Authority** – Summary of the GRCA General Membership Meeting June 25, 2021; GRCA Watershed Conditions Statement Water Safety

13.8. **POA Board** - Correspondence

13.9. **Upper Grand District School Board** – Long Term Accommodation Plan

13.10. **OPP Detachment Board** - Update

13.11. **Grand Valley Community Centre** – Board Approved Minutes

13.12. **Other**, if any

14. **General Business and Correspondence**

- 14.1. **AMO WatchFile** – [June 17, 2021](#); **AMO Policy Update** – [Provincial Cabinet Shuffle](#); **AMO Events** – [2021 AMO Conference](#); **AMO WatchFile** – [June 24, 2021](#); **AMO Policy Update** – [Moving to Step Two of COVID-19 Reopening on June 30 and Adding Mental Health Support to OPP Communication Centres](#); **AMO Events** – [City of London Catch Up Concert](#); **AMO Policy Update** – [Community Paramedicine, Transportation Investments for Small and Rural Communities, and Pathway Immigration Program](#); **AMO WatchFile** – [June 30, 2021](#)
- 14.2. **Ontario News:** [Ontario Supporting 2SLGTQI+ Students](#); **Ontario News:** [Canada and Ontario Invest More than \\$22.2 million in Municipal Infrastructure to Respond to the Impacts of COVID-19 in Eastern Ontario](#); **Ontario News:** [Strengthening Privacy Protections for Ontario's Digital Future](#); **Ontario News:** [‘PAWS’ and Think Twice Before Leaving Your Pet in a Hot Car](#); **Ontario News:** [Toronto Area woman fined \\$500.00 for failing to provide required information to an Inspector](#); **Ontario News:** [Premier Ford Announces Changes to Cabinet](#); **Ontario News:** [Ontario Recognizes National Indigenous Peoples Day](#); **Ontario News:** [Ontario Investing in Construction Workers](#); **Ontario News:** [Ontario Adding Mental Health Workers to OPP Communications Centres](#); **Ontario News:** [Ontario Releases Tourism Economic Recovery Report](#); **Ontario News:** [Ontario Supporting Auto Manufacturing Workers](#); **Ontario News:** [Ontario Increasing Provincial Support to AgriStability Program](#); **Ontario News:** [Province Invests in Local Businesses to Boost Economic Growth in Southwestern Ontario](#); **Ontario News:** [Funding to Support Research and Innovation in Ontario's Vegetable Farming Sector](#)
- 14.3. **City of St. Catharines Council Resolution** – Lyme Disease Awareness Month
- 14.4. **Enbridge Gas** – Community Support & Donations; 2020 Utility Earnings and Disposition of Deferral and Variance Account Application
- 14.5. **Town of Plympton-Wyoming** – Supports Rideau Lake re Cemetery Funding
- 14.6. **Town of Wasaga Beach** – requesting support on Ministry of Environment, Conservation and Parks CA Regulatory Proposals
- 14.7. **Ministry of the Attorney General** – Update on modernization initiatives and court recover in POA courts

- 14.8. **Municipality of St. Charles** – Resolution Municipal Land Transfer Tax
- 14.9. **MPAC** – [June 2021 InTouch](#)
- 14.10. **Town of Shelburne** – Resolution Truth and Reconciliation Commission of Canada
- 14.11. **Kyle Seebach MP** - Correspondence
- 14.12. **Headwaters Health Care Foundation** – Municipal Challenge Walk, Ride, Run
- 14.13. **Town of Mono** – Comments to MECP CA Regulations
- 14.14. **Other**, if any.
- 15. **Treasury/Accounts**
 - 15.1. **Budget vs Actual** - report
 - 15.2. **Other**, if any
- 16. **Added Items (Late Submissions)**
- 17. **New Business**
 - 17.1. **Integrity Commissioner** – Status Report and Inquiry into Code of Conduct Complaint (File 2021 ONMIC 9)
 - 17.2. **Orangeville Rotary Club** – Drive Thru Ribfest request for support
- 18. **Notice of Motions** - None at this meeting
- 19. **Closed Meeting**
 - 19.1. Third Party information supplied in confidence to the municipality
Bridge 10 Replacement
 - 19.2. Personal matters about an identifiable individual, including municipal or local board employees
Pay Equity Review and Organization Review
 - 19.3. Labour relations or employee negotiations
CAO/Clerk 6 month review
HR Policy Review

- 19.4. A proposed or pending acquisition or disposition of land by the municipality or local board
Medical Board

- 19.5. **Adoption of Closed Meeting Minutes** - May 19, 2021 Closed Meeting

20. **By-Laws**

Notice of intention to pass the following By-Laws:

- 20.1. Leave be given to introduce a by-law to authorize the execution of a by-law to amend the Zoning By-Law 2-2009 for West Part Lot 14, Concession 2 being Part 1 on Registered Plan 7R-6602 municipally known as 474219 County Road 11 (File No. Z09-2021); and that it be given the necessary readings and be passed and numbered as the next sequential number

21. **Confirming By-Law**

22. **Adjournment**

- 22.1. To meet again for the Regular Meeting of Council on Wednesday, July 21, 2021 at 6:00 p.m. or at the call of the Mayor.



**Township of Amaranth
Council Minutes
Wednesday, June 16, 2021
6:00 p.m.**

Electronic Meeting

The Township of Amaranth Council held an electronic regular meeting on Wednesday, June 16, 2021, commencing at 6:00 p.m.

Council Present: Mayor B. Currie
Deputy Mayor C. Gerrits
Councillor G. Little
Councillor H. Foster
Councillor S. Niedzwiecki

Staff Present: CAO/Clerk N. Martin
Deputy Clerk/Deputy Treasurer A. Gordon
Township Planner J. Johnstone (for parts)

1. Call to Order

Clerk determined quorum was obtained and the meeting was able to proceed. Councillor Foster was experiencing technical difficulties at the beginning of the meeting.

Mayor Currie called the Meeting to Order at 6:02 p.m.

2. Added Items (Late Submissions) –

- 9.1 additional correspondence provided
- 9.4 required resolution to be discussed

3. Approval of Agenda

Resolution #1

Moved by: C. Gerrits – Seconded by: S. Niedzwiecki

BE IT RESOLVED THAT:

Council do hereby approve the agenda as amended.

CARRIED

Recorded Vote	Yea	Nay	Absent
Deputy Mayor Chris Gerrits	X		
Councillor Heather Foster			X
Councillor Gail Little	X		
Councillor Steve Niedzwiecki	X		
Mayor Bob Currie	X		

4. Disclosure of Pecuniary Interest with Reasons

Deputy Mayor Gerrits declared a conflict with agenda item #8.2.

5. Approval of Minutes

- 5.1. Regular meeting of Council minutes held June 2, 2021

Resolution #2

Moved by: G. Little – Seconded by: C. Gerrits

BE IT RESOLVED THAT:

Council do hereby adopt the minutes of the Regular Meeting of Council held on June 2, 2021 as circulated.
CARRIED

Recorded Vote	Yea	Nay	Absent
Deputy Mayor Chris Gerrits	X		
Councillor Heather Foster			X
Councillor Gail Little	X		
Councillor Steve Niedzwiecki	X		
Mayor Bob Currie	X		

6. **Public Question Period** – Letters received were read into the minutes as follows:

Ms. Martin,
Kevin and I would like to be added to the Council Meeting Agenda. We are long term residents of this beautiful Township but have been dealing with this frustrating issue for a long time. This will be the 3rd Council we have addressed this issue with, since our lot was rendered useless due to the nutrient management circles that were put around farm buildings. This lot was severed years ago as a retirement lot and now it is circled and useless. We were told our lot, as well as some others, in the same predicament, would be grandfathered but changes to the Official Plan needed to take place first. A separate planner was hired to deal with this issue and was subsequently fired having made no changes. Then we were told that Dufferin County Official Plan had to be completed first. We have been more than patient but now we are frustrated. We would hope this issue is always on the agenda as it has been unfinished business through 2 councils, and now we are onto the 3rd council. We hope this council, with some new members can tackle an old issue. At the very least, inform of us of any progress that has taken place, if any, or what the next steps are. Thank you for your time and consideration.
Kathleen and Kevin Ewen

June 15th, 2021

Township of Amaranth Council Meeting

My name is Linda O'Connor and I am in the process of preparing the farm for tile drainage. I started this in May of 2020 and have encountered many obstacles during this process. At that time I needed to remove a barn in hazardous condition and I called the Township to inquire if I needed a demolition permit or any other permits. The answer was no. Over the years the road allowance of CR 12 was raised and left the barn and out buildings at a lower level elevation. Fill was imported to improve the grade level on the footprint of the barn area and before it was completed and properly graded a stop work order was put on the property. (Jan 18, 2021) The work was started in Oct 2020 and due to weather conditions was not completed before the rules changed in January. I supplied a soil sample for the fill that was imported up to that date, and the samples, to my knowledge were good. Restoration of the outer areas were not completed and I have tried repeatedly to have the stop work order lifted, but no one will tell me how to do that. All I want to do is restore the proper grade level in the surrounding area to prepare for tile drainage. Before this I was never informed I needed a site alteration agreement or how to acquire one for restoring the area to original grade level. I believe I have tried diligently to comply with all protocols, however the 61 soil samples to import topsoil to fill depressions and stump holes has left me in a dilemma. Pennella can supply me with the topsoil and soil samples, but because of the stop work order it is impossible to give a delivery date to receive the soil. The 2 soil samples supplied were good and I have no reason to believe the others to follow will not be as good. I have agreed to supply

a sample every 25 loads but this has fallen on deaf ears. I am not an expert in this field and have hired Rubicon Environmental to facilitate this process. I fear I will loose my renter Brian Besley, my contractor Marquardt for the tile draining and the income for the farming year if this project can not be completed in a timely manor. Topsoil imported for grade restoration for the purpose of tile drainage should be universal and not limited to individual interpretation. I have received so much misinformation and conflicting information and bylaws. I am asking for help to solve this problem. Please consider my position and provide me with a framework on this matter so I can move forward as soon as possible.

Linda O'Connor

PS. Parking areas around the house require granular and rip rap on the subsoil over the barn fill. I have planted trees and will plant more around the parking area. I will apply topsoil to the existing areas and the slopes to the field grade.

To Amaranth Council,
BCM Farms have an agreement with Linda O'Connor to rent and farm her property, if it can be tiled and cleaned up. This farm like most of Amaranth needs to be tiled to be profitable. Marquardt Farm Drainage Ltd. Have tiled several properties in the area and have done an excellent job. We would rely on their experience and expertise on what on what needs to be done on this property. In closing we hope that Amaranth Council can help make this project happen. Sincerely, Brian and Evan Besley

- 7. **Delegations/Presentations** - None at this meeting
- 8. **Public Meeting under *The Planning Act***

Resolution #3
Moved by: C. Gerrits – Seconded by: H. Foster
BE IT RESOLVED THAT:

Council now hold a Public Meeting under *The Planning Act* regarding the following:

- 1. Zoning By-Law Amendment Application Z09-2021 for Lamont
- 2. Consent Application B11-2021 for John Beattie Farms Limited

CARRIED.

Recorded Vote	Yea	Nay	Absent
Deputy Mayor Chris Gerrits	X		
Councillor Heather Foster	X		
Councillor Gail Little	X		
Councillor Steve Niedzwiecki	X		
Mayor Bob Currie	X		

- 8.1. **Z09-2021 Zoning By-Law Amendment Application** – Brenda Lamont
474219 County Road 11, Amaranth

An Application for Zoning By-Law Amendment (the “Application”) has been submitted by Brenda Lamont (the “Owner”) for 474219 County Road 11, Amaranth, Ontario (the “Property”). The purpose of the Application is to temporarily permit a garden suite. The Subject Property is legally referred to as West Part Lot 14, Concession 2 and now designated as Part 1 on Registered Plan 7R-6602, Township of Amaranth, County of Dufferin. The Subject Property is currently designated Agricultural (A) and Environmental Protection (EP) in the Township Official Plan. The Subject Property is currently zoned Agricultural (A) and Environmental Protection (EP) in the Township Zoning By-Law. The Subject Property is designated “Countryside Area” in the County Official Plan. Subject to the consideration of any input received at the public meeting, it is recommended that the Application for Consent be approved for the following reasons: Province, County and Township support garden suites as a temporary use; No projected

impacts associated with temporary development as its location is outside of any regulated features; and County building department does not have concerns as it relates to joint septic system for single detached dwelling and garden suite.

The committee requested the Planner check Source Water Protection on the property and provide some further details at the next meeting. The committee was afforded the opportunity to hear from the owner and other members of the public. No further verbal or written comments were received.

The Deputy Mayor declared a conflict with the following agenda item and left the meeting at this time.

8.2. **B11-2021 Consent Application – John Beattie Farms Limited (Owner)**
335524 7th Line, Amaranth

An Application for Consent (the “Application”) has been submitted by John Beattie Farms Limited (the “Owner”) for 335524 7th Line, Amaranth, Ontario (the “Property”). The purpose of the Application is the creation of a lot from two residences (one built in 1900 and one built in 1980 according to MPAC) surplus to a farming operation. The Subject Property is legally referred to as East Part Lot 29, Concession 7, Amaranth, County of Dufferin and now designated as Part 1 on Registered Plan 7R-402, Township of Amaranth, County of Dufferin. The Subject Property is currently designated “Agricultural” in the Township Official Plan. The Subject Property is currently zoned “Agricultural (A)” in the Township Zoning By-Law. The Subject Property is designated “Countryside Area” in the County Official Plan. The Subject Property has an approximate area of 39.8 hectares with an approximate frontage of 243.1 meters. The Subject Property is used for agricultural purposes and has two dwellings. The retained and severed parcels will have areas of 39.0 hectares and 0.8 hectares respectively. The retained and severed parcels will have frontages of 183.1 metres and 60.0 metres respectively. Subject to the consideration of any input received at the public meeting, it is recommended that the Application for Consent be rejected for the following reasons: Policy #3.1.4d in the Township’s Official Plan does not permit the severance of a surplus dwelling built after 1978 as the result of farm consolidation. The Planner suggested an Official Plan Amendment be applied for as a condition of this consent.

The Committee was provided a presentation from the agent IPS Consulting Karla Tamayo who discussed the application. Council questioned the compliance of the build date of 1978 in the Official Plan. No other member of the public provided verbal or written comments.

The Deputy Mayor rejoined the meeting at this time.

Resolution #4
Moved by: H. Foster – Seconded by: S. Niedzwiecki
BE IT RESOLVED THAT:

Council do now adjourn the Public Meeting under *The Planning Act* and resume regular business.
CARRIED.

Recorded Vote	Yea	Nay	Absent
Deputy Mayor Chris Gerrits	X		
Councillor Heather Foster	X		
Councillor Gail Little	X		
Councillor Steve Niedzwiecki	X		
Mayor Bob Currie	X		

9. **Unfinished Business**

9.1. **R.J. Burnside – Waldemar Water Storage Addendum Report**

R. J. Burnside Gord Feniak presented his report to Council. Council discussed the costing; the aesthetics and ease of expansion were all reviewed. A standpipe is now the preferred option and council agreed to proceed in that fashion. Council agreed to changing the design to reduce the cost. Cost sharing was a separate concern to be discussed by Council and the developers.

IBI Group Stephen Albanese presented to Council on behalf of Centurian Homes Ltd. Council agreed that a cost sharing mechanisms and alternatives should be explored.

Resolution #5
Moved by: C. Gerrits – Seconded by: H. Foster
BE IT RESOLVED THAT:

Council accept the amendments and revisions to the addendum to the Environmental Assessment Study as outlined by R. J. Burnside.
CARRIED.

Recorded Vote	Yea	Nay	Absent
Deputy Mayor Chris Gerrits	X		
Councillor Heather Foster	X		
Councillor Gail Little	X		
Councillor Steve Niedzwiecki	X		
Mayor Bob Currie	X		

Resolution #6
Moved by: C. Gerrits – Seconded by: H. Foster
BE IT RESOLVED THAT:

Staff and legal Council work with Davies Howe on exploring a proposal for cost sharing options for the Waldemar Water Reservoir.
CARRIED.

Recorded Vote	Yea	Nay	Absent
Deputy Mayor Chris Gerrits	X		
Councillor Heather Foster	X		
Councillor Gail Little	X		
Councillor Steve Niedzwiecki	X		
Mayor Bob Currie	X		

9.2. Report to Council 2021-027 – Excess Soil new regulations

The Planner provided information to Council to update them that as of January 1, 2021, the regulations regarding excess soil have changed across the Province of Ontario. By default, all soil is designated as waste and cannot be transported (includes storage) unless it meets excess soil rules as regulated under the excess soil regulation. The four phases of the regulation are being rolled out according to the following schedule: Phase 1 (January 1, 2021), Phase 2 (January 1, 2022), Phase 3 (January 1, 2025) and Phase 4 (January 1, 2026). Council wanted to explore how Phase 2 could be incorporated into site alteration bylaw ahead of January 1, 2022 schedule. Staff has been instructed to review the current site alteration by-law with legal representatives to determine if new regulations can be incorporated into the by-law.

9.3. North Amaranth Park Committee - Parks volunteers

The call for volunteers has closed and council was informed that two residents expressed interest in joining the North Amaranth Park Committee. Deputy Mayor Gerrits and Councillor Niedzwiecki will connect with the applicants and explore how they envision the park committee.

9.4. Added Item - Council was requested to provide a further resolution regarding their previous decision on February 17, 2021 regarding the Asset Management Plan.

Resolution #7
Moved by: H. Foster – Seconded by: C. Gerrits
BE IT RESOLVED THAT:

Council directs staff and R.J. Burnside & Associates Limited to apply for a grant opportunity from the Federation of Canadian Municipalities Municipal Asset Management Program for a Roads Asset Management Plan.

Further Resolved that the Township of Amaranth commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities Municipal Asset Management Program to advance our asset management program:

1. Background Investigations
2. Field Investigations and Analysis
3. Reports, Presentations and Project Management

Further resolved that the Township of Amaranth commits to \$12,007.00 from its budget towards the costs of this initiative.

CARRIED.

Recorded Vote	Yea	Nay	Absent
Deputy Mayor Chris Gerrits	X		
Councillor Heather Foster	X		
Councillor Gail Little	X		
Councillor Steve Niedzwiecki	X		
Mayor Bob Currie	X		

10. Planning Department

The following items were received and/or dealt with:

10.1 Memo to Council 2021-021
Primrose Estates Revisions (S1-15)

Council discussed Memo to Council 2021-021 regarding the Redline Revisions. These minor changes involve the revision of Schedule A (Draft Plan of Subdivision) and Schedule B (Conditions of Draft Plan Approval) to By-Law 73-2019. Summarizing the changes, Schedule A has been revised to remove one Road Block, decrease and shift the Park Block, add one Estate Residential Lot and relabel SWM Block to account for the one additional residential lot. Schedule B has also been revised to account for changes made to Schedule A. The planning agent for the Council agreed with the proposed changes.

10.2 Memo to Council 2021-022
Primrose Estates Revisions (Z3-15)

Council discussed the minor changes involved in the revision of Schedule A to By-Law 72- 2019. Summarizing the changes, Schedule A has been revised to shift the Open Space zoning to the location of the decreased Park block and to enlarge the Estate Residential zoning to include the added residential lot. No other modifications to Schedule A were necessary with respect to either the existing Environmental Protection zoning or holding provisions. Council agreed with the proposed changes.

10.3 Other, if any.

The letters provided during Public Question period were addressed at this time. First, the Planner suggested an Official Plan amendment/Zoning Bylaw Amendment as an option for the resident that is having difficulty with the MDS

requirements on their lot. Second, Council inquired about Source Water Protection comments, staff informed council that there is no agreement to review at this time as all the information has not been received. The agreement would be circulated for comments once all the information has been provided to staff and an agreement has been drafted. It is up to the resident to provide soil samples among other things prior to drafting the agreement.

11. Public Works Department

The following items were received and/or dealt with:

11.1 **K. Smart Associates Limited** - Bridge 2 inspection report

11.2 **Other**, if any. Nothing further was discussed at this time.

12. County Council Business

The following items were reviewed and dealt with:

12.1. **Other**, if any. Council was updated on County Council committee meetings regarding motions made regarding residential schools and the county commitment to upgrading the rail trail. The Notice of Motion regarding the County forests was briefly discussed. Council would like to stay updated on county forests.

13. Committee Reports

The following were received and/or dealt with:

13.1. **Shelburne & District Fire Board** – Adopted Minutes May 4, 2021

13.2. **Nottawasaga Valley Conservation Authority** – May 2021 Board Highlights; Media Release: NVCA needs your help to continue to provide vital services

13.3. Grand River Conservation Authority – [Water conservation urged throughout the Grand River watershed](#); [Elora Quarry Conservation Area to reopen with restrictions](#)

13.4. **Grand Valley Public Library** – Minutes May 12, 2021

13.5. **Town of Orangeville** – OPP Detachment Board Composition

Council requested that this item be discussed at the Police Services Board and reported back on.

13.6. **Other**, if any. Nothing further was discussed at this time.

14. General Business and Correspondence

The following were received and/or dealt with:

14.1. AMO Communications: [Training Human Rights and Equity The Role and Obligations of Municipal Leaders](#) AMO Policy Update: [Stay at Home Orders to Expire Tomorrow with COVID-19 Restrictions Still in Place](#) AMO WatchFile: [June 3, 2021](#) AMO Policy Update – [Blue Box Regulation Released and Province Easing Restrictions on Long-Term Care](#) AMO Events – [AMO 2021 Conference Can't Miss Program](#) AMO Policy Update – [Province Moving to Step One of Its Roadmap to Reopen on Friday June 11, 2021](#) AMO Training – [Leading Through Crisis Strengthening Personal Resilience](#) AMO WatchFile – [June 10, 2021](#) AMO Policy Update: [Province](#)

[Announces Employment Services Changes and Phase 2 of Natural Gas Expansion Program in Rural, Northern, and Indigenous Communities](#)

- 14.2. Ontario News: [Ontario Pays Respect to the 215 Children from Kamloops Indian Residential School in British Columbia](#) Ontario News: [Ontario Passes Bill to Strengthen the Fight Against Human Trafficking](#) Ontario News: [Ontario Training Students for Medical Technology Careers](#) Ontario News: [More Communities in Bruce County to be Connected to Broadband](#) Ontario News: [Ontario Celebrates National Indigenous History Month](#) Ontario News: [Ontario Expanding Mental Health Services for Children and Youth](#) Ontario News: [Ontario Investing in Community Museums](#) Ontario News: [Governments Providing Additional Supports for Ontario Beekeepers](#) Ontario News: [Remote Learning to Continue across Ontario for the Remainder of School Year](#) Ontario News: [Canada and Ontario Invest \\$15 million in Municipal Infrastructure to Respond to the Impacts of COVID-19 in Northern Ontario](#) Ontario News: [Ontario Working Toward Economic Recovery, Job Creation through Planned Major Infrastructure Projects](#) Ontario News: [Ontario Partnering with 4-H to Promote Agri-Food Education](#)
- 14.3. ROMA – [Request for Input on ROMA Governance and 2022 Conference & General Meeting](#)
- 14.4. **Shannon Stubbs, MP Lakeland** – Bill C-21 update
- 14.5. **Ontario Federation of Agriculture** – OFA Case Studies illustrate economic and environmental benefits of farmland
- 14.6. **Amberley Gavel Academy** – Education Update
- 14.7. **Township of Rideau Lakes** – Funding for Abandoned Cemeteries
- 14.8. **Town of Grand Valley** – Roadmap to Reopen
- 14.9. **Kyle Seeback Member of Parliament Dufferin-Caledon** – correspondence; [Gypsy moth](#)
- 14.10. **Town of Halton Hills** – Elimination of LPAT
- 14.11. **Town of Fort Erie** – Gains Tax on Residence; Hospital Funding of Equipment
- 14.12. **Township of The Archipelago** – Banning Unencapsulated Polystyrene Foam; Environmental Protection Amendment Act
- 14.13. **Township of Havelock-Belmont-Methuen** – Drainage Matters on Canadian National Railway Lands
- 14.14. **Other**, if any. Nothing further was discussed at this time.
15. **Treasury/Accounts**
- The following were received and/or dealt with:
- 15.1. **Bills and Accounts**
General Accounts
- 15.2. **Bills and Accounts**
Road Accounts

Council discussed the bills and accounts as presented. Council requested further information in connection with a few bills and invoices which staff provided clarification on.

Resolution #8
Moved by: C. Gerrits – Seconded by: S. Niedzwiecki
BE IT RESOLVED THAT:

The following bills and Accounts be approved for payment:
General 2021 \$205,215.76
Roads 2021 \$102,145.32

CARRIED

Recorded Vote	Yea	Nay	Absent
Deputy Mayor Chris Gerrits	X		
Councillor Heather Foster	X		
Councillor Gail Little	X		
Councillor Steve Niedzwiecki	X		
Mayor Bob Currie	X		

15.3. Other, if any. Nothing further was discussed at this time.

16. Added Items - Late Submissions (to be in office prior to meeting)

16.1. All added items were dealt with under different headings in the agenda.

17. New Business – Council briefly discussed the sound system and audio visual equipment in the Council chambers. Council recognizes that upgrades are required to continue with a hybrid meeting style. Council inquired if using the Safe Restart money to accommodate the upgrades could be an option.

18. Notice of Motions – None at this meeting.

19. Closed Meeting – None at this meeting

20. By-Laws - Notice of intention to pass the following By-Laws

20.1. Resolution #9
Moved by: G. Little – Seconded by: H. Foster
BE IT RESOLVED THAT:

Leave be given to introduce a by-law to authorize the execution of a by-law to amend the By-Law 73-2019 Lot 31, Concession 1; and that it be given the necessary readings and be passed and numbered as the next sequential number
CARRIED.

Recorded Vote	Yea	Nay	Absent
Deputy Mayor Chris Gerrits	X		
Councillor Heather Foster	X		
Councillor Gail Little	X		
Councillor Steve Niedzwiecki	X		
Mayor Bob Currie	X		

20.2 Resolution #10
Moved by: H. Foster – Seconded by: S. Niedzwiecki
BE IT RESOLVED THAT:

Leave be given to introduce a by-law to authorize the execution of a by-law to amend the By-Law 72-2019 Lot 31, Concession 1; and that it be given the necessary readings and be passed and numbered as the next sequential number
CARRIED.

Recorded Vote	Yea	Nay	Absent
Deputy Mayor Chris Gerrits	X		
Councillor Heather Foster	X		
Councillor Gail Little	X		
Councillor Steve Niedzwiecki	X		
Mayor Bob Currie	X		

21.0 Confirming By-Law

Resolution #11

Moved by: C. Gerrits – Seconded by: H. Foster

BE IT RESOLVED THAT:

Leave be given to introduce a by-law to confirm the Regular Meeting of Council of the Township of Amaranth for June 16, 2021; and that it be given the necessary readings and be passed and numbered as the next sequential number.

CARRIED.

Recorded Vote	Yea	Nay	Absent
Deputy Mayor Chris Gerrits	X		
Councillor Heather Foster	X		
Councillor Gail Little	X		
Councillor Steve Niedzwiecki	X		
Mayor Bob Currie	X		

22.0 Adjournment

Resolution #12

Moved by: C. Gerrits – Seconded by: S. Niedzwiecki

BE IT RESOLVED THAT:

Council do now adjourn to meet again for the Regular Meeting of Council on Wednesday, July 7, 2021 at 10:00 a.m. or at the call of the Mayor.

CARRIED.

Recorded Vote	Yea	Nay	Absent
Deputy Mayor Chris Gerrits	X		
Councillor Heather Foster	X		
Councillor Gail Little	X		
Councillor Steve Niedzwiecki	X		
Mayor Bob Currie	X		

There being no further business the meeting adjourned at 8:55 p.m.

Head of Council

CAO/Clerk



Iain T. Donnell, LL.B.
Kevin D. Zaldin, B.A. (Hons.), LL.B., J.D.
S. Steven Sands, B. Sc., LL.B.
Morgan D. Lipchitz, B.A.H., J.D.
Amir Tahrani B.A. (Hons.), J.D.
Dylan A. Henderson, B.A. (Hons.), J.D.

July 1, 2021
Our File No. L205996

Attn: Nicole Martin
Township of Amaranth
374028 6th Line
Amaranth, Ontario L9W 0M6

Via email: nmartin@amaranth.ca

Dear Ms. Martin:

Re: Our Client: Jordan Tennen
Your Client: Township of Amaranth ("The Township")
Site Alteration Permit Orangeville/Castlewood Field (CPV2)
Property: 285462 County Road 10, Amaranth, ON L9W 0Z3

We are writing to be included as a delegation to Council at the Wednesday, July 7th meeting. The inclusion is required to have the Council of the Township approve an extension to the operation deadline laid out in the Site Alteration Agreement dated November 18th, 2020, between our client, Jordan Tennen, and the Corporation of the Township of Amaranth.

To be more specific, paragraph 3 of the Site Alteration Agreement stipulates our client may commence bringing fill and topsoil onto the above noted property until June 30th, 2021. For convenience, the Site Alteration Agreement is enclosed for reference.

Unfortunately, the current COVID-19 pandemic along with periodic poor weather conditions created difficulties to complete the necessary work. Instead of bringing in the entirety of the 30,000 cubic metres of fill and 5,000 cubic metres of topsoil per the Site Alteration Agreement, our client was only capable of bringing in portions when the conditions were sufficient and there were no additional concerns due to the global health crisis.

The amount of fill imported to date is broken down in the following monthly increments:

- December 2020 – less than 400 m³
- January 2021 – 1,600 m³
- February 2021 – 1,200 m³
- March 2021 – 0 m³

- April 2021 – 0 m3
- May 2021 – 430 m3
- June 2021 – 2,780 m3

Overall, the project has seen approximately 6,410 cubic metres of fill brought onto the property falling well short of the expected amounts.

Given the amount of fill and topsoil still required for the project our client requires a six-month extension to the operation deadline.

Lastly, we have spoken with the Nottawasaga Valley Conservation Authority (NVCA) regarding the permit situation. Documents are to be provided which will satisfy the NVCA of their inclusion in this matter. We will endeavor to have their formal response before the July 7th meeting.

I remain,

DONNELL LAW GROUP

Per



Dylan A. Henderson
DAH

Corporate Services

SENT BY EMAIL TO: nmartin@amaranth.ca

June 14, 2021

Ms. Nicole Martin
CAO/Clerk
Township of Amaranth
374028 6th Line
Amaranth, ON L9W 0M6

Dear Ms. Nicole Martin:

Re: Amarlinc Site Alteration Application - Amaranth

At its meeting held on June 14, 2021, Orangeville Town Council passed the following motion:

"Whereas Amarlinc Earthworks Inc. is proposing to use its property at 513151 2nd Line in the Township of Amaranth (Township) for an earthworks fill operation that would result in approximately 800,000 m³ of fill from construction sites in the Greater Toronto Area being used to fill in the aggregate pit located on the property;

And whereas the proposed earthworks fill operation requires approval under the Township's Site Alteration By-law;

And whereas Amarlinc Earthworks Inc. has requested the issuance of a permit from the Township under its Site Alteration By-law for the proposed earthworks fill operation, and such permit has not been issued as at this date;

And whereas the CTC Source Protection Plan identifies that the property at 513151 2nd Line is located in both (1) a Significant Groundwater Quantity Threat Area and (2) a Significant Groundwater Quality Threat Area (Wellhead Protection Area of Quantity and Quality) associated with several Orangeville municipal wells that provide drinking water to Town residents;

And whereas the proposed earthworks fill operation has the potential to reduce the rate at which water infiltrates to the aquifer from which several Orangeville wells draw water, thereby decreasing the quantity of water available from these wells;

Clerk's Department

And whereas water percolating through the fill placed as part of the proposed earthworks fill operation has the potential to carry any contaminants in the fill to the aquifer from which several Orangeville wells draw water, thereby reducing the quality of water at those wells;

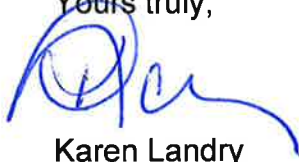
And whereas Section 5.4.2 of the County of Dufferin Official Plan states that local municipalities will support the implementation of restrictions on site alterations to protect all municipal drinking water supplies;

And whereas the only viable restriction that could protect the municipal drinking water supplies associated with those Orangeville municipal wells that provide drinking water to Town residents would be the rejection of the application submitted by Amarline Earthworks Inc. to the Township under its Site Alteration By-law;

Now therefore be it resolved that Orangeville Town Council formally request that the Township of Amaranth reject the application submitted by Amarline Earthworks Inc. under its Site Alteration By-law, and that Amaranth respond to the Town's request within 14 days."

Please forward correspondence regarding this matter to the undersigned at klandry@orangeville.ca.

Yours truly,



Karen Landry
Town Clerk



MEMO TO COUNCIL 2021-023

TO: Mayor Currie and Members of Council

FROM: Nicole Martin, CAO/Clerk

DATE: July 7, 2021

SUBJECT: Integrity Commissioner

Recommendation

That Memo to Council 2021-023 regarding appointing a new Integrity Commissioner be received as information.

Background

Council asked that I investigate four integrity commissioners to get pricing and availability to see if they are interested in acting as the IC for the Township.

Guy Giorno's last correspondence indicated that he was not interested in staying on as IC for the Township as there was still an outstanding investigation.

Susanne Craig has availability and would like to do a presentation to council. The general fee structure requires a \$5,000 annual retainer, and an hourly rate of \$400.00. She does training with council yearly.

Principles Integrity is interested and has the capacity to take on another township. The general fee structure requires a \$1,000 annual retainer, and an hourly rate of \$275. They cap rates for initial Code of Conduct reviews and have per diems for training which include all preparation.

Nigel Bellchamber did not respond to the request.

Summary

Since the outstanding investigation has been completed by Guy Giorno, I would suggest that staff reach out to Mr. Giorno to see if he will stay on as IC for the remainder of this council's term.

Respectfully Submitted,

Nicole Martin, CAO/Clerk

The Township of Amaranth - Planning Report (Z09-2021)

To: Mayor Currie and Members of Council

From: James Johnstone, Township Planner

Date: June 16, 2021

Applicants/Owners: Brenda Lamont

Address: 474219 County Road 11, Amaranth, Ontario

Subject: Application for Temporary Use Agreement (Z09-2021)

Official Plan Designation: Agricultural (A) and Environmental Protection (EP)

Zoning: Agricultural (A) and Environmental Protection (EP)

1.0 Background

An Application for Zoning By-Law Amendment (the “Application”) has been submitted by Brenda Lamont (the “Owner”) for 474219 County Road 11, Amaranth, Ontario (the “Property”). The purpose of the Application is to temporarily permit a garden suite.

The Subject Property is legally referred to as West Part Lot 14, Concession 2 and now designated as Part 1 on Registered Plan 7R-6602, Township of Amaranth, County of Dufferin. The Subject Property is currently designated Agricultural (A) and Environmental Protection (EP) in the Township Official Plan. The Subject Property is currently zoned Agricultural (A) and Environmental Protection (EP) in the Township Zoning By-Law. The Subject Property is designated “Countryside Area” in the County Official Plan.

2.0 Analysis

a) Planning Act

The Provincial Planning Act provides regulatory and policy direction on sustainable economic development, a policy-led planning system and to integrate provincial/municipal matters. Applicable policies include:

- As a condition to passing a by-law authorizing the temporary use of a garden suite under Section 39, council may enter into an agreement for the garden suite dealing with such matters as its installation, maintenance and removal, period of occupancy (shall not exceed 20 years) and the monetary or other form of security (Section 39.1).

b) Provincial Policy Statement

The Provincial Policy Statement provides policy direction on building strong communities, wise use of resources and protecting public safety in Ontario. Applicable policies include:

- Healthy, livable and safe communities are sustained by accommodating an appropriate affordable/market-based range and mix of residential types (including single-detached, additional residential units, multi-unit housing, affordable housing and housing for older persons) (Policy #1.1.1b).

c) Provincial Growth Plan

The Provincial Growth Plan for the Greater Golden Horseshoe (“Provincial Growth Plan”) provides policy direction on growth, infrastructure and conservation in the Greater Golden Horseshoe Planning Area. Applicable policies include:

- Support a range and mix of housing options, including additional residential units and affordable housing, to serve all sizes, incomes, and ages of households (Policy #1.2.1).

d) County Official Plan

The County Official Plan provides policy direction for growth in settlement/countryside areas, natural heritage and water resources, natural and human-made hazards and infrastructure servicing. Applicable policies include:

- Local municipalities are encouraged to establish policies related to garden suites in their official plans (Policy #3.7.4c).

e) Township Official Plan

The Township Official Plan provides policy direction on future land use and development criteria for environmental/growth management. Applicable policies include:

- Council may permit the installation of garden suites as a temporary dwelling where: the property owner enters into an agreement with the Township to ensure that the garden suite is occupied and removed when it is no longer needed; the sewage and water systems can accommodate the garden suite; and the garden suite is limited in size to ensure that is clearly secondary to the principle dwelling (Policy #5.1.4.c).

f) Township Zoning Bylaw

The Township Zoning Bylaw provides regulatory direction on the use of land by specifying a specific range of permitted uses and functions. Applicable policies include:

- A garden suite (temporary dwelling) is permitted use provided that: the unit is occupied by an immediate family member of the occupant of the principal residential use; the lot has sufficient sewage and water uses to accommodate the unit; the unit does not exceed 80 square meters; Council has passed a Temporary Use Buy-Law; and there is an agreement that provides for the removal of the building when it is no longer required

g) Provincial MDS Formulae (2017)

The Provincial Minimum Distance Separation Formulae ("Provincial MDS Formulae") provides regulatory direction on how to separate uses so as to reduce incapability concerns about odor from livestock facilities. The Provincial MDS Formulae contains the following applicable implementation guidelines:

- MDS 1 setbacks are required for building permit applications for permanent dwellings but not temporary dwellings (Implementation Guideline #7).

3.0 Comments

a) Grand Valley Conservation Authority

- The garden suite associated with this application is proposed to be located outside GRCA's regulated areas. Consequently, a GRCA permit will not be required for the proposed development.

b) County Building Department

- After review of the application for a Zoning Amendment for the purposes of a Temporary Use Garden Suite, the Building Division would like to note that we have no further concerns with this application

c) Rogers Communications Canada Inc.

- No Objections

The Township of Amaranth - Planning Report (B11-2021)

To: Mayor Currie and Members of Council

From: James Johnstone, Township Planner

Date: June 16, 2021

Applicants/Owners: John Beattie Farms Limited

Address: 335524 7th Line, Amaranth, Ontario

Subject: Application for Consent (B11-2021)

Official Plan Designation: Agricultural (A)

Zoning: Agricultural (A)

1.0 Background

An Application for Consent (the “Application”) has been submitted by John Beattie Farms Limited (the “Owner”) for 335524 7th Line, Amaranth, Ontario (the “Property”). The purpose of the Application is the creation of a lot from two residences (one built in 1900 and one built in 1980 according to MPAC) surplus to a farming operation.

The Subject Property is legally referred to as East Part Lot 29, Concession 7, Amaranth, County of Dufferin and now designated as Part 1 on Registered Plan 7R-402, Township of Amaranth, County of Dufferin. The Subject Property is currently designated “Agricultural” in the Township Official Plan. The Subject Property is currently zoned “Agricultural (A)” in the Township Zoning By-Law. The Subject Property is designated “Countryside Area” in the County Official Plan.

The Subject Property has an approximate area of 39.8 hectares with an approximate frontage of 243.1 meters. The Subject Property is used for agricultural purposes and has two dwellings. The retained and severed parcels will have areas of 39.0 hectares and 0.8 hectares respectively. The retained and severed parcels will have frontages of 183.1 metres and 60.0 metres respectively. Table 1 – Parcel Descriptions summarizes the areas and frontages of existing, retained and severed parcels.

Table 1 – Parcel Descriptions

Parcel	Area	Frontage
Existing	39.8 hectares	243.1 metres
Retained	39.0 hectares	183.1 metres
Severed	0.8 hectares	60.0 metres

2.0 Analysis

a) Provincial Policy Statement (2020)

The Provincial Policy Statement came into effect on May 1, 2020 and provides policy direction on building strong health communities, wise use and management of resources and protecting public health and safety in Ontario. Applicable policies include:

- Lot creation in prime agricultural areas is permitted for a residence surplus to a farming operation as a result of farm consolidation provided that:
 - the severed parcel is limited to a minimum size to accommodate appropriate sewage and water services; and
 - new residential dwellings are prohibited on retained parcels (Policy #2.3.4.1c).
- Lot creation in prime agricultural areas shall comply with the minimum distance separation formulae (Policy #2.3.3.3).

b) Provincial Growth Plan (2019)

The Provincial Growth Plan for the Greater Golden Horseshoe (“Provincial Growth Plan”) came into effect on May 16, 2019 and provides policy direction on growth, infrastructure conservation in the Greater Golden Horseshoe Planning Area. Applicable policies include:

- The Provincial Growth Plan (2019) does not have specific policies that address lot adjustments for legal/technical reasons; in such cases the policies of the Provincial Policy Statement (2020) prevail (Policy #1.2.3).

c) Provincial Greenbelt Plan (2017)

The Provincial Greenbelt Plan came into effect on July 1, 2017 and provides policy direction on urbanization and the protection of the agriculture landbase/environmental features in the Greenbelt Planning Area. Applicable policies include:

- The policies of the Provincial Greenbelt Plan do not apply to the Application as the Property is not located in the Provincial Greenbelt Planning Area.

d) County Official Plan (2015)

The County Official Plan came into effect on March 27, 2015 and provides policy direction for growth in settlement/countryside areas, natural heritage and water resources, natural and human-made hazards and infrastructure servicing. Applicable policies include:

- Lot creation in agricultural areas is permitted for a residence surplus to a farming operation as a result of farm consolidation provided that:
 - The severed dwelling was built prior to 1978;
 - the severed parcel is limited to a minimum size to accommodate appropriate sewage and water services;
 - new residential dwellings are prohibited on retained parcels; and
 - the severed parcel will be subject to Minimum Distance Separation (MDS1) setback provisions (Policy #4.2.5d).

e) Township Official Plan (2005)

The Township Official Plan came into effect on October 26, 2005 and provides policy direction on future land use and development criteria for environmental/growth management. Applicable policies include:

- Lot creation in agricultural areas is permitted for a residence to a farming operation as a result of farm consolidation provided that:
 - new residential dwellings are prohibited on retained parcels; and
 - the severed and retained parcels will be subject to the Minimum Distance Separation setback provisions (Policy #3.1.4).

f) Township Zoning Bylaw (2009)

The Township Zoning Bylaw came into effect on January 7, 2009 and provides regulation on the use of land by specifying a specific range of permitted uses and functions. Applicable policies include:

- The minimum lot area for agricultural uses in agricultural zones shall be 19.0 hectares (Policy #4.1.2i)
- The minimum frontage for agricultural uses in agricultural zones shall be 150 metres (Policy #4.1.2ii).
- The minimum lot area for agricultural uses in agricultural zones shall be 0.6 hectares (Policy #4.1.2i)
- The minimum frontage for agricultural uses in agricultural zones shall be 60 metres (Policy #4.1.2ii).

g) Provincial MDS Formulae (2017)

The Provincial Minimum Distance Separation Formulae ("Provincial MDS Formulae") came into effect on March 1, 2017 and provides regulation on to separate uses so as to reduce incapability concerns about odor from livestock facilities. The Provincial MDS Formulae contains the following applicable implementation guidelines:

- MDS 1 setbacks for lot creation for a residence surplus to a farming operation apply:
 - Where the existing dwelling to be severed and the nearby livestock facility or anaerobic digester are located on separate lots prior to the consent, an MDS1 setback is not required for the consent application unless otherwise required by municipal official plan policy;
 - An MDS1 setback is always required for a proposed lot with an existing dwelling when prior to the consent, that dwelling is located on the same lot as the existing livestock facility or anaerobic digester and after the consent, the dwelling would be on a lot separate from that same existing livestock facility or anaerobic digester; and
 - When a new lot is proposed with an existing dwelling and an existing livestock facility or anaerobic digester on it, an MDS1 setback is not required for that livestock facility or anaerobic digester (Implementation Guideline #9).

3.0 Comments

a) Risk Management Officer

- The subject property is not located in an area that is regulated under source protection and we therefore have no comments on the application.

b) Grand River Conservation Authority

- No Comments as the subject property does not contain any features regulated by the conservation authority

c) Hydro One

- No comments or concerns.

d) County Planning Department

- Confirm the minimum lot size requirements are satisfied and confirm with the Township Official Plan and Zoning By-Law;
- Confirm the significance of the aggregate resources and application of local aggregate policies;
- Confirm the GRCA is satisfied there will be no adverse impact on vulnerable aquifer areas; and
- Require as a condition of consent, that the retained agricultural lot to be zoned to prohibit the construction of a new dwelling.

e) Public Comments

- None Received.

4.0 Recommendation

Subject to the consideration of any input received at the public meeting, it is recommended that the Application for Consent be rejected for the following reasons:

- Policy #3.1.4d in the Township's Official Plan does not permit the severance of a surplus dwelling built after 1978 as the result of farm consolidation.

Respectfully Submitted,

James Johnstone, Township Planner



Township of Amaranth
374028 6th Line
Amaranth ON L9W 0M6
Telephone: (519) 941-1007
Fax: (519) 941-1802
info@amaranth.ca

**PROPOSED ZONING BY-LAW AMENDMENT APPLICATION -
NOTICE OF A COMPLETE APPLICATION & NOTICE OF PUBLIC MEETING**

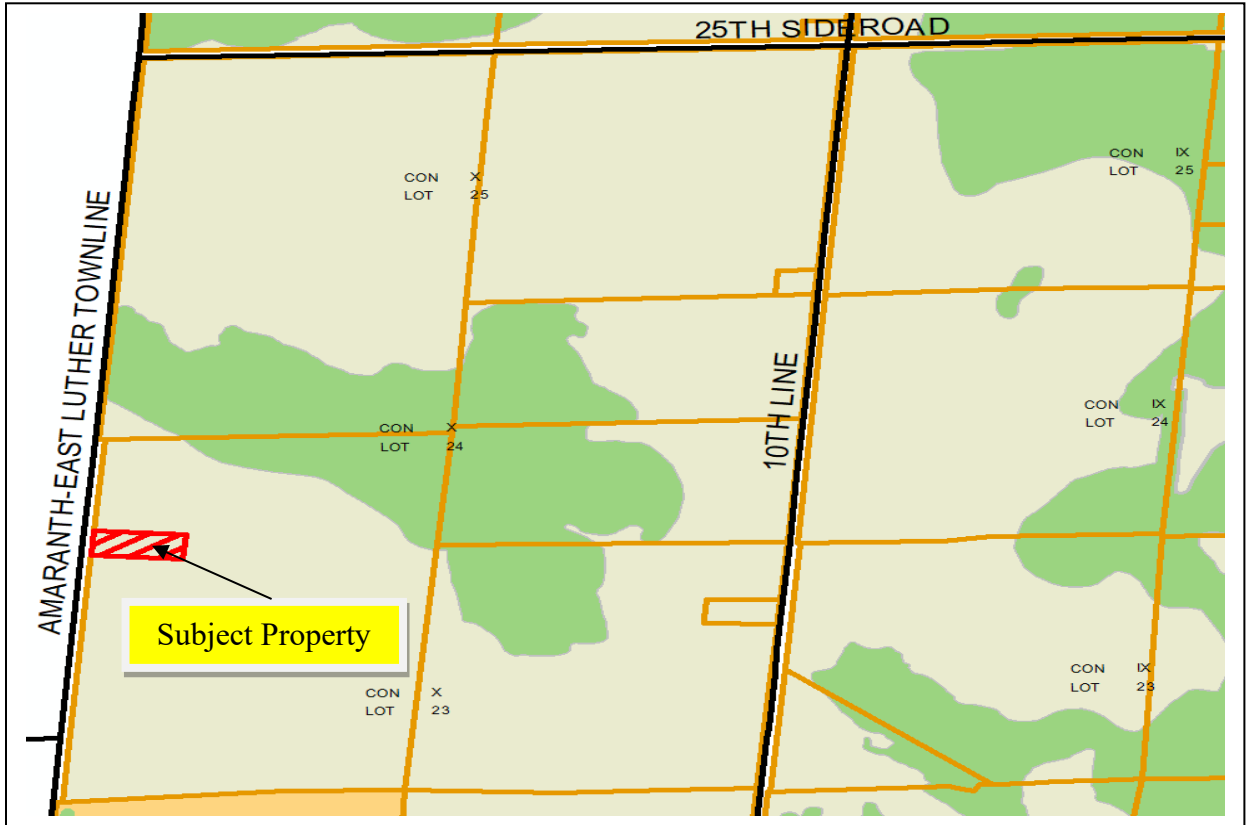
A public meeting will be held electronically, to consider the following planning applications:

Application Number:	Z10-2021
Statutory Public Meeting:	Wednesday, July 21, 2021 – 6:00PM Zoom Meeting Link (https://us02web.zoom.us/j/88261265660)
Owner/Applicant:	Ryan Ladner (Owner/Applicant)
Location:	195155 Amaranth-East Luther Townline
Current Zoning:	Agricultural (A)
Proposed Zoning:	Site Specific
Purpose:	- Permit Two Accessory Buildings in Front Yard

PUBLIC MEETING: You are entitled to attend this public hearing electronically to express your views about the proposed application or you may be represented by counsel for that purpose. A copy of the application and background materials, if any, are available at the Administration Office during regular office hours. If you wish to make written comments, they may be forwarded to the Clerk at the address shown above before **Wednesday, July 21, 2021**.

FAILURE TO ATTEND HEARING: If a person or public body that files an appeal of a decision of the Council of the Township of Amaranth in respect of the proposed consent does not make written submissions to the Council of the Township of Amaranth before it gives or refuses to give a provisional consent, the Local Planning Appeal may dismiss the appeal.

DECISION: If you wish to be notified of the Decision of the Council of the Township of Amaranth on the application, you must make a written request to the Township of Amaranth at the address above noted. This will also entitle you to be advised of a possible Local Planning Appeal Tribunal Hearing.



For illustration purposes only. This is not a plan of survey

Dated: July 2, 2021
Nicole Martin, Dipl. M.A.
CAO/Clerk
TOWNSHIP OF AMARANTH



Township of Amaranth
374028 6th Line
Amaranth ON L9W 0M6
Telephone: (519) 941-1007
Fax: (519) 941-1802
info@amaranth.ca

PROPOSED CONSENT APPLICATION -
NOTICE OF A COMPLETE APPLICATION & NOTICE OF PUBLIC MEETING

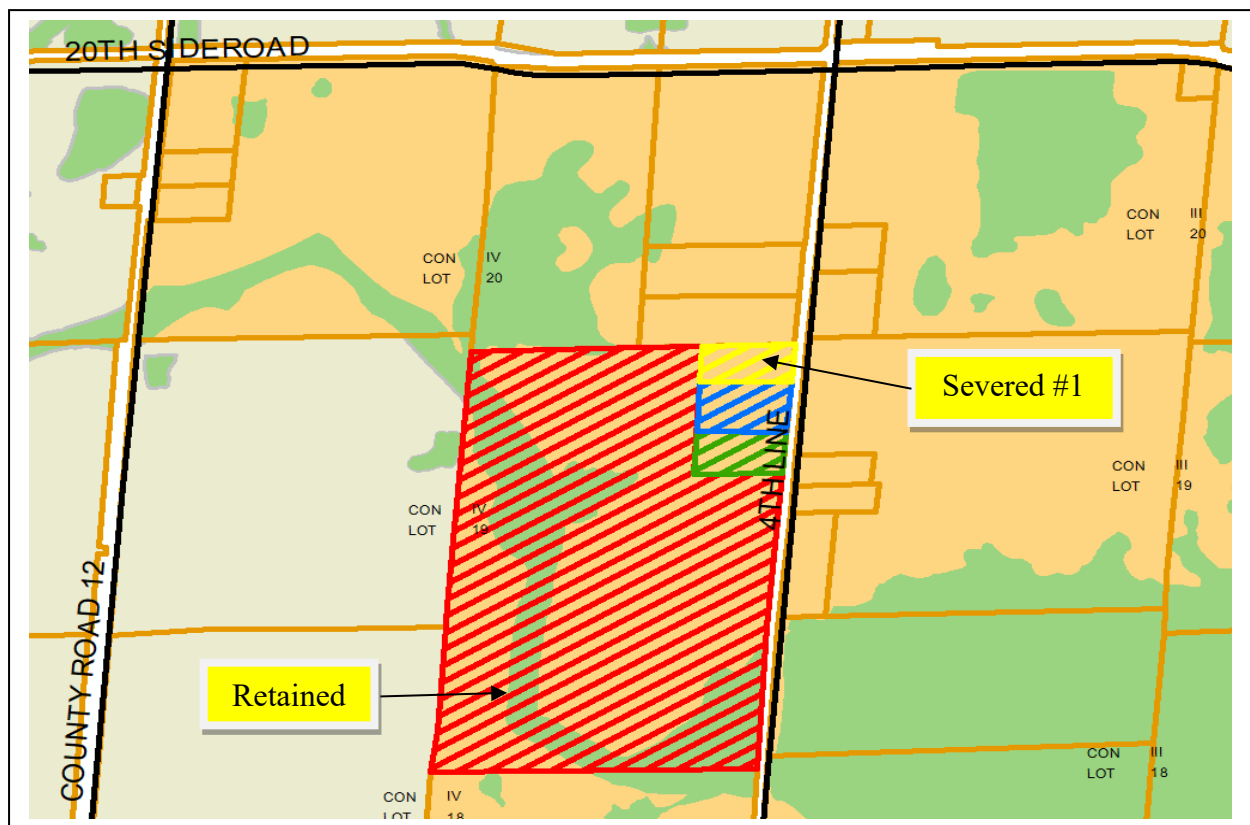
A public meeting will be held electronically, to consider the following planning applications:

Application Number:	B12-2021
Statutory Public Meeting:	Wednesday, July 21, 2021 – 6:00PM Zoom Meeting Link (https://us02web.zoom.us/j/88261265660)
Owner/Applicant:	Cornelis Verstegen (Owner/Applicant)
Location:	Concession 4, East Part Lot 18 and East Part Lot 19
Current Area:	60.83 hectares
Proposed Area:	0.81 hectares (Severed #1); 58.4 hectares (Retained)
Purpose:	Creation of a New Rural Lot

PUBLIC MEETING: You are entitled to attend this public hearing electronically to express your views about the proposed application or you may be represented by counsel for that purpose. A copy of the application and background materials, if any, are available at the Administration Office during regular office hours. If you wish to make written comments, they may be forwarded to the Clerk at the address shown above before **Wednesday, July 21, 2021**.

FAILURE TO ATTEND HEARING: If a person or public body that files an appeal of a decision of the Council of the Township of Amaranth in respect of the proposed consent does not make written submissions to the Council of the Township of Amaranth before it gives or refuses to give a provisional consent, the Local Planning Appeal may dismiss the appeal.

DECISION: If you wish to be notified of the Decision of the Council of the Township of Amaranth on the application, you must make a written request to the Township of Amaranth at the address above noted. This will also entitle you to be advised of a possible Local Planning Appeal Tribunal Hearing.



For illustration purposes only. This is not a plan of survey

Dated: July 1, 2021
Nicole Martin, Dipl. M.A.
CAO/Clerk
TOWNSHIP OF AMARANTH



Township of Amaranth
374028 6th Line
Amaranth ON L9W 0M6
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PROPOSED CONSENT APPLICATION -
NOTICE OF A COMPLETE APPLICATION & NOTICE OF PUBLIC MEETING

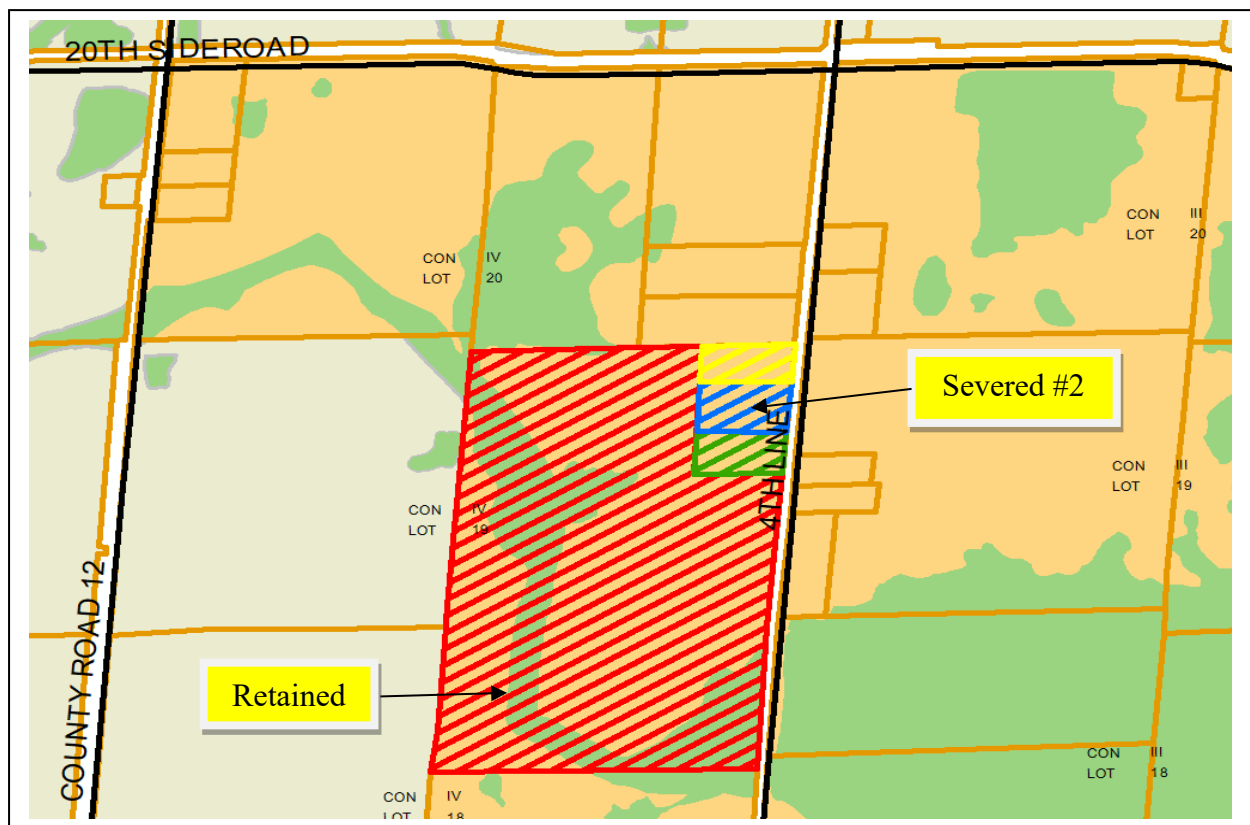
A public meeting will be held electronically, to consider the following planning applications:

Application Number:	B13-2021
Statutory Public Meeting:	Wednesday, July 21, 2021 – 6:00PM Zoom Meeting Link (https://us02web.zoom.us/j/88261265660)
Owner/Applicant:	Cornelis Verstegen (Owner/Applicant)
Location:	Concession 4, East Part Lot 18 and East Part Lot 19
Current Area:	60.83 hectares
Proposed Area:	0.81 hectares (Severed #2); 58.4 hectares (Retained)
Purpose:	Creation of a New Rural Lot

PUBLIC MEETING: You are entitled to attend this public hearing electronically to express your views about the proposed application or you may be represented by counsel for that purpose. A copy of the application and background materials, if any, are available at the Administration Office during regular office hours. If you wish to make written comments, they may be forwarded to the Clerk at the address shown above before **Wednesday, July 21, 2021**.

FAILURE TO ATTEND HEARING: If a person or public body that files an appeal of a decision of the Council of the Township of Amaranth in respect of the proposed consent does not make written submissions to the Council of the Township of Amaranth before it gives or refuses to give a provisional consent, the Local Planning Appeal may dismiss the appeal.

DECISION: If you wish to be notified of the Decision of the Council of the Township of Amaranth on the application, you must make a written request to the Township of Amaranth at the address above noted. This will also entitle you to be advised of a possible Local Planning Appeal Tribunal Hearing.



For illustration purposes only. This is not a plan of survey

Dated: July 1, 2021
Nicole Martin, Dipl. M.A.
CAO/Clerk
TOWNSHIP OF AMARANTH



Township of Amaranth
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**PROPOSED CONSENT APPLICATION -
NOTICE OF A COMPLETE APPLICATION & NOTICE OF PUBLIC MEETING**

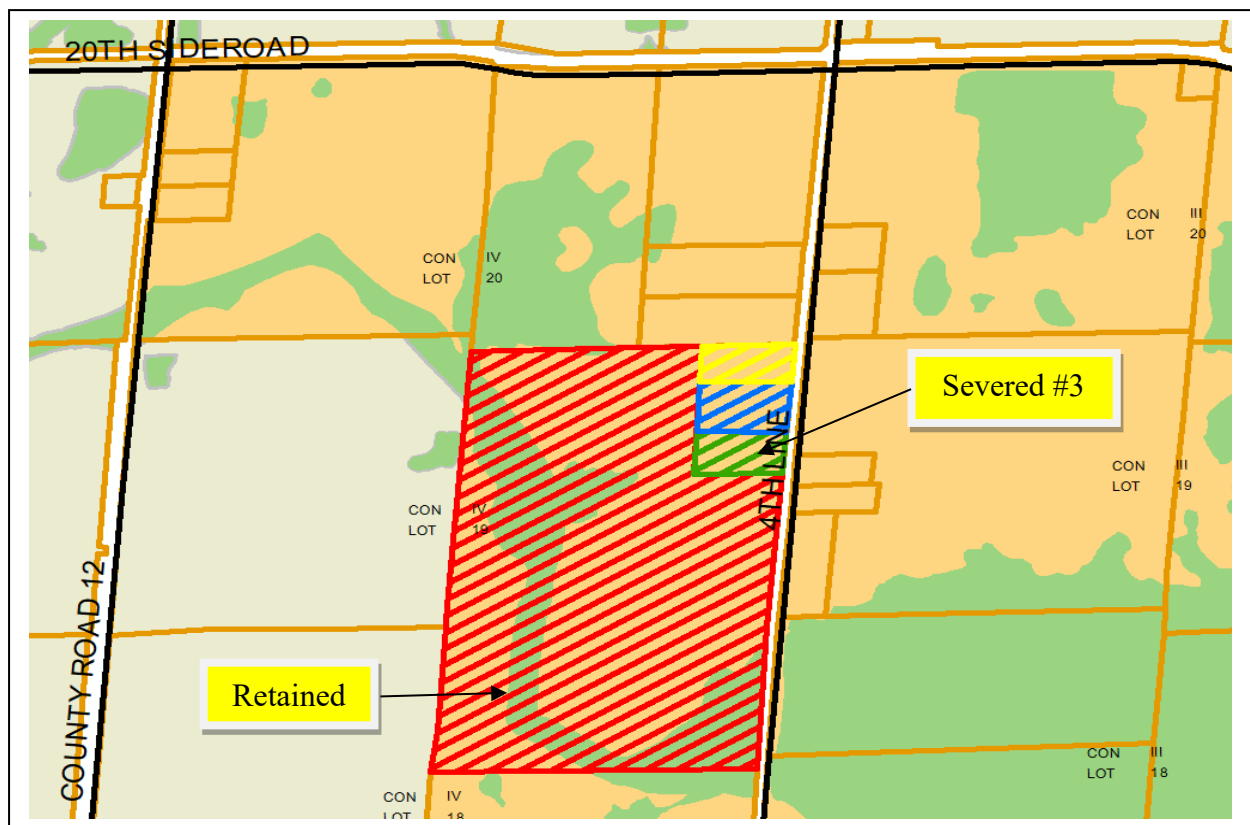
A public meeting will be held electronically, to consider the following planning applications:

Application Number:	B14-2021
Statutory Public Meeting:	Wednesday, July 21, 2021 – 6:00PM Zoom Meeting Link (https://us02web.zoom.us/j/88261265660)
Owner/Applicant:	Cornelis Verstegen (Owner/Applicant)
Location:	Concession 4, East Part Lot 18 and East Part Lot 19
Current Area:	60.83 hectares
Proposed Area:	0.81 hectares (Severed #3); 58.4 hectares (Retained)
Purpose:	Creation of a New Rural Lot

PUBLIC MEETING: You are entitled to attend this public hearing electronically to express your views about the proposed application or you may be represented by counsel for that purpose. A copy of the application and background materials, if any, are available at the Administration Office during regular office hours. If you wish to make written comments, they may be forwarded to the Clerk at the address shown above before **Wednesday, July 21, 2021**.

FAILURE TO ATTEND HEARING: If a person or public body that files an appeal of a decision of the Council of the Township of Amaranth in respect of the proposed consent does not make written submissions to the Council of the Township of Amaranth before it gives or refuses to give a provisional consent, the Local Planning Appeal may dismiss the appeal.

DECISION: If you wish to be notified of the Decision of the Council of the Township of Amaranth on the application, you must make a written request to the Township of Amaranth at the address above noted. This will also entitle you to be advised of a possible Local Planning Appeal Tribunal Hearing.



For illustration purposes only. This is not a plan of survey

Dated: July 1, 2021
Nicole Martin, Dipl. M.A.
CAO/Clerk
TOWNSHIP OF AMARANTH



Township of Amaranth
374028 6th Line
Amaranth ON L9W 0M6
Telephone: (519) 941-1007
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**PROPOSED CONSENT APPLICATION -
NOTICE OF A COMPLETE APPLICATION & NOTICE OF PUBLIC MEETING**

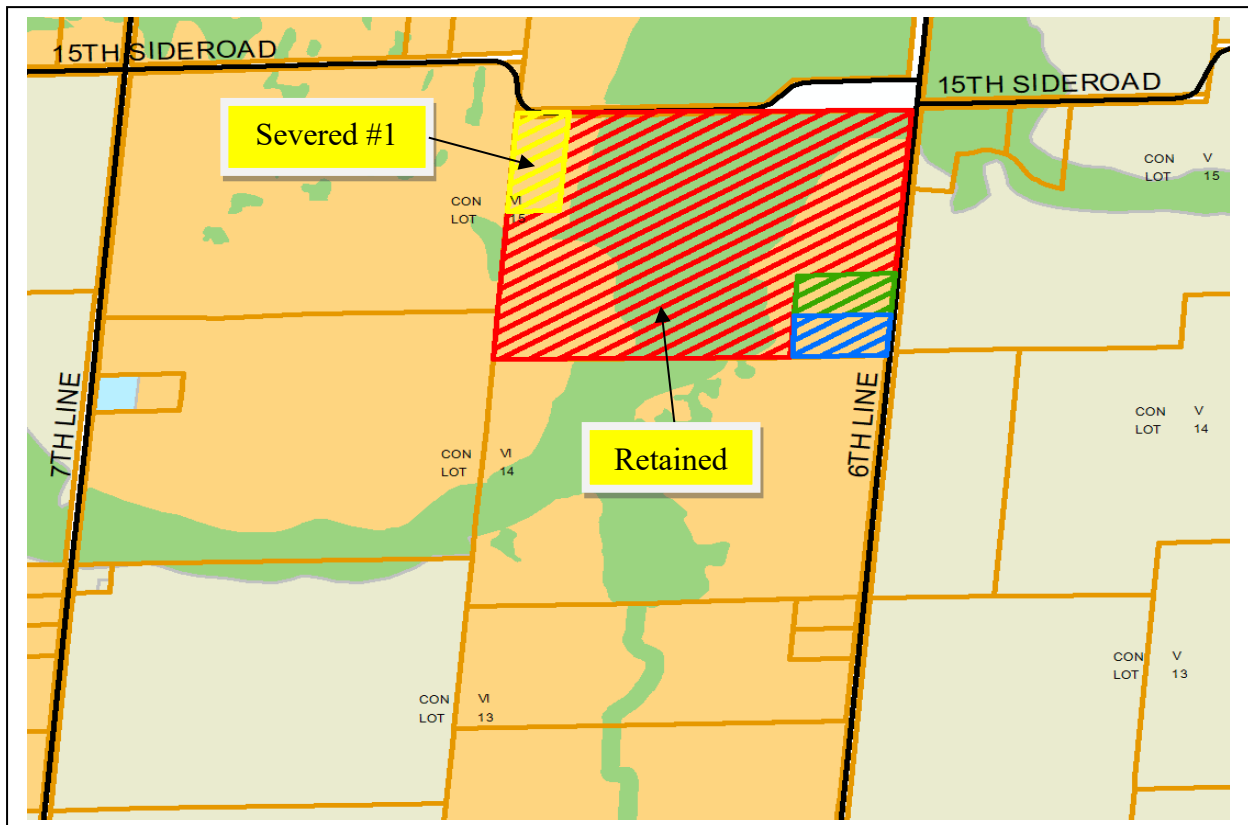
A public meeting will be held electronically, to consider the following planning applications:

Application Number:	B15-2021
Statutory Public Meeting:	Wednesday, July 21, 2021 – 6:00PM Zoom Meeting Link (https://us02web.zoom.us/j/88261265660)
Owner/Applicant:	Cornelis Verstegen (Owner/Applicant)
Location:	Concession 6, East Part Lot 15
Current Area:	52.23 hectares
Proposed Area:	0.81 hectares (Severed #1); 49.80 hectares (Retained)
Purpose:	Creation of a New Rural Lot

PUBLIC MEETING: You are entitled to attend this public hearing electronically to express your views about the proposed application or you may be represented by counsel for that purpose. A copy of the application and background materials, if any, are available at the Administration Office during regular office hours. If you wish to make written comments, they may be forwarded to the Clerk at the address shown above before **Wednesday, July 21, 2021**.

FAILURE TO ATTEND HEARING: If a person or public body that files an appeal of a decision of the Council of the Township of Amaranth in respect of the proposed consent does not make written submissions to the Council of the Township of Amaranth before it gives or refuses to give a provisional consent, the Local Planning Appeal may dismiss the appeal.

DECISION: If you wish to be notified of the Decision of the Council of the Township of Amaranth on the application, you must make a written request to the Township of Amaranth at the address above noted. This will also entitle you to be advised of a possible Local Planning Appeal Tribunal Hearing.



For illustration purposes only. This is not a plan of survey

Dated: July 1, 2021
Nicole Martin, Dipl. M.A.
CAO/Clerk
TOWNSHIP OF AMARANTH



Township of Amaranth
374028 6th Line
Amaranth ON L9W 0M6
Telephone: (519) 941-1007
Fax: (519) 941-1802
info@amaranth.ca

PROPOSED CONSENT APPLICATION -
NOTICE OF A COMPLETE APPLICATION & NOTICE OF PUBLIC MEETING

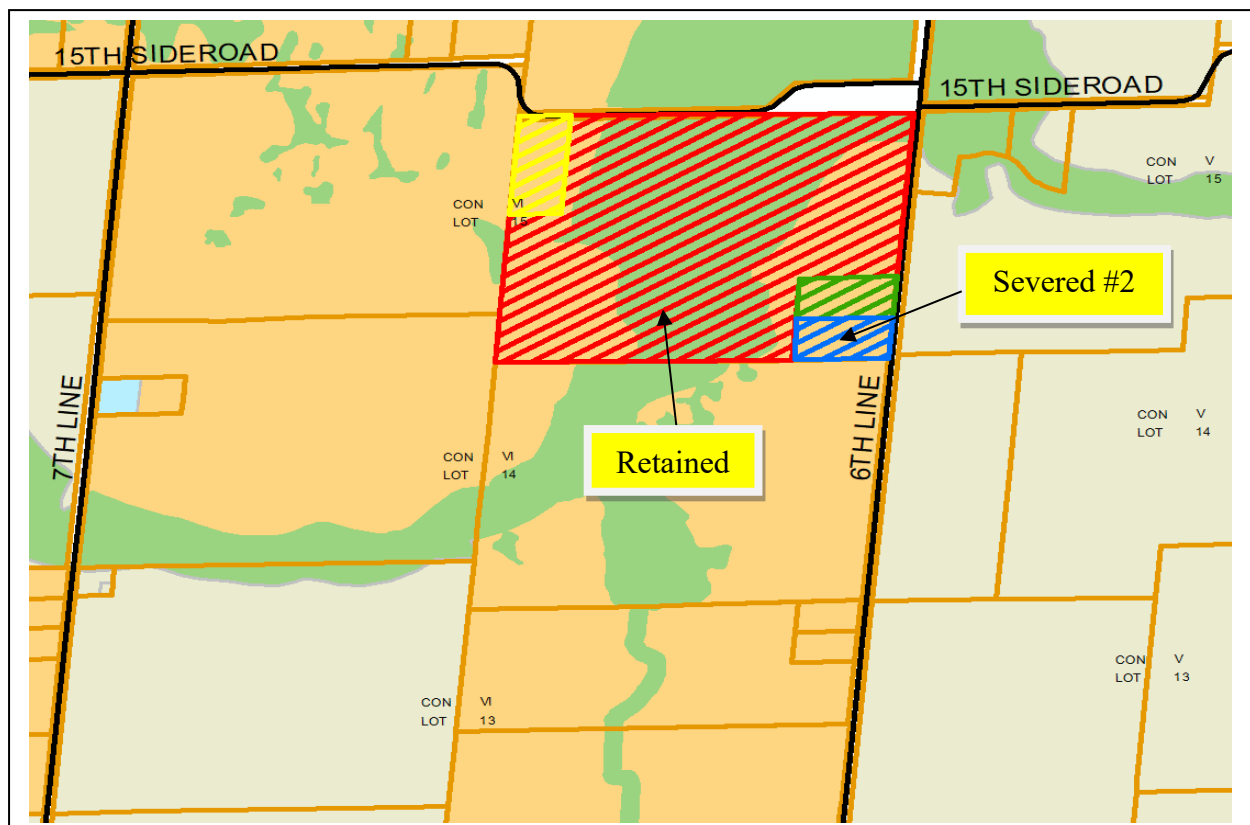
A public meeting will be held electronically, to consider the following planning applications:

Application Number:	B16-2021
Statutory Public Meeting:	Wednesday, July 21, 2021 – 6:00PM Zoom Meeting Link (https://us02web.zoom.us/j/88261265660)
Owner/Applicant:	Cornelis Verstegen (Owner/Applicant)
Location:	Concession 6, East Part Lot 15
Current Area:	52.23 hectares
Proposed Area:	0.81 hectares (Severed #2); 49.80 hectares (Retained)
Purpose:	Creation of a New Rural Lot

PUBLIC MEETING: You are entitled to attend this public hearing electronically to express your views about the proposed application or you may be represented by counsel for that purpose. A copy of the application and background materials, if any, are available at the Administration Office during regular office hours. If you wish to make written comments, they may be forwarded to the Clerk at the address shown above before **Wednesday, July 21, 2021**.

FAILURE TO ATTEND HEARING: If a person or public body that files an appeal of a decision of the Council of the Township of Amaranth in respect of the proposed consent does not make written submissions to the Council of the Township of Amaranth before it gives or refuses to give a provisional consent, the Local Planning Appeal may dismiss the appeal.

DECISION: If you wish to be notified of the Decision of the Council of the Township of Amaranth on the application, you must make a written request to the Township of Amaranth at the address above noted. This will also entitle you to be advised of a possible Local Planning Appeal Tribunal Hearing.



For illustration purposes only. This is not a plan of survey

Dated: July 1, 2021
Nicole Martin, Dipl. M.A.
CAO/Clerk
TOWNSHIP OF AMARANTH



Township of Amaranth
374028 6th Line
Amaranth ON L9W 0M6
Telephone: (519) 941-1007
Fax: (519) 941-1802
info@amaranth.ca

**PROPOSED CONSENT APPLICATION -
NOTICE OF A COMPLETE APPLICATION & NOTICE OF PUBLIC MEETING**

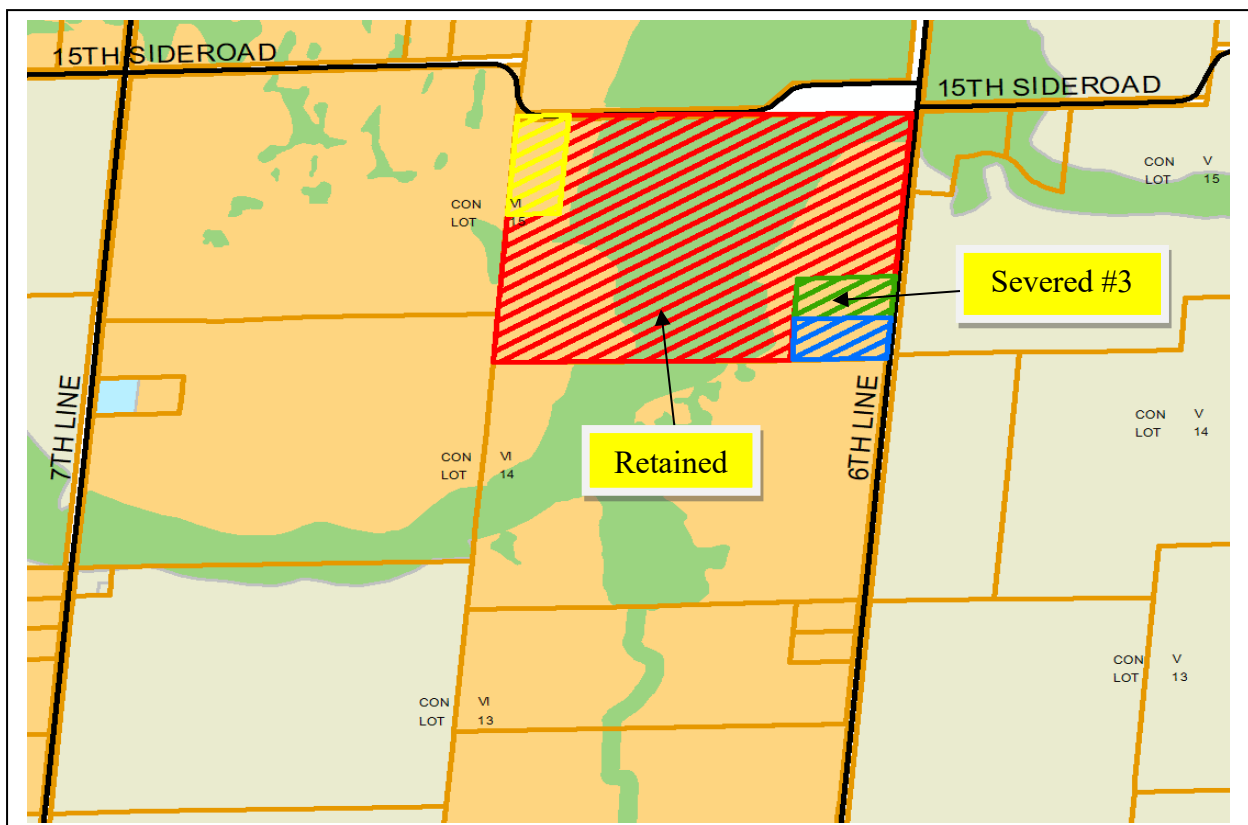
A public meeting will be held electronically, to consider the following planning applications:

Application Number:	B17-2021
Statutory Public Meeting:	Wednesday, July 21, 2021 – 6:00PM Zoom Meeting Link (https://us02web.zoom.us/j/88261265660)
Owner/Applicant:	Cornelis Verstegen (Owner/Applicant)
Location:	Concession 6, East Part Lot 15
Current Area:	52.23 hectares
Proposed Area:	0.81 hectares (Severed #3); 49.80 hectares (Retained)
Purpose:	Creation of a New Rural Lot

PUBLIC MEETING: You are entitled to attend this public hearing electronically to express your views about the proposed application or you may be represented by counsel for that purpose. A copy of the application and background materials, if any, are available at the Administration Office during regular office hours. If you wish to make written comments, they may be forwarded to the Clerk at the address shown above before **Wednesday, July 21, 2021**.

FAILURE TO ATTEND HEARING: If a person or public body that files an appeal of a decision of the Council of the Township of Amaranth in respect of the proposed consent does not make written submissions to the Council of the Township of Amaranth before it gives or refuses to give a provisional consent, the Local Planning Appeal may dismiss the appeal.

DECISION: If you wish to be notified of the Decision of the Council of the Township of Amaranth on the application, you must make a written request to the Township of Amaranth at the address above noted. This will also entitle you to be advised of a possible Local Planning Appeal Tribunal Hearing.



For illustration purposes only. This is not a plan of survey

Dated: July 1, 2021
Nicole Martin, Dipl. M.A.
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Township of Amaranth
374028 6th Line
Amaranth ON L9W 0M6
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info@amaranth.ca

**PROPOSED CONSENT APPLICATION -
NOTICE OF A COMPLETE APPLICATION & NOTICE OF PUBLIC MEETING**

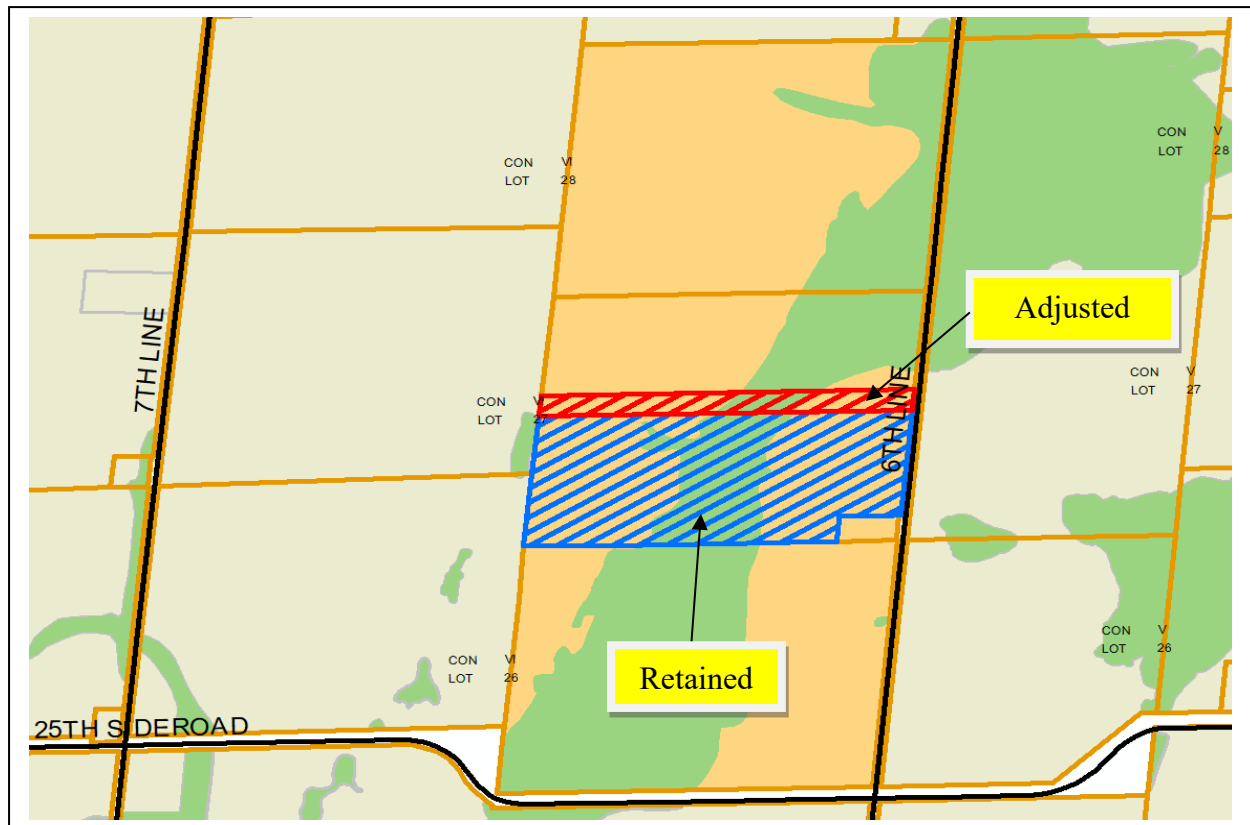
A public meeting will be held electronically, to consider the following planning applications:

Application Number:	B18-2021
Statutory Public Meeting:	Wednesday, July 21, 2021 – 6:00PM Zoom Meeting Link (https://us02web.zoom.us/j/88261265660)
Owner/Applicant:	William Pomeroy (Owner); Robert Thompson (Applicant)
Location:	375398 6 th Line
Current Area:	29.55 hectares
Proposed Area:	4.05 hectares (Adjusted); 25.50 hectares (Retained)
Purpose:	Lot Line Adjustment

PUBLIC MEETING: You are entitled to attend this public hearing electronically to express your views about the proposed application or you may be represented by counsel for that purpose. A copy of the application and background materials, if any, are available at the Administration Office during regular office hours. If you wish to make written comments, they may be forwarded to the Clerk at the address shown above before **Wednesday, July 21, 2021**.

FAILURE TO ATTEND HEARING: If a person or public body that files an appeal of a decision of the Council of the Township of Amaranth in respect of the proposed consent does not make written submissions to the Council of the Township of Amaranth before it gives or refuses to give a provisional consent, the Local Planning Appeal may dismiss the appeal.

DECISION: If you wish to be notified of the Decision of the Council of the Township of Amaranth on the application, you must make a written request to the Township of Amaranth at the address above noted. This will also entitle you to be advised of a possible Local Planning Appeal Tribunal Hearing.



For illustration purposes only. This is not a plan of survey

Dated: July 1, 2021
Nicole Martin, Dipl. M.A.
CAO/Clerk
TOWNSHIP OF AMARANTH

The Township of Amaranth - Staff Report to Council

To: Mayor Currie and Members of Council

From: James Johnstone, Township Planner

Date: July 7, 2021

Applicants: Loft Planning Inc.

Owners: Gott Enterprises Inc.

Address: 425282 25th Sideroad

Subject: Application for Site Plan Approval (SPA02-2021)

Township Designation: Agricultural (A)/Environmental Protection (EP)

Township Zoning: Site Specific Industrial M1-1

1) Background

An Application for Site Plan Approval (the “Application”) has been submitted by Loft Planning Inc. (the “Applicant”) and Gott Enterprises Inc. (the “Owner”) for 425282 25th Sideroad, Amaranth, Ontario (the “Property”). The purpose of the Application is to build a pipeline on the property in order to connect the existing wells on site to the pipeline on the township right-of-way.

The property is legally referred to as West Part Lot 6, Concession 2, save and except Parts 1 & 2, Plan 7R-5373, Township of Amaranth, County of Dufferin. The property is designated as Rural in the Township Official Plan. The property is zoned as Rural Residential in the Township Zoning By-Law. The property is designated as Countryside Area in the County Official Plan. The property has an area of approximately 2.03 hectares with a frontage of approximately 135.87 metres and depth of approximately 151.85 metres.

2) Agency Comments

a) Township Engineer (Email Dated April 25, 2021)

- Township Engineer participated in a pre-consultation with Applicant and has no comments on the proposed site plan.

b) Risk Management Officer (Email dated May 17, 2021)

- The property is not located in an area that is regulated under source protection.

c) Nottawasaga Valley Conservation Authority

- No comments received but Applicant has applied for a Development Permit with the Nottawasaga Valley Conservation Authority (NVCA).

d) County Planning Department (Letter Dated May 13, 2021)

- Confirmation be provided as to whether the woodlands and unevaluated wetland on the subject property are deemed significant;
- Confirmation be provided as to whether an Environmental Impact Statement (EIS) is required relative to the presence of woodlands and wetlands on the subject property; and
- Confirmation be provided as to whether the proposed development would impact the scale of the operation and increase extraction to 50,000 litres/day and warrant a permit from the Ministry of the Environment, Conservation and Parks (MECP);
- Consultation occur with the Township of Amaranth, the Nottawasaga Conservation Authority (NVCA) related to the potential impacts to source water because the subject properties are located within a source water protection area (Low Vulnerability Aquifer).

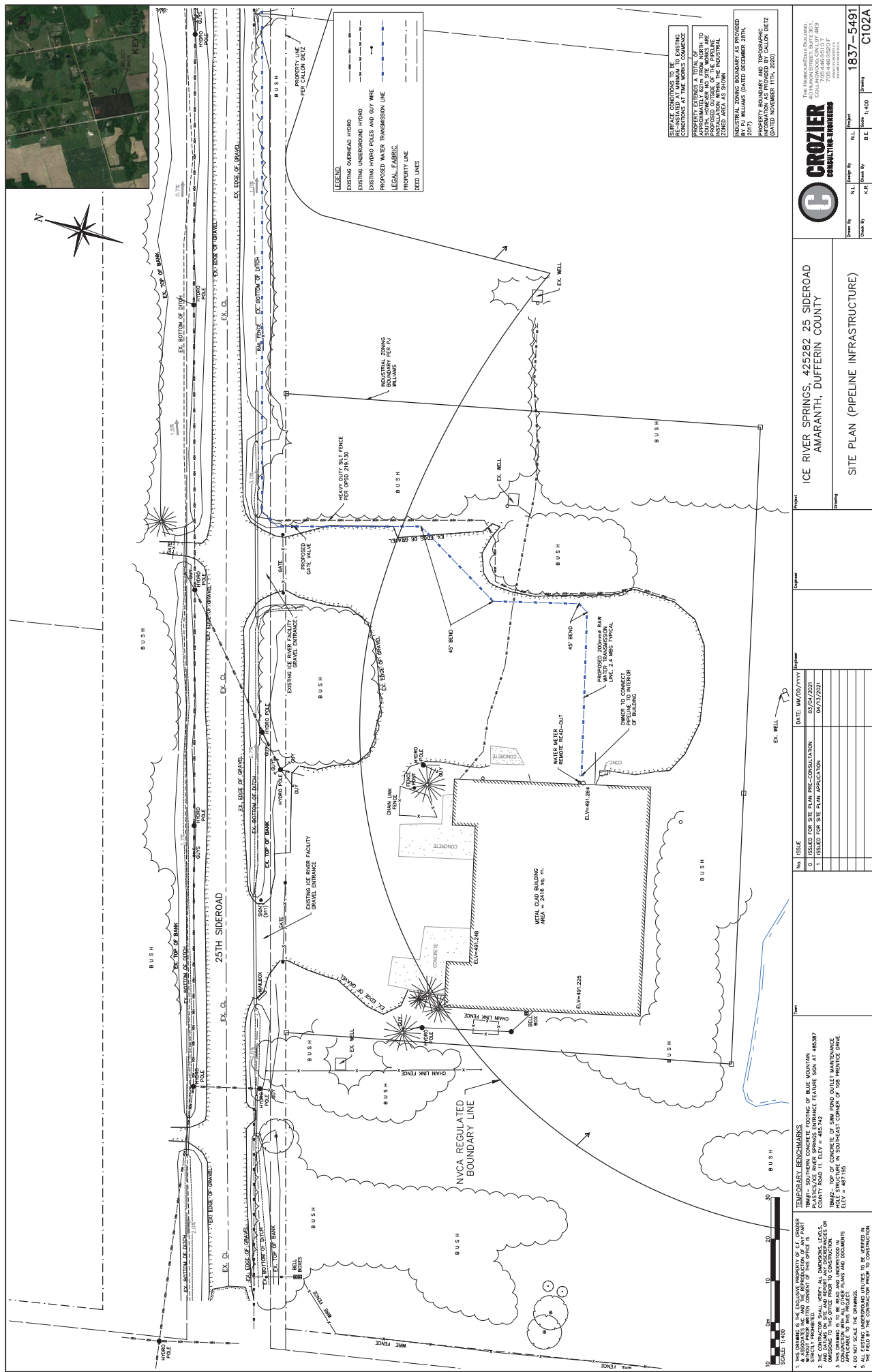
3) Recommendation

it is recommended that staff be directed to execute a site plan agreement with the following reasons advanced in support of the Applicant's application:


- The Township Engineer has no comments but did participate in a pre-consultation with the applicant and their engineer;
- Although County Planning Department encourages consultation to occur with the NVCA because the property is located within a sourcewater protection area (low vulnerability aquifer), the Risk Management Officer states the property is not located in an area that is regulated under source protection as shown in attached 'Groundwater Vulnerability' Map;
- With respect to County Planning Department comments on whether woodlands and unevaluated wetlands on the property are deemed significant and an Environmental Impact Statement (EIS) should be required, the proposed pipeline on the property is entirely located on the area that is already zoned industrial. is recommended that the storage of pre-packaged materials and equipment in an existing accessory building does not pose a risk to adjacent woodlands; and
- Despite repeated attempts for comments from the NVCA, no comments were received but the Applicant has applied for a Development Permit with the NVCA.

Respectfully Submitted,

James Johnstone, Township Planner



THE HARVARD BRIDGE BUILDING,
40 HARVON STREET, SUITE 301,
COLLINGWOOD, ON L9Y 4R3
705 446 9510 T
705 446 9510 F
WWW.CFCORP.CA
INFO@CFCORP.CA

 CROZON CONSULTING	Drawn By	N.L.	Design By	N.L.
	Check By	K.R.	Check By	B.

Project	ICE RIVER SPRINGS, 425282 25 SIDEROAD AMARANTH, DUFFERIN COUNTY
Drawing	SITE PLAN (PIPELINE INFRASTRUCTURE)

Engineer

DATE: MM/DD/YYYY	
03/04/2021	
04/13/2021	

No.	ISSUE
0	ISSUED FOR SITE PLAN - CONSULTATION
1	ISSUED FOR SITE PLAN APPLICATION

1548

ENCHAMARKS.
IN CONCRETE FOOTING OF BLUE MOUNTAIN
RIVER SPRINGS ENTRANCE FEATURE SIGN AT 485.587
ELEV = 485.742
CONCRETE OF SIMI POND OUTLET MAINTENANCE
IN SOUTHEAST CORNER OF 108 PRENTICE DRIVE.

1. THIS DRAWING IS THE EXCLUSIVE PROPERTY OF C.F. PROZDER & ASSOCIATES INC. AND THE REPRODUCTION OF ANY PART THEREOF WITHOUT WRITTEN CONSENT OF THIS OFFICE IS STRICTLY PROHIBITED.

2. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS, LEVELS, AND DATUMS ON SITE AND REPORT ANY DISCREPANCIES OR OMISSIONS TO THE ARCHITECT IMMEDIATELY.

3. THIS DRAWING IS TO BE READ AND UNDERSTOOD IN CONNECTION WITH ALL OTHER PLANS AND DOCUMENTS APPLICABLE TO THIS PROJECT.

4. THE FIELD REPRESENTATIVE SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UNDERGROUND UTILITIES TO BE KEPT IN THE FIELD BY THE CONTRACTOR PRIOR TO CONSTRUCTION.

TEMPORARY LOT
TEMP - SOUTHERN
TEMP - COUNTY ROAD 11
TEMP - TOP OF
HOLE STRUCTURE
ELEV = 487.195



Nottawasaga Valley
Conservation Authority

Property Screening Report

09-Jun-2021

Information Resources for Regulated Properties

[Do I need a permit?](#)

[Submit a Property Inquiry](#)

[Google Driving Directions](#)

[Info Regarding Covid-19](#)

Email the Regulations Department
permits@nvca.on.ca

NVCA Contact Information

(705) 424-1479

8195 8th Line,
Utopia, ON L0M 1T0

www.nvca.on.ca

Monday to Friday

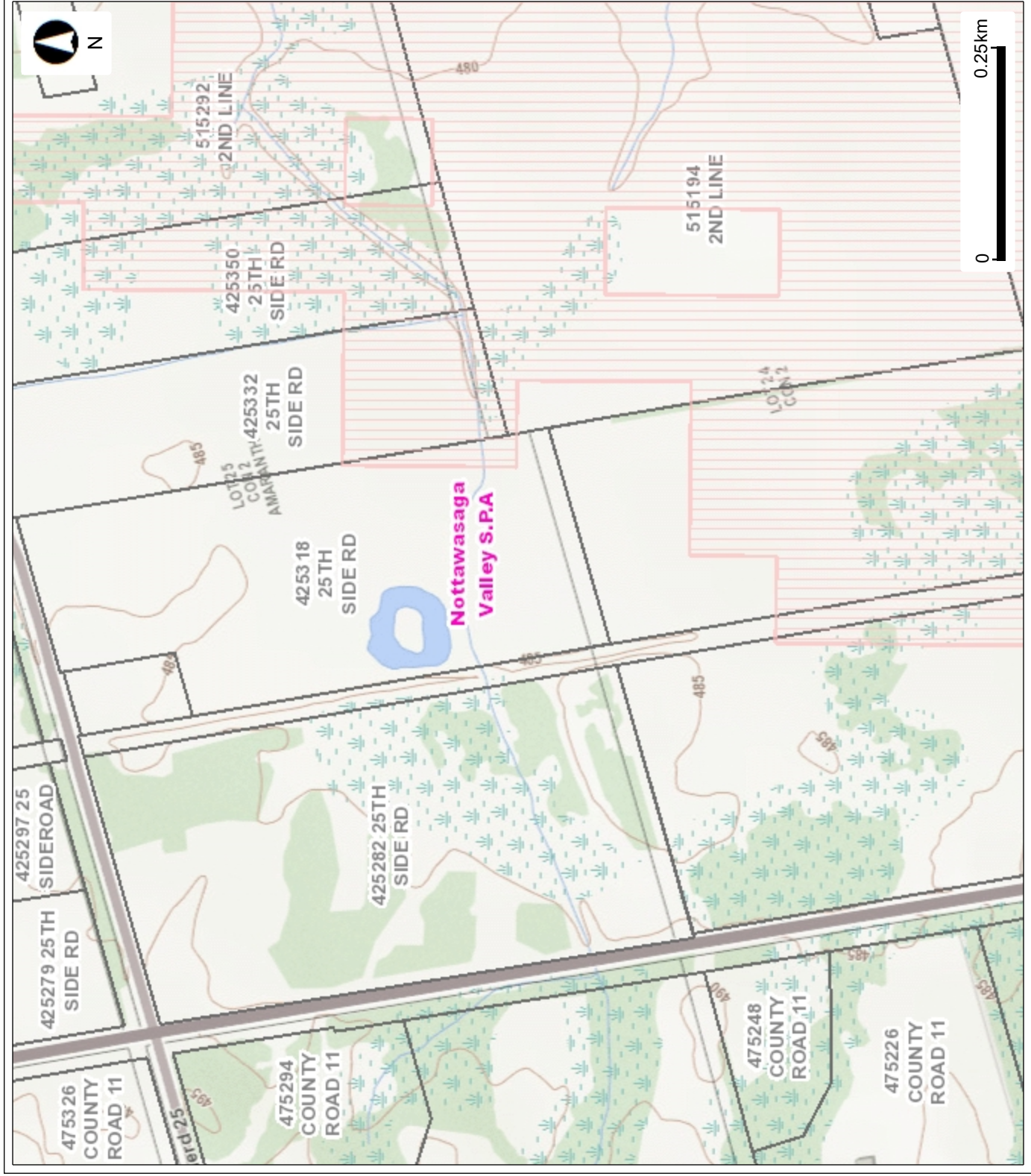
8:30 a.m. to 4:30 p.m.

except between 12:00 p.m. - 1:00 p.m.



This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of the information displayed in this map product are strongly cautioned to verify all information before making any decisions. Produced by Nottawasaga Valley Conservation Authority under license with the MNRF. Reproduction of this map is prohibited without written permission from the Nottawasaga Valley Conservation Authority. © NVCA and Queen's Printer for Ontario, 2020.

Groundwater Vulnerability



This map should not be relied on as a precise indicator of routes or locations, nor as a guide to navigation. The Ontario Ministry of Environment, Conservation and Parks (MECP) shall not be liable in any way for the use or any information on this map, of, or reliance upon, this map.

From: [Carley Dixon](#)
To: [James Johnstone](#)
Subject: FW: Gott Enterprises - Pipeline - Site Plan Approval
Date: Sunday, April 25, 2021 7:01:48 AM
Attachments: [Application Signed Commissioned 04142021.pdf](#)
[Cheque Copy.pdf](#)
[CROZIER SITE PLAN-AMARANTH PIPELINE PROJECT 04.14.2021.pdf](#)

Hi James,

I don't have any comments on what was submitted. My recommendation to the Township is to ensure the site plan agreement is written in such a way to deal with these items and would suspect you would get the Township solicitor involved in this agreement to make sure the Township is protected for allowing a private utility in the public ROW:

- responsibility for locating the watermain (when utility requests come in and how that works)
- Allowing the Township to turn off valve in emergency situation) such as a watermain break (and how notification would work) .
- Ensuring securities are in place (particularly for works in the ROW)
- Ensuring the agreement deals with the responsibility of the contractor during construction within the public ROW (restoration requirements, following OTM Book 7, etc.)

Carley Dixon, P.Eng.
Project Engineer

www.rjburnside.com
Office: +1 800-265-9662 **Direct:** +1 226-486-1542

-----Original Message-----

From: kristine@loftplanning.com <kristine@loftplanning.com>
Sent: Thursday, April 15, 2021 3:41 PM
To: 'James Johnstone' <jjohnstone@amaranth.ca>; Carley Dixon <Carley.Dixon@rjburnside.com>
Cc: 'Katherine Rentsch' <krentsch@cfcrozier.ca>; 'Brady Ellsworth' <bellsworth@cfcrozier.ca>
Subject: Gott Enterprises - Pipeline - Site Plan Approval

James,
The application and cheque were couriered to your office yesterday.
Attached are digital copies, and the digital Site Plan.

We look forward to working with you.

Kristine

Thanks,
Kristine Loft
MCIP | RPP
Principal, Loft Planning Inc.
kristine@loftplanning.com | t: 705.446.1168 https://urldefense.proofpoint.com/v2/url?u=http-3A__www.loftplanning.com&d=DwlFAw&c=euGZstcaTDilvimEN8b7jXrwqOf-y5A_CdpqnVfiiMM&r=dAPCX7vrmI5mfpgofF3ztKtPhTK-4eaUFvHzfbB4QS6M&m=uVWCPqD38tOGbWsqayzcFE-sluCYKVpY7s7sKs5DBul&s=DEsARSGbtCpar8wbrlaMSOqsvwKulTDta2alk26TOPw&e=

Your message is ready to be sent with the following file or link attachments:

From: [Stephanie Charity](#)
To: [James Johnstone](#)
Cc: [Dwight Smikle](#); [Carley Dixon](#)
Subject: FW: Ice River Springs Site Plan Application (SPA02-2021)
Date: Monday, May 17, 2021 11:45:11 AM
Attachments: [image001.png](#)
[SITE PLAN APPLICATION \(SPA02-21\).pdf](#)
[CROZIER SITE PLAN-AMARANTH PIPELINE PROJECT 04.14.2021.pdf](#)

Hi James,

The subject property is not located in an area that is regulated under source protection. We therefore have no comments on this application.

Regards,

Stephanie

Stephanie Charity, P.Geo.
Hydrogeologist

R.J. Burnside & Associates Limited www.rjburnside.com
Office: +1 800-265-9662 Direct: +1 226-486-1573

From: James Johnstone <jjohnstone@amaranth.ca>
Sent: Monday, May 10, 2021 11:04 AM
To: Belle-Isle, Manon <Manon.Belle-Isle@wsp.com>; Dwight Smikle <Dwight.Smikle@rjburnside.com>; Amy Knapp <aknapp@nvca.on.ca>; Carley Dixon <Carley.Dixon@rjburnside.com>; Gord Feniak <Gord.Feniak@rjburnside.com>
Subject: RE: Ice River Springs Site Plan Application (SPA02-2021)

Good Morning,

The Township of Amaranth has received the attached site plan application for a water pipeline (and associated infrastructure) at 425282 25th Sideroad.

Please note this site plan application is part of larger project (Ice River Springs) where a pipeline on township roads connects this property with a property in Shelburne. This site plan application is restricted to the property in Amaranth.

In support of this application, the applicant has submitted a site plan which shows the pipeline and associated infrastructure. A pre-consultation has already occurred with the Township Engineer.

Could you please complete review of this site plan/application by Monday, May 24, 2021. Thanks.

James Johnstone

Township Planner | Township of Amaranth
374028 6th Line | Amaranth | ON | L9W 0M6



MEMO

TO: County of Dufferin

FROM: Matt Alexander, Project Manager, WSP
Angela Zhao, Project Planner, WSP

SUBJECT: Site Plan Application (File #: SPA-02-21), 45282 25th Line, Township of Amaranth, ON

DATE: May 13, 2021

Recommendation

Based on our review, the proposal is consistent with the Provincial Policy Statement, 2020 and Agricultural Lands designation and the related policies in the Dufferin County Official Plan. It is recommended that:

- Confirmation be provided as to whether the woodlands and unevaluated wetland on the subject property are deemed significant;
- Confirmation be provided as to whether an Environmental Impact Statement (EIS) is required relative to the presence of woodlands and wetlands on the subject property; and
- Confirmation be provided as to whether the proposed development would impact the scale of the operation and increase extraction to 50,000 litres/day and warrant a permit from the Ministry of the Environment, Conservation and Parks;
- Consultation occur with the Township of Amaranth, the Nottawasaga Conservation Authority (NVCA) related to the potential impacts to source water because the subject properties are located within a source water protection area (Low Vulnerability Aquifer).

Summary

The purpose of the Site Plan Approval application is to for an extension of a buried pipe from the subject property to an industrial property at 485387 25th Line in order to facilitate the existing water taking operation on the subject lands.

The documents received by WSP on May 10th, 2021 include:

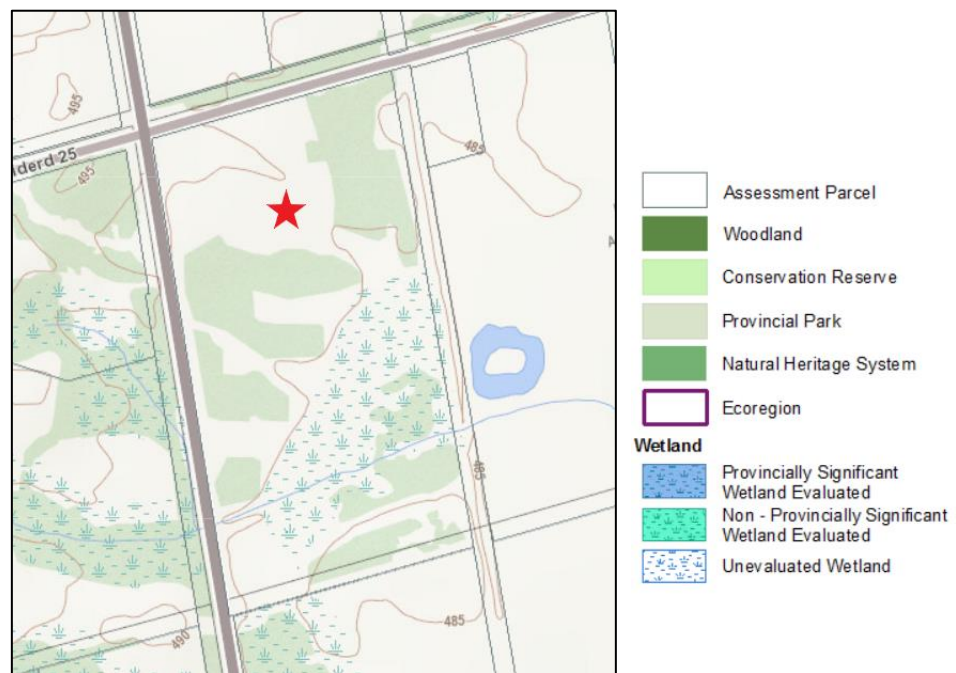
- Site Plan Application Form; and
- Site Drawing;

The circulation documents were reviewed against the Province's Natural Heritage mapping, Agricultural Mapping and the Dufferin County Official Plan.

Provincial Policy Statement, 2020 (PPS), Province of Ontario's Natural Heritage Mapping and Province of Ontario's Agricultural Mapping

As a result of Growth Plan 2019, the Province's Natural Heritage mapping must be studied and implemented into the County's Official Plan before it can be applied at a local level. However, as it relates to land use designations, the mapping should continue to be used as a guide to determine if the subject property is identified with identified Natural Heritage features, should the County or local Official Plans not reflect current mapping.

Under Ontario's Natural Heritage mapping, the subject property contains provincial park lands and unevaluated wetlands as shown below.

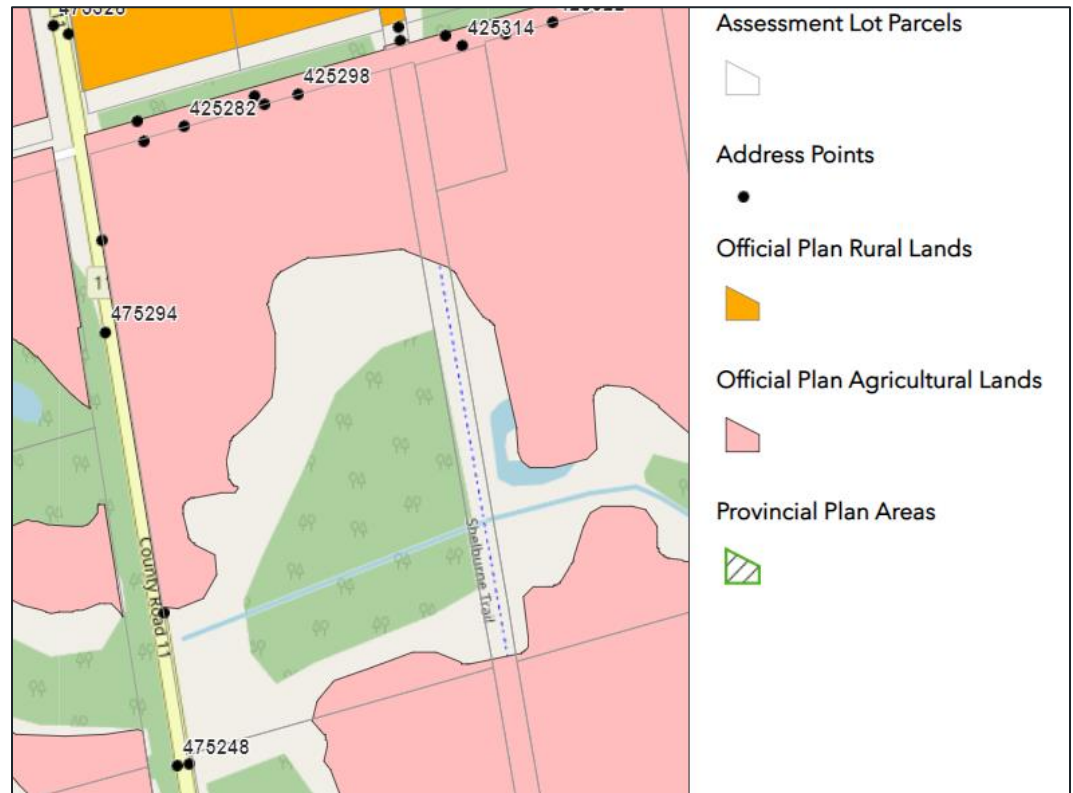


Under Ontario's Agricultural Area mapping, the subject property is located within Prime Agricultural Lands. Per Section 2.3 of the PPS, Prime Agricultural Areas shall be protected for the long-term use of agriculture. Permitted uses and activities in these areas are restricted to agricultural uses, agriculture-related uses and on-farm diversified uses. Accommodation for full-time farm labour is included in the definition of "Agricultural Uses" provided by the PPS, 2020.

Dufferin County Official Plan (2017)

The subject property is within the Countryside Area designation under Schedule B (Community Structure and Land Use) and portions of the lands are within the Agricultural Lands designation under Schedule C (Agricultural Area and Rural Lands) of

the County Official Plan, as shown below. The area that's subject to the site plan approval is entirely located in the Agricultural Lands.



The Agricultural Area designation consists primarily of prime agricultural lands, which are in accordance with Provincial policies. The County Official Plan requires that lands within these areas will be protected for agricultural uses, agriculture-related uses, and on-farm diversified uses, unless appropriate justification is provided for alternative uses.

Section 5.4.1 states the following:

Under the very limited circumstances where permitted by this Plan, development applications that propose to make use of a private water source, such as any commercial, industrial, or any other large water user, which proposes to extract a minimum of 50,000 litres/day, will be required to submit a detailed hydrogeological study to determine the suitability of the lands for groundwater extraction in addition to any water taking permits/studies required by the Ministry of the Environment to ensure protection of the natural ecosystem, fair sharing and conservation of water, and prevention of unacceptable interference with other water users. The permits/studies will be prepared to the satisfaction of the County, local municipalities, and the Province.

As such, confirmation should be obtained as to whether the proposed development would impact the scale of the operation in consultation with the applicable source water authority, which is the NVCA.

Schedule E (Natural Heritage Features) identifies woodlands on the subject property. Further consultation with the Township of Amaranth, the NVCA should be undertaken to determine whether the woodlands are deemed significant and whether the proposed development will have a negative impact on the woodlands. Section 5.3.4 of the County Official Plan directs that development and site alteration adjacent to significant woodlands is not permitted unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions through preparation of an EIS.

The subject property also contains unevaluated wetlands as per Ontario's Natural Heritage mapping. Development and site alteration will not be permitted in or adjacent to any unevaluated wetland unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions through the preparation of an EIS (S. 5.3.6). In addition, watercourses are to be protected from incompatible development to minimize the impacts of such development on their function. Further consultation should be undertaken with the NVCA as to whether an EIS is required given the type of development proposed and the proximity of unevaluated wetlands.

Given that access to the proposed development is not located on a County Road, the Township should provide comments regarding access.

Under Appendix 2 (Source Water Protection) the subject property is located within a source water protection area (Significant Ground Water Recharge Area and Low Aquifer Vulnerability). Policy 5.4.2(c) states that prior to the approval of development applications within designated vulnerable areas, the proponents shall demonstrate to the satisfaction of the County, local municipality, Conservation Authority and Province, where necessary, that the quality and quantity of municipal drinking water sources will not be negatively impacted. It is anticipated that the Nottawasaga Valley Conservation Authority (NVCA) will provide further review and comments with respect to the requirements for Source Water Protection as it relates to the changes proposed on the subject properties.

Recommendation

Based on our review, the proposal is consistent with the Provincial Policy Statement, 2020 and Agricultural Lands designation and the related policies in the Dufferin County Official Plan. It is recommended that:

- Confirmation be provided as to whether the woodlands and unevaluated wetland on the subject property are deemed significant;
- Confirmation be provided as to whether an Environmental Impact Statement (EIS) is required relative to the presence of woodlands and wetlands on the subject property; and
- Confirmation as to whether the proposed development would impact the scale of the operation and increase extraction to 50,000 litres/day and warrant a permit from the Ministry of the Environment, Conservation and Parks;



- Consultation occur with the Township of Amaranth, the Nottawasaga Conservation Authority (NVCA) related to the potential impacts to source water because the subject properties are located within a source water protection area (Low Vulnerability Aquifer).

SITE PLAN AGREEMENT

THIS AGREEMENT made this _____ day of _____, _____.

BETWEEN:

GOTT ENTERPRISES INC.

(“Owner”)

Party of the FIRST PART

-and-

THE CORPORATION OF THE TOWNSHIP OF AMARANTH

(“Township”)

Party of the SECOND PART

WHEREAS the Owner warrants that it is the owner in fee simple of the lands described in **SCHEDULE “A”** attached hereto (“Subject Lands”);

AND WHEREAS the Owner wishes to develop the Subject Lands in accordance with the plans described in **SCHEDULE “B”** attached hereto;

AND WHEREAS the Subject Lands are within an area designated as an area of site plan control pursuant to the Site Plan Control By-law of the Township passed pursuant to Section 41 of the *Planning Act*, R.S.O. 1990, c.P.13, as amended;

AND WHEREAS the Township requires the Owner to enter into this Agreement as a condition of approval of the drawings for the Owner’s proposed Works on the Subject Lands;

AND WHEREAS the Township pursuant to section 41(10) of the Planning Act, R.S.O. 1990, c. P. 13, as amended, may register this Agreement on title to the land and is entitled to enforce the provisions of this Agreement against the Owner and any and all subsequent owners of the Subject Lands;

NOW THEREFORE in consideration of mutual covenants, agreements and promises herein contained and other good and valuable consideration and the mutual agreements contained herein, the parties hereto covenant and agree as follows:

DEFINITIONS

- 1. The following terms and phrases are used in this Agreement shall have the meanings as set out in this section:
 - (a) “County” shall mean the Corporation of the County of Dufferin and/or its authorized employee(s) or representative(s), including any persons retained to give advice for the implementation and enforcement of this Agreement;
 - (b) “Development” shall mean the construction or alteration of one or more works. “Developed” shall have a corresponding meaning.
 - (b) “Owner” shall mean the Gott Enterprises Inc. as well as any and all subsequent owners of the Subject Lands or any part thereof.
 - (c) “Subject Lands” shall mean and include all lands as described in SCHEDULE “A” attached hereto.
 - (d) “Township” shall mean the Corporation of the Township of Amaranth, and/or its authorized employee(s) or representative(s), including any persons retained to give advice for the implementation and enforcement of this Agreement.
 - (e) “Works” shall mean facilities, buildings, structures, services and utilities amongst other matters incidental thereto.

SCHEDULES

- 2. The following **SCHEDULES** are attached hereto and incorporated in this Amending Agreement and deemed to be a part hereof:

SCHEDULE “A”	Legal Description of Subject Lands
SCHEDULE “B”	Site Plan Drawing
SCHEDULE “C”	Insurance Requirements

The original documents for the above-noted **SCHEDULES** are filed with the CAO/Clerk of the Township.

EXECUTION, REGISTRATION AND CERTIFICATION

- 3. The Owner hereby agrees to provide to the Township prior to the execution of this agreement, an opinion letter signed by an Ontario Solicitor in good standing that certifies the Owner is the sole owner of the Subject Lands and whether there are any mortgages or encumbrances affecting the Subject Lands.
- 4. The Owner hereby agrees to provide to the Township prior to the execution of this Agreement, a Postponement Agreement(s) whereby any mortgagee or encumbrancer, to the full extent of its interest in the Subject Lands, consents to the registration of this Agreement against title to the Subject Lands, and to the registration of the Postponement Agreement(s) against title to the Subject Lands, and for itself, its successors and assigns subordinates and postpones all of its right, title and interest in the Subject Lands to the terms, provisions, obligations, conditions and agreements contained in this Agreement.
- 5. Subsequent to execution of this Agreement, the Owner shall within thirty days of said execution, register this Agreement against title to the Subject Lands, together with registration of postponement agreements (if any).

6. Subsequent to execution of this Agreement, the Owner shall deliver to the Township Solicitor a Certificate of Title signed by an Ontario Solicitor in good standing certifying that the Site Plan Agreement and the postponement agreements, (if any) have been registered on title to the Subject Lands, and that the Site Plan Agreement stands in first priority on title, and including copies of the registration documentation together with current printouts of the property abstract for the Subject Lands. Said Certificate of Title shall be to the satisfaction of the Township Solicitor.

SITE PLAN DEVELOPMENT

7. The Township hereby approves **SCHEDULE “B”** as to development on the Subject Lands.
8. The Owner covenants that no works shall be constructed or altered on the Subject Lands except in accordance with **SCHEDULE “B”** without the prior written consent of the Township.
9. **SCHEDULE “B”** once approved by Township Council, may be modified without amendment to this Agreement, provided that such modifications are expressly agreed to by the Council of the Township in writing. Should the Township refuse to agree to the modifications, the Township shall provide to the Owner written reasons for its refusal. The Township’s decision with respect to such modifications and/or refusal shall be final. The foregoing paragraph does not preclude the Owner from making application to amend this Agreement pursuant to the provisions of the Planning Act.
10. The Owner agrees and covenants that any change of use of the Subject Lands shall require further site plan approval and that it shall be responsible for any costs associated with obtaining further site plan approval.

PERMITS AND AUTHORIZATIONS

11. The Owner hereby acknowledges that it is solely responsible for obtaining all permits and authorizations that may be necessary and/or advisable relating to the Works proposed on the Subject Lands from all authorities having jurisdiction, and to obtain such permits and authorizations as may be required in order to fulfill the terms and obligations of this Agreement;

DESIGN, FIELD REVIEW AND CERTIFICATION

12. The Owner agrees to retain a Professional Engineer(s) licensed in the Province or Ontario to design and perform field review of the construction and/or alteration of works on the Subject Lands. All Drawing(s) shall include the stamp of the Professional Engineer(s) providing such Drawings(s).
13. The Owner agrees that a Professional Engineer(s) shall provide a Certificate(s) that the construction and/or alteration of Works on the Subject Lands has been completed in accordance with **SCHEDULE “B”**. All Certificate(s) shall include the stamp of the Professional Engineer(s) providing such Certificate(s).

WORKS TO BE PROVIDED

14. The Owner covenants and agrees to construct and/or alter, at its sole expense, each work in accordance with **SCHEDULE “B”**.

15. In case of default thereof, the Township may, at its sole discretion, perform any work necessary to be done and shall charge the cost of performing said work to the Owner who shall promptly pay any invoice rendered by the Township. The cost of performing said work shall form a lien against the Subject Lands and may be collected in the same manner as unpaid municipal taxes. In addition to all other remedies, should such cost not be paid in a timely manner, the Township may draw on the Performance Guarantee.

PERFORMANCE GUARANTEE

16. The Owner shall prior to the execution of this Agreement by the Township, lodge with the Township a Performance Guarantee, consisting of irrevocable bank letter(s) of credit, cash, or certified cheque in the amount of \$10,000;
17. The Owner agrees that the Township may, in its sole discretion, at any time and from time to time, authorize the use of all or any part of the Performance Guarantee for such purposes as the Township deems fit if the Owner:
 - (a) in any way makes or permits default of the Owner's obligations under this Agreement; or
 - (b) fails to pay any costs, charges, expenses, premiums, liens or other monies whatsoever payable by the Owner arising out of or in connection with or in any way relating to the construction and installation of the Facility and/or the Works including the grading and/or the surfacing/paving and/or landscaping and/or any other provisions or obligations as set out in this Agreement.
18. The amount of the Performance Guarantee may be reduced from time to time at the sole discretion of the Township, as the Works proceed and subject to the Township being provided with such documentation as it may require.
19. The Owner agrees that the Council of the Township shall not be obligated to release to the Owner the Works Performance Guarantee until:
 - (a) a Letter of Final Completion has been issued;
 - (b) there has been full compliance with the requirements of the Construction Lien Act, R.S.O. 1990, c. C. 30, as amended, and the time for preserving liens has expired in relation to such work, services, or materials for which the Township may, in the sole and absolute opinion of the Township's Solicitor, be liable arising from the Facility and/or the Works.

CONSTRUCTION LIENS

20. The Owner shall, at its own expense, within seven (7) clear days of receiving written notice from the Township to do so, pay, discharge, vacate, and obtain and register a release of all charges, claims, liens, and all preserved or perfected liens, made, brought or registered pursuant to the Construction Lien Act, R.S.O. 1990, c. C.30, as amended, which arise out of the performance of this Agreement by the Owner and its servants, employees, agents and contractors.

INDEMNIFICATION OF TOWNSHIP

21. The Owner hereby covenants and agrees to waive any right or entitlement it may have to any action, cause of action, losses, liens, damages, suits, judgments, orders, awards, claims and demands whatsoever against the Township, its Mayor and Councillors, employees, workmen, agents, contractors and consultants, and further covenants and agrees to indemnify and save harmless the Township, its Mayor and Councillors, employees, workmen, agents, contractors and consultants, from and against all actions, causes of action, losses, liens, damages, suits, judgments, orders, awards, claims and demands whatsoever, whether the same shall be with or without merit, and from all costs to which the Township, its Mayor and Councillors, employees, workmen, agents, contractors and consultants, may be put in defending or settling any such action, causes of actions, suits, claims or demands, which may arise either directly or indirectly by reason of, or as a consequence of, or in any way related to the Owner developing the Subject Lands including without limitation, the installation, construction, maintenance, repair and/or operation of any or all of the Works.

INSURANCE

22. The Owner shall obtain and maintain a policy or policies of insurance in accordance with **SCHEDULE "C"** hereto and to the satisfaction of the Township Treasurer with a collective policy limit of not less than \$5,000,000 (Five Million Dollars) which policy shall include any and all claims which may arise from the installation, construction, maintenance, repair and/or operation of the Facility, and the Works set out herein. The Owner shall from time to time, at the request of the Township, furnish proof to the Township that all premiums on such policy or policies of insurance have been paid and that the insurance continues in full force and effect. In the event that any premium is not paid, the Township, in order to prevent the lapse of such policy or policies of insurance, may pay the premium or premiums and the Owner shall reimburse the Township within seven (7) clear days of written demand being given by the Township.
23. The Owner shall ensure that there will be compliance with the insurance provisions of the Workplace Safety and Insurance Act, 1997 in carrying out all development and construction activities.

INCOMPLETE OR FAULTY WORK

24. In addition to any other rights that the Township may have by statute or otherwise, representatives of the Township, including the Township Engineer, may, at any time and from time to time, inspect the works on the Subject Lands. If in the opinion of the Township, the Owner:
- (a) is not proceeding with or causing to be proceeded with the said work within any time limits specified in this Agreement, or in order that it may be completed within the specified time limits;
 - (b) is improperly performing, abandoned or neglected the said work;

- (c) refuses, fails or neglects to replace or repair such work as may be rejected by the Township as defective or unsuitable; then the Township shall notify the Owner in writing of the situation complained of, and if the Owner fails to remedy the situation complained of within seven (7) clear days after receipt of such notice, the Township shall have full authority and power to enter upon the Subject Lands, to purchase, lease, or otherwise acquire such materials, tools and machinery and to employ such consultants, contractors, employees and workmen as in the opinion of the Township shall be required for the proper completion of such work, including without limitation, the repair or the reconstruction of faulty work and the replacement of materials not in accordance with the specifications, all at the cost and expense of the Owner. In cases of emergency, in the sole opinion of the Township, such entry and work may be done without prior notice, but the Owner shall be notified thereafter.
25. In addition, the Township, or its representatives, including the Township Engineer, upon inspection may require work on the Facility to cease immediately in the event of unsafe conditions or health risks being identified.
26. It is understood and agreed between the parties hereto that such entry upon the Subject Lands shall be as agent for the Owner and shall not be deemed, for any purpose whatsoever, as dedication to the Township or assumption by the Township of the Works by the Township.
27. The cost incurred by the Township in furtherance of the provisions of this section shall be calculated by the Township whose decisions shall be final and binding on all parties hereto. The cost calculated as aforesaid plus an additional 10% thereof (for inconvenience caused to the Township) shall be paid by the Owner to the Township forthwith on demand, failing which the Township shall be entitled to draw on the Performance Guarantee to recoup the aforesaid monies. The above costs may include a fee for any services or works performed by any municipal employee.
28. This Section may be pleaded by the Township as estoppel against the Owner in the event any action is instituted by the Owner for recovery of the amount of any claim made by the Township against the Owner and/or the Performance Guarantee as the case may be.

REQUIREMENTS FOR LETTERS OF COMPLETION

29. The Owner agrees that the use of the new Works on the Subject Lands shall not occur until the Township has provided the Owner with a Letter of Substantial Completion. The Letter of Substantial Completion shall be a Certification by the owner's engineer that the works have been constructed in accordance with Schedule B.

PAYMENT OF MUNICIPAL COSTS

30. Every provision of this Agreement by which the Owner is obligated in any way shall be deemed to include the words "at the expense of the Owner".
31. The Owner shall reimburse the Township forthwith on demand, for all reasonable administrative, planning, legal, engineering, and/or other costs or expenses whatsoever incurred by the Township, or any of its agents, in connection with Facility of the Subject Lands and/or in the preparation, review, consideration, and enforcement of this Agreement, including the SCHEDULES attached hereto. In the event that the Township deems it necessary to retain the services of additional outside consultant(s), (that is, non-employees of the Township), to provide additional technical expertise and/or to review the plans of the Owner and/or to carry out on site inspections of the work performed, the Township shall advise the Owner accordingly of

this requirement, and the costs of such outside consultant(s) shall be the responsibility of the Owner. The Owner shall provide an additional deposit to the Township be drawn against for such retention, subsequent to the Township advising the Owner of the requirement for such outside consultant(s).

32. The Township's demand for reimbursement for all such costs above shall include the provision of detailed accounts itemizing the costs claimed. It is agreed that the Township's demand for payment shall not include costs for employees of the Township except as otherwise expressly provided for under the terms of the Agreement and except as may be required under any other statutory authority of the Township which requirements include the payment by the Owner of all required fees and costs for Building Permits and inspections, including any applicable development charges.
33. In the event that the Owner does not reimburse the Township as aforesaid, the Township may, at its sole discretion, on thirty (30) days written notice to the Owner use the Performance Guarantee or any part thereof for the payment in full of such costs or expenses.
34. The due dates of any sum of money payable herein shall be thirty (30) days after the date of the invoice. Interest at the rate of One and a Quarter Percent (1.25%) per month shall be payable by the Owner to the Township on all sums of money payable herein for overdue accounts which are not paid on the due dates, calculated from such due dates.

REQUIRED COMPLETION DATE

35. The Owner covenants and agrees to complete the Works pursuant to the terms of this Agreement on or before the expiry of two (2) years from the date of the execution of the agreement.

GENERAL MATTERS

36. The Owner agrees with the Township that:
 - (a) the failure of the Township to insist on strict performance of any of the terms, provisions, covenants or obligations herein shall not be deemed to be a waiver of any rights or remedies that the Township may have, and shall not be deemed to be a waiver of any subsequent breach or default of the terms, provisions, covenants and obligations contained in this Agreement;
 - (b) the Owner acknowledges that nothing in this Agreement waives or limits any rights the Township may have at law to enforce the provisions of this Agreement, including section 447.1 of the Municipal Act, 2001, as amended, should same be required;
 - (c) The Owner shall not call into question, directly or indirectly, in any proceedings whatsoever in law or in equity or before any court or administrative tribunal, the right of the Township to enter into this Agreement and to enforce each and every term, covenant and condition herein contained, and this clause may be pleaded as estoppel against the Owner in any such proceedings.
 - (d) If any term, covenant or condition of this Agreement or the application thereof to any person or circumstance shall, to any event, be invalid or unenforceable, the remainder of this Agreement, or the application of such term covenant or condition of this Agreement to other persons or circumstances shall be valid and enforced to the fullest extent permitted by law.

- (e) This Agreement shall be construed in accordance with and governed by the laws of the Province of Ontario.
- (f) Section headings in this Agreement are not to be considered part of this Agreement and are included solely for the convenience of reference and are not intended to be full or accurate descriptions of the contents thereof.
- (g) It is hereby agreed that this Agreement shall be read with all changes of gender or number as are required by the context and the nature of the parties hereto.
- (h) It is acknowledged and agreed by the parties that this Agreement shall be interpreted without regard to any presumption or other rule requiring construction against the party causing this Agreement to be drafted.
- (i) This Agreement shall ensure to the benefit of and be binding upon the parties hereto and their respective heirs, administrators, executors, successors, successors in title, and assigns. The covenants, provisions and conditions contained herein shall be of the same force and effect as a covenant running with the Subject Lands. The Township shall be entitled to enforce the provisions hereof against the Owner and, subject to the provisions of the Registry Act or Land Titles Act, (whichever applies to the Subject Lands), against any and all subsequent owners of the Subject Lands.
- (j) Any notice, if mailed, shall be deemed to have been given on the fifth day following such mailing and if delivered by hand, or by facsimile transmission, shall be deemed to have been given on the day of delivery.
- (k) Each of the foregoing parties shall be entitled to specify a different address for service by giving written notice as aforesaid to the others.
- (l) Any notice to be given with respect to any default, breach, requirement, term or provision of this Agreement shall be in writing and either mailed, transmitted by facsimile or hand delivered to the other parties at the following addresses:

to the Owner:

Gott Enterprises Inc.
4853876 30th Sideroad
Shelburne, ON
L9V 3N5

to the Township:

Township of Amaranth
374028 6th Line
Amaranth, ON
L9W 0M6.

IN WITNESS WHEREOF the corporate parties hereto have hereunto affixed their respective corporate seals attested to by the hands of their duly authorized officers in that behalf and the individual parties hereto have hereunto set their hands and seals.

Gott Enterprises Inc.

I have authority to bind the corporation

**THE CORPORATION OF THE
TOWNSHIP OF AMARANTH**

Mayor

CAO/Clerk

Pursuant to the approval and authorization as set out in By-law No. _____ of the Township of Amaranth, enacted the _____ day of _____, 20XX.

SCHEDULE “A”
Legal Description of Subject Lands

MUNICIPAL DESCRIPTION:	425282 25 th Sideroad, Amaranth
LEGAL DESCRIPTION:	Part Lot 25, Concession 2, MF210962, Township of Amaranth, County of Dufferin.
PIN:	34052 - 0054

SCHEDULE “B”
Site Plan Drawings
Gott Enterprises Inc. (SPA02-2021)

1. Site Plan (Pipeline Infrastructure) prepared by Crozier Consulting Engineers and dated November 11, 2020;

SCHEDULE "C"
Insurance Requirements

Prior to commencing any Development and/or construction of any Works, the Owner shall insure against all claims of the character commonly referred to as public liability and property damage. The Owner shall insure against all damages or claims for damages with an insurance company satisfactory to the Township Treasurer. Such policy or policies shall be issued in the name of the Owner and shall name the Township, the engineering firm appointed as the Township Engineers as additional named insureds. The minimum limits of such policy shall be as follows:

\$5,000,000.00 for loss or damage resulting from bodily injury to, or death of, one or more persons arising out of the same accident, and \$5,000,000.00 for property damage, or such minimum limits as may be agreed as between the parties.

The deductible shall be a maximum of \$1,000 per occurrence.

The policy shall be in effect for the period of this Agreement. It is agreed that no blasting shall occur on the property without insurance and approval of the Township. The issuance of such a policy of insurance shall not be construed as relieving the Owner from responsibility for other or larger claims, if any, for which it may be held responsible. The Owner shall prove to the satisfaction of the Township, from time to time as the Township Treasurer may require, that all premiums on such policy or policies of insurance have been paid and that the insurance is in full force and effect.



REPORT TO COUNCIL 2021-028

TO: Mayor Currie and Members of Council

FROM: Sam Boswell and Blair DesRoche, Foreman Public Works

DATE: July 7, 2021

SUBJECT: Update

Recommendation

That Council accept the report 2021-028 and provide any direction accordingly.

Update to June 30, 2021

1. Work on calcium for most of the month two graders running each day and two water trucks as of June 30th all roads have had one application of calcium and we have one truck for any touch ups that might be needed.
2. Finished gravel also this month on the 10th of June. We had a gravel truck go over on its side at 8th line just south of 20sr the driver got over to far and caught the shoulder and rolled over. The driver was not injured.
3. Started doing the road side cutting of small trees along the road sides on the 15th of June we have the equipment rented for three weeks.
4. Road side grass cutting has started now that calcium has been completed.
5. We have started the weed eating around bridges, guardrails, box culverts, signs.
6. West Town Line we installed permanent rough roads signs the road is in very poor condition south of the bridge deck south of 20sr, we are there at least two times a week cold patching and with all the rain we have had it get worse every week.

Respectfully Submitted,

Sam Boswell and Blair DesRoche



BURNSIDE

[THE DIFFERENCE IS OUR PEOPLE]



June 30, 2021

Ms. Nicole Martin, A.M.C.T.
CAO/Clerk
Township of Amaranth
374028 6th Line
Amaranth, ON L9W 0M6

**Re: Looby Drainage Works
Maintenance and Repair, 2021
File No.: D-AM-SUP**

Dear Ms. Martin,

We received a request for cleanout of the above Drain from Madison and Mark Little, owners of W. Pt. Lot 22 Con. 4. Owners Bubanovich and Holms also requested the cleanout be done. We have completed our field investigation and report as follows.

The Looby Drain is governed by By-law No. 28 - 81 at which time a major reconstruction of the drain was done under an Engineer's report. In 2003, under the Drainage Superintendent, nearly the entire drain was maintained and cleaned out. Due to sandy subsoils a minor cleanout was again completed in 2012 mainly through Con. 5. Our field investigation now shows the Drain has numerous shrubs and willow trees growing in the ditch bottom including up to 400mm of accumulated silt in places. This, together with the extremely flat gradient, is holding up the free flow of water. A cleanout is definitely required especially for blocked tile outlets on several properties.

We recommend the entire open drain be cleaned out to the governing grade and depth. We have talked to most of the directly affected owners and they are aware and in agreement with the required work.

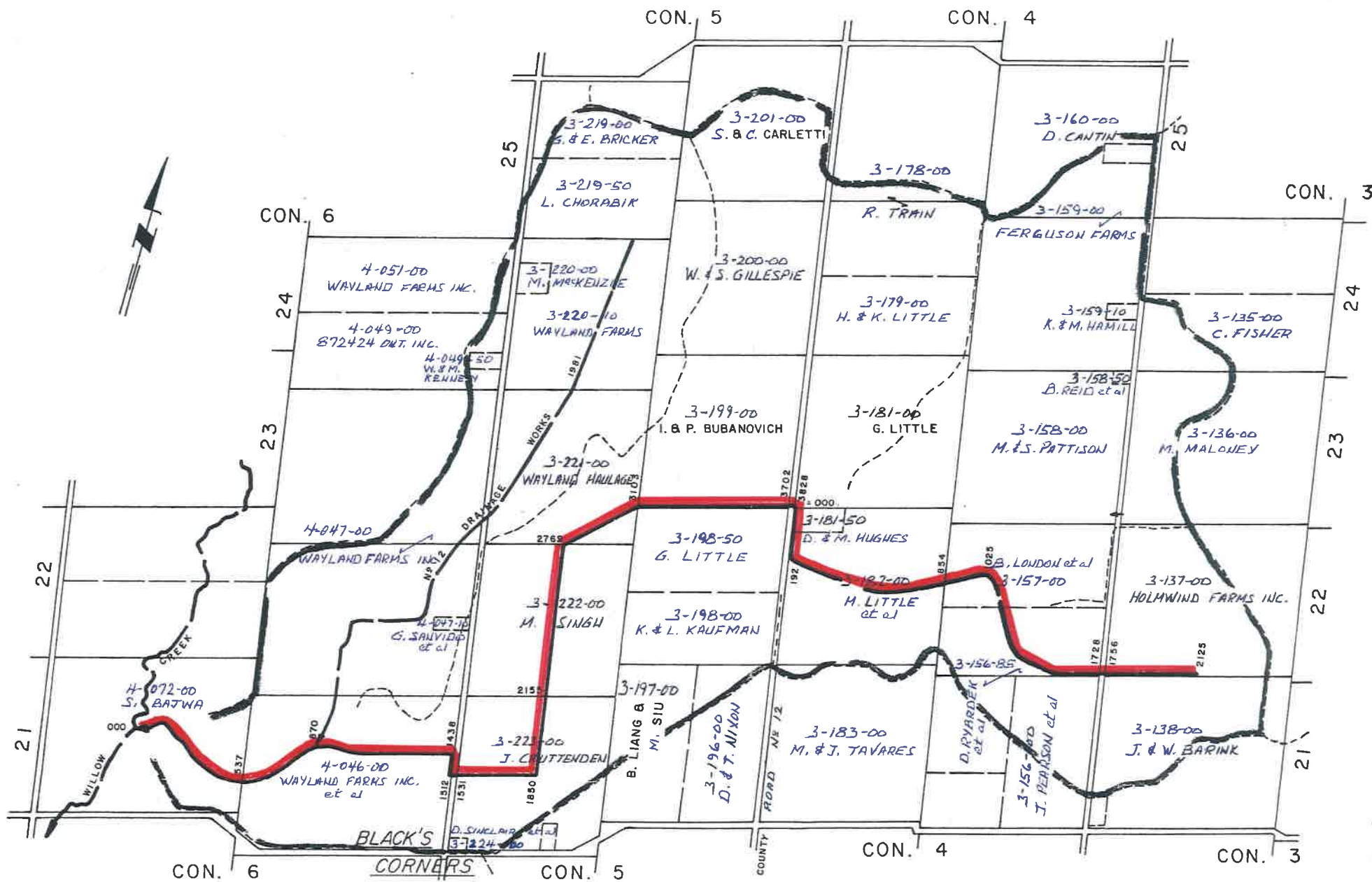
The cost of the work is estimated at \$25,000.00. This cost will be assessable to the drainage area pursuant to Section 74 of the Drainage Act. If Council concurs, then please forward a copy of the enclosed form letter and plan to all the affected owners. We recommend that Hanna & Hamilton Construction Co. Ltd. be retained on an hourly basis to complete the work. They completed the previous cleanouts and are familiar with the required work.

Yours truly,

R. J. Burnside & Associates Limited
Drainage Superintendent

Gerd Uderstadt, C.S.T.

Encl.



LOOBY DRAINAGE WORKS

Maintenance and Repair

DATED: JULY 2021

R. J. BURNSIDE & ASSOC. LTD.
Drainage Superintendent

NOTIFICATION FOR MAINTENANCE AND REPAIR
SECTION 79, THE DRAINAGE ACT, 1990

Date: June 24/21

The Mayor and Council,

Township of AMARANTH

The undersigned, being owner(s) of the lands assessed on the
LOOPY Municipal Drain, herewith
serve notice that the condition of said drainage works injuriously affects the
following lands and that it is herewith respectfully requested to have the said
drainage works repaired, improved, extended or altered, if necessary, under the
provisions of the Drainage Act.

Lot

Con.

Signature of Owner

W Pt. 22 Con. 4

WLS

Madison Bonnevie & Mark Little



374028 6TH LINE • AMARANTH ON • L9W 0M6

NOTICE OF APPOINTMENT OF AN ENGINEER UNDER SECTION 78 THE DRAINAGE ACT

June 25, 2021

TO Sir/Madam:

The Drainage Act is a provincial statute that allows property owners with drainage issues to petition their municipality for a solution. The Drainage Act process results in the construction of a drainage system commonly known as a municipal drain. After construction, the municipality is responsible for the management of municipal drains. The cost of constructing the drainage system, as well as the cost of any future maintenance, repair or improvement work, is assessed to the property owners that benefit from the drainage system and/or contribute water into the system. For more information on municipal drains, please review the attached factsheet "So What's a Municipal Drain?" published by the Ministry of Agriculture, Food and Rural Affairs.

The Bryan Drainage Works is a municipal drain that was originally constructed by the Township of Amaranth in 1969 through the authority of By-law No. 1103-69. The location of the drain is shown on the attached plan.

You are hereby notified that:

- By resolution at their April 21, 2021 meeting, the Council of the Township of Amaranth has determined that the Bryan Drainage Works – C Drain requires improvements.
- Council has appointed the engineering firm of R. J. Burnside & Associates Limited to prepare a report for the improvement of this drain and that Sid Vander Veen, P. Eng. from this firm has been assigned responsibility for this project.

Because your property is affected by the Bryan Drainage Works – C Drain, you are invited to attend a meeting to discuss this drain improvement project:

- **Date:** Tuesday, July 13, 2020 at 11:00 a.m.
- **Location:** 7th Line, Amaranth Township (see attached plan).

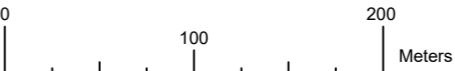
Should you have any questions or cannot attend, please contact the Engineer at (226) 314-2131.

Nicole Martin, CAO/Clerk

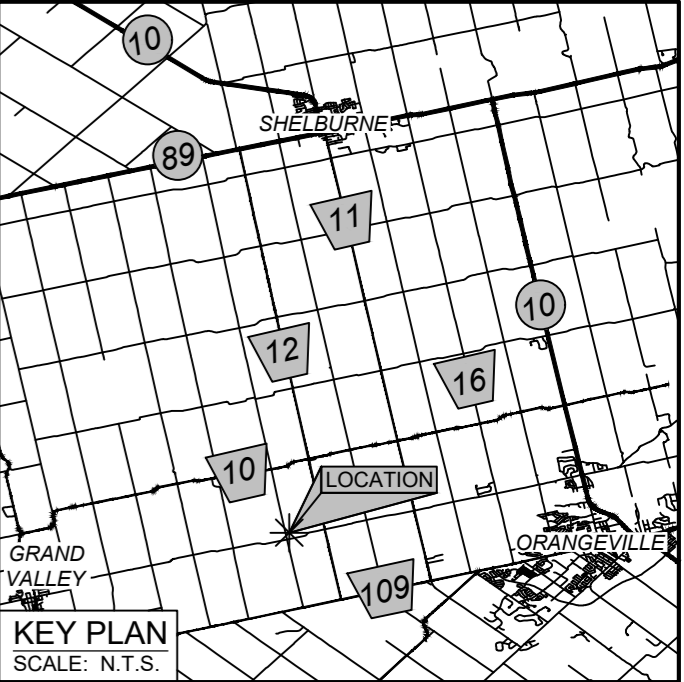
Note: If you do not attend at the meeting, it will proceed in your absence. If you are affected or assessed by this proposed project, you will continue to receive any notification required by the Drainage Act.



BRYAN DRAIN - C BRANCH



AERIAL PHOTOGRAPHY PROVIDED BY: ???, PARCELS PROVIDED BY: ???, DATED: ???



LEGEND

PRELIMINARY EXTERIOR WATERSHED	
PRELIMINARY INTERIOR WATERSHED	
PROPOSED DRAIN	
EXISTING DRAIN	

- Notes
- This drawing is the exclusive property of R. J. Burnside & Associates Limited. The reproduction of any part without prior written consent of this office is strictly prohibited.
 - The contractor shall verify all dimensions, levels, and datums on site and report any discrepancies or omissions to this office prior to construction.
 - This drawing is to be read and understood in conjunction with all other plans and documents applicable to this project.
 - All property lines are approximate and for information purposes only.

NOT FOR CONSTRUCTION

No.	Issue / Revision	Date	Auth.
1	ON SITE MEETING JULY 2021	2021/06/25	SVV

**BURNSIDE**

R.J. Burnside & Associates Limited
15 Townline
Orangeville, Ontario, L9W 3R4
telephone (519) 941-5331 fax (519) 941-8120
web www.rjburnside.com

Client
TOWNSHIP OF AMARANTH
374028 6TH LINE
LAUREL, ON
L0N 1L0

Drawing Title
BRYAN DRAIN - D BRANCH

ON SITE MEETING 1

Designed GN	Checked SVV	Drawn AK	Checked SVV	Drawing No. 1 OF 1
Date 21/06/25	Project No. 300053492			
Scale AS NOTED				

File: \\fraserh\Shared Work Areas\053492 Bryan Drain C Branch\03_Watershed Plan.dwg Date Plotted: June 24, 2021 - 11:36 AM



374028 6TH LINE • AMARANTH ON • L9W 0M6

NOTICE OF APPOINTMENT OF AN ENGINEER UNDER SECTION 78 THE DRAINAGE ACT

June 25, 2021

TO Sir/Madam:

The Drainage Act is a provincial statute that allows property owners with drainage issues to petition their municipality for a solution. The Drainage Act process results in the construction of a drainage system commonly known as a municipal drain. After construction, the municipality is responsible for the management of municipal drains. The cost of constructing the drainage system, as well as the cost of any future maintenance, repair or improvement work, is assessed to the property owners that benefit from the drainage system and/or contribute water into the system.

The Menary Drainage Works is a municipal drain that was originally constructed by the Township of Amaranth in 1968. It was improved in 1983 through an engineer's report adopted by By-law No. 36-83. The location of the drain is shown on the attached plan.

You are hereby notified that:

- By resolution at their April 21, 2021 meeting, the Council of the Township of Amaranth has determined that the Menary Drainage Works, Branch C & D requires improvements.
- The engineering firm of R. J. Burnside & Associates Limited has been appointed by Council to prepare a report for the improvement of this drain and that Sid Vander Veen, P. Eng. from this firm has been assigned responsibility for this project.

Because your property is affected by the Menary Drainage Works – C & D Drain, you are invited to attend a meeting to discuss this drain improvement project:

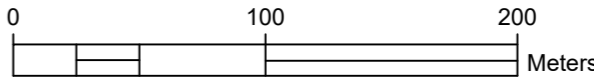
Date: Tuesday, July 13, 2020 at 9:00 a.m.

Location: Amaranth Township Office parking lot (see attached plan).

Should you have any questions or cannot attend, please contact the Engineer at (226) 314-2131.

Nicole Martin, CAO/Clerk

Note: If you do not attend at the meeting, it will proceed in your absence. If you are affected or assessed by this proposed project, you will continue to receive any notification required by the Drainage Act.



Designed GN	Checked SVV	Drawn AK	Checked SVV	Drawing No.
Date 21/06/25	Project No. 300053491		1 OF 1	
Scale AS NOTED				

From: [Rebecca Whelan](#)
To: [Carolina Khan](#); [Denise Holmes](#); [Fred Simpson](#); [Jennifer Willoughby](#); [Jessica Kennedy](#); [Karen Landry](#); [Mark Early](#); [mtownsend \(mtownsend@townofgrandvalley.ca\)](#); [Deputy Clerk of Amaranth](#); [Sue Stone](#); [kyle.seeback@parl.gc.ca](#); [sylvia.jones@pc.ola.org](#)
Cc: [Michelle Dunne](#)
Subject: Dufferin County Council Motion - Residential Schools
Date: Friday, June 11, 2021 2:49:21 PM

Good afternoon,

At the regular meeting of the County of Dufferin Council held on June 10, 2021 Council unanimously adopted the following motion:

WHEREAS a responsible Canada includes indigenous peoples from all across the nation, and whereas Canada's indigenous peoples are entitled to the same rights and freedoms as guaranteed all under the charter of rights and freedoms;

AND WHEREAS "genocide" is defined as "the deliberate harm or killing of a large number of people from a particular nation or ethnic group with the aim of destroying that nation or group";

AND WHEREAS residential schools existed for more than a century in Canada, the aim of which was to assimilate indigenous peoples into society and to destroy their indigenous identity;

AND WHEREAS the residential school system perpetrated a genocide on indigenous children the fullness of which is only now becoming evident;

AND WHEREAS the government of Canada and many of its churches were complicit in this national tragedy both by their actions and by their silence;

AND WHEREAS many churches excepting the Roman Catholic Church have already apologized for their role in the residential schools system;

NOW THEREFORE be it resolved that the County of Dufferin demand that the Government of Canada in conjunction with Canada's indigenous people determine a plan to investigate all residential school sites as needed to find any of the lost or missing children;

AND THAT in the spirit of reconciliation the Roman Catholic Church be petitioned and/or legally compelled to provide the truth about actions taken as part of the residential school system;

AND THAT the Government of Canada demand in the strongest possible terms the release of all church documents in Canada and at the Vatican that pertain to actions taken at residential schools in Canada, and that Pope Francis, leader of the Roman

Catholic Church offer an apology to the indigenous peoples of Canada for their actions;

AND FURTHER THAT the Government of Canada take all necessary steps to provide for equitable access for Canada's indigenous peoples to clean water, safe housing, health care, education and safety and security;

AND THAT this resolution be forwarded to the following:

- Office of the Prime Minister of Canada, Rt Hon. Justin Trudeau
- Office of Cardinal Thomas Christopher Collins, Archdiocese of Toronto
- Dufferin Caledon MP Kyle Seeback
- Dufferin Caledon MPP Sylvia Jones
- All Dufferin County municipalities

-Carried-

Rebecca Whelan, CRM | Deputy Clerk | Corporate Services | County of Dufferin |
Phone: 519-941-2816 Ext. 2505 | rwhelan@dufferincounty.ca | 30 Centre Street, Orangeville, ON
L9W 2X1

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Dufferin County
Permits Submitted to MPAC [Date of Submission]
From: 6/11/2021 To: 6/18/2021

Permit # Type Parcel #

Last Sent Date Issued Date Occupancy Revoked Final Inspection

Amaranth							
	D060020412	Accessory Building	220800000105506	285362 COUNTY ROAD 10, Amaranth, ON			Closed
	Jun-14-21	Sep-04-02		17-May-21		10-Nov-20	
	PRAB202000114	Accessory Building	220800000223900	35 MILL ST, Amaranth, ON			Closed
	Jun-14-21	Aug-25-20		28-May-21		25-Mar-21	
	PRCU202000139	Change of Use	220800000214650	294120 8TH LINE, Amaranth, ON			Closed
	Jun-14-21	Jun-18-20		05-May-21		04-Jan-21	
	PRSP202000222	Septic	220800000221765	17 PETER ST, Amaranth, ON			Closed
	Jun-14-21	Jun-02-20		28-May-21		10-May-21	
	PRPE202000284	Pool Enclosure	220800000321550	375591 6TH LINE, Amaranth, ON			Closed
	Jun-14-21	Oct-28-20		28-May-21		22-Apr-21	
	PRAB202000360	Accessory Building	220800000206900	373496 6TH LINE, Amaranth, ON			Closed
	Jun-14-21	Aug-18-20		28-May-21		12-May-21	
	PRSF202000404	New Single Family	220800000322950	374367 6TH LINE, Amaranth, ON			Closed
	Jun-14-21	Aug-05-20		05-May-21		12-Jan-21	
	PRNR202000585	New Non-	220800000101800	554060 MONO-AMARANTH TLINE, Amaranth, ON			Closed
	Jun-14-21	Sep-23-20		05-May-21		22-Mar-21	
	PRSP202000847	Septic	220800000424750	383066 SIDEROAD 20, Amaranth, ON			Permit(s) Issued
	Jun-14-21	May-18-21					
	PRRN202100067	Renovation	220800000310304	345305 15TH SIDE RD, Amaranth, ON			Closed
	Jun-14-21	Mar-09-21		05-May-21		29-Mar-21	
	PRNR202100187	New Non-	220800000211701	294017 8TH LINE, Amaranth, ON			Permit(s) Issued
	Jun-14-21	May-12-21					
	PRCU202100219	Change of Use	220800000107607	245295 5TH SIDEROAD, Amaranth, ON			Permit(s) Issued
	Jun-14-21	May-13-21					
	PRSF202100251	New Single Family	220800000120402	393046 COUNTY ROAD 12, Amaranth, ON			Permit(s) Issued
	Jun-14-21	May-10-21					
	PRAB202100337	Accessory Building	220800000306004	514532 2ND LINE, Amaranth, ON			Permit(s) Issued
	Jun-14-21	May-19-21					

Grand Valley & District Medical & Dental Board 5 MAIN ST. N.

MINUTES

May 10, 2021 at 10:00 a.m.
Electronic Participation via Webex

Present: Steve Soloman, Stephen Miles, Fran Pinkey, Rick Taylor, Steve Niedzwiecki, Heather Foster, Klaudia Mirska

Notice:

In consideration of the current COVID-19 Provincial and Public Health orders prohibiting public gatherings, in-person attendance at this meeting will not be permitted.

- Members of the public can access a copy of the agenda and draft minutes from the Town of Grand Valley website: www.townofgrandvalley.ca.
- Members of the public who wish to observe the meeting online may request login credentials by calling the Town office the day before or the day of the meeting before 4:30 p.m. (519-928-5652).
- This document can be made available in other accessible formats and with communication supports as soon as practicable and upon request.

1. Call to Order

2. Agenda Approval

#2021-05-01

Moved By: S. Miles

Seconded By: F. Pinkney

BE IT RESOLVED THAT the May 10, 2021, regular meeting agenda be approved as circulated.

Carried.

3. Disclosure of Pecuniary Interest

4. Minutes of Previous Meeting

4.1. February 8, 2021

#2021-05-02

Moved By: S. Miles

Seconded By: S. Soloman

BE IT RESOLVED THAT the minutes of February 8, 2021, meeting be adopted as circulated.

Carried.

5. Business arising from Minutes

None

6. Deputation/Presentation

None

7. Unfinished Business

7.1. Maintenance Requests Update.

7.1.1. Weed Man contract.

Verbal update.

7.1.2. Fence-2 quotes

The Board directed the Secretary/Treasure to obtain more accurate quotes with more extensive description and more detailed pricing.

7.1.3. Lock Change- completed

Verbal update.

7.2. Lease Renewal

The Board discussed the current rent amounts and agreed that the rent does not cover operating costs. The Board directed the Secretary/Treasurer to research the rent values from other medical facilities in the area.

#2021-05-03

Moved By: S. Miles

Seconded By: S. Niedzwiecki

BE IT RESOLVED THAT the Board directs the Chair to extend a lease agreement for Grand Valley Physio, represented by dr. Sandeep Kalirah and Hardeep Kalirah, at the term of 2 years with annual increases of a 2% inflatable rate.

Carried.

7.3. Repairs to the building – verbal update

The Board has not received any quotes prior to the meeting.

7.4. 2021 Draft Budget

#2021-05-04

Moved By: H. Foster

Seconded By: S. Miles

BE IT RESOLVED THAT the Grand Valley Medical & Dental Board approve the 2021 Operating and Capital Budget in the amount of \$105,437.00.

Carried.

8. New Business

None.

9. Correspondence

9.1. Township of Amaranth- Appointment to Boards

The Board welcomed Councilor Steve Niedzwiecki from the Township of Amaranth as a new Board member.

10. Financial Reports

10.1. Accounts Receivable

#2021-05-05

Moved By: S. Miles

Seconded By: F. Pinkney

BE IT RESOLVED THAT the Accounts Received presented to the Board in the amount of \$15,836.31 for February 2021 through April 2021 be approved.

Carried.

10.2. Accounts Payable

#2021-05-06

Moved By: S. Miles

Seconded By: S. Soloman

BE IT RESOLVED THAT the Accounts Payable presented to the Board in the amount of \$16,778.11 for February 2021 through April 2021 be approved.

Carried.

10.3. Budget Variance

The Board has reviewed the budget variance and concluded, that the Medical & Dental Building is not financially self-sufficient. The Board directed the Secretary/Treasurer to explore a possibility of the building being appraised before proceeding with any further renovation projects.

11. Confirmation of Meeting

#2021-05-07

Moved By: F. Pinkey

Seconded By: H. Foster

BE IT RESOLVED THAT leave be given to confirm the proceedings of the Grand Valley Medical/Dental Board meeting of May 10, 2021.

Carried.

12. Adjournment

#2021-05-08

Moved By: S. Miles

Seconded By: S. Niedzwiecki

BE IT RESOLVED THAT we do now adjourn this meeting of the Board to meet again at a call of the Chair.

Carried.

CTC Source Protection Region

Credit Valley Source Protection Authority

Township of Amaranth

Attention: Nicole Martin, CAO/Clerk

374028 6th Line

Amaranth, ON

L9W 0M6

Email: nmartin@amaranth.ca

RE: Request Joint Nomination of One Representative to the CTC Source Protection Committee **Due by 4:30 P.M. Monday, August 16, 2021**

A Source Protection Committee was formed in 2007 to oversee development and implementation of a Source Protection Plan for the Credit Valley, Toronto and Region, and Central Lake Ontario (CTC) Source Protection Region. The committee has representation from municipalities, businesses, and the public. The terms and conditions of appointments are described in [Ontario Regulation 288/07](#) under the *Clean Water Act, 2006* (Act). Members of the CTC Source Protection Committee are appointed by the Credit Valley Source Protection Authority (SPA), as the lead SPA for the CTC Region.

Chris Gerrits has ably served as your municipal group representative on the CTC Source Protection Committee since 2016. However, on September 23, 2021, Mr. Gerrits's five-year term will expire. **To ensure continuity of representation, the Townships of Amaranth, East Garafraxa and Adjala-Tosorontio, Dufferin and Simcoe Counties, and the Towns of Mono and Orangeville are requested to jointly nominate an elected official, staff member, or citizen representative that complies with the eligibility requirements as listed in Attachment 1.** Note that under the Act reappointments are allowed, as there are no term limits for committee members. The rules of procedure of the Committee are available for review at ctcswp.ca.

Council resolutions are not required to accompany the nomination, but all municipalities must confirm that they agree with the nominated candidate. It is suggested that municipalities meet to discuss and make decisions with respect to their preferred representative. Our program manager, Janet Ivey, is available to attend meetings as a resource.

The term of this municipal member will be five (5) years from the date of appointment. The time commitment for committee members varies with annual work plans. As we are now implementing and updating the CTC Source Protection Plan, we anticipate the need for three to six half-day committee meetings per calendar year with periodic communications in-between. Members are provided with a per diem of \$200 and mileage as set through provincial guidelines and Credit Valley Conservation policies.

Please jointly submit the name or employment position of the person to represent your municipal group **by Monday, August 16, 2021** to the attention of the program manager for the CTC Source Protection Region:

Janet Ivey
Chief Specialist, Watershed Plans and Source Water Protection
Credit Valley Conservation
Email: Janet.Ivey@cvc.ca
Via mail or courier to: 1255 Old Derry Road, Mississauga, ON, L5N 6R4 OR
Via fax to: 905-670-2210

Communications sent via mail, courier or fax should be copied to Janet.Ivey@cvc.ca to ensure timely response as the administration offices of Credit Valley Conservation remain closed to the public and many staff due to the COVID-19 pandemic.

Should you wish further information on the nomination of members and their duties, please contact Craig Jacques via email at craig.jacques@cvc.ca or at 647-929-6078.

Thank you for your municipality's efforts as we jointly work to protect our sources of drinking water.

Sincerely,



Deborah Martin-Downs
Chief Administrative Officer
Credit Valley Source Protection Authority

cc. Janet Ivey, Program Manager, CTC Source Protection Region
Dwight Smikle (RJ Burnside), Risk Management Official, Amaranth
Stephanie Charity (RJ Burnside), Risk Management Inspector, Amaranth
Chris Gerrits, Deputy Mayor, Township of Amaranth

ATTACHMENT 1: Source Protection Committee Membership Eligibility

ATTACHMENT 1:



SOURCE PROTECTION COMMITTEE MEMBERSHIP ELIGIBILITY REQUIREMENTS

SPC MEMBER SKILLS AND QUALIFICATIONS

- Hold relevant knowledge of the applicable watersheds, communities, and local issues;
- Demonstrated ability to understand source protection planning related science, concepts and technical reports;
- Proven ability to act as liaison to bring forward common concerns from their knowledge and experience in the municipal sector to the Committee and assist in communicating the Committee's work to municipal councils and staff;
- Solid problem-solving, analytical, communication and organizational skills;
- Demonstrated ability to work with group dynamics and team environments;
- Willingness and ability to travel within the CTC Source Protection Region for public consultation meetings and information sessions;
- Has, or is capable of having direct contact with residents and landowners; and
- Provide constructive, collaborative, and science-based input on local source protection planning issues.

SPC MEMBER ELIGIBILITY REQUIREMENTS

- Reside in, own or rent property within the CTC Source Protection Region; or
- Be employed or operate a business within the CTC Source Protection Region; or
- Be employed by a municipality that is in the CTC Source Protection Region; and
- Not be a member or employee of Credit Valley Conservation, Toronto and Region Conservation Authority, or Central Lake Ontario Conservation Authority.

REGULATORY CONDITIONS OF APPOINTMENT

- The appointee must regularly attend meetings of the source protection committee.
- The appointee must comply with the source protection committee's Code of Conduct and Conflict of Interest policy, as well as the Rules of Procedure.



June 16, 2021

Township of Amaranth Clerk's Office
Township of Amaranth
374028 6th Line
Amaranth, ON L9W 0M6

By email: chickey@amaranth.ca

RE: Conservation Authorities Act Changes – municipal appointments

Dear Township of Amaranth:

Please be advised that the Conservation Authorities Act, R.S.O.1990 (the Act) has recently been updated to incorporate a number of changes. One of these changes pertains to municipal appointments of members to the Authority Board of Directors.

Section 14 has been updated to include the requirement that at least 70 percent of a municipality's appointees are selected from elected members of the municipal council (s.14 (1.1)), unless an exception is requested by the municipality and approved by the Minister (s.14 (1.2)). A template for an exception request to be submitted to the Minister is attached should your municipality wish to do so. These changes will take effect for any future appointments to the Board and current appointments are not affected.

Other requirements in Section 14 of the Act pertaining to member appointments remain unchanged, including:

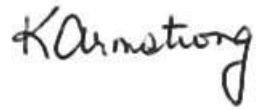
- *(4.1) A member shall be appointed for a term of up to four years, as may be determined by the council that appoints the member.*
- *(4.2) A member's term begins at the first meeting of the authority after his or her appointment and expires immediately before the first meeting of the authority after the appointment of his or her replacement.*
- *(4.3) Despite subsections (4.1) and (4.2), a member may be replaced by the council of the participating municipality that appointed the member or, in the case of a member appointed under subsection (4), by the Minister.*
- *(4.4) A member is eligible to be reappointed.*

As an additional reminder, your current representative appointment(s) and expiry dates on file are as follows:

Guy Gardhouse
when a new appointment is made

Should you have any questions or concerns regarding this correspondence, please contact me directly at karmstrong@grandriver.ca or 519-621-2763, extension 2205.

Kind regards,

A handwritten signature in black ink that reads "KArmstrong". The "K" is stylized with a loop, and the "Armstrong" is written in a cursive-like script.

Karen Armstrong
Deputy CAO/Secretary Treasurer

Enclosure:

1

Template: Subsection 14(1.2) of the *Conservation Authorities Act* (CAA)
Application for Minister's Exception
(less than 70% municipal council members appointed to an authority)

Please complete the following table and submit to the Minister at minister.mecp@ontario.ca, along with:

- a covering letter, and
- clear statement of the request from the council of the participating municipality through a council resolution.
- meeting minutes and details of a recorded vote on that resolution.

Item	Details from Applicant
Name of participating municipality submitting application	
Composition of Authority:	
Total number of the authority membership	
Number of participating municipalities in the authority	
Proposal details:	
The number of members the participating municipality is proposing to appoint who are not members of municipal council, and the total number of members the participating municipality appoints to the authority.	
Change in the number of non-elected members the participating municipality is proposing to appoint as compared to previous appointees by the municipality.	
Proposed length of term for each proposed appointment of a non-elected member.	
Detailed rationale, including local circumstances, for Minister to consider as to why an exception is needed.	

Appendix: Relevant wording in the *Conservation Authorities Act*

Members of authority

14 (1) Subject to subsection (3), members of an authority shall be appointed by the respective councils of the participating municipalities in the numbers set out in subsection 2 (2) for the appointment of representatives. 2017, c. 23, Sched. 4, s. 12 (1); 2020, c. 36, Sched. 6, s. 2 (1).

Members of council appointed

(1.1) When appointing members of an authority, the council of a participating municipality shall ensure that at least 70 per cent of its appointees are selected from among the members of the municipal council, subject to subsection (1.2). 2020, c. 36, Sched. 6, s. 2 (2).

Exception

(1.2) Upon application by a participating municipality, the Minister may grant permission to the municipality to select less than 70 per cent of its appointees to an authority from among the members of the municipal council, subject to such conditions or restrictions as the Minister considers appropriate. 2020, c. 36, Sched. 6, s. 2 (2).

Grand River Conservation Authority

Report number: GM-06-21-49

Date: June 25, 2021

To: Members of the Grand River Conservation Authority

Subject: Environmental Registry Posting 019-2986: Regulatory proposal (phase1) under the Conservation Authorities Act

Recommendation:

THAT Report Number GM-06-21-49 - Environmental Registry Posting 019-2986: Regulatory proposal (phase1) under the Conservation Authorities Act be received as information,

AND THAT Grand River Conservation Authority Report GM-06-21-49 be submitted to the Province through the Environmental Registry.

Summary:

The Province is consulting on proposed regulations that would be made under the *Conservation Authorities Act* to implement changes that were made through Bill 139, 108 and 229. These regulations are to help protect people and property from the risk of natural hazards, the conservation and management of conservation authority owned lands, their role in drinking water source protection and to improve governance and oversight in conservation authority operations.

Report:

In 2015, the Province initiated a review of the *Conservation Authorities Act*. Since then, Bill 139 (2017), Bill 108 (2019) and Bill 229 (2020) have been passed that included several amendments to the Act. The purpose of these amendments were to provide greater transparency, consistency, accountability and governance for Conservation Authorities. Many of these changes have not yet been proclaimed or are to be further defined through regulations.

After the passing of Bill 229 in December 2020, the Ministry of the Environment, Conservation and Parks (MECP) created a working group that included stakeholders who have an interest in conservation authority governance and operations. These stakeholders included representatives from the municipal, agricultural and development industries, five general managers from amongst the 36 conservation authorities (including GRCA) and members of Conservation Ontario. The purpose of the working group was to provide feedback and advice on updates and development to enabling regulations. The MECP stated that it would be release the regulations in two phases over the first half of 2021.

On May 13, 2021 the MECP posted the phase 1 regulations to the Environmental Registry of Ontario for public comment for 45 days (closing on June 27).

The first phase of regulations included the following:

- 1) Mandatory programs and services that a conservation authority would be required to provide.
- 2) A requirement for conservation authorities to enter into agreements with participating municipalities to apply levy dollars for the delivery non-mandatory programs and services.
- 3) The requirement for a transition plan, which will include an inventory of both mandatory and non-mandatory programs and services, the consultation process with participating municipalities to negotiate agreements for non-mandatory programs and services, timelines to achieve plan milestones and regular reporting on the status of the plan's development and implementation to MECP.
- 4) Requirement for conservation authorities to establish a community advisory board, that includes members of the public, to provide advice to the Authority.
- 5) The consolidation of the Conservation Areas regulations made under Section 29 of the *Conservation Authorities Act* into one Minister's regulation. These regulations sets out prohibited activities and activities that require a permit under the Act.

The Ministry of Natural Resources and Forestry (MNRF) will be updating and issuing a public consultation guide regarding proposed updates and changes to the Regulation under section 28 of the *Conservation Authorities Act*. It is anticipated that this document will be released to the public before the end of the summer. A separate Environmental Registry posting will be uploaded and a report with proposed comments will be coming to the Board.

The second phase of proposed regulations will be coming out in the next few months and it will include:

- 1) Details on municipal levies related to mandatory and non-mandatory programs and services.
- 2) Standards and requirements for the delivery of non-mandatory programs and services.

Staff have participated in webinars provided by MECP staff on the proposed phase 1 regulations. To gain greater insight, staff have also met with other conservation authorities and Conservation Ontario. The following report provides a brief summary of the regulations and analysis by GRCA staff. Technical and more detailed comments are attached to this report and will be included in the submission to the MECP.

1. Mandatory Programs and Services

In June 2019, the *More Homes, More Choice Act, 2019* amended the *Conservation Authorities Act* to identify the categories of mandatory programs and services which conservation authorities are required to provide where applicable in their specific jurisdictions. The *Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020* re-enacted this provision.

These categories of programs and services are related to:

- A. Risk of natural hazards.
- B. Conservation and management of lands owned or controlled by a conservation authority, including any interests in land registered on title.
- C. Conservation authority duties, functions and responsibilities as a Source Protection Authority under the *Clean Water Act, 2006*.
- D. Lake Simcoe Region Conservation Authority duties, functions and responsibilities under the *Lake Simcoe Protection Act, 2008*. **Not**

applicable to GRCA

- E. Conservation authority duties, functions and responsibilities under other legislation prescribed by regulation. Proposed to be: ***Not applicable to GRCA***
- i. On-site sewage systems approvals by North Bay-Mattawa Conservation Authority as prescribed under the *Building Code Act, 1992*.
- F. Other programs or services prescribed by the regulation within a year of the end of the transition period. Proposed to be:
- i. Core Watershed-based Resource Management Strategy
- ii. Provincial Water Quality and Quantity Monitoring

These programs and services are mandated by the Province (mandatory) and may be funded by provincial grants and/or conservation authority self-generated revenue (e.g. user fees). Where such revenue sources cannot finance the entire costs of those programs, the costs must be raised through the municipal levy.

A. Risk to Natural Hazards

It is proposed by the MNRF that each conservation authority would be required to implement a program/service to help manage the risk posed by the natural hazards within their jurisdiction, including: flooding erosion, dynamic beaches, hazardous sites as defined in the Provincial Policy Statement (PPS) 2020 and low water/drought as part of Ontario's Low Water response. This program shall be designed to :

- Identify natural hazards;
- Assess risk associated with natural hazards including impacts of climate change;
- Manage risks associated with natural hazards; and
- Promote public awareness of natural hazards.

Managing risks associated with natural hazards may include prevention, protection, mitigation, preparedness and response.

Comments

Overall the scope of this mandatory program/service is comprehensive and very similar to the scope of the GRCA's current program for natural hazards. The GRCA's natural hazard program includes the administration of permits under Section 28, land-use planning input on behalf of the MNRF, flood forecasting and warning, operation and maintenance of flood control infrastructure, ice management services, low water monitoring and communications, management of information (including collection and provision) and communication/public awareness/education.

1. The Province has proposed that the natural hazard mandatory program include land use planning input i.e. Official Plan review using the provincial One Window process. In addition, conservation authorities would provide input to the Province on new or updated floodplain Special Policy Areas (SPAs) and may be involved in *Planning Act* appeals to the Local Planning Appeal Tribunal related to natural hazard policies.

It's our understanding that the One Window process only occurs with upper or single tier municipalities in our watershed and it would involve providing information to the Ministry of Municipal Affairs and Housing which would co-ordinate and determine conservation authority comments on Official Plan policies and mapping along with input from other provincial ministries.

In order for conservation authorities to effectively implement the identification and management of natural hazards, the review of Local/Lower Tier Official Plans (OP) for natural hazards and input into review of applications for new or amended Two Zone floodplain policy areas should be included in this mandatory program category. The land use Official Plan policies and maps are closely aligned with the conservation authority regulation. The administration of natural hazard permits issued by the GRCA under section 28 and consistent policies and maps are essential for a streamlined review and approval process and to avoid disputes on applications at the permit stage. The review of local official plans is currently included as an eligible activity under MNRF provincial funding arrangements (S. 39 grants) and the province should continue to support this program.

2. At this time it is not clear how conservation authorities would participate in the review of new or amended SPAs and Two-Zone Floodplain Policy Areas as part of this mandatory program. There are many SPAs and Two Zone Policy Areas in the Grand River watershed. In both of these floodplain policy areas, conservation authorities provide expert input on water resource engineering and policies to ensure that the land use planning and conservation authorities consideration of permits in the floodplain are aligned and streamlined. The Province, through the Ontario Flooding Strategy, has initiated some work to update limited sections of the technical guide for natural hazards (2002) and this work includes climate change considerations for flood hazards only. This is a good first step and we encourage the Province to prioritize updating the series of all natural hazard technical guidelines to include modernized technical requirements and information. This should include climate change considerations for all hazards as well as policy implementation guidance to enable the consistent and successful implementation of the natural hazard program.
3. Under the proposed regulation municipal levy would only be available for the operation and maintenance of any water control infrastructure (including soft or hard structures) owned or controlled by the conservation authority that mitigates risk to life and property damage from flooding or supports low flow augmentation. Municipal levy would not apply to water control infrastructure that does not have a demonstrated flood management or flow augmentation role. The implication of the regulation is that only seven of the GRCA's 27 dams would qualify for levy support. Agreements would be required with the benefiting (or participating) municipalities for the 20 dams located throughout the watershed that would not qualify for levy support through this proposed regulation.

Currently, the Province provides funding support through the Water and Erosion Control Infrastructure (WECI) program. This program provides significant support to the GRCA's maintenance and repair program for our water control infrastructure. We would request that the Province continue to provide this support to the conservation authorities even though municipal levy can be used to support this program. Major repairs to the large dams could require significant funds. The GRCA has reserves to assist with providing funding support, but municipalities may be required to debenture to cover the costs of major maintenance projects.

B. Management of Conservation Authority owned Lands

The mandatory program and services related to the conservation and management of lands owned or controlled by a conservation authority, including any interest in

land registered on title, relate to conservation authority as the owner of its lands but also to land owned by others where the conservation authority has an 'interest' or right related to that other person's property, granted by the property owner.

Each conservation authority will be required to implement the mandatory programs and services related to the conservation and management of lands owned or controlled by the authority, including any interests in land registered on title, within their jurisdiction.

Land uses, such as provision of recreation opportunities and/or environmental education, on conservation authority owned land are not mandatory programs or services- including the management and maintenance of lands for these purposes.

Comments

There are several new requirements proposed for the management of conservation authorities land. These include development of strategies, management plans and policies related to acquisition, disposition, use, classification and property management. The GRCA owns approximately 48,000 acres within the watershed and the proposed regulation will require management plans for all GRCA owned properties. The Province has indicated that in order to maintain program efficiencies, similar classified properties can be grouped together under one management plan.

It is positive that the Province has recognized the importance of land management and stewardship activities such as forest management, restoration, invasive species management and monitoring etc. as part of the mandatory program. This will ensure these natural areas contribute to a healthy local, regional, watershed and provincial water and natural heritage ecosystem. For example, conservation authority forest management for some woodlands will maintain or improve their natural heritage values and the management of plantations will transition monoculture forests to diverse woodland species and habitats to achieve the natural heritage values identified in the consultation paper.

A gap that will cause some challenges in managing GRCA lands is that this mandatory program/service exclude any support for recreational activities, including our passive land program which provide recreational trails to watershed constituents and visitors from other parts of the province free of charge. The GRCA manages several properties throughout the watershed that provide passive recreational opportunities and whose use is only increasing as populations grow, urban boundaries expand and most recently, increased access due to the pandemic. The majority of the GRCA's passive lands have recreational trails and require the support of maintenance and risk management programs. In order to continue to provide the passive lands program, municipalities may have to enter into an agreement with the GRCA and provide funding to continue with the program or the Authority will have to look for alternative funding, such as user or parking fees to generate funds to properly manage the use of these properties.

The inefficiencies and costs created by having to negotiate multiple agreements or get 100% buy-in to allow non-mandatory activities to be added to municipal levy, implement user fees, collect user fees in remote areas, establish financial tracking mechanisms to distinguish between mandatory versus non-mandatory costs could result in the closure of some properties if the requirements to operate them becomes impracticable.

Currently, any conservation authority lands that were acquired with the assistance of provincial funding require provincial approval to dispose of them. Revenue generated from these sales are required to go into a land sale reserve that is restricted for use by the Province. With the updated mandatory programs and services regulation, GRCA requests that the province also consider updating its disposition and revenue policies related to the sale of conservation authority lands. In particular, to include the option for conservation authorities to utilize the land sale reserve to support the development and implementation of land management strategies, management plans and other property services. The cost to develop these strategies and plan may be significant and it would provide some relief to supporting this program solely on levy dollars.

C. Services related to Source Protection Authority responsibilities under the Clean Water Act, 2006

Under the Clean Water Act, 2006 conservation authorities are required to exercise and perform the power and duties of a drinking water source protection authority. Each conservation authority therefore would be required to implement programs and services related to those responsibilities as source protection authorities under the Act.

The mandatory programs and services identified under this section are generally consistent with current responsibilities the GRCA has as part of the Lake Erie Source Protection Region. However, the consultation guide includes some potential new responsibilities for source protection authorities, such as completing municipal related land use mapping necessary (e.g., managed lands, impervious surfaces) to determine the risk posed by prescribed drinking water threats, and responding to requests to review proposals in wellhead protection areas and intake protection zones. In Lake Erie Region which includes the Grand River watershed, these tasks are undertaken by the municipality as the drinking water system owner, with support from source protection authority staff where requested.

Currently, the Province provides funding support for this program. This new regulation would enable the Province to shift the program funding to municipal levy.

D. Core Watershed-based Resource Management Strategy and Provincial Water Quality and Quantity Monitoring

The Conservation Authority Act also allows for the prescribing of 'other' programs and services not listed in previous mandatory categories. These 'other' programs and services must be prescribed within a year after the end of the transition period. Within this year municipalities and conservation authorities are to create an inventory of their programs and services and enter into agreements with municipalities for municipal funding of non-mandatory programs and services through a municipal levy, where applicable.

The Province has proposed to include two additional mandatory programs; core watershed-based resource management strategy and provincial water quality and quantity monitoring.

A core watershed-based resource management strategy will provide an opportunity to develop and improve integrated planning processes with a longer-term perspective for the delivery of the mandatory programs and services that the GRCA must deliver. To capture the value of the broader watershed and resource management perspective, this strategy will be required to document the current state of the relevant resources (principally water resources) within the GRCA's jurisdiction.

The results of this strategy may inform an adaptive management approach to address the issues or threats that these mandatory programs and service maybe addressing such as mitigating the risk from the impacts of natural hazards.

The Province is also proposing a mandatory program for provincial water quality and quantity monitoring, which all 36 conservation authorities have been participating in on a voluntary basis with the Provincial Water Quality Monitoring Network (stream water quality) for over 50 years and in the Provincial Groundwater Network (groundwater levels and chemistry) for over 20 years. The conservation authorities' role would be to install and maintain equipment, collect samples/data, and send samples to the ministry laboratory for chemical analysis.

Comments

The inclusion of a watershed-based Resource Management Strategy that includes the mandatory programs and may include non-mandatory programs is positive. In the Grand River watershed some municipalities and First Nations draw a portion of or all their drinking water supply from the Grand River or one of its tributaries. The GRCA provides programs that provide watershed and local benefits that are important components of improving the health of watersheds and developing the resilience of our communities in light of climate change. These programs contribute to improvements to the ecosystem, improve water quality, and address pressures associated with various land use activities and should be included in a watershed based strategy e.g. Subwatershed Studies, Rural Water Quality Program, waste water optimization, tree planting etc.

The provincial guide only makes reference to the Provincial Water Quality Monitoring Network and the Provincial Groundwater monitoring network. While these networks are important, in additional networks are operated and necessary to manage water. The guide omits reference to the rain, climate, stream gauge and snow course site networks operated by the conservation authority and information shared with the Province. Also it is important that the federal-provincial hydrometric (stream gauge) network be identified in the guide. The federal-provincial stream gauge network includes 22 of the stream gauges operated in the Grand River watershed. Information from these gauges is important for flood forecasting and warning, low water response and reservoir operations programs. Also many water quality analyses could not be completed without the combination of stream flow and water quality information. Operation of some municipal intakes and sewage treatment plants rely on stream flow and water quality information for compliance with certificate of approval (COA's) for these facilities. In addition, the GRCA operates a continuous water quality monitoring network which is important to monitoring water quality trends, calibrating water quality models relied on by municipalities and to specific municipal COA's for certain municipal water facilities.

The *Conservation Authorities Act* includes a provision that additional programs or services may be included if they are prescribed by the Province in a regulation on or before the first anniversary of the proposed transition date of January 1, 2023. (CA Act Section 21.1.2). The consultation paper appears to state that the regulation of the two additional programs identified may occur after the transition period. The Province is encouraged to release any regulations related to these two programs in the near future in order to ensure they are included in upcoming discussions with watershed municipalities and other stakeholders.

It is also required that the Province clarify that the tables provided in the consultation guide of non-mandatory programs/services and corresponding funding mechanisms are examples and not a comprehensive list.

2. Non-Mandatory Programs and Services

The MECP is proposing to create one regulation that would require conservation authorities and participating municipalities to enter into agreements on the use of municipal levies to finance in whole or in part the non-mandatory programs and services. Also, it is proposed that a transition plan for conservation authorities/municipal agreements would be developed and implemented.

Municipal Agreements:

The proposed Agreements and Transition Period regulation could require that the agreements do the following:

- Include a provision that the participating municipality agrees to pay its apportioned levy for the non-mandatory program or service.
- Set out the termination date of the agreement.
- Certain time periods may also be specified for the purposes of reviewing and renewing any such agreements that are reached.
- Include provisions governing early termination and governing notice and resolution of breaches of the agreement.
- Include transparency provisions (e.g., that agreements are available to the public online).

The Ministry is proposing that agreement arrangements between conservation authorities and municipalities could be flexible according to program or service circumstances (i.e. an agreement for a program or service could be with one or more participating municipalities or could be separate agreements per participating municipality including all the conservation authority-determined programs or services that a municipality may agree to fund, etc.). The flexibility is intended to support efficiency, expedite the agreement(s) and be cost effective in any potential legal or accounting fees.

Comments

It is important that MECP ensure this proposed regulation is written at a high level in order to capture the essential principles but that the regulation also maintain the flexibility needed to ensure that conservation authorities and municipalities are able to negotiate effective agreements in a timely manner.

The regulation should not preclude a conservation authority from entering into an agreements for the funding of non-mandatory program and services with non-participating municipalities within the watershed.

The GRCA has a number of adjacent conservation authorities and where possible, efforts will be made to coordinate the negotiations of non-mandatory programs and service agreement with the shared municipalities. This will help with efficiencies of negotiations and increase consistency amongst the conservation authorities with the shared municipalities.

The GRCA will also work with municipalities to consolidate non-mandatory program and services into one agreement, where possible. This will help with the tracking and reporting requirements moving forward once the agreements have been signed.

3. Transition Plan

The Province is proposing to establish a requirement of a transition plan for conservation authorities/municipal agreements to be developed and submitted to the MECP by December 31, 2021. As the plan is implemented quarterly status reports are required to be submitted to the Ministry. Any changes to the transition plan must also be submitted.

The proposed regulation would require each conservation authority to develop and implement a transition plan that includes:

- A workplan and timeline outlining the steps the conservation authority plans to take to develop and enter into agreements with its participating municipalities.
- The preparation of an inventory of all of the authority's programs and services, with clear indication for each program and service which of the three categories it fits into (mandatory programs and services where municipal levy could be used without any agreement; non-mandatory programs and services at the request of a municipality with municipal funding through a MOU; non-mandatory programs and services an authority determines are advisable), and how they are funded (e.g., provincial, federal, municipal funding, municipal levy, and self generated revenue).
- The consultation process with participating municipalities on the inventory.
- A list of any new mandatory programs and services the authority will need to provide to meet the requirements of the mandatory program and services regulation.
- A list of non-mandatory programs and services for which the authority will seek municipal agreement to fund via municipal levies, including estimated amounts requested/required from the participating municipalities to do so.
- A list of non-mandatory programs and services that do not require municipal agreements (if the programs and services are funded by revenue that is not from a municipal levy).
- Steps taken and/or to be taken to enter into these agreements.
- Make the plan available to the public (posted on website)
- New proposed financial structure to be in place for the authority and municipal fiscal year of 2023.

Comments

The GRCA has 21 participating municipalities within the watershed. Along with developing and implementing the transition plan, the MECP is also requiring quarterly reporting on the status of the plan implementation. In order to meet the requirement of having this new financial structure in place for the 2023 budget, municipal agreements will have to be completed in late spring/early summer of 2022 to allow for enough time to complete the GRCA budget process. The timeline the Province has proposed is highly ambitious, but staff will work towards meeting this target. It is appreciated that the MECP is proposing to include the granting of extensions to the regulation through a written request to the Ministry.

In order to meet proposed timelines, the process for proclaiming the regulations must continue to move forward. It is also important that the Province release the Phase 2 consultation document/regulations as it is important for conservation authorities to be able to present the full picture to municipalities when negotiating for non-mandatory program agreements. Finally, the Province must clearly indicate whether it will continue to support/fund Source Water Protection past March 2022. Source Water Protection

responsibilities will now be identified as a mandatory program and the incorporation of this program into the operational levy would have an impact on the allocation of the levy to other programs.

4. Community Advisory Boards

The Province is proposing to proclaim a section of the *Conservation Authorities Act* that would enable a Lieutenant Governor in Council (LGIC) regulation governing the establishment of advisory boards, including the ability to require conservation authorities to establish one or more advisory boards and prescribing related requirement with respect to composition, functions, powers, duties, activities and procedures.

Comments

Currently, there are several opportunities for the public and other stakeholders to provide comments and input on a variety of topics related to the GRCA. The Province should consider the opportunity for conservation authorities to be exempt from this requirement if they are able to demonstrate that they meet the objectives of this regulation through other committee/public opportunities for engagement.

The operational requirements for the Community Advisory Board will be similar to the administrative and staffing support of the Board of Directors. The financial support for the Community Advisory Board should be considered a mandatory program and service so that it will be supported through the levy.

5. Section 29 Minister's Regulation (CA Landholdings)

Once the new section 29 of the *Conservation Authorities Act* is proclaimed, a Minister's regulation is proposed to consolidate the current individual authority section 29 'Conservation Area' regulations regarding activities on lands owned by conservation authorities into one regulation.

Current section 29 regulations manage activities on all authority owned land including the used by the public of the lands and services available; the prohibition of certain activities; setting fees for access and use of lands including recreation facilities; administering permits for certain land uses; and protecting against property damage and for public safety.

Comments

Over the past decade, the GRCA has documented increased challenges with the management of its properties. With the increasing population and urbanization around the GRCA's land holdings, there has been a notable increase in use and misuse. While the majority of GRCA property users are respectful of the space, there has been an increase in unauthorized access, use and property damage. It is requested that the Province consider a working group to discuss the challenges that conservation authorities are dealing with on the increased use/misuse of property and help to facilitate solutions.

With the consolidation of the section 29 regulations to one regulation this will help to improve consistency amongst the 36 conservation authorities.

Conclusion

Increasing transparency and clarity in how conservation authorities levy municipalities for mandatory and non-mandatory programs and services is an important step in ensuring a continuing collaborative working relationship between conservation authorities and municipalities.

GRCA supports the Province's intent to require conservation authorities to incorporate modern transparency standards into their operations. For example, posting transition plans and non-mandatory service agreements for the public (website) and ensuring that municipalities and conservation authorities review agreements for non-mandatory programs and services after a set period of time (6-8 year review period is preferred to provide financial stability to programs and services).

The timelines proposed in the consultation guide about the development and implementation plan are ambitious. The GRCA has 21 participating municipalities that will require agreements for any non-mandatory programs. Every effort will be made to meet the proposed timelines; however, we are pleased to see that exceptions will be considered. To be able to enter into negotiations with municipalities with as much clarity as possible as relates to both classification of programs and phase two regulation guidelines is important to ensuring successful and efficient negotiations. The GRCA has established a Transition Reserve that will assist with the financial costs to developing and implementing the required transition plan.

The Made-in-Ontario Environment Plan includes the following statement about the core role of conservation authorities: Work in collaboration with municipalities and stakeholders to ensure that conservation authorities focus and deliver on their core mandate of protecting people and property from flooding and other natural hazards, and conserving natural resources.

In addition to the core mandate, the GRCA undertakes importance watershed-based programs that provide a wide range of benefits to watershed residents. Conservation Authority programs and services protect water, provide natural spaces and build watershed resilience. This investment helps watershed residents and the province to avoid future costs around challenges such as flood damages, business disruptions and public health issues. The rapidly growing population in the GRCA watershed is relying on clean and sustainable water, breathable air, green spaces, healthy soils, forests, wetlands and a rich mix of wildlife, birds and fish for drinking water, food, fuel, commerce and industry, public health and many other uses. Being in nature restores people and helps them to stay active and healthy.

Financial implications:

At this time, the financial impacts of the new regulations are uncertain.

Other department considerations:

Not applicable

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PART ONE: Programs and Services Delivered by Conservation Authorities

1. Mandatory Conservation Authority Programs and Services Regulation

A. Mandatory Programs and Services Related to the Risk of Natural Hazards	5	<p>It is proposed by the Ministry of Natural Resources and Forestry that each conservation authority would be required to implement a program or service to help manage the risk posed by the natural hazards within their jurisdiction, including: flooding, erosion, dynamic beaches, hazardous sites as defined in the Provincial Policy Statement, 2020 (PPS, 2020) and low water/drought as part of Ontario's Low Water response. This program shall be designed to:</p> <ul style="list-style-type: none"> • identify natural hazards; • assess risks associated with natural hazards including impacts of climate change; • manage risks associated with natural hazards; and • promote public awareness of natural hazards. <p>Managing risks associated with natural hazards may include prevention, protection, mitigation, preparedness and response.</p>	See GRCA Board Report for additional comments on this section.
	6	<p>Mandatory Programs and Services related to the Risk of Natural Hazards include:</p> <ol style="list-style-type: none"> 1. Administration of permits issued under section 28.1 of the Conservation Authorities Act, including associated enforcement activities (sections 28.1 and 28.1.2 once proclaimed). Where appropriate, conservation authority administration of permits may include coordinated involvement in other review or approval processes in accordance with applicable law (e.g. conservation authorities' role in commenting on Environmental Assessment Act, Drainage Act, Aggregate Resources Act, Niagara Escarpment Planning and Development Act proposals.) 	<p>It appears that this list of coordinated involvement in other review or approval processes has inadvertently missed the Planning Act and future documents should include this reference. The province should ensure that conservation authorities are able to continue to comment on all natural hazard related planning or development applications.</p> <p>The most transparent and effective method to advise landowners, municipalities and other stakeholders of natural hazards often occurs through conservation authority involvement in other approval processes. GRCA supports this proactive approach to identify natural hazards at the earliest stages of project planning, changes in land use, and other initiatives.</p>
		<ol style="list-style-type: none"> 2. Land-use planning input on behalf of the Ministry of Natural Resources and Forestry related to the Natural Hazards policies of the PPS, 2020 under the Planning Act (excluding policies associated with wildland fires) in accordance with 	In addition to the One-Window approach and input and review of floodplain Special Policy Areas (SPAs), early involvement in other planning and technical processes should be included as components of the mandatory program.

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		<p>Provincial One Window Planning Service protocols, including, when appropriate, Planning Act appeals to the Local Planning Appeal Tribunal related to Natural Hazard policies, and input into review of applications for new or amended Special Policy Areas.</p>	<p>In order for conservation authorities to effectively implement the identification and management of natural hazards, the review of Local/Lower Tier Official Plans (OP) for Natural Hazards and input into review of applications for new or amended Two Zone floodplain policy areas should be included as mandatory programs. The review of local OPs is currently included as an eligible activity under MNRF provincial funding arrangements (S. 39 Grants). The province should continue to fund these reviews.</p> <p>The land use Official Plan policies and maps are closely aligned with the conservation authority regulation. The administration of natural hazard permits issued by the GRCA (S. 28 of the Conservation Authorities Act) and consistent policies and maps are essential for a streamlined review and approval process and to avoid disputes on applications at the end of an approval process i.e. permit stage. In many circumstances the Local/lower tier official plans include more detailed natural hazard policies and maps. Early and direct input with municipalities and the public through the local OP review process will ensure issues are addressed before the approval of the local plan.</p> <p>In some areas of the GRCA watershed, SPAs are included in the local/ lower tier Official Plan and the One Window process to review SPAs wouldn't apply in these circumstances e.g. City of Waterloo, City of Cambridge. There are many Two Zone Policy Areas in the Grand River watershed. In both of these floodplain policy areas, conservation authorities provide expert input on water resource engineering and policies to ensure that the land use planning and conservation authorities consideration of permits in the floodplain are aligned and streamlined.</p> <p>The province has outlined the components of the mandatory programs for natural hazards and is proposing that this include assessing risks associated with natural hazards including impact and the potential impact of changing climatic conditions on natural hazards. Natural hazard examples are flooding, erosion, unstable soils etc. We strongly encourage the province to prioritize updating the series of all provincial natural hazard technical guidelines to include modernized technical requirements and information. These updates should include climate change</p>

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			considerations for all hazards as well as policy implementation guidance for SPAs, Safe Access etc. This will enable the consistent and successful implementation of the natural hazard program. Updating the provincial safe access guidelines (2002) is necessary to clarify the flooding depths and velocities that are acceptable for public safety i.e. ingress and egress for people, vehicles and municipal and provincial emergency responders.
	6	3. Flood forecasting and warning in accordance with and, at a minimum, to the extent described by approved provincial standards.	<p>The current provincial document is a guideline. If the province is proposing new standards this should be undertaken through a technical review and consultation process.</p> <p>The provincial Flood Forecasting and Warning Guidelines provide details on the elements of a flood forecasting and warning system. These guidelines are currently being updated by the province. Completion of updated guidelines is important to the provincial flooding strategy and to the implementation of Flood Forecasting and Warning as a core mandatory service.</p> <p>Monitoring should be included with Flood Forecasting and Warning as it is under the low water program. Monitoring programs associated with flood forecasting and warning are needed to deliver this service.</p>
	6	4. Operation and maintenance of: <ul style="list-style-type: none"> any water control infrastructure (including soft or hard structures) owned or controlled by the conservation authority that mitigates risk to life and property damage from flooding or supports low flow augmentation; any erosion control infrastructure owned or controlled by the conservation authority; the completion of operational and asset management plans; and infrastructure operations, maintenance, rehabilitation/repair and the undertaking of any associated necessary technical or engineering studies, including dam safety studies and emergency preparedness plans. 	<p>Currently the WECl program funds decommissioning of dams. It's requested that funding for decommissioning of dams be continued and apply to all dams operated by a conservation authority.</p> <p>Classification of Water Control infrastructure is recommended. The following three categories are suggested:</p> <ol style="list-style-type: none"> Purpose built flood control infrastructure with a flood and/or flow augmentation function, Water control infrastructures that provide a level of benefit from a flood, ice management or flow augmentation should be considered for provincial WECl funding provided the above noted benefits can demonstrated or quantified.

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			<p>3. Flood control infrastructure that has no or very little benefit from a flood or flow augmentation function or role. This sort of infrastructure may not be eligible for provincial funding with the exception of funding related to decommissioning of this type of infrastructure. This sort of infrastructure may provide a local amenity to the community or support a local municipal benefit such as fire suppression. Separate MOU agreements are anticipated for this type of infrastructure with the participating municipalities/local municipality. If the conservation authority (CA) owns the lands surrounding the dam and reservoir then it would be included in the land management strategy of the CA under the local CA’s land management program.</p> <p>The existing provincial Water and Erosion Control Infrastructure (WECI) committee could assist with analysis of actual funding. The funding allocation model has worked well, and it’s expected that an analysis would show the current funding rules are working and purpose-built water control structures receive most of the funding. There are benefits to keeping the current funding rules and guidelines as it creates flexibility. In years where there may be less demand for funding of maintenance of the larger purpose-built infrastructure, there would be flexibility to fund projects for lower priority water control infrastructure.</p> <p>Transition plans should allow time for classification of water control infrastructure into the three categories suggested in the above and allow CA’s and municipalities adapt to the new funding model. The Provincial WECI committee could assist with development of a transition plan.</p> <p>It is important to recognize floodplain mapping assists dam owners to create operational and emergency preparedness plans contributing to improved dam safety across the province and management of the flood hazard.</p> <p>The Independent Advisor’s Report on Flooding, Doug McNeil’s report and The Provincial Flood strategy should be referenced when developing policy and transition plans regarding flood control infrastructure. It’s important to respect the</p>

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			intended outcomes of the Provincial Advisor’s Report and the Provincial Flood Strategy when considering changes to the WECl program and funding rules.
	6	<p>5. Ice management services (preventative or remedial) as appropriate and as supported by an authority approved ice management plan, including:</p> <ul style="list-style-type: none"> • development and updating of plans; • control of ice, including potential standby equipment (e.g. icebreaker put in place in advance of ice season to prevent ice formation); and • addressing ice-related erosion. 	<p>It is positive to see the importance of ice management recognized.</p> <p>Ice breaker services are typically provided by the Federal government (Coast Guard) in response to a provincial request from the municipalities. The CA role is to advise municipalities when a request for coast guard assistance is prudent and having a clear process in place is a CA responsibility. Revising the wording from icebreaker services to ice management services would provide clarity. The GRCA doesn’t provide some of the services listed under ice management e.g. control of ice (blasting), addressing ice-related erosion on private land.</p>
	7	6. Low water monitoring and communications in accordance with and, at a minimum, to the extent described by approved provincial standards.	<p>Low water response was not included in the table of mandatory programs. This is a MNRF led program that CA delivers, the table on page 18 should be amended to include Low Water Response.</p> <p>The current provincial document is a guideline. If the province is proposing new standards this should be undertaken through a technical review and consultation process. A review of the current guidelines is recommended to incorporate the province’s new water quantity framework for the permit to take water program with the low water response program.</p> <p>MNRF is the author of the low water response guideline, MECP is responsible for the Permit to Take Water program and the new provincial Water Quantity management framework. When the original low water response program was created there was a Provincial Water Directors Committee. That committee no longer exists but there is a need to integrate approaches to water management across ministries. It’s recommended the province consider reconvening the Provincial Water Directors Committee to facilitate cooperation and coordination of approaches to water management across ministries.</p>
	7	7. Collection, provision, and management of information as needed to support the conservation authorities	This section captures many of the aspects needed to cover natural hazards and water management planning. In addition to the items noted other components

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		<p>to:</p> <ul style="list-style-type: none"> • delineate and map hazard areas; • develop plans and policies to guide appropriate management and use of hazard lands within the conservation authority's jurisdiction, including shorelines and rivers; • study surface water flows and levels (e.g. low/peak flow, water budget, surface/groundwater interactions, flood hazard); • study stream morphology; • study the potential impact of changing climatic conditions on natural hazards; and • study design to mitigate natural hazards. 	<p>would be part of this program such as development of new information e.g. engineered flood modelling, public consultation, development of strategies to identify and share natural hazard areas and information. Regulated features that would be included in this list are lakes and wetlands.</p> <p>Engineering or technical models are important tools not only to the hazard program but also to the Source Water and Watershed management programs. Models are needed along with monitoring data to make or recommend decisions with respect to water management. Management and maintenance of models is an important consideration as part of the delivering a hazard management and watershed strategy programs and services.</p>
	7	8. Communications, public awareness and education regarding the risk of natural hazards present within the jurisdiction of the authority to public safety, and to consult on program components as required.	It is important that provincial hazard management technical guidelines are updated to reflect current technology and approaches use to define hazards. The current provincial guidelines need to be updated to reflect current technology and approaches.
B. Mandatory Programs and Services Related to the Management of Conservation Authority Land	7		See GRCA Board report for comments on this section.
	9	<p>5. Management and maintenance of conservation authority owned or controlled lands (based in the management plans) related to:</p> <ul style="list-style-type: none"> • Land management and stewardship activities related to protecting natural heritage systems/features/values to ensure the property is maintained in accordance with the authority approved management plan for natural heritage management. 	GRCA supports inclusion of the development of management plans for GRCA landholdings and land management and stewardship activities such as forest management, restoration, invasive species management and monitoring as part of the mandatory program. This will ensure these natural areas contribute to a healthy local, regional, watershed and provincial water and natural heritage ecosystem. For example, conservation authority forest management for some woodlands will maintain or improve on their natural heritage values and the management of

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		<ul style="list-style-type: none"> Employing best management practices to protect and conserve provincially significant conservation lands and natural heritage features as appropriate including environmentally or ecologically sensitive lands (for habitat restoration/rehabilitation, invasive species control, fish and wildlife monitoring). Monitoring and enforcement actions to ensure the maintenance of the property boundaries and also the land title from encroachments as well as to ensure the ecological integrity of conservation authority owned properties, to address illegal activity, with a goal also of reduction of liability and risk associated with the use of the properties. Identification, mapping and assessments as appropriate to determine maintenance and repair needs as well as whether changes are required to any management plan. 	plantations will transition monoculture forests to diverse woodland species and habitats to achieve the natural heritage values identified in the consultation paper.
C. Mandatory Programs and Services Related to Source Protection Authority Responsibilities under the Clean Water Act, 2006	10	<p>The Province's Clean Water Act, 2006 is part of a multi-barrier approach to ensure safe and sustainable drinking water for Ontarians. We continue to ensure that our drinking water sources are among the best protected in the world through requiring collaborative, watershed-based source protection plans that are locally driven and based in science and focused on prevention. Source protection plans contain a series of locally developed policies that reduce, eliminate or manage the risks of various activities to sources of drinking water.</p> <p>Under the Clean Water Act, 2006 conservation authorities are required to exercise and perform the powers and duties of a drinking water source protection authority. Each conservation authority therefore would be required to implement programs and services related to those responsibilities as source protection authorities under the Clean Water Act, 2006.</p>	See GRCA Board Report for additional comments on this section.
	11	Mandatory Programs and Services for Conservation Authorities related to Source Protection Authority Responsibilities under the Clean Water Act, 2006 are as follows:	The proposal includes some potential new responsibilities for some source protection authorities, such as completing municipal related land use mapping necessary (e.g., managed lands, impervious surfaces) to determine the risk posed by prescribed drinking water threats.

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		<p>2. Preparing amendments to assessment reports and source protection plans (Sections 34, 35 and 36 of the Clean Water Act, 2006)...</p> <ul style="list-style-type: none"> Completing related land use mapping necessary (e.g. managed lands, impervious surfaces) to determine the risk posed by various prescribed drinking water threats, new local or provincially-identified threats, and to address changes to the Clean Water Act, 2006, O. Reg. 287/07: General Regulation or Director's Technical Rules made by the Province... 	<p>In Lake Erie Region which includes the GRCA, these tasks are undertaken by the municipality as the drinking water system owner, with support from source protection authority staff where requested.</p> <p>The proposed regulation should allow for municipalities or conservation authorities to complete these tasks in accordance with the approved source protection plan policies or by agreement.</p>
	11	<p>3. Implementing source protection plan policies (Sections 38 and 45 of the Clean Water Act, 2006, and section 33 of O. Reg. 287/07)...</p> <ul style="list-style-type: none"> Responding to requests to review proposals in wellhead protection areas and intake protection zones to identify the source protection policies that apply and note potential effect(s) of the project on source water where required (such as under the Planning Act, Environmental Assessment Act or associated applications under the Environmental Protection Act and Ontario Water Resources Act). 	<p>This section of the proposal includes some potential new responsibilities for some source protection authorities, such as responding to requests to review proposals in wellhead protection areas and intake protection zones.</p> <p>In Lake Erie Region which includes the GRCA, these tasks are undertaken by the municipality as the drinking water system owner, with support from source protection authority staff where requested.</p> <p>The proposed regulation should allow for municipalities or conservation authorities to complete these tasks in accordance with the approved source protection plan policies or by agreement.</p>
F. Mandatory Programs and Services Prescribed in Regulation	16	<p>Introduction:</p> <p>The Conservation Authorities Act also allows for the prescribing of 'other' programs and services not listed in previous mandatory categories. These 'other' programs and services must be prescribed within a year after the end of the transition period. Within this year municipalities and conservation authorities are to create an inventory of their programs and services and enter into agreements for municipal funding of non- mandatory programs and services through a municipal levy, where applicable.</p>	<p>See GRCA Board Report for additional comments on this section.</p>
	16	<p>1. Core Watershed-based Resource Management Strategy:</p> <p>A watershed-based resource management strategy can provide a means to develop an improved integrated planning process with a longer-term perspective for the delivery of the mandatory programs and services that all conservation authorities must deliver. The results may inform an adaptive management approach to address the issues or threats</p>	<p>The inclusion of a watershed-based Resource Management Strategy that includes the mandatory programs and can include non-mandatory programs is positive. The GRCA provides programs that provide watershed and local benefits that are important components of improving the health of watersheds developing the resilience of our communities in light of climate change. These programs contribute</p>

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		<p>that these mandatory programs and services may be addressing such as mitigating the risk from the impacts of natural hazards. A successful strategy should also help ensure effective and efficient use of funding, especially of the municipal levy.</p> <p>To capture the value of the broader watershed and resource management perspective that conservation authorities have, the ministry is proposing that each conservation authority be required to develop a core watershed-based resource management strategy that documents the current state of the relevant resources (principally water resources) within their jurisdictions in the context of the mandatory programs and services described in this section of the Guide.</p> <p>The benefit to having a watershed-based resource management strategy is that it can potentially:</p> <ul style="list-style-type: none"> • Identify changes over time, causal relationships, issues, and stressors for input into a plan of action; • Identify the best, most cost-effective management approach to mitigate the risk or issue; • Propose key or strategic management activities; • Monitor the authority’s performance in meeting any key management activities; and • Monitor outcomes of proposed key or strategic management activities. <p>Aspects of watershed-based resource management are already embedded in the proposed mandatory programs and services listed in the above sections of this Guide. Conservation authorities currently undertake much of this work, generally related to natural hazard management, with extensive current monitoring, data collection, management and modelling used to track conditions and with existing technical studies.</p> <p>For example, the mandatory programs and service for the risk of natural hazards requires conservation authorities to undertake watershed-based collection, provision, and management of information as needed, including to study:</p>	<p>to improvements to the ecosystem, improve water quality, and address pressures associated with various land use activities. GRCA supports the inclusion of programs that provide information and benefits beyond municipal boundaries in this Strategy e.g. Subwatershed Studies, Rural Water Quality Program, natural heritage systems, tree planting etc.</p> <p>This is also important as a big picture strategy can help support prioritizing infrastructure funding opportunities to get the best value for taxpayer dollars which is an important outcome of this strategy.</p> <p>This approach aligns well with the current Grand River water management plan. As stated in other comments aspects of the monitoring program have been recognized however there are gaps in the water quantity monitoring identified in the proposal.</p> <p>An important component of implementing a watershed-based resource management strategy is a technical advisory committee. The water managers committee in the Grand River Watershed has been an important and effective committee over several decades and was important to the creation of the GRCA watershed wide water management plan. The water managers committee is composed of municipal, provincial and federal water managers that have a stake or interest in water management in the Grand River watershed and Lake Erie. It’s important to recognize the need for technical committees which are separate and distinct from the community advisory committee described in the proposal.</p>

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		<ul style="list-style-type: none">• surface water flows and levels (e.g. low/peak flow, water budget, surface / groundwater interactions, flood hazard);• stream morphology; and• the potential impact of changing climatic conditions on natural hazards. <p>The resource management strategy could also be informed by the development of the mandatory authority land acquisition and disposition strategy or policy detailed above. As part of this, an authority may, for example, review information from an existing watershed plan or study for acquiring natural hazard land, or assess municipal plans that delineate natural heritage systems for acquiring heritage features or review Ministry of Natural Resources and Forestry information on wildlife corridors to connect authority owned land with other lands.</p> <p>Another example that may contribute to the strategy are “watershed characterizations” completed for source protection plans under the Clean Water Act, 2006.</p> <p>The Ministry is proposing that the core watershed-based resource management strategy could include the following components:</p> <ul style="list-style-type: none">• guiding principles and objectives;• characterization of the current state and management of the natural resources related to the mandatory programs and services, in specific watersheds (if appropriate) or at the authority’s jurisdictional scale;• scope of the strategy;• details of existing technical studies, monitoring frameworks, relevant provincial policy and direction;• analysis and plan of potential actions for more effectively implementing the mandatory programs and services on an integrated basis; and• annual reporting on the accomplishments, outcomes, impacts of the strategy. <p>The strategy would include provisions for review and periodic updating to support the design and implementation of the mandatory programs and services the strategy is intended to support.</p>	

	18	<div><div>Mandatory Programs and Services that would be incorporated in the strategy:</div><table><tr><th>PROGRAM AND/OR ACTIVITY</th><th>CONSERVATION AUTHORITY (CA) ROLE</th><th>POTENTIAL FUNDING MECHANISMS</th></tr><tr><td colspan="3">RELATED TO THE RISK OF NATURAL HAZARDS</td></tr><tr><td>Provincial Flood Forecasting and Warning Program</td><td>Ministry of Natural Resources and Forestry (MNRF) lead, CA delivers</td><td>MNRF Grant, Municipal Levy</td></tr><tr><td>Flood and Erosion Control Infrastructure Operation</td><td>CA Lead</td><td>MNRF Grant, Municipal Levy,</td></tr><tr><td>Natural Hazard (floodplain etc.) Mapping For Land Use Planning</td><td>Municipal lead, CA delivers</td><td>MNRF Grant, Municipal Levy,</td></tr><tr><td>S.28 Permitting</td><td>CA Lead</td><td>Municipal Levy, Permit Fees</td></tr><tr><th>PROGRAM AND/OR ACTIVITY</th><th>CONSERVATION AUTHORITY (CA) ROLE</th><th>POTENTIAL FUNDING MECHANISMS</th></tr><tr><td>Studies and Supporting Natural Hazard Program</td><td>CA lead</td><td>MNRF Grant, Municipal Levy,</td></tr><tr><td colspan="3">RELATED TO THE CONSERVATION/MANAGEMENT OF AUTHORITY OWNED LANDS</td></tr><tr><td>Land Acquisition Strategy or Policy</td><td>CA lead</td><td>Municipal Levy, Self-generated revenue</td></tr><tr><td>Land Management for the Protection of Natural Heritage</td><td>CA Lead</td><td>Municipal Levy, Self-generated revenue</td></tr><tr><td colspan="3">“OTHER” MANDATORY PROGRAMS AND SERVICES</td></tr></table></div>	PROGRAM AND/OR ACTIVITY	CONSERVATION AUTHORITY (CA) ROLE	POTENTIAL FUNDING MECHANISMS	RELATED TO THE RISK OF NATURAL HAZARDS			Provincial Flood Forecasting and Warning Program	Ministry of Natural Resources and Forestry (MNRF) lead, CA delivers	MNRF Grant, Municipal Levy	Flood and Erosion Control Infrastructure Operation	CA Lead	MNRF Grant, Municipal Levy,	Natural Hazard (floodplain etc.) Mapping For Land Use Planning	Municipal lead, CA delivers	MNRF Grant, Municipal Levy,	S.28 Permitting	CA Lead	Municipal Levy, Permit Fees	PROGRAM AND/OR ACTIVITY	CONSERVATION AUTHORITY (CA) ROLE	POTENTIAL FUNDING MECHANISMS	Studies and Supporting Natural Hazard Program	CA lead	MNRF Grant, Municipal Levy,	RELATED TO THE CONSERVATION/MANAGEMENT OF AUTHORITY OWNED LANDS			Land Acquisition Strategy or Policy	CA lead	Municipal Levy, Self-generated revenue	Land Management for the Protection of Natural Heritage	CA Lead	Municipal Levy, Self-generated revenue	“OTHER” MANDATORY PROGRAMS AND SERVICES			<div><div>A review of the Programs and Services will be undertaken over the next few months as the Transition Plan is developed and through MOU discussions. Some examples of areas of clarification are noted below:</div><div>In addition to the floodplain mapping noted in this chart under municipal roles, the Natural Hazard mapping created by conservation authorities would also be included in the strategy as part of the mandatory program. These maps include all natural hazards e.g. floodplain, erosion, shoreline etc.</div><div>Comments related to the water quantity monitoring program are noted below. Activities and infrastructure associated with water quantity monitoring is eligible for funding through MNRF grants through the mandatory flood forecasting and warning program.</div></div>
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		Water Quantity and Quality Monitoring	Ministry of the Environment, Conservation and Parks lead, CAs monitoring/data	Municipal Levy	
	19	<p>Potential Non-Mandatory Extension of the Strategy’s Scope</p> <p>The ministry further recognizes that there is significant variation in the circumstances of individual conservation authorities and the programs and services they offer. Depending on the circumstances of a conservation authority, such a resource management strategy could be extended to cover a broader range of natural resource areas than the core mandate of mandatory programs and services set out in this Guide.</p> <p>Additional non-mandatory resource management components could be included in the strategy and be based in a similar process of resource assessment, technical studies and/or monitoring including using existing information (for example in municipal plans or leveraged from the natural hazard or other mandatory programs), and thus expand the benefit of the strategy’s integrated perspective.</p> <p>As noted above, if municipal funding is required to finance (in whole or in part) the development of such additional components, such as non-mandatory resource management components there are two mechanisms: if the non-mandatory program is one being delivered by the authority on behalf of a participating municipality through a MOU, the MOU could be amended accordingly. Similarly, where the component of the strategy is to support a non-mandatory program or service the authority has determined is advisable to further the purposes of the Act, the authority’s agreement with participating municipalities can ensure the necessary funding for the strategy to play that role.</p> <p>Funding from others (such as other provincial grant programs, federal government programs, foundations or funding from conservation organizations etc.) could also support</p>			<p>During the consultation period for this posting, officials from the province indicated that the “Potential Non-Mandatory Extension of the Strategy’s Scope” tables that outline specific programs and services, roles and funding mechanisms for mandatory, non-mandatory and other advisable programs and services should be considered as a list of example programs or activities, roles and funding option. The province needs to confirm that these are examples.</p>

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		<p>the development of non-mandatory resource management monitoring/studies to add into an authority’s watershed-based resource management strategy.</p> <p>Funding partners may want to consider whether as part of paying for a non-mandatory program and service the authority would need to include it in the strategy, so as to provide the integrated perspective to the design and implementation of that non- mandatory program or service.</p>	

	19	Non-Mandatory Programs and Services on Behalf of a Municipality <i>(examples)</i> <table><tr><th>PROGRAM AND/OR ACTIVITIES</th><th>CONSERVATION AUTHORITY ROLE</th><th>POTENTIAL FUNDING MECHANISMS</th></tr><tr><td colspan="3">RELATED TO PRIVATE LAND STEWARDSHIP EXTENSION SERVICES</td></tr><tr><td>Restoration and Stewardship (Urban, Rural, Agriculture)</td><td>CA lead/delivery</td><td>Municipal Agreement/MOU Other, (OMAFRA Grants)</td></tr><tr><td>Tree Planting and Forest Management</td><td>CA lead/delivery</td><td>Agreement/ MOU</td></tr><tr><td>Wetland Enhancement and Restoration</td><td>CA lead/delivery</td><td>Agreement/ MOU</td></tr><tr><td>Invasive Species Management</td><td>CA lead/delivery</td><td>Agreement/ MOU, Other</td></tr><tr><td colspan="3">ON BEHALF OF A MUNICIPALITY RELATED TO PLANNING, LAND USE</td></tr><tr><td>Sub-watershed planning</td><td>Municipal lead, CA delivery</td><td>Municipal MOU</td></tr><tr><td>Stormwater Management</td><td>Municipal lead, CA delivery</td><td>Municipal MOU</td></tr><tr><td>Development Services (to municipalities)</td><td>Municipal lead, CA delivery</td><td>Municipal MOU</td></tr><tr><td>Natural Heritage Mapping</td><td>Municipal lead, CA delivery</td><td>Municipal MOU</td></tr><tr><td>Emergency Management Services (EMS) Mapping</td><td>Municipal lead, CA delivery</td><td>Municipal MOU</td></tr></table>	PROGRAM AND/OR ACTIVITIES	CONSERVATION AUTHORITY ROLE	POTENTIAL FUNDING MECHANISMS	RELATED TO PRIVATE LAND STEWARDSHIP EXTENSION SERVICES			Restoration and Stewardship (Urban, Rural, Agriculture)	CA lead/delivery	Municipal Agreement/MOU Other, (OMAFRA Grants)	Tree Planting and Forest Management	CA lead/delivery	Agreement/ MOU	Wetland Enhancement and Restoration	CA lead/delivery	Agreement/ MOU	Invasive Species Management	CA lead/delivery	Agreement/ MOU, Other	ON BEHALF OF A MUNICIPALITY RELATED TO PLANNING, LAND USE			Sub-watershed planning	Municipal lead, CA delivery	Municipal MOU	Stormwater Management	Municipal lead, CA delivery	Municipal MOU	Development Services (to municipalities)	Municipal lead, CA delivery	Municipal MOU	Natural Heritage Mapping	Municipal lead, CA delivery	Municipal MOU	Emergency Management Services (EMS) Mapping	Municipal lead, CA delivery	Municipal MOU	<p>This table outlines example or potential programs that may be provided for a municipality through a MOU. It is important to note that some programs listed in these tables may have components related to mandatory programs. For example, subwatershed studies include identification of natural hazards such as floodplains and water quantity control requirements to avoid flooding after development occurs, and ensuring flows are managed to avoid erosion in receiving watercourses.</p> <p>Emergency Management Services (EMS) Mapping and Municipal Emergency response plans are the responsibly and lead by the municipality. Flood extent mapping and flood zone mapping are components of a Flood Forecasting and Warning system and led by the CA.</p>
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		Non-Mandatory Programs and Services an Authority Determines Are Advisable																																		
		<table><tr><th>PROGRAM AND/OR ACTIVITIES</th><th>CONSERVATION AUTHORITY ROLE</th><th>POTENTIAL FUNDING MECHANISMS</th></tr><tr><td colspan="3">AS AN AUTHORITY DETERMINES IS ADVISABLE</td></tr><tr><td>Non-Mandatory Research</td><td>CA Lead</td><td>Municipal Agreement, Other</td></tr><tr><td>Development Services to Landowners and Others</td><td>CA Lead</td><td>Municipal Agreement, Fees</td></tr><tr><td>Ecological Monitoring Outside of Conservation Authority Owned Land</td><td>CA Lead</td><td>Municipal Agreement, Other</td></tr><tr><td>“May do’ Roles Under other Provincial Acts (e.g. commenting roles)</td><td>CA input Other Ministry mandates</td><td>Municipal Agreement, Other – Grants</td></tr><tr><td colspan="3">ON CONSERVATION AUTHORITY OWNED LAND</td></tr><tr><td>Purchase of Land for a CA</td><td>CA Lead</td><td>Municipal Agreement, Self- generated revenue, Other</td></tr><tr><td>Resource Development on CA Owned land (Forest Management, Hydro Generation)</td><td>CA Lead</td><td>CA Self-generated revenue, Other (Managed Forest Tax Incentive Program)</td></tr><tr><td>Land Management on CA Owned Land for Recreation Purposes</td><td>CA Lead</td><td>CA Self-generated revenue, Other</td></tr><tr><td>Land management on CA Owned Land for Education, Training and Cultural Purposes.</td><td>CA Lead</td><td>CA Self-generated revenue, Other</td></tr></table>	PROGRAM AND/OR ACTIVITIES	CONSERVATION AUTHORITY ROLE	POTENTIAL FUNDING MECHANISMS	AS AN AUTHORITY DETERMINES IS ADVISABLE			Non-Mandatory Research	CA Lead	Municipal Agreement, Other	Development Services to Landowners and Others	CA Lead	Municipal Agreement, Fees	Ecological Monitoring Outside of Conservation Authority Owned Land	CA Lead	Municipal Agreement, Other	“May do’ Roles Under other Provincial Acts (e.g. commenting roles)	CA input Other Ministry mandates	Municipal Agreement, Other – Grants	ON CONSERVATION AUTHORITY OWNED LAND			Purchase of Land for a CA	CA Lead	Municipal Agreement, Self- generated revenue, Other	Resource Development on CA Owned land (Forest Management, Hydro Generation)	CA Lead	CA Self-generated revenue, Other (Managed Forest Tax Incentive Program)	Land Management on CA Owned Land for Recreation Purposes	CA Lead	CA Self-generated revenue, Other	Land management on CA Owned Land for Education, Training and Cultural Purposes.	CA Lead	CA Self-generated revenue, Other	
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	20	<p>2. Provincial Water Quality and Quantity Monitoring, including:</p> <ul style="list-style-type: none"> a. Provincial stream monitoring program b. Provincial groundwater monitoring program <p>At this time, the ministry is proposing mandatory programs and services for conservation authorities related to water quality and groundwater quantity monitoring to be prescribed in this category with the possibility of additional programs and services prescribed later within the timeframe enabled by the Conservation Authorities Act.</p> <p>The ministry is responsible for long term monitoring of water quality of both groundwater and surface water and groundwater levels across the province to understand the state of the environment, to track changes over time, and to have the information available to support work to investigate environmental issues as they arise. The data obtained and analyzed provides scientific support for policy creation and amendment and for environmental assessments and permissions (Environmental Compliance Approvals and Permits to Take Water).</p> <p>All 36 conservation authorities currently participate in the ministry's programs related to monitoring water quality and groundwater quantity on a voluntary basis: with the Provincial Water Quality Monitoring Network (stream water quality) for over 50 years and in the Provincial Groundwater Monitoring Network (groundwater levels and chemistry) for over 20 years.</p> <p>The ministry manages the water monitoring programs by providing technical leadership, coordination, guidance, data administration, laboratory analysis, instrumentation and training to support the conservation authority role in this work. Conservation authorities install and maintain equipment, collect samples/data, and send samples to the ministry laboratory for chemical analysis.</p>	<p>This section is solely focused on the monitoring program MECP delivers with assistance from the conservation authorities (CAs). The monitoring programs delivered by MNRF with assistance of CAs and the monitoring programs delivered by CAs have been omitted.</p> <p>The CAs operate, rain gauge networks, climate monitoring networks (air temperature, wind, solar radiation), snow survey sites, reservoir monitoring gauges and river monitoring gauges. These monitoring networks are needed to support the flood forecasting and warning program to monitor trends over time for watershed management climate and stream flow trending and to support several water management analysis and modeling including water quality modeling and analysis.</p> <p>The MNRF administers the Federal Provincial cost share agreement for hydrometric stations (stream gauge). The annual program budget is approximately 6 million dollars. The stream gauges operated under this agreement are needed to deliver the flood forecasting and warning program, the low water response program, support the dam safety program. In addition, information is needed for model calibration and verification to: administer the permit to take water program, provide information to complement the water quality monitoring programs and to complete water quality analysis and support compliance with MECP certificates of approval issued to water takers and municipal sewage treatment plant operators. It is important the Federal and Provincial cost share agreement be recognized in the proposal.</p> <p>The GRCA also operates a continuous water quality monitoring network which is important to MECP in their review and approval of municipal sewage treatment plant Certificate of Approval process. This network is important to monitor the water quality trends in the river and to calibrate and verify the GRCA's Grand River Simulation Model (GRSM) water quality model used to simulate water quality conditions in the river and used to help answer questions around assimilative capacity of the river and appropriate treatment requirements for municipal sewage treatment plant for MECP and municipalities. While operation and costs associated with this monitoring may fall under non mandatory programs and services it's</p>

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		<p>Mandatory Programs and Services for Provincial Water Quality and Quantity Monitoring for conservation authorities include:</p> <p>a) Provincial stream monitoring program</p> <ul style="list-style-type: none"> • Collection of stream water samples and submission to the ministry for water chemistry analysis. • Collection of in-situ water quality data using equipment provided by the ministry including deploying and calibrating equipment, liaising with the ministry on equipment maintenance and repair, and providing the ministry with the data collected. • Collection of additional water samples in areas that participate in the current pesticide monitoring program or may participate in a future parameter specific initiative. • Participation in annual program meetings, regional meetings and training sessions as required. <p>b) Provincial groundwater monitoring program</p> <ul style="list-style-type: none"> • Groundwater level, precipitation, barometric pressure and soil moisture data downloaded and provided to the ministry. • Collection of groundwater samples and submission to the ministry for water chemistry analysis according to program protocols. • Maintenance and participation in the repair of program wells and associated equipment. • Confirmation that Landowner Agreements between conservation authorities and private landowners are in place for program wells that are on private lands. • Maintenance of groundwater collection sites. • Participation in program committee meetings, regional meetings and training sessions as required. • Participation in the Protocol-for-Actions (Exceedance Protocol) when a program well reports an exceedance of an Ontario Drinking Water Quality Standard. • Participation in the decommissioning or construction of monitoring wells that are part of the program. 	<p>important to recognize the integration of these networks to the watershed scale resource management strategy and the importance to the Source Water Protection Program in the Grand River watershed where several municipalities and Six Nations of the Grand River rely on the Grand River as a source of drinking water. Information and analysis supported by this monitoring network leads to cost effective solutions important to the local economy.</p> <p>Future provincial documents related to this section of the proposal should include the full range of monitoring programs.</p>

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Conservation Authority Costs Not Related to Delivery of Programs and Services	22		See GRCA Board Report for comments on this section.
2. Non-Mandatory Conservation Authority Programs and Services			
A. Regulation for Municipal Agreements and transition period	23	Regulatory authority for agreements for municipal funding of non-mandatory programs and services and the regulatory authority for a transition period/plan to develop the agreements is proposed to be combined into one Minister’s regulation - Regulation for Municipal Agreements and Transition Period.	
		<p>Municipal Agreements</p> <p>The un-proclaimed amendments to the Conservation Authorities Act provide requirements for the agreements between conservation authorities and participating municipalities for the use of municipal levies to finance in whole or in part the non- mandatory programs and services that the authority has determined are advisable to further the purposes of the Act.</p> <p>The proposed Agreements and Transition Period regulation could require that the agreements do the following:</p> <ul style="list-style-type: none"> • Include a provision that the participating municipality agrees to pay its apportioned levy (determined under sections 25 or 27 of the Act in accordance with the regulations) for the non-mandatory program or service. • Set out the termination date of the agreement. <ul style="list-style-type: none"> ○ Certain time periods may also be specified for the purposes of reviewing and renewing any such agreements that are reached, such as review by the parties to the agreement at intervals to align with municipal elections and subsequent conservation authority appointments with some consideration to the authority and municipal budget cycles (e.g., 6 months after municipal election). 	See GRCA Board Report for additional comments on this section.

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		<ul style="list-style-type: none"> • Include provisions governing early termination and governing notice and resolution of breaches of the agreement. • Include transparency provisions (e.g., that agreements are available to the public online). <p>The ministry is proposing that agreement arrangements between conservation authorities and municipalities could be flexible according to program or service circumstances (i.e. an agreement for a program or service could be with one or more participating municipalities or could be separate agreements per participating municipality including all the conservation authority-determined programs or services that a municipality may agree to fund, etc.). The flexibility is intended to support efficiency, expedite the agreement(s) and be cost effective in any potential legal or accounting fees.</p>	
	24	Transition Plans	See GRCA Board Report for comments on this section
PART TWO: Governance and Oversight of Conservation Authorities			
1. Regulation to Require “Community” Advisory Boards	27		See GRCA Board Report for comments on this section.
PART THREE: Other Regulatory Matters			
1. Section 29 Minister’s Regulation	29		See GRCA Board Report for comments on this section.



NVCA June 2021 Board Meeting Highlights

Next Meeting: August 27, 2021, held virtually.

Please note there is no meeting in July.

For the full meeting agenda including documents and reports, visit [NVCA's website](https://www.nvca.on.ca).

Presentation on NVCA's Conservation Lands Program

Kyra Howes, Manager of Lands and Operations at NVCA gave a presentation on the Conservation Lands Program.

NVCA manages over 5,300 hectares (13,000 acres) of land across the watershed. There are two main types of properties: conservation areas and conservation reserves.

Conservation areas features infrastructure, such as trails and signage, whereas conservation reserves are preserved in their natural state, and do not have infrastructure.

Many properties also provide functions that support NVCA's flood program, such as snow surveys, rain gauges and weather stations.

Acquiring land

Historically, many NVCA's lands were acquired through cost sharing agreements for lands that were hazardous for development. Many of these were developed for flood control measures, such as the Tottenham Dam.

In recent years, developers may transfer undevelopable land to NVCA. Stewardship fees may be requested to help with long term management.

Recreational opportunities

People are more aware of the benefits of being in nature. In the last five years, NVCA has seen a tenfold increase in visitors from both inside and outside the watershed.

NVCA's conservation areas focus on passive recreational opportunities, hiking, snowshoeing and fishing. Features such as playgrounds and

soccer fields are not supported. Hunting is allowed in NVCA's conservation areas, and NVCA sells a limited amount of hunting and fishing passes each year.

NVCA's conservation areas include over 42 km of multi-use trails, including part of the Bruce Trail, Ganaraska Trail and links to the TransCanada Trail.

Not all visitors' activities are compatible with preserving natural ecosystems. NVCA's Lands Staff are designated Provincial Offences Officers, allowing them to enforce the *Conservation Authorities Act* (CA Act) in order to protect NVCA owned and managed lands.

Preserving Natural Heritage

Some NVCA's lands are only preserved to protect natural heritage features, and do not support recreational activities. These include the Elba Wetlands, Osprey Wetlands and Minesing Wetlands.

NVCA's conservation areas contain significant landforms such as the Niagara Escarpment, Oak Ridges Moraine and Oro Moraine and the Minesing Wetlands.

Partnerships

NVCA works with volunteers and community groups throughout the watershed to help maintain conservation areas and conservation reserves.

Examples include the Rotary Club, Friends of Fort Willow, Friends of Utopia, Friends of Pine River, Friends of Tiffin and Friends of the Minesing Wetlands.

Generating external revenue

NVCA generates external revenue to reduce the reliance on municipal levy. Revenue generated also ensures NVCA can continue to provide a high level of customer service through updating or upgrading infrastructure.

One project the lands team is working on is building a new parking lot at the Nottawasaga Bluffs Conservation Area to accommodate the increased number of visitors.

Some revenue generating opportunities include weddings and events, group camping and managed forests.

Governance accountability and transparency

The Ontario government passed legislation amendments to require conservation authorities to remain committed to accountable and transparent governance.

The NVCA Board of Directors endorsed a commitment to pursue governance accountability measures.

Permit Signing Authority

The NVCA Board of Directors approved staff in the follow positions to approve permits for a maximum of two years: CAO/Secretary-Treasurer, Director, Watershed Management Services, Manager, Planning Services, Senior Regulations Technician, Regulations Technician, Planner III, Planning Ecologist.

Under Section 6 (1) of Ontario Regulation 172/06 issued under the *CA Act*, the staff members above can grant permission to straighten, change, divert or interfere with the existing channel of a river, creek, stream or watercourse or to change or interfere with a wetland.

Permits Approvals under the CA Act

NVCA's permit application service timelines are governed by the Conservation Authority Liaison Committee (CALC), which requires NVCA to complete a policy review within 21 days, and complete a technical review within 30 days for minor applications and 90 days for major applications.

NVCA Regulations staff provided a summary of the permits issued during the period November 28, 2020 to June 8, 2021. A total of 368 permits and clearances were approved by staff for this time period, with 98.3% of the permits were processed within the provincial timelines.

Phase 1 Regulatory Changes Guide to the CA Act

The Ontario government released Phase 1 of the regulatory changes guide to the *CA Act* through the Environmental Registry of Ontario (ERO) for public review. Comments on these proposed changes will be accepted until June 27, 2021.

Conservation Ontario submitted comments on behalf of all conservation authorities in Ontario, and the NVCA Board of Directors resolved to endorse this submission through commenting on the ERO prior to the deadline. The Board also approved to have Chair McLeod submit a letter stating NVCA's support of the endorsement.

*Minutes for Shelburne Public Library Board Meeting
Tuesday, May 18, 2021*

Present: Geoff Dunlop Margaret Mercer Paul Barclay
 James Hodder Mikal Archer Gail Little
 Sharon Martin Patricia Clark

Also Present: Rose Dotten, CEO/ Head Librarian

The participants met on-line through the Zoom platform due to the COVID-19 Pandemic.

The Chair, Geoff Dunlop, called the meeting to order at 7:00 P.M. and stated some guidelines for the meeting.

- a) Participants were to mute themselves when not speaking. Rose/Geoff to stay unmuted to recognize members.
- b) Participants were to raise their hands to ask questions or comment and wait to be recognized.
- c) Participants were to raise their hands to vote on motions.

Motion 22-21 M. Mercer, S. Hall

In accordance with a previous motion approved by the SPL Board that members can participate in a virtual meeting;

Be it resolved that the Board now hold a virtual meeting for all board members not able to be physically present due to COVID-19 restrictions.

Carried

Motion 23-21 P. Clark, J. Hodder

Be it resolved that we approve the amended Agenda of the May 18, 2021, meeting.

Carried

Motion 24-21 M. Archer, P. Barclay

Be it resolved that we approve the minutes of the board meeting dated April 20, 2021.

Carried

Motion 25-21 G. Little, S. Martin

Be it resolved that we approve the Accounts Payable Register for April, 2021, with invoices and payments in the amount of \$34,225.90.

Carried

CEO/ Head Librarian's Report:

○ **Statistics**

The statistics for active circulation are not available, as the Library facility has been closed for in-house browsing since March 15, 2020. However, Rose presented a verbal report outlining Statistics relating to Curbside Pickup for April, 2021. We circulated approximately 2700 items, and additionally, approximately 1300 more items through Overdrive and Libby (e-books and audio books).

○ **Verbal/anecdotal Social Media Outreach**

Rose also presented anecdotal information about the Social Media Outreach for the library including statistics for E-Resource use which included the fact that Press Reader is very popular with over 274 issues opened. Although this is an expensive resource, we are finding it is well used.

Other statistics: Library News sent – 10,544

Facebook - Total post engagement current month - 398, and Likes 824

Instagram – Followers 471

Video watches (YouTube) - 817 Subscribers - 71

Ancestry.ca searches – 55 searches

Twitter – 268 Engagement 70

Mango Languages - 5

○ **Programming**

○ **Children's Programming**

Our children's programming continues with Story time and crafts on Friday morning. Families pick up a bag containing the craft materials for the month at curbside along with their books. In April, 2021, over 75 craft kits were distributed. We also post new Lego Challenges for children every Wednesday and encourage interaction through social media. On Thursday nights, we have Sleepy Story time. There was also a Lego challenge for which submissions were very creative and demonstrated that children were engaged and thoroughly participating weekly.

○ **Teen Programming**

For the Teens, we have a weekly Make and Take Video and craft supplies to make the craft. The "Craft Supply" bags are also distributed monthly and include all the supplies needed to make the craft.

○ **Adult Programming**

Jade and Rose are featured in a Video clip every Tuesday. They outline some new aspect of the library resources and talk about two books they have read during the week. There is also a continuing adult reading Challenge on Beanstack.

As seen in the statistics presented, we have an extensive email list (approximately 2000) of our adult Newsletter and Rose consistently has the Newspaper article in the Shelburne Free Press... thanks to their support.

○ **In memoriams.**

Discussion ensued as to how to appropriately recognize and honour bequests and in memoriam donations as well as other donations made for specific purposes, such as the new sign. Since this discussion arose out of an information item, it was felt that we should add this as an

agenda item for next month in order to enable us to thoughtfully consider the process and develop a protocol.

Business

- **Ongoing Library Protocols**

Due to the most recent lockdown ordered on April 16, 2021, the library will continue to remain closed for physical browsing but the porch pick-up service is continuing.

Motion 26 -21 P. Clark, S. Martin

Be it resolved that SPL continue to provide programming and support to its patrons to provide online service, programming, resources, support and communication, at the discretion of the CEO;

Be it further resolved that the SPL Board approve the recommendation to continue and maintain current staffing as modified by the CEO;

Be it further resolved that these recommendations be reviewed at the next scheduled Board meeting on June 15, 2021.

Carried

- **In Camera session -- Not required**

Motion 27-21 G. Little, J. Hodder

That we now adjourn at 7:36 p.m., to meet again June 15, 2021, at 7 pm., or at call of the Chair.

Carried

CENTRE DUFFERIN RECREATION COMPLEX
BOARD OF MANAGEMENT

Minutes of the Regular meeting held April 28, 2021 via ZOOM

Attendance:	Dan Sample	Shelburne
	Chris Gerrits	Amaranth
	Heather Foster	Amaranth
	Darren White	Melancthon
	Margaret Mercer	Melancthon
	Kim Fraser	Facility Administration Manager
	Marty Lamers	Facility Maintenance Manager
	Emily Francis	Recreation Program Coordinator

Absent: Geer Harvey, Lindsay Wegener, Steve Anderson and Laura Ryan

Meeting called to order by Chair, Chris Gerrits at 6:30pm.

A quorum was present.

Declaration of Pecuniary Interests:

Chairman, Chris Gerrits stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

Agenda:

MOTION #1 – Moved by H. Foster seconded by D. Sample. Be it resolved we approve the agenda dated April 28, 2021 as circulated. Carried

Discussion & Approval of Minutes of Previous Meeting March 24, 2021:

MOTION #2 – Moved by M. Mercer seconded by D. Sample. That the minutes of the CDRC Board of Management regular board meeting held virtually on March 24, 2021 be approved as circulated and presented. Carried

Correspondence:

- Letter from the Township of Amaranth regarding the Shelburne resolution concerning the Service Delivery Review (copy for the CDRC Board).

Amaranth members clarified that the level of support will not change and only capital funds will be retained in a separate account until the funds are needed.

MOTION #3 – Moved by D. White seconded by M. Mercer. That correspondence is received and placed on file. Carried

Finance Committee Report:

The CDRC Monthly Financial Report was reviewed along with the impact of the Province wide closures will have by not having spring floor rentals (minor ball hockey and lacrosse). The CDRC has received approval for the Canada Summer Jobs (CSJ) in the amount of \$32,936.00. Following review of the accounts, the following motion was presented.

MOTION #4 – Moved by D. Sample seconded by H. Foster. That the bills and accounts as presented in the amount of \$ 27,039.36 be approved and paid. Carried

Pool/Camp Committee Report:

The Head Day Camp Counsellor position has become available. After review with the hiring committee, the position has been offered to Sierra Davis.

MOTION #5 – Moved by M. Mercer seconded by H. Foster. Where as the hiring of the CDRC seasonal summer contract positions were approved at the March 24, 2021 board meeting, the Head Day Camp Counsellor position has since become vacant; Therefore, be it resolved the CDRC Board of Management hires Sierra Davis for the 2021 Head Day Camp Counsellor position. Carried

Facility Administration Manager and Recreation Program Coordinator Reports:

See Schedule A

See Schedule B

A board member will accompany Kim when she presents at the DEI committee meeting.

MOTION #6 – Moved by D. White seconded by D. Sample. That we receive the reports from the Facility Administration Manager and the Recreation Program Coordinator. Carried

Facility Maintenance Manager's Report:

See Schedule C

MOTION #7 – Moved by H. Foster seconded by M. Mercer. That we receive the report from the Facility Maintenance Manager. Carried

New Business

Efficiency Opportunities:

Brief discussion on finding cost efficiencies and ways to pool resources municipalities and facilities. Further discussion at next meeting.

Confirmation by By-law:

MOTION #8 – Moved by D. Sample seconded by D. White. Be it resolved that leave be given for the reading and enacting of by-law #04-2021 being a by-law to confirm certain proceedings of the CDRC Board of Management for its regular board meeting held April 28, 2021.
Carried

Adjournment:

MOTION #9 - Moved by M. Mercer seconded by D. White. That we now adjourn at 7:12pm to meet again on May 26, 2021 at 6:30pm, or at the call of the chair.
Carried

Secretary - Treasurer

Chairperson

Dated

SCHEDULE 'A'

Facility Administration Managers Report – April 28, 2021

General Information:

- Received and submitted a Job Vacancy and Wage Survey from Statistics Canada.
- Second quarter municipal funding has been invoiced to the member municipalities.
- As schools are currently closed, some students have limited access to transportation. Catholic high school, Robert F Hall in Caledon has asked to use the CDRC parking area to be a location for area students to drop off books and resources. The school will have selected dates and provide a truck. Dates will be provided as scheduled.

Old Business:

- Currently working on the Standard First Aid online module. The ORFA Advanced Recreation Facilities Business Management online course begins May 3rd through May 23rd. Once these are complete, I plan to obtain a High Five certification and work on additional High Five training which deal with policies and procedures and how they are reflective of quality practices for children's programs.
- The conversion to ePay is approved and activated. Payroll can now be direct deposit to any bank and account of an employee's choice. I am now looking into paying more vendors electronically.
- The CDRC now has a GCOS (Grants and Contributions Online Services) account. This will be beneficial when applying for CSJ (Canada Summer Jobs) and other grants. The three online accounts (GCOS, ROE and Business) have been merged to be easier accessed.
- Reviewing some service agreements: eg: Waste Management
- Continuing to review all CDRC staff orientation and health & safety training to ensure all training is more uniform for all staff and standardized.
- Continue to streamline office space. Archiving and organizing records.

New Business:

- Since confirming the hiring of the CDRC summer staff at the March 24, 2021 board meeting, the position of Head Day Camp Counsellor has become vacant. Further discussion during Pool/Camp Committee report.
- CDRC has received approval from CSJ (Canada Summer Jobs) for \$32,926.00. Based on eleven (11) jobs at 75% of minimum wage.
- I have been asked by Denyse Morrissey to attend an upcoming Diversity, Equity and Inclusion Committee meeting, on May 20 or June 17, and present an overview of the CDRC including DEI policies or actions that may be in place.

Kim Fraser
Facility Administration Manager

SCHEDULE 'B'

Submitted By: Recreation Program Coordinator Emily Francis

To: CDRC Board of Management

Date: Wednesday April 28th, 2021

Subject: Recreation Program Coordinator Report

April Overview

- Recent Awards
 - Orangeville Banner Reader's Choice Award winner for category best swimming instruction
 - Lifesaving Society: placed 2nd for the MG Griffith's Cup, for a large lifesaving program in 2020.
- Day camp registration opened Thursday April 1st, 2021
 - Registration is done completely online using the Town of Shelburne website.
 - Due to the current Covid-19 situation, payments are not being accepted until May 30th, 2021. All registrants will be invoiced beginning May 30th, 2021 and will be required to make a payment within 48 hours.
- Training
 - Continuing to update training documents and resources.
 - Examples include updating cleaning checklists for all program areas, developed an opening and closing checklists for staff to complete when opening the facility and closing the facility, incident report forms etc.
 - Created a Training Guide and corresponding slideshow for orientation of new employees. This training includes all topics that are not department specific including:
 - Administration (Payroll, Certifications etc.)
 - COVID-19 Protocols (Employee Screening, masks etc.)
 - Policies and Procedures (Confidentiality, internet use etc.)
 - Health and Safety (Slips, trips, and falls, Working alone, Workplace violence etc.)
 - Facility Cleaning and Maintenance (Chemicals used in the workplace, Material Safety Data Sheets, Personal Protective Equipment etc.)
 - Emergency Procedures (Calling 911, Fire Safety, Inclement weather etc.)
 - Online trainings that must be completed prior to the start of employment.
- Promotion of summer programs
 - The Shelburne Free Press will not be publishing the Recreation Guide for the summer of 2021.
 - Continue developing graphics for social media posts.
 - Connected with local schools to help spread information on our upcoming summer programs.
 - Conduct mass emails to our 2019-2020 participants to provide information on summer programs.
 - Continue to update funding municipalities and additional contacts on upcoming programs so that they can share information through their social media channels.
- Attended two webinars put on by the Lifesaving Society pertaining to the operations of the outdoor pool in 2021.
 - Teaching Blended Learning
 - Maximizing Programs and Revenue Generation
- Summer program planning
 - Continuing to plan for the upcoming summer season.
 - Developing program plans and resources for the following new programs: Junior Lifeguard Camp, Junior Leaders and Leaders in Training.

- Collaborating with other municipalities to gather resources and information on programs.
- Preparation of tasks for Head Day Camp beginning in May.

CDRC 2021 Recreation Programs Feedback Questionnaire Results

Introduction

The CDRC 2021 Recreation Programs Feedback Questionnaire was published March 4th, 2021. This survey was designed to gather feedback from the funding municipalities on what programs they would like to see offered at the CDRC with a focus on the upcoming summer and fall. All participants were given the opportunity to include any suggestions on what programs they would be interested in. A total of 177 responses were received as of Friday April 23, 2020. This survey was circulated to the community through social media posts, funding municipalities and mass email to past program participants.

Survey Questions:

1. Please select the municipality in which you currently reside.
2. Did you or a member of your household participate in a program or visit the CDRC in 2020?
3. Rank your interests in the following programs: Not Applicable, do not know what that is, not interested, may be interested, very interested.
 - Pickleball
 - Outdoor Pool Programs
 - Summer Day Camp
 - Youth Programs
 - Adult/Senior Programs
 - Camp Counsellor in Training
 - Safety Courses (Home Alone, Babysitting)
 - Junior Counsellors
 - Sports and Fitness Programs
4. If you are interested in outdoor pool programs, what programs would you or members of your household be interested in? Please check all that apply.
 - Morning, Afternoon, Evening Lane Swim
 - Aquafit Sessions
 - Child/Youth Swimming Lessons
 - Adult Swimming Lessons
 - Lifeguard/Swim Instructor Courses
 - Lifesaving Courses (Bronze Star, Medallion, Cross)
 - June Afterschool Swim (3:30-4:20)
 - Junior Lifeguard Club
 - Public Swim
 - Adult/Senior Swim
 - Parent and Tot Swim
5. If interested in registering a participant for the summer day camp, please read the statements below:
 - I would like to register a child(ren) for the summer day camp.
 - I would be registering for multiple weeks throughout the summer.
 - I would require care between 7:30am-8:30am.
 - I would require care from 5:00-6:30pm.
6. The CDRC is looking to expand our recreation program offerings. Are there any recreation activities that you or members of your household would like to see offered at the CDRC? List as many as you would like.

7. How do you or members of your household prefer to find out about recreation opportunities at the CDRC?

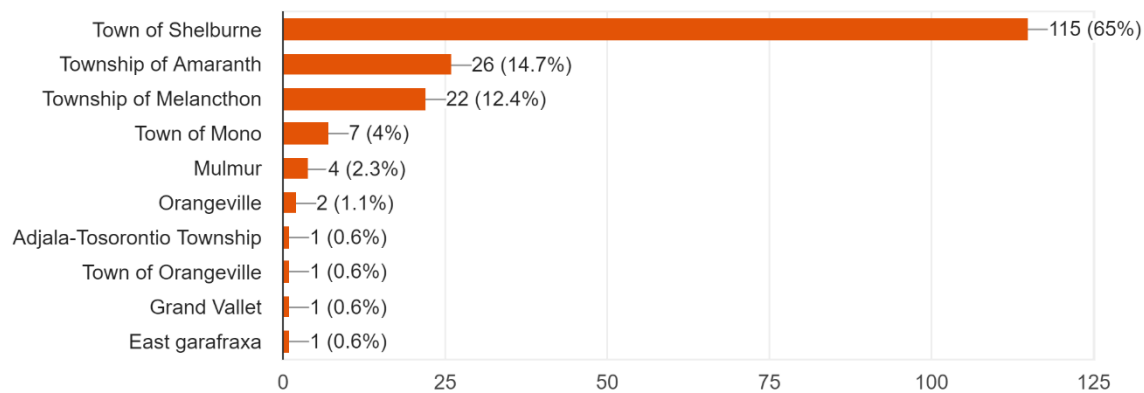
- Social Media
- Town of Shelburne website
- Email
- Word of mouth
- Radio, newspaper
- Posters and announcements

8. Please leave any additional comments in the space below.

Results to Survey Questions:

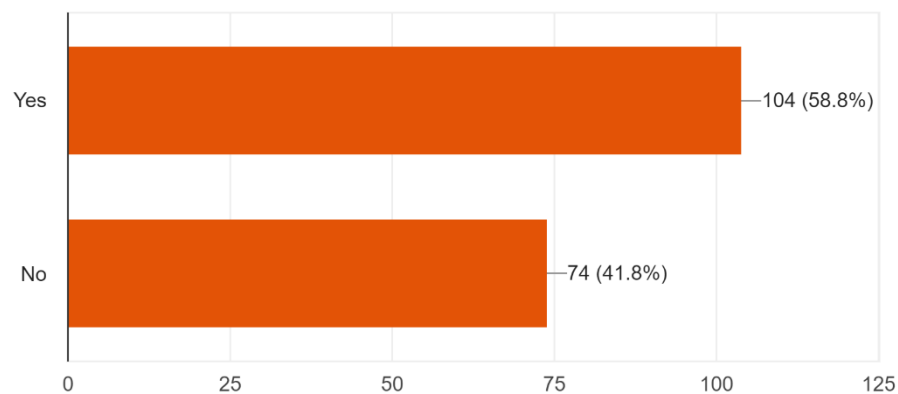
Please select the municipality in which you currently reside.

177 responses



Did you or a member of your household participate in a program or visit the CDRC in 2020?

177 responses

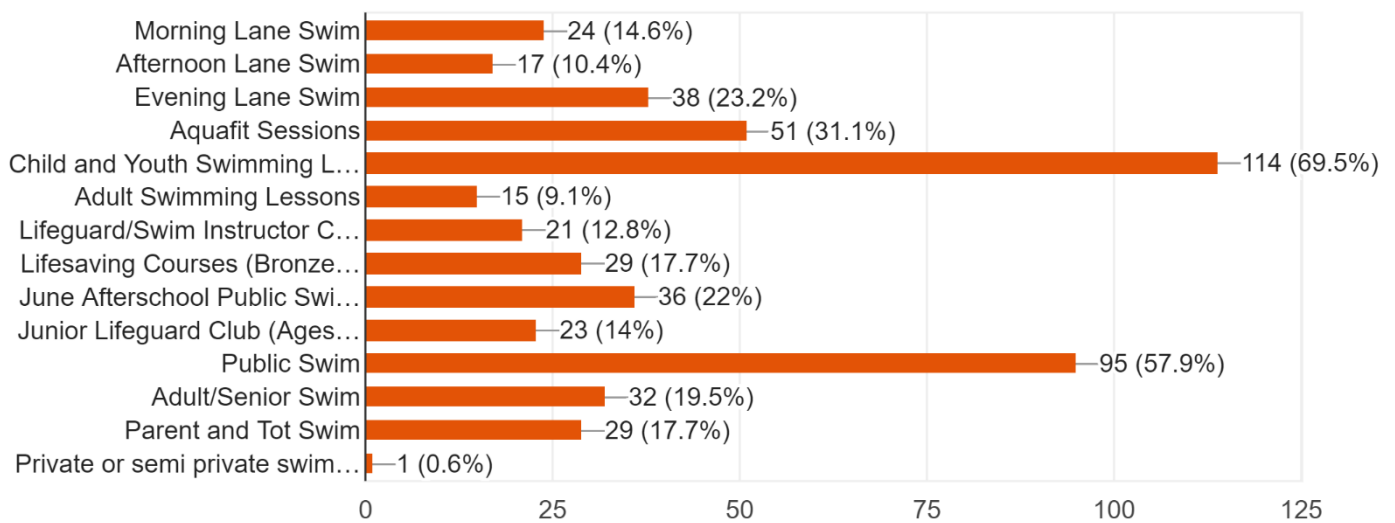


Rank your interest in the following programs:

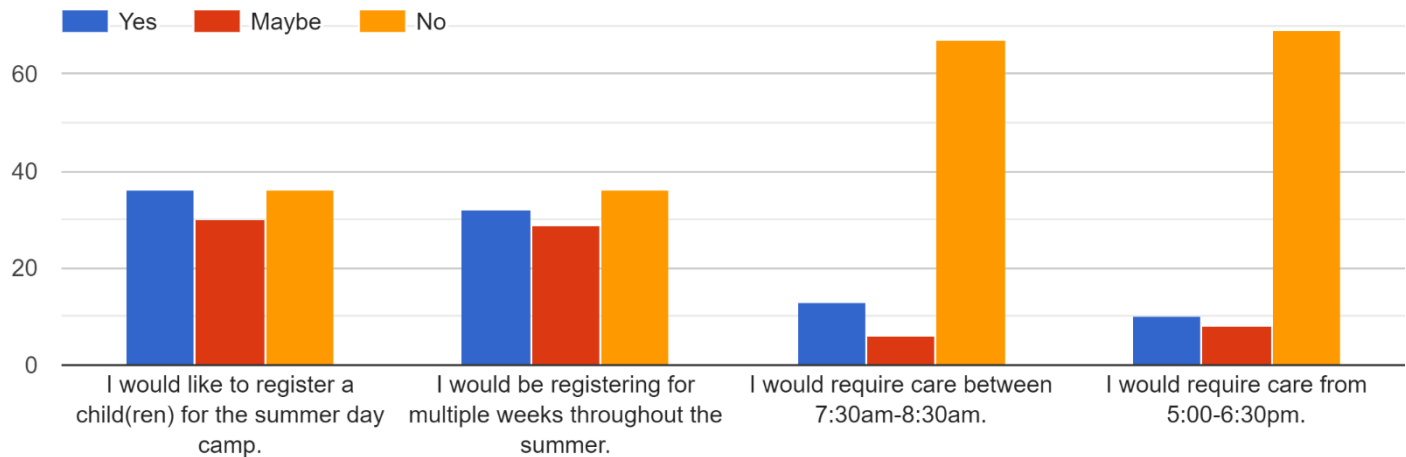
Program	Not Applicable	Do not know what this is	Not interested	May be interested	Interested
Pickleball	11	32	52	22	4
Outdoor Pool Programs	2	0	9	29	115
Summer Day Camp	33	0	40	26	38
Youth programs and socials	23	0	24	42	43
Adult/senior programs	22	2	36	42	22
Camp Counsellor in training	37	2	41	20	21
Safety courses (Home Alone, Red Cross Babysitting, First Aid)	30	1	21	29	51
Sports/fitness activities	10	0	8	48	74
Junior Leaders	39	2	34	24	27

If you are interested in outdoor pool programs, what programs would you or members of your household be interested in? Please check all that apply.

164 responses



If interested in registering a participant(s) for the summer day camp, please read the statements below:



The CDRC is looking to expand our recreation program offerings. Are there any recreation activities that you or members of your household would like to see offered at the CDRC? List as many as you would like.

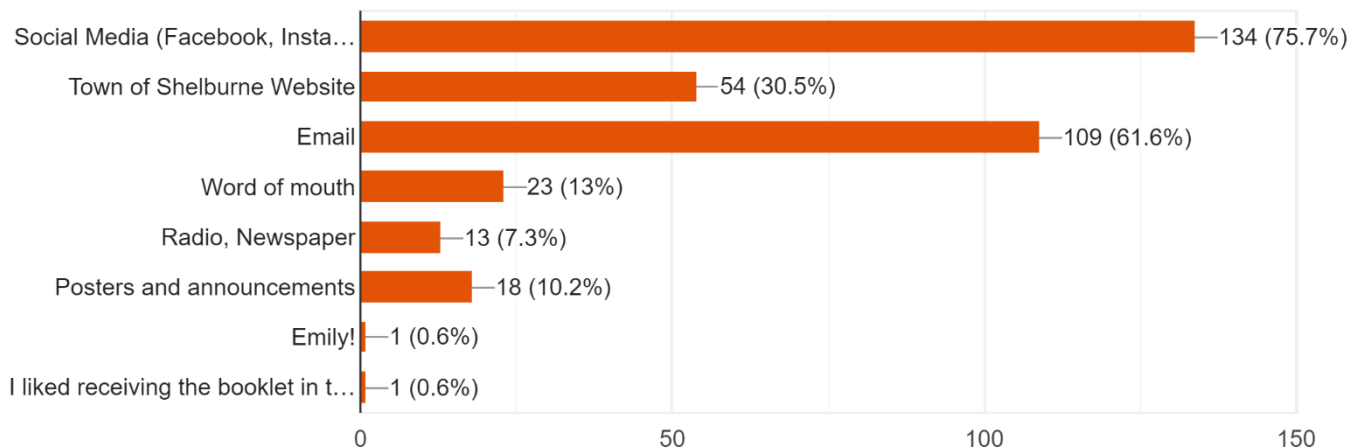
Below are the responses:

- Children's soccer
- Kangoo (fitness)
- Aerobics class
- Squash
- Ping Pong
- Dance (Salsa, Swing, Ballroom, Hip Hop, dance for kids, Latin)
- Dance studio
- Yoga, tai chi
- Ball Hockey
- Tween "Get Fit" program
- Indoor Swimming
- Badminton
- Volleyball for teens
- Pool volleyball
- Aquafit
- Basketball
- Walking Club
- Soccer (skills and drills, scrimmage)
- Lacrosse
- Baseball
- Tennis
- Zumba (aqua Zumba, adult Zumba, kids Zumba)
- Adult Fitness

- Youth cooking and baking
- Stem based activities
- Arts and crafts, craft work shops
- Youth social nights
- Culture craft nights (i.e learn to bead with an indigenous community member)
- Skateboarding lessons
- Martial arts
- Affordable skating lessons
- Leadership programs
- Youth centre drop in
- Golf
- Indoor gym (dodgeball)
- Dances for youth

How do you or members of your household prefer to find out about recreation opportunities at the CDRC?

177 responses



Participants were asked “Please leave any additional comments in the space below.” Below are some of the answers that were received.

- Interested in volunteer opportunities.
- We have enjoyed any programs we have done at the CDRC like summer camp, swimming lessons, ice rentals for birthday party. Keep up the great work!
- Thank you for your service!
- Looking for more choices for aquafit in the evenings.
- We were so happy last year that the pool was opened, and we really hope that it will again this year. Great job to all the staff.
- My kids love attending the summer camp at the CDRC and are hopeful and excited to return this year.
- Please avoid having to require parents to be in the pool for children’s lessons this year.
- Hot humid, last minute, weather dependent opening.
- Would love Amaranth to get another fitness grant for free adult classes.

- Longer public swimming times during the day. I know we are smaller than Alliston, but I like how their public swim times are longer. I love how the CDRC has music playing while swimming. So fun and upbeat, nothing beats an outdoor pool in the summer.
- It is very difficult to find information on your programs and offerings.
- Interested in activities for Saturday and Sunday.
- Put the ice back in.
- Interested in private swimming lessons for toddlers.
- Better effort at requesting funds from developers to put towards the CDRC and other public activity structures.
- Having more activities locally for families would be a bonus.
- It would be great if the pool was indoors so we can have swimming lessons year-round and not have them cancelled because of thunder.
- Zoom options.
- Thank you for all you are doing to offer quality programs for youth in our community. It is appreciated and makes a difference. If you have flyers that could be posted in schools or handed out to kids it might encourage.
- Support group opportunities.
- I would be interested in joining walking or hiking groups in a safe environment. Thank you for allowing residents to participate in this survey.

Overall, the goal of this survey was to gather information as to what programs the funding municipalities would like to see offered at the CDRC and where the interest lied for the upcoming 2021 summer season amidst the current state of the pandemic. I would like to conduct a survey following the summer season to gather feedback from program participants to evaluate the summer programs and provide information on programs going forward into the fall and winter.

SCHEDULE 'C'

Facility Maintenance Managers Report – April 28, 2021

SAFETY

No issues

GENERAL INFORMATION:

HVAC Found faulty pump, Water feed valve, bearing assembly repaired as per last months report.

Reviewing COVID-19 Municipal, Provincial & Regional Health restrictions updates and changes, regularly updating protocols and safety plan as needed. The CDRC Facility is closed to the public for the duration of the lock down order and until further notice.

Roof top HVAC blower motor not working. Repair complete.

Annual water back flow test completed by town of Shelburne, s sub-contractor device failed ordering new backflow preventer. (44years old.) (Approx. cost \$800.00- \$1000.00.)

CPO online course 16 hours online Tyler and Marty Complete. 5 years

Investigating minor roof leak.

Continuing with facility repairing cleaning and painting.

Completed staff room painting.

Modest revamping of a storage area for day camp paint and shelving

Planning pool opening, checking for deficiencies and supplies needed.

New service provider for the CDRC refrigeration needs will be Kore Mechanical, closer, better pricing, Kore Mechanical already services Grand Valley and Dundalk arenas, and the Shelburne curling club.

New business



Marty Lamers

Facility Maintenance Manager
Centre Dufferin Recreation Complex

CENTRE DUFFERIN RECREATION COMPLEX
BOARD OF MANAGEMENT

Minutes of the Regular meeting held May 26, 2021 via ZOOM

Attendance:	Lindsay Wegener	Shelburne
	Steve Anderson	Shelburne
	Dan Sample	Shelburne
	Chris Gerrits	Amaranth
	Heather Foster	Amaranth
	Darren White	Melancthon
	Margaret Mercer	Melancthon
	Laura Ryan	Mono
	Kim Fraser	Facility Administration Manager
	Marty Lamers	Facility Maintenance Manager
	Emily Francis	Recreation Program Coordinator

Absent: Geer Harvey

Meeting called to order by Chair, Chris Gerrits at 6:30pm.

A quorum was present.

Declaration of Pecuniary Interests:

Chairman, Chris Gerrits stated that if any member of the board had a disclosure of pecuniary interest that they could declare the nature thereof now or at any time during the meeting.

Agenda:

MOTION #1 – Moved by D. White seconded by D. Sample. Be it resolved we approve the agenda dated May 26, 2021 as circulated and presented.
Carried

Discussion & Approval of Minutes of Previous Meeting April 28, 2021:

MOTION #2 – Moved by M. Mercer seconded by D. Sample. That the minutes of the CDRC Board of Management regular board meeting held virtually on April 28, 2021 be approved as circulated and presented.
Carried

Finance Committee Report:

The CDRC Monthly Financial Report was reviewed. During review of the accounts, it was suggested that discussion on prorating facility advertising be on the June agenda. The following motion was presented.

MOTION #3 – Moved by L. Ryan seconded by H. Foster. That the bills and accounts as presented in the amount of \$ 20,648.42 be approved and paid. Carried

L. Wegener arrives at 6:45pm
S. Anderson arrives at 6:50pm

Facility Administration Manager and Recreation Program Coordinator Reports:

See Schedule A

See Schedule B

MOTION #4 – Moved by L. Wegener seconded by D. Sample. That we receive the reports from the Facility Administration Manager and the Recreation Program Coordinator. Carried

Facility Maintenance Manager's Report:

See Schedule C

Board approved to move forward with budgeted items: pool vacuum and building condition assessment.

MOTION #5 – Moved by L. Ryan seconded by M. Mercer. That we receive the report from the Facility Maintenance Manager. Carried

New Business

Efficiency Opportunities:

Leave open for discussion for anyone to bring forward and share ideas for efficiency or pool resources that could save money. Will keep on the next agenda as unfinished business.

Confirmation by By-law:

MOTION #6 – Moved by D. White seconded by L. Ryan. Be it resolved that leave be given for the reading and enacting of by-law #05-2021 being a by-law to confirm certain proceedings of the CDRC Board of Management for its regular board meeting held May 26, 2021. Carried

Adjournment:

MOTION #7 - Moved by D. Sample seconded by L. Wegener. That we now adjourn at 7:21pm to meet again on June 23, 2021 at 6:30pm, or at the call of the chair. Carried

Secretary - Treasurer

Chairperson

Dated

SCHEDULE 'A'

Facility Administration Managers Report – May 26, 2021

General Information:

- I have been contacted by Elections Ontario for 2022 election.
- Canadian Blood Services upcoming blood donation is schedule Friday, June 11, 2021 from 2:30-6:30pm
- Attended Central Ontario Facilities Coordinators Assoc (COFCO) meeting on Thursday, May 13
- Attended a short webinar from Payment Evolution on work refusal.
- Applied to the UGDSB to use outside greenspace at Glenbrook ES throughout July and August for the day camp. I have contacted the Shelburne Agricultural Society to ask for permission to use greenspace.

Old Business:

- Completed and received certificate for the ORFA Advanced Recreation Facilities Business Management online course. Finishing up the Standard First Aid online module.
- I am scheduled to attend the Diversity, Equity and Inclusion Committee meeting, on June 17 and present an overview of the CDRC including DEI policies or actions that may be in place.
- Continue to streamline office space. Archiving and organizing records.

New Business:

- The Provincial Antigen Screening Program (PASP) is a supervised self-screening program for workplace employee screening. The objective of the program is to provide an additional safety measure by providing access to COVID-19 point-of-care antigen tests to enable small businesses enhanced workplace screening to help guard against the spread of COVID-19. The Province of Ontario has proved test kits, free of charge, to Dufferin Board of Trade (DBOT) to distribute to small businesses with 150 employees or less. The program is voluntary and asymptomatic employees test themselves twice per week under the supervision of a staff member who is trained in the program. The rapid screening results are available within 15 minutes and the results are submitted to DBOT. Last week the CDRC started screening staff. This program will give added comfort to families who participate in CDRC summer programs, knowing the CDRC is taking this additional step to provide a safe work environment.
- Would like to process credit card payments and charge back fees to consumer, estimating \$3 per \$100 charged through Moneris Gateway, a virtual terminal processor. A one-time administration setup cost of \$200 to set up account. Customers can send e-transfer payments at no additional cost.

Kim Fraser
Facility Administration Manager

SCHEDULE 'B'

Submitted By: Recreation Program Coordinator Emily Francis

To: CDRC Board of Management

Date: May 26th, 2021

Subject: Recreation Program Coordinator Report

May Overview

- COVID-19 update
 - The Ontario Government has released the Roadmap to reopening Ontario. It is stated in the document that both the Outdoor pool and Summer Day Camp are apart of the Stage 1 of opening. The tentative date to open the pool is Monday June 14th. Guidelines have not been released to outline what the protocols will be for both the pool and day camp.
- Update on program registrations
 - Due to the current Covid-19 situations payments will not be processed until June 1st, 2021. Registrants will be required to make a payment within 48 hours of receiving their invoice. Our summer day camp has minimal spots remaining and is expected to fill up over the coming weeks.
 - Begin opening Swimming Lesson Registration on Monday May 31st.
- Meetings/Webinars
 - Parks and Recreation Ontario: Offering inclusive recreation programs and camps (May 6th, 2021)
 - Attended 2 Recreation Programmers meetings with Wellington North (Arthur/Mount Forest), Mapleton and Town of Minto.
 - Attended a Recreation Directors meeting on Friday May 14th, 2021.
- Training
 - Continuing to update training documents and resources.
 - Begin training with Seasonal Summer Staff on Monday May 31st.
- Promotion of summer programs
 - Continuing updating social media and promoting summer programs.
 - Conducting a presentation on summer pool/water safety for a local kindergarten classroom. I will be including information on upcoming programs as a part of this presentation.
- Summer program planning
 - Continuing to plan for the upcoming summer season.
 - Head Day Camp Counsellor is now working in the facility preparing for the upcoming camp season.
- Sponsored pool rentals
 - We have had inquiries regarding pool rental sponsorships for this upcoming summer season. It is proposed that we charge \$150.00 for the hour which includes HST and Insurance for a 1 hour sponsored public swim. This sponsorship will include:
 - Opportunity to promote throughout the swim time.
 - Promotion through the CDRC social media channels and website.
 - Promotion on the CDRC road sign.
 - Typical pool rental fee is \$110.00 plus HST and Insurance.

SCHEDULE 'C'

Facility Maintenance Managers Report – May 26, 2021

SAFETY

No issues

GENERAL INFORMATION:

HVAC roof top units cleaned.

Reviewing COVID-19 Municipal, Provincial & Regional Health restrictions updates and changes, regularly updating protocols and safety plan as needed. The CDRC Facility is closed to the public for the duration of the lock down order and until further notice.

Continuing with facility repairing cleaning and painting.

Drain, clean, check pool.

Replace pool water line tile were falling off.

Paint exterior walls pool area

Refurbish pool tot docks new railings stainless steel hardware and in water skirting.

New business

Pool vacuum as per budget seeking approval



Marty Lamers

Facility Maintenance Manager
Centre Dufferin Recreation Complex

Pool Vacuum

This item is in the budget at \$ 4000.00.

Providing background for an automatic pool vacuums it will reduce staffing cost and staff standing on edge of pool providing greater safety when alone, should improve cleanliness, pool appearance and being able to perform its cleaning during shoulder time of pool operations. Manual pool vacuuming will require 2 operators on site up to 2 to 3 times a week 2 to 3 hours each time and due to safety as they will be working on the edge of the pool the entire cleaning process and in poor lighting at dusk or dawn and in shadows.

I have looked at hayward Tiger sharks II and Polaris and other Maytronic models. These models may work but are under size according to their specs. As this is manufactured in the states and until order is placed it may or may not be available due to covid-19 as the Maytronics plant has shifted production to residential models. Other options will be.

Tigershark 2	\$2,350.00	30x60 foot pool	1800 sq ft 1080=2880sq ft
Maytronic M600 -	\$2179.00	50-foot pool	
CDRC pool size 85 x 44		3740 sq ft floor 1935sq ft wall =	5675sq ft

I have chosen Maytronics dolphin Robotic Pool Cleaner



Designed for pools up to 88 feet, the Wave 100 is best suited for mid-sized pools in schools, health clubs, resorts, and water parks. This cleaner ensures complete pool coverage with floor, walls and waterline scrubbing plus superior filtrations for all types of dirt and debris.

Maytronics Pool cleaner	
Aquam.	\$4,299.00
Johns leisurescape	\$4,399.00
Pool supply Canada	\$4,399.00

I would like to go with Aquam to supply a Wave 100 pool vacuum with remote and Caddy at a cost of \$4,299.00.



Grand River Conservation Authority

Summary of the General Membership Meeting –June 25, 2021

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-06-21-49 - Environmental Registry Posting 019-2986 - Regulatory Proposal (phase 1) under the Conservation Authorities Act
- GM-06-21-43 - Conservation Ontario Governance Accountability and Transparency Initiative
- GM-06-21-42 - GRCA Human Resources Policy Update
- GM-06-21-52 - 2021 Foundation Member Appointments
- GM-06-21-51 - Financial Summary for the period ending May 31, 2021
- GM-06-21-47 - Maintenance Agreement - County of Brant
- GM-06-21-46 - Provincial Offences Act Officer Appointments
- GM-06-21-48 - GRCA Hunting Program Update
- GM-06-21-50 - New Hamburg Regulatory Floodplain Mapping Updates
- GM-06-21-C08 - Property Agreement - Township of Woolwich (closed agenda)

Information Items

The Board received the following reports as information:

- GM-06-21-41 - Cash and Investment Status
- GM-06-21-45 - Elora Gorge Conservation Area - Grand Valley Trails Association Access Request
- GM-06-21-44 - Emerald Ash Borer Strategy - Implementation Update
- GM-06-21-53 - Current Watershed Conditions

Correspondence

The Board received the following correspondence:

- Minister of Natural Resources and Forestry - 2021-2022 Water Erosion Control Infrastructure funding notification.

Delegations

The Board heard from the following delegation:

- Grand Valley Trails Association - Annie Cote-Kennedy, Jason Thompson, and Laura Anders regarding trail access at Elora Gorge Conservation Area

Source Protection Authority

The General Membership of the GRCA also acts as the Source Protection Authority Board

Correspondence

The SPA Board received the following correspondence:

- Lake Erie Region Source Protection Authority regarding the updated Assessment Report and Source Protection Plan Action Items
- Schlegel Urban Developments regarding updates to the Grand River Source Protection Plan

Action Items

The SPA Board approved the resolutions in the following reports as presented in the agenda:

- SPA-06-25-01 - Submission of the Revised Updated Grand River Source Protection Plan

For full information, please refer to the June 25 Agenda Package. Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership scheduled on August 27, 2021.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

From: noreply@grandriver.ca
To: [Tammy McQueen](#)
Subject: Grand River Conservation Authority - GRCA Watershed Conditions Statement – Water Safety
Date: Saturday, June 26, 2021 10:46:11 AM



GRCA Watershed Conditions Statement – Water Safety

Following an unusually dry period, between 40 and 50 mm of rainfall has fallen across much of the upper and lower Grand River watershed in the last 24 hours leading to increases in flows within many rivers and streams. Environment Canada has issued warnings or special weather statements for much of the watershed that are advising of additional rain between 40 and 60 mm in localized areas for Saturday. The Grand River Conservation Authority's (GRCA) major reservoirs have captured much of the runoff and will continue to do so, as the reservoirs are below their normal operating levels for this time of year due to the recent dry conditions.

While significant flooding is not expected as a result of this weather system, higher flows in rivers and streams will increase the risk of flooding in low-lying areas typically prone to spring flooding. River flows will remain higher than normal in the coming week, elevating the safety risk around waterways throughout the watershed. [Tubing at Elora Gorge Conservation Area](#) is currently open. However, note that tubing may close without notice at any time for many different reasons, including high river flows or thunderstorm activity. Should tubing close, those who have purchased tickets would be contacted directly via email.

The public is encouraged to exercise extreme caution around all local waterways. River levels can change very rapidly after periods of intense rain. Banks adjacent to rivers and creeks are very slippery and, when combined with fast-moving water, pose a serious hazard. Parents are encouraged to keep their children and pets away from all watercourses.

This message will remain in effect until Monday, June 28, 2021. Updated messages will be issued if necessary as conditions change.

More information

- For more information on flows, weather and reservoir conditions see the [River Data](#) section of the GRCA website.
- Safety information for parents and children is available in the GRCA's [River Safety Rules](#) booklet.
- More information on the [flood warning system](#) is available on the GRCA website.
- [Receive GRCA flood messages by e-mail by subscribing](#) through the GRCA website.
- Follow GRCA flood messages on Twitter at [grca_flood_msg](#).
- More information about how the GRCA manages floods is available in the [Flooding](#) section of the website.

Media contacts:

Lisa Stocco, GRCA Manager, Strategic Communications and Environmental Education
Phone 519-621-2763 x2316 | Email lstocco@grandriver.ca

Read this [news update](#) on our website

View more [Low water messages notifications](#).

View more [Grand Actions newsletter notifications](#).

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View more [Farm and landowner information notifications](#).

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Grand River Conservation Authority, 400 Clyde road, PO Box 729| Cambridge | Ontario |
N1R 5W6 | (519) 621-2761



June 24, 2021

SENT VIA EMAIL

Dear Mayor and Council:

RE: Seeking endorsement and Support for Halting the Proclamation of Reforms to the *Provincial Offences Act* in Respect of the Early Resolution Process

As discussed at the most recent Dufferin POA Board meeting, enclosed please find a Memorandum and Report generally outlines the impacts of the COVID-19 pandemic on the operation of the Provincial Offences Courts administered by the Town of Caledon, which includes the Orangeville courthouse administered on behalf of the Dufferin County municipalities.

The support of the Dufferin County local municipal Councils would be appreciated in respect of the following Resolution adopted by the Town of Caledon on June 22, 2021:

That the Attorney General of Ontario be urgently requested to halt the proclamation of the early resolution reforms included in Bill 177 Stronger Fairer Ontario Act;

That the proclamation of the remainder of the Bill 177 Stronger Fairer Ontario Act reforms be supported; and

That a copy of this resolution be forwarded to the Honourable Doug Downey, Attorney General of Ontario and the Dufferin POA Board.

For the reasons set out in the enclosed report, the proclamation of the early resolution reforms included in Bill 177 *Stronger Fairer Ontario Act* would have a significant deleterious effect on the efficient administration of the early resolution matters for Dufferin County and your support to halt these reforms would be appreciated.

Respectfully,

Alexis Alyea
Town Solicitor
Manager of Legal and Court Services
Corporate Services Department

Encl.

cc: Mayor and Council, Township of Amaranth
Mayor and Council, Township of East Garafraxa
Mayor and Council, Town of Orangeville
Mayor and Council, Township of Mulmur
Mayor and Council, Town of Shelburne
Mayor and Council, Town of Grand Valley
Mayor and Council, Township of Melancthon
Mayor and Council, Town of Mono
Mayor and Council, County of Dufferin

Staff Report 2021-0238

Meeting Date: June 15, 2021

Subject: Proposed New Write-off Policy (Collection of Unpaid Fines) and the Impacts of Bill 177 on Court Services

Submitted By: Alexis Alyea, Manager, Legal & Court Services / Town Solicitor

RECOMMENDATION

That the proposed new Write-off Policy attached as Schedule A to Staff Report 2021-0238, be approved;

That the Supervisor, Provincial Offences Court positions be authorized to act as Clerk of the Court under the Memorandum of Understanding with the Province in addition to the Manager, Legal and Court Services;

That the Attorney General of Ontario be urgently requested to halt the proclamation of the early resolution reforms included in Bill 177 *Stronger Fairer Ontario Act*;

That the proclamation of the remainder of the Bill 177 *Stronger Fairer Ontario Act* reforms be supported; and

That a copy of this resolution be forwarded to the Honourable Doug Downey, Attorney General of Ontario and the Dufferin POA Board.

REPORT HIGHLIGHTS

- The Report recommends that the 2010 Write off Policy required to be in place by the Ministry of the Attorney General be updated in accordance with Schedule A and provides a brief description of the updates;
- The Report recommends that the early resolution reforms included in the Bill 177 amendments to the *Provincial Offences Act* be halted while the remainder of the reforms be supported and reviews how the early resolution reforms will negatively impact the Courts operations; and,
- The Report updates Court staff delegated authorities to implement the municipal reorganization that occurred in the fall of 2020.

DISCUSSION

Update to the Write-off Policy

In 2008 the Provincial Auditor required the Town to have a write-off policy in place to facilitate when the Court would consider writing off old fines as uncollectable. The Province also passed a Directive to guide municipalities as to when writing off old fines are appropriate. The Directive includes that all reasonable efforts must be made to collect prior to write-off, fines must be in default for a minimum of two years, and the justification for write-off must be transparent and based on policy. The Town is also responsible for

annually reporting to the Province the value of the fines deemed uncollectable and written-off.

Council endorsed the current Write-off Policy in 2010, as supported in Staff Report ADM-2010-047. The Write-off Policy has not been amended or updated since that time. In light of the length of time since the Policy has last been updated, the Write-off Policy has been reviewed by Courts staff and an updated Policy, attached at Schedule A, is recommended for adoption. The major changes include expanding the relevant definitions, changing the minimum length of time that a fine must be outstanding from 15 years to 5 years, and providing more guidance as to what is deemed to be reasonable and appropriate efforts to collect that must take place prior to a fine being written off. Additionally, the proposed Policy sets out the roles and responsibilities of the Courts staff responsible for implementing the proposed Policy.

Administrative Update to the Clerk of the Court Functions

Under the Memorandum of Understanding (MOU) to operate the Dufferin and Caledon Courts, there are certain administrative functions that are assigned to the Clerk of the Court. In the MOU, that role is assigned to the “Municipal Partner”, being the Town of Caledon. When Council authorized the execution of the MOU in 1998, Council appears to have assigned that function to the Manager, Court Services. At that time, courts administration consisted of only four staff. In the Fall of 2020, the Town merged Court Services with the Legal Services Division and introduced two Supervisor positions to oversee and manage each of the Caledon and Dufferin Courts. Bill 177 would expand the role of the Clerk of the Court to include additional administrative functions, including authorizing certain re-openings, extensions and noting failures to respond to certain charges under the *Provincial Offences Act*. These functions are appropriate to be delegated to the Supervisors for each of the Courts.

In addition to the Manager, Legal and Court Services / Town Solicitor, staff are recommending that authorization to approve and execute documents as Clerk of the Court under the MOU be expanded to include the Supervisors of the Dufferin and Caledon Courts and their subdelegates from time to time, in order to ensure the workload is appropriately allocated.

Bill 177 Impact on the Provincial Offences Courts

Legislative amendments to the *Provincial Offences Act* were passed by the Ontario Legislature in December 2017 under Bill 177. These amendments include reforming the early resolution process, improving the collection of default fines, and expanding the powers of the Clerk of the Court. While many of the proposed reforms would significantly assist the *Provincial Offences Act* (“POA”) Courts in managing the impacts of the pandemic, especially the lack of judicial resources and expansion to the role of Clerk of

the Court, the early resolution process would substantially increase administrative burdens.

To date the Ministry of the Attorney General (“MAG”) has only proclaimed and implemented sections allowing for use of certified evidence. The rest of Bill 177 amendments are scheduled to be proclaimed later in 2021. Sections related to court re-openings, failure to respond and extensions would be very beneficial. Courts staff supports the Province proclaiming those reforms as soon as possible.

However, the section related to early resolutions creates a very cumbersome process with complex time periods. Caledon and Dufferin Courts have been operating early resolution since July 2020 throughout the pandemic and it is a process that is working well and should continue in its current form. Amendments at this point would only hinder the functioning of the Courts.

On May 6, 2021, the Municipal Court Managers of Ontario forwarded a letter to all association members requesting support to halt the implementation of the Bill 177 early resolution proclamation. The letter is attached as Schedule B to this Report. While the second and third requests in the letter are not applicable to Caledon and Dufferin Courts, the first request is directly applicable as Caledon and Dufferin are among only 15 courts in Ontario offering early resolution, and indeed it has been an essential process to ensure the administration of justice continued throughout the pandemic in the Town.

As such, Court staff are recommending that Council support halting the proclamation of the early resolution sections of Bill 177 urgently and support the Province in proclaiming the remaining reforms as soon as possible.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the Recommendations in the Report. The proposed changes to the Write-off Policy are not expected to have any impact on POA fine revenue.

COUNCIL WORK PLAN

Subject matter is not relevant to the Council Workplan.

ATTACHMENTS

Schedule A: Proposed Write-off Policy

Schedule B: Letter from the Municipal Court Managers Association of Ontario

Corporate Policy

Subject: Write-off Policy for Provincial Offences Court Fines

Policy Statement:

The Town of Caledon is committed to the responsible and efficient write-off and cessation of active collection efforts of POA fines deemed uncollectable in accordance with the Ministry of Attorney General's guidelines. The Town of Caledon is committed to ensuring responsible financial reporting that accurately reflects collectable POA revenue and acknowledges responsible management of debt where collection is unlikely or impractical.

Definitions:

Deceased Person or DP – an outstanding POA accounts receivable where confirmation of the deceased person has been confirmed.

Fine – a provincial offences fine imposed against an offender in respect to a charge administered within the Town's municipal court (the Provincial Offences Division of the Ontario Court of Justice) and includes the fine itself assessed by legislation or the Court and all applicable costs, surcharges and fees associated with such fines.

Integrated Court Offense Network (ICON) – the provincially mandated database that POA offices are required to use per the transfer agreement between the Province and Town of Caledon.

MAG – Ministry of Attorney General

MTO – Ministry of Transportation

MOU – Memorandum of Understanding

POA – Provincial Offences Act

Town – Town of Caledon

Uncollectible – a financial obligation, in this case a fine and any associated fees or charges, that have been deemed to have little or no chance of being collected.

Underpayments or UP – minor underpayments, being those with less than (\$45.00) outstanding of POA accounts receivable marked for write-off.

Write-off – cessation of active collection activity and removal of accounts receivables from the ICON software system and municipal financial statements.



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Corporate Policy

Scope:

This policy applies to Town of Caledon Court Services staff responsible for the process and implementation of writing off Provincial Offence fines deemed uncollectable. The application of this policy will ensure that decisions to write-off POA accounts receivable are justifiable and transparent in order to reflect accurate accounts receivables within the required guidelines.

Purpose:

This policy has been established to abide by the Provincial Offences Act Write-off Directive and Operating Guide, provided by MAG to promote consistent, transparent and equitable processes and to ensure that uncollectable provincial offences fines are written off or active collection efforts are ceased in a timely and consistent manner to properly represent the receivable accounts of the Town of Caledon and to identify cases for which active fine collection has ceased.

Requirements:

1. The Town will in its efforts of collection demonstrate that all reasonable effort to collect fines imposed under the POA must be made before any consideration for write-off is made. In accordance with the requirements of the MOU, an equal effort to collect unpaid fines, regardless as to whether they are retained by the municipality or paid to a third party, must be demonstrated. A fine shall be subject to write-off once it is deemed uncollectable.
2. The decision to write off POA accounts receivable that have been deemed uncollectible is a local decision, and is subject to the directives and operating guidelines outlined by MAG.
3. The municipality must ensure all available efforts to collect defaulted fines have been exhausted prior to recommending any outstanding amounts for write-off. A fine is deemed uncollectable when it has not been paid in full and has been outstanding for at least five years from the date of conviction and if;
 - The amount owed is reflective of only additional court costs and administrative fees and where the initial fine amount has been paid; or
 - The amount owed the balance remaining after a minor underpayment; or
 - The individual or corporation convicted and who owes the unpaid amount(s) cannot be located; or



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- Fines that cannot be linked to a driver's licence for the purpose of licence suspension with no fixed address and no date of birth on record to properly identify the individual for collection purposes.
 - The person convicted and who owes the unpaid amount(s) no longer resides in the Province of Ontario and the fine(s) is for an offence which there is no mechanism for inter-provincial enforcement; or
 - The Town's primary collection methods, including but not limited to, civil enforcement, tax rolling, collection agencies, and licence suspensions and plate denial, have been, or likely to be, unsuccessful.
4. The following circumstances are the exception to the 5-year minimum timeframe for the outstanding fine and are deemed uncollectable when it has not been paid in full, and include:
- The person convicted who owes the unpaid amount is deceased and collection from an estate is impractical or has been unsuccessful; or
 - The entity owing the fine is a business or organization that has claimed bankruptcy and or is a closed corporation and civil efforts to collect the amount owing have been unsuccessful or that civil efforts to collect the amount owing are not recommended given that it would likely not result in the successful recovery of the amount owing; or
 - A court order or a Provincial or Federal directive determines the fine is no longer payable or collectible or requires that collection effort must cease.
5. Examples of reasonable and appropriate measures and efforts to collect unpaid fines prior to the consideration of recommending a write-off include the following collection activities. The following steps provide guidance as to what is reasonable and appropriate:
- Timely creation and distribution of all notices and communications;
 - Progressively severe delinquency notices;
 - Consideration of extended payment plan;
 - Application of available administrative collections tools;
 - Third Party Collections;
 - Adding fines to tax rolls where applicable; and
 - Civil fine enforcement mechanisms.
6. The documentation in support of a write-off recommendation at a minimum shall include the following:



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- Copy of the original Certificate of Offence or Part III information or ICON Screen Print for Missing Information Files;
 - Record of additional costs and fees included in the outstanding amount;
 - Documentation as to all collection activities undertaken;
 - Reason the write-off is recommended.
7. On an annual basis the Town must provide the POA Unit of the Ministry of the Attorney General with information regarding the total value of all fines deemed uncollectible and written off during the previous year as part of the Annual Performance & Progress Report.
 8. POA Accounts receivable may be written off for accounting purposes only and do not absolve a convicted offender from the requirement to pay a fine. Debts to the Crown are owed in perpetuity and are never forgiven nor subject to the Limitations Act, therefore the Town shall retain adequate records indefinitely after an account is written off in order to provide an audit trail and to support any future reinstatement of collection efforts.
 9. Collection efforts of written off accounts can be resumed when attention is brought to a change of conditions that make it possible to collect on the written off fine as the fines are not subject to the Limitations Act.
 10. Where any POA fine has been written off and any portion is subsequently paid, the requirements to remit certain funds to the Province of Ontario still apply, as set out in the POA Transfer Agreements and the Provincial Offences Act.
 11. The municipality will ensure that equal treatment and efforts regarding the collection of all POA fines will be applied, without any regard to whether the resulting fine will be retained by the municipality or remitted to another third party.
 12. Legislative Authority: The collection of POA fines by municipalities and the remittance of dedicated fines, surcharges and fees that are payable to the Province and/or a municipality is legislated by the Province of Ontario. The regulations and authority related to this function is subject to the POA Transfer Agreement between Town of Caledon and the related MOU with MAG.

Responsibilities:

Municipal Partners

- Setting thresholds and formalization of own write-off policy based on the principals and requirements of this document;



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Corporate Policy

- Specifying the format and reporting detail for write-offs recommendation submissions; and
- Final approval to cease active collection and write-off a fine.

Court or Collections Coordinators

- Document collection efforts made prior to the recommendation of a write-off;
- Monitor outstanding accounts receivable on an annual basis for potential write-offs; and
- Coding and processing in ICON.

Reference and Related Documents:

Provincial Offences Act – Write-off Directive and Operating Guidelines

Provincial Offences Court - Write-Off Procedure

MCMA – POA Collections Committee Best Practices – POA Write-Offs

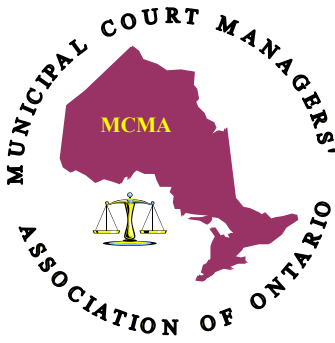
Policy Review:

Policy is scheduled for review in 2026.



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Municipal Court Managers' Association of Ontario

c/o Seat of the President
Regional Municipality of York
17150 Yonge St
Newmarket ON L3Y 8V3

May 6, 2021

Dear Members,

Re: POA Streamlining and Modernization

In response to the increased pressures resulting from COVID 19, MCMA is seeking the support of POA Courts to actively lobby the Province for immediate regulatory and legislative changes. As you know, our ability to respond to Increasing caseload and declining fine revenue is limited. These proposed changes will enable flexibility for municipalities to respond to local pressures.

It is important that we leverage this opportunity to create a modern, efficient, and sustainable justice system that meets the needs of court users. The proposed changes include:

1. Halting the proclamation of the Early Resolution reforms included in Bill 177 Stronger Fairer Ontario Act and take immediate action to streamline and modernize this section of the legislation.
2. Enacting changes to the Provincial Offences Act and any related regulations to permit the prosecutor and defendant or legal representative to agree, at any stage of a proceeding, to a resolution in writing for proceedings.
3. Requesting the Ministry of Transportation in consultation with Municipalities, consider suspending the imposition of demerit points for persons who pay their ticket in cases where they have no previous relevant convictions.
4. Make regulatory changes to allow for camera-based offences to be administered through the administrative monetary penalties.

The MCMA board has prepared some templated documents to assist in your efforts. Attached you will find: Draft Council Resolution, draft council report for ER Courts and some key messages to support discussion. We understand that support for one or all may vary depending on individual priorities and appreciate your consideration.

Should you have any questions or would like to discuss further please feel free to reach out to any member of the MCMA board.

Lisa Brooks
MCMA President

"Excellence in Court Administration"

COUNCIL RESOLUTION – SUPPORTING MESSAGES

Operational pressures that existed prior to the pandemic have become more pronounced and need to be met with legislative reforms to enable timely recovery of Provincial Offences Courts

POA Courts has long advocated for legislative reforms streamlining and modernizing Provincial Offences Courts in support of equitable and timely access to justice. Immediate regulatory and legislative changes are critical to delivering services to the public by putting in place the most modern, efficient, and effective justice system attainable. The attached resolution (Attachment 2) seeks to align and validate the POA courts position on the following legislative barriers:

1. Halting the proclamation of the Early Resolution reforms included in Bill 177 and requesting to take immediate action to streamline and modernize this section of the legislation. Under the proposed amendment, complex time periods and rules will be introduced including a redundant abandonment period, and delay in recoding of court outcomes which will result in multiple defendant appearances.
2. Enact changes to the *Provincial Offences Act* and any related regulations to permit the prosecutor and defendant or legal representative to agree, at any stage of a proceeding, to a resolution in writing. By so conserving court time and judicial resources.
3. Ministry of Transportation in consultation with municipalities consider suspending (temporarily) the imposition of demerit points for persons who pay their ticket in cases where they have no previous relevant convictions.

Throughout 2020, three separate orders were issued by the Ontario Court of Justice and the Province adjourning all court matters, suspending all *Provincial Offences Act* timelines and later extending these timelines into 2021

The Chief Justice of Ontario and the Province of Ontario issued separate emergency orders in response to the pandemic throughout 2020 directly impacting Court Services operations.

A set of orders issued by the Chief Justice of Ontario and the Province built on each other and affected the legislative timelines under the *Provincial Offences Act*, meaning that the typical timeframe to respond to a ticket or other court matters governed by the *Provincial Offences Act* no longer applied. The orders extended timelines from March 16, 2020 through to and including February 26, 2021.

Simultaneously, the Chief Justice of Ontario also issued a set of orders that adjourned all court matters from March 16, 2020 until January 25, 2021. This resulted in postponing of over 00,000 trial matters until 2021, at the earliest. As part of court recovery, the Chief Justice advised Provincial Offence Courts that non-trial matters could go ahead by audio hearings by September 28, 2020 and that the resumption of remote trials could go forward as early as

January 25, 2021, dependent on local judicial approval and court readiness. In-person trials would continue to be adjourned until the court schedule is approved by the Regional Senior Justice of the Peace, and all health and safety measures have been implemented.

The recovery of Provincial Offence courts was impeded by lack of timely direction from the Province concerning the resumption of services. While the provincial objective was to provide a consistent approach to the resumption of Provincial Offences Courts, priority was given to resuming Criminal Court operations. This often resulted in changing timelines and direction. Coupled with the existing issue of limited judicial resources which was intensified throughout the pandemic, Court Services could not effectively respond to the growing volume of pending cases which directly impacted the public's access to justice.

Bill 177 aims to modernize and streamline the Provincial Offences Courts

Legislative amendments to the *Provincial Offences Act* were passed by the Ontario Legislature in December 2017 under Schedule 35 of Bill 177 *Stronger, Fairer Ontario Act*. These amendments include reforming of the Early Resolution process, improving the collection of default fines, and expanding the powers of the clerk of the court. However, the proposed Early Resolution reforms came short as they do not fully support the objectives of the Ministry of the Attorney General pertaining to creating a modernized and efficient justice system.

In December 2019, the Ministry of the Attorney General advised that it intends to implement Bill 177 amendments through a phased approach. To date the Attorney General has only proclaimed and implemented section 48.1 allowing for use of certified evidence for all Part I proceedings. The rest of Bill 177 amendments are scheduled to be proclaimed later in 2021.

Bill 177 reforms to the legislated Early Resolution process will prevent reasonable and effective access to court procedures by creating a complex and lengthy process

Early Resolution is an optional program Provincial Offences Courts can offer allowing defendants who opt to dispute their charges to request a meeting with a prosecutor to resolve the charges prior to a trial.

Under the proposed amendment, when defendant attends a meeting with the prosecutor, the outcome is not recorded by the court immediately and there is a myriad of rules to navigate that result in a court outcome. For example, depending on the agreement, a defendant may have to appear before a Justice of the Peace to register the agreement and there are potential additional appearances required by the defendant and the prosecutor before an outcome is registered by the court. In addition, there are multiple complex time periods and myriad of rules including a redundant abandonment period before an outcome is registered. The inclusion of a proposed abandonment period is redundant as fairness and administrative of justice principles

already exist in other sections of the *Provincial Offences Act* including the right to appeal a conviction or a sentence. The complexity of the numerous additional rules will not be easily understood by the public and will hinder access to justice.

Early Resolution process could aid in municipal Provincial Offences Court recovery if the section amendments were edited to make it easy and more convenient for the public and prosecutors to engage in resolution discussions. York region Court Services would reconsider offering Early Resolution option if the Ministry of the Attorney General were to make it more effective and efficient to administer Early Resolution proceedings.

Closure of courts due to the pandemic resulted in a decrease in fine payments and increased pending caseload

The extension of *Provincial Offences Act* timelines, along with the continued closure of court hearings impacted many of Court Services operational drivers. While court front counters were reopened in 2020 to provide essential administrative services, the ability to process charges and to address pending caseload was greatly impeded.

In turn, court revenue was impacted by operational instabilities such as, extension of the requirement to pay and defaulting of a fine. It is important to note that this is considered a deferred revenue as all outstanding fines are debt to the Crown owed in perpetuity and never forgiven. The ability to collect on debt diminishes the older a fine becomes.

There is an understanding that defendants request trials to seek resolutions that reduce demerit points. If demerit points were suspended for a period of time for those acknowledging their guilt and paying the ticket, it may encourage defendants to pay their traffic ticket, thus reducing trial requests and pressures faced by trial courts. Details such as the time period for offences to which this would apply, what to do if a person receives multiple tickets, as well as determining whether a person without any convictions within 3 or 5 years of payment is to be treated as a first offender could be determined by the ministry.

Memorandum

Date: June 15, 2021

To: Members of Council

From: Alexis Alyea, Manager, Legal & Court Services / Town Solicitor

Subject: Status of Provincial Offences Courts during the COVID-19 Pandemic

OVERVIEW

The purpose of this memorandum is to provide an update on the impacts of the pandemic on the Caledon and Dufferin Provincial Offences Act (POA) Courts operated by the Town.

DISCUSSION

Impact of COVID-19 Pandemic on Provincial Offences Courts

Caledon operates two provincial offences courts under a Memorandum of Understanding executed in 1999 between the Town and the Province. One administers provincial offences charges laid within Caledon's borders located at Town Hall (Caledon Court), and the second operates out of Orangeville for provincial offences that are laid in Dufferin County (Dufferin Court). Generally speaking, both the Caledon Court as well as the Dufferin Court had fairly quick time to trials; charges laid at either courthouse were usually scheduled for an appearance or a trial within approximately 4 months.

As of mid-March, 2020, the Ontario Court of Justice, Superior Court of Justice and Ontario Court of Appeal all suspended court proceedings due to the COVID-19 pandemic except for very limited, urgent matters or small motions at the court's discretion. This included a complete cessation of all *Provincial Offences Act* (POA) matters, which can involve 150+ people entering a single court room for various matters each day. Over the course of two days, on March 16th and 17th, 2020, all provincial offences matters that were scheduled for trial or appearance in the two courthouses (generally, the charges that were laid from mid-November 2019 and onwards) were adjourned and all defendants scheduled to appear for all court dates from mid-March onwards were notified.

Since that time, there are a number of factors that have affected the resumption of proceedings in the Caledon and Dufferin Courts. Some of the factors are briefly described as follows.

Provincial Actions

Limitation periods (time restraint provisions in statutes, regulations, rules or by-laws) under the *Limitations Act* were also suspended by the Provincial Order pursuant to the *Emergency Management and Civil Protection Act* (O. Reg. 73/20) as of March 17, 2020. This suspension was lifted as of September 14, 2020 (after 6

months). The Supreme Court of Canada has found that a delay of 18 months between the charge and the end of trial is considered presumptively reasonable and does not impact section 11 rights to a fair trial under the Canadian Charter.

There are exceptions to this that can justify longer delay, including institutional delay not attributable to the prosecution and unforeseeable discrete events. The 6 months during the *Limitations Act* suspension should not count towards overall delay period with regards to tickets/ charges however, it is important to the administration of justice that charges are dealt with as expeditiously as possible and that has been the Caledon and Dufferin courts objective throughout the pandemic.

Ontario Court of Justice Actions

Even though limitation periods are no longer suspended by the Province, the Chief Justice of Ontario for the Ontario Court of Justice (OCJ) issued separate emergency orders in response to the pandemic throughout 2020 and 2021 directly impacting Court Services operations. These Orders meant that the typical timeframe to respond to a ticket or other court matters governed by the POA no longer applied. The Orders extended timelines from March 16, 2020 through to and including February 26, 2021. This included suspending powers of the Justices to make decisions where defendants fail to attend or respond as well as all trials. Appeals of POA matters are still suspended until September 2021 (with limited exceptions).

Ministry of the Attorney General Actions

Additionally, the Ministry of the Attorney General (MAG) determines the safety standards that local provincial offences courts have to adhere to in terms of safety and security. MAG has closed all POA courthouses to in-person proceedings. While Justices can make decisions related to POA matters in accordance with the OCJ Orders, such matters must be heard electronically. Both Courts have been inspected by MAG for safety in resuming in-person matters, however no date has yet been given for when in-person proceedings can resume in POA courts in Ontario generally. It is unlikely to be before the stay at home order is lifted in June 2021, and may not be until much later in 2021.

MAG also provided security guidance in December 2020 requiring all trials to use the ZOOM electronic platform. As some proceedings were permitted to resume throughout 2020-2021, the Caledon and Dufferin Courts had been using a mix of telephone and Webex platforms to conduct those (non-trial) proceedings. In light of MAG's electronic trial requirements issued in December 2020, the Courts started to use ZOOM as a platform in January 2021. The Courts have developed all required procedures to permit electronic proceedings which have been approved by the OCJ. Caledon and Dufferin expect a full migration to ZOOM by July 2021, including the resumption of trials (non-in-person only), so that one consistent electronic platform is used for all matters across both courthouses.

Additionally, in January, MAG issued a series of preliminary requirements for the Courts in order to be approved to host either electronic or in person trials during the pandemic. In accordance with these requirements, both courthouses have been retrofitted to permit "hybrid" hearings (where attendees can attend either in person or via an electronic platform), as well as have had provincial "walk-throughs" where MAG reviewed the COVID-19 protection/ safety measures put in place in the Courts to ensure the Town's retrofits accorded with Ministry requirements. These measures are now in place.

On May 25, 2021, MAG provided the final components for in-person readiness. MAG will be hosting regional information sessions for municipal partners in the following weeks to provide an overview of the requirements

and actions required and to discuss and answer any questions. Staff hope that, once these requirements are met, this will be the final component required to be in place before Courts can resume in person proceedings.

Some Proceedings have Resumed in Caledon and Dufferin

Only certain types of matters have resumed for the Caledon and Dufferin Courts. As noted above, Orders made by the OCJ suspended a number of proceedings throughout 2020-2021. As successive legislative statutes and Orders have permitted certain functions to resume, the Courts have implemented those functions, as described below. All matters are electronic as MAG has not permitted any in-person POA appearances.

Early Resolutions

Previously, telephone resolution meetings were only available if the defendant lived a remote distance away from the courthouse. Bill 197 (*COVID-19 Economic Recovery Act, 2020*) which came into force at the end of July 2020, removed this requirement. The Dufferin and Caledon courts were some of the first in the province to expand pre-existing telephone resolution system to include all early resolution requests in July 2020. These matters continue to be dealt with via telephone but will be moving to the ZOOM online platform in June 2021.

Appearances

While trials are not scheduled to resume until July 2021, Caledon and Dufferin began to schedule attendances for certain matters as soon as it was permitted in October 2020 for Part III matters, using the Webex virtual platform. This allows for further opportunities for resolutions/ pleas to take place, even without the availability of trials. Following the identification of ZOOM as the required platform for trials in December 2020, in January 2021 the Courts began migrating proceedings to the ZOOM platform, to develop internal expertise using this platform in advance of electronic trials taking place.

Trials

The OCJ order suspending trials expired February 26, 2021. The Courts developed electronic proceedings materials and received permission to begin scheduling electronic trials in April 2021, to take place in July 2021, using the ZOOM platform.

Intake

Prior to the pandemic, intake and summons were performed by the Justice of the Peace when they were in attendance at the courts without the intervention of the court staff. Since the pandemic, as the Justices generally no longer attend in person, court administrative staff have been required to organize and schedule time for Justices to review these matters electronically.

Continuing Challenges of a Pandemic Court

Backlog of Cases

As a function of adjourning and being unable to schedule matters for much of 2020, both Caledon and Dufferin have a significant backlog of matters. Caledon has a backlog of approximately 16,000 charges while Dufferin has a backlog of approximately 3,000 charges. Prior to the pandemic, Caledon and Dufferin usually only had approximately 3,600 and under 1,000 charges outstanding at any given time, respectively.

For comparison, whereas Caledon and Dufferin were generally scheduling matters within 4-5 months of charges being laid, it is anticipated it will take 21 months at the current permitted scheduling rates.

Reduced Judicial Resources

Remote proceedings are not as efficient as in person proceedings by their nature. As a result, the OCJ has reduced the number of court days available to the Caledon and Dufferin courts as the Justices are in demand to do criminal proceedings. As the criminal proceedings take longer to do remotely, more Justices and days are required to get through the criminal case backlog.

Caledon used to be allocated 5 court days a week and Dufferin 2. Since November 2020, Caledon has only been allocated 4.5 court days and Dufferin 1.5 days. The impact of this deficit compounds over time.

Reduced Scheduled Matters

As noted, since electronic proceedings are not as efficient, the number of matters scheduled per court day have been significantly reduced. The chart below illustrates the impact:

Type of Matter	Pre-Pandemic/ In Person: Number of Matters a Day	Post-Pandemic/ Electronic: Number of Matters a Day
Early Resolutions	160	100
Appearances	100 +	30
Trials	80	45 (anticipated)

No Decline in Enforcement

Highway Traffic Act tickets, parking tickets, and by-law enforcement proceedings are all POA court matters. While early on in the pandemic in March and April 2020, there was a temporary decrease in much of the enforcement taking place as all aspects of society adjusted to the new pandemic realities, this was only temporary. In the summer months to today, enforcement activity has gone back to its pre-pandemic levels and indeed, in some respects, increased.

Pandemic activities have resulted in new challenges in increased parking violations, new provincial legislation with ticketing powers such as the *Reopening Ontario Act*, and in some cases increased speeding and other *Highway Traffic Act* violations. Additionally, the Town and the Region began operating ticket-issuing cameras under the Red Light Camera and Automatic Speed Enforcement programs, which all result in more matters being scheduled in the POA courts. The chart below illustrates the impact, by comparing pre and post pandemic sample dates:

	Pre-Pandemic (Jan – Mar 2020)	Post-Pandemic (Jan—Mar 2021)
Part I Tickets	Caledon: 4,677 Dufferin: 1,755	Caledon: 5,360 Dufferin: 2,324
Part II (Parking) Tickets	Caledon: 1,636 Dufferin: 420	Caledon: 1,419 Dufferin: 137
Part III Summons (Informations)	Caledon: 506 Dufferin: 243	Caledon: 266 Dufferin: 195

Increased Staff Resources Required

Many functions that were previously performed by Justices of the Peace in-person now must be facilitated by court administration staff, requiring additional staff resources to perform the functions electronically. Developing new processes and training on remote new service delivery has also had significant impacts on staff resources.

Additionally, since the pandemic began, new types of offences under the Red Light Camera and Automatic Speed Enforcement programs have been added to the matters to be scheduled. These charges require new processes to administer as they are not managed through the existing OPP relationship. Finally, it is unclear whether, once in-person matters resume, if all these functions will then revert back to the Justices, or whether court administrative staff will still be required to perform functions previously performed by Justices. The chart below illustrates the impact:

Function	Performed by Pre-Pandemic/ In Person:	Performed by Post-Pandemic/ Electronic:
Intake Scheduling	Not required	Admin staff
Swearing Informations	Enforcement agency and Justice	Enforcement agency and Justice coordinated through admin staff
Signing Orders/Warrants	Justice	Admin staff
Extensions/Reopenings	Justice	Justice coordinated through admin staff upon proclamation to be downloaded to admin
Fail to Respond matters	Justice	Upon proclamation to be downloaded to admin
Dockets	Not required	Admin scans all tickets and dockets to the Justice prior to court
Scheduling	Admin produced notices through ICON	Admin must manually create letters to be sent providing virtual court information
Bench summons	Justice upon discretion Approx. 20/ year	Admin produces summons for all non-attended P3 matters approx. 100 to date this year
Endorsing Convictions	Justice	Admin staff
Court Recordings	Not required	Admin staff must monitor and notate each participant as they speak on Zoom platform
Court Technology	Admin staff monitor Liberty Recorder	Admin staff must monitor Liberty and Zoom, many instances require two staff
Receiving Tickets	Mainly filed by OPP (1 entity) one process	Mainly filed by OPP, RLC, ASE (3 entities) two processes

FINANCIAL IMPLICATIONS

The pandemic has presented unique challenges to the POA Courts. In 2020, the projected budgeted revenue was \$3,279,144, and what was actually recognized (collected) was \$1,997,695, resulting in an unfavourable variance of \$1,281,449. It is difficult to predict the financial impacts of the pandemic on 2021 POA fine revenue, and this will likely continue to be the case until staff can determine how court services will function post-pandemic.

Court staff continue to manage the backlog of cases and the increased pressures on staffing which are required by using virtual platforms and the downloading of functions and responsibilities on to Courts

administration. While the pandemic has advanced courtroom technology considerably—opening up new avenues for electronic proceedings and “virtual courthouses”—such virtual platforms still require in-person administration staff as well as additional judicial resources to be provided by the province in order to operate what are essentially additional, electronic courtrooms. Given that judicial resources have been cut back during the course of the pandemic, being allocated new additional Justices from the province to staff virtual courtrooms may be challenging.

Courts staff will continue to monitor the staff resources necessary to appropriately manage the backlog of cases at the Town’s POA Courts. In the event that additional responsibilities remain downloaded on municipal administration or, hopefully, judicial resources are allocated to support both virtual as well as in person proceedings concurrently, then staffing requests to meet the workload will be assessed through the budget process in the normal course.

In the event insufficient judicial resources are allocated to the Caledon and Dufferin Courts to address the backlog of matters, then provincial advocacy may be required.

Finally, it is hoped that developing an Administrative Monetary Penalties (AMP) program will divert some incoming matters from the Caledon Court’s pandemic backlog. 2021 has seen the successful launch of Caledon’s camera-based ticket pilot programs (red light and automated speed enforcement cameras); however, such additional proceedings strain already scarce judicial resources.

Prior to the pandemic, Caledon had a generally quick time to trial (4-5 months) and provincial legislation restrictions limited AMP programs to parking and some by-law tickets only. This made the staff and resourcing necessary to run an AMP program financially unjustifiable. Currently, however, advocacy work will hopefully result in the province permitting camera tickets to be dealt with through AMP programs in 2022. This, along with reducing the pandemic-induced backlog, means that staff anticipate bringing a business case to resource an AMP program as part of the 2022 budget process for Council’s consideration.



24 June 2021

PLN: 21-038

File Code: B01

Sent out by: email

To Whom it May Concern;

Re: 2021 Long Term Accommodation Plan (LTAP) Annual Review Report

We are writing to advise that on June 22, 2021, the Upper Grand District School Board Trustees approved the 2021 Long Term Accommodation Plan (LTAP) Annual Review Report.

This purpose of the Annual Review report is for staff to review updated data and any changes that affect school accommodation. It is necessary for staff to monitor the relevance of the Board's work plan priorities. The LTAP review report also provides the status of the 5-year work plan priorities identified for 2018-2023.

Please visit www.ugdsb.on.ca/ltap to download a copy of the report, which is listed under the "List of Documents" heading. We invite you to share this information with other members of your organization who may be interested in the Board's accommodation planning.

Sincerely,

Ruchika Angrish, MCIP, RPP

Manager of Planning

Upper Grand District School Board

Upper Grand District School Board

• Martha MacNeil; Chair
• Mark Bailey

• Barbara Lustgarten Evoy; Vice-Chair
• Jen Edwards

• Jolly Bedi
• Mike Foley

• Linda Busuttil
• Robin Ross

• Gail Campbell
• Lynn Topping

Q1: What are the powers/authority of the detachment board? What are the roles and responsibilities of board members?

A1:

- Under the *Community Safety and Policing Act, 2019* (CSPA), the OPP detachment boards are responsible for undertaking the following:
 - Consult with the Commissioner and otherwise participate in the selection of the detachment commander
 - Determine objectives and priorities for the detachment, not inconsistent with the strategic plan prepared by the Minister, after consultation with the detachment commander
 - Advise the detachment commander with respect to policing that is provided by the detachment
 - Monitor the performance of the detachment commander
 - Review reports from the detachment commander regarding policing that is provided by the detachment
 - Provide an annual report to the municipalities and band councils regarding policing provided
 - Consider any community safety and well-being plan adopted by a municipality or First Nation that receives policing from the detachment
- OPP detachment boards have the power (but are not required to) establish local policies with respect to policing in the detachment area, in consultation with the OPP Detachment Commander.
- The detachment commander is required to consult with the OPP detachment board when preparing or revising the Commander's local action plan for the detachment area.
- The Ministry is continuing work on additional guidance that may be shared on the role of board members, particularly provincial appointees.

Q2: What does this new structure mean for existing OPP police services boards ("section 10 boards") and Community Policing Advisory Committees (CPACs)?

A2:

- Under the new CSPA framework, there will no longer be a contract/non-contract structure for OPP policing of municipalities.
- Section 10 boards and CPACs will no longer have any statutory powers or duties once the CSPA comes into force, but they are not automatically dissolved. They may continue to exist temporarily (e.g., to deal with any matters required to be completed before dissolving). Likewise, section 10 agreements are not automatically terminated when the CSPA comes into force.

- OPP detachment boards and First Nation OPP boards will be the only form of board governance available to oversee policing provided by the OPP.
- If there are aspects of the existing board structure that work well, communities may choose to retain these elements as part of the new OPP detachment board.

Q3: Are CPACs permitted to continue after an OPP detachment board is formed?

A3:

- CPACs will no longer exist under the new legislative framework.
- Some groups may choose to continue to meet, however, they will not have statutory authority under the CSPA. Each detachment will still need to have an OPP board in place.
- Participating in a detachment board will give municipalities and First Nations a direct link to the Detachment Commander and roles in statute (see Q1).

Q4: What is the required composition of the OPP detachment board? Is there a maximum size before we should consider more than one board?

A4:

- The minimum requirements for board composition are as follows:
 - A minimum of 5 members;
 - Minimum of 20% community representation
 - 20% provincially appointed representation
- Each municipality or First Nation is guaranteed a minimum of one seat on the board. The participating councils may decide to allocate additional seats to specific municipalities or First Nations.
- The Ministry has not set a maximum board size. Board composition should be determined by local needs.
- If more than one board is being proposed for a single detachment, a rationale must be provided for the Ministry's consideration and review.

Q5: Is participation on a detachment board mandatory?

A5:

- Participation is not mandatory; however, each municipality and First Nation receiving policing services from the OPP should have an opportunity to represent their local perspectives, needs, and priorities. A municipality or First Nation may choose to not participate on a detachment board at any time; in this case their seat would not be included in the initial composition of the detachment board.

- The Act requires that there be an OPP detachment board for every detachment of the OPP, but it is not mandatory for every municipality or First Nation in the detachment area to participate on the detachment board. Regardless of whether a municipality or First Nation chooses to participate, the decisions made by the detachment board will affect the entire area for which the board is responsible.

Q6: What are the requirements for including provincial and community appointees, and how will they be reimbursed? Will the Ministry address current delays in making provincial appointments?

A6:

- As part of the Ministry's requirements, each board must include 20% provincially appointed representation and a minimum of 20% community representation. Boards may have more than 20% community representation if desired.
 - When calculating the numbers, you should round up or down to the nearest whole number (e.g., if 20% is 1.4 people, you may round down to one; if 20% is 1.5 people, you may round up to two).
- Detachment boards will be responsible for remuneration of provincial appointees and community representatives; minimum remuneration rates for provincial appointees will be prescribed in regulation.
- The Ministry will continue to work to minimize delays that have been experienced with the provincial appointments process in the past.
 - The proportion of provincial appointees for detachment boards required under the new framework is lower than the requirement for municipal boards or current section 10 boards.
 - Existing provincial appointees to section 10 boards will need to apply for appointment to a detachment board under the new framework.

Q7: What is the deadline for the submission and what are we required to submit?

A7:

- If you were not able to submit a proposal by the June 7, 2021 deadline, it does not mean the Ministry will impose a board structure on you.
- If you have not already provided the Ministry with an update on when you plan to submit your proposal, please do so as soon as possible.
- The online form does not require you to identify the names of the individuals participating on the board at this time. Basic information is required on board size and composition.

Q8: Who should be taking the lead to start proposal discussions?

A8:

- Any municipality or First Nation can take the lead to complete and submit the proposal on behalf of all eligible councils in the detachment area. To date, several municipal CAOs have taken on the task of connecting with other communities and submitting the proposal for the detachment board.
- If you are unsure which municipalities and First Nations receive policing from your OPP detachment, please contact your Detachment Commander or the Ministry.

Q9: How will the government ensure municipalities and First Nations are not left out of the proposal process?

A9:

- Part of the proposal process is that all the municipalities and First Nations in the detachment reach a consensus on the proposal.
- Should the Ministry receive a proposal that excludes some eligible communities, the Ministry will follow up to ensure everyone was included in the process.

Q10: Who must submit the proposal? Can there be more than one submission?

A10:

- The Ministry is requesting that wherever possible one form be submitted on behalf of all municipalities and First Nations in the detachment, including where more than one board is being proposed.
- The “lead” for submitting the proposal can be decided locally; however, there is no added responsibility for the lead beyond making the submission.
- All eligible communities within the detachment area must be in agreement with the proposal.
- In instances where one submission is not possible, please submit them separately and the Ministry will follow up as necessary to ensure all communities within the detachment are in agreement. If you require support, please let the Ministry know and we will work with you.

Q11: Is geographical distance a factor that can be considered in determining the number of boards needed in one detachment?

A11:

- Geography is a factor for consideration when creating your board, along with population size, the number of municipalities and First Nations in the detachment, policing demand, etc.
- The CSPA allows for more than one board per detachment.
- The Ministry will review proposals that include more than one board to ensure that multiple boards make sense for that detachment and that all communities are being considered in the overall proposal.
- Municipalities and First Nations that are proposing more than one board should also consider challenges associated with recruiting board members (e.g., inability to fill vacancies) and the costs associated with operating additional boards.

Q12: What if my detachment covers too many communities to propose just one board?

A12:

- The Ministry acknowledges that there are detachments with a large number of communities. In these cases, it is expected that more than one board may be proposed.

Q13: What happens if we cannot reach a consensus?

A13:

- The Ministry is available to support municipalities and First Nations who may be having trouble reaching a consensus on their proposal; however, ultimately the decision must be a local one.
- In cases where an acceptable proposal cannot be developed, the Ministry may determine the composition of the detachment board.

Q14: Who do I contact if one of the municipalities or First Nations in my detachment area is not listed in the online proposal form?

A14:

- If you do not see a municipality or First Nation on the online form that should be there, please contact Joanna Reading (Joanna.Reading@ontario.ca) or Kiran Shahzad (Kiran.Shahzad@ontario.ca) at the Ministry to check if it was missed and can be added to the form.

Q15: How can I review the proposal form questions before completing the form?

A15:

- You may enter answers in the form without submitting it in order to preview the questions; there is a link to download a PDF on the last page (preview page).
- A copy of the online proposal questions can also be obtained by contacting the Ministry.

Q16: We are currently working on our proposal; however, we have not heard back from all the municipalities and First Nations in our detachment. What can we do in this situation?

A16:

- The Ministry acknowledges this issue may arise and can provide assistance, as required, to prompt communities. Please raise any concerns to the Ministry as soon as possible by contacting Joanna Reading (Joanna.Reading@ontario.ca) or Kiran Shahzad (Kiran.Shahzad@ontario.ca).

Q17: Can a representative from an unincorporated area sit on the OPP detachment board?

A17:

- Yes, a representative from an unincorporated area can sit on the detachment board.
- Consideration should be given to how the representative will be selected and remunerated. However, this does not mean that detachments should not consider the wider community when determining representation on detachment boards and if desired, may appoint someone from an unincorporated area as a community representative.

Q18: Will the Ministry provide resources/funding related to board costs, including administration, remuneration and reimbursement of expenses, the transition to a detachment board, etc.?

A18:

- Costs will be the responsibility of municipalities within the detachment area and will depend on local decisions with respect to running the board.
- Costs related to First Nation participation will be a subject for future discussion.

Q19: Is training for detachment board members mandatory? Who will provide the training?

A19:

- Board members will be required to complete training with respect to the role of the board and member responsibilities prior to assuming duties on the board.
- Training is also required for Board members regarding (1) human rights and systemic racism; (2) the diverse, multiracial and multicultural character of Ontario society; and (3) the rights and cultures of First Nation, Inuit and Métis Peoples.
- This training must be completed after assuming board duties and within a period to be determined by regulation.

Q20: What are First Nation OPP Boards, and how can they be requested? Will First Nation OPP Boards have provincial appointees?

A20:

- First Nations who receive policing from the OPP, and have an agreement with the Ministry, can request a First Nation OPP Board.
- This board is similar to an OPP detachment board, but instead of jurisdiction over an entire detachment area, First Nation OPP Boards oversee policing provided by the OPP in a First Nation reserve or other specified area.
- First Nations have flexibility to determine the structure of a First Nation OPP Board. The request for a First Nation OPP Board must include the following for Minister's consideration:
 - (a) the area of responsibility for the proposed board
 - (b) the composition of the proposed board;
 - (c) the method of appointing members of the proposed board;
 - (d) the name of the proposed board; and
 - (e) the proposed term of office of members of the proposed board.
- For additional information please contact Elsbeth.Schokking@ontario.ca.

Q21: What does this mean for First Nations who do not have an agreement with the Ministry or whose agreement has expired? Will they be denied access to the First Nation OPP Board proposal process?

A21:

- In order to request a First Nation OPP Board, the First Nation community must have an agreement with the Ministry for the provision of policing by the OPP in place.

Q22: What does this new structure mean for existing boards or civilian governance structures for First Nation police services?

A22:

- OPP detachment boards do not have any oversight regarding the policing delivered by First Nation police services or First Nation Constables. They relate only to the policing provided by OPP officers.
- First Nation communities may continue to operate existing or new boards/civilian governance structures in relation to the policing they receive from First Nations Constables (i.e., by a self-administered police service or under the OFNPA).

Q23: Is it possible for First Nations receiving policing from the OPP to move from an OPP detachment board to a First Nation OPP Board?

A23:

- First Nations can opt out of a detachment board and opt into a First Nation OPP Board in the future if requested.
- The decision to request a First Nation OPP Board can be made at any time.

Q24: Do you have any updates on CSPA regulations, OPP Billing, consultations etc.?

A24:

- The Ministry is currently working on regulations that are required to bring the CSPA into force by early 2022. This includes developing the detachment board framework in conjunction with other relevant regulations.
- The new detachment board framework will not impact individual billing for municipalities. Under the CSPA, a new, separate contract process will be introduced for enhancements.
- The Ministry will continue to post CSPA matters on the regulatory registry for feedback.

Q25: Why are former OPP members not able to be on detachment boards?

A25:

- This restriction is in the CSPA and is consistent with those for municipal police service boards, in that former members of a police service cannot serve on a board governing that same service.
- This is a measure to avoid potential or perceived conflicts of interest.

Q26: Is there flexibility to evaluate/change the OPP detachment board composition in the future? If so, will the Ministry need to be involved?

A26:

- The Ministry acknowledges that changes to the composition may be desirable or required over time. Changes to the composition of OPP detachment boards will require amending regulations, which will require Ministry involvement.
 - Examples of why changes may be needed include, but are not limited to, transition of municipalities to OPP policing from another service provider, reversals of decisions to participate on the board and OPP detachment restructuring.

Q27: How will the OPP detachment board framework impact provincial grant programs currently in place?

A27:

- There are no changes anticipated to provincial grant programs at this time.
- The Ministry will consider any necessary changes/clarifications in relation to grant programs in alignment with the new framework.

Q28: What will happen to current enhancements within section 10 contracts?

A28:

- Municipalities that currently have enhancements may retain these services through an agreement with the OPP.
- The CSPA framework will continue to permit the option for enhancements.
- The OPP is developing a process for enhancement agreements.

Q29: What are the Ministry's expectations with respect to elected officials being on boards, and is this applicable to First Nations as well?

A29:

- Although not required, the Ministry is expecting that most municipalities and First Nations will be appointing a member from their Council to be on the board. This is consistent with municipal police service boards.
- Board representatives are expected to actively participate on the board, consistently attend meetings, and build knowledge of local issues and priorities over time.

Q30: Will OPP detachments provide the logistical support for boards?

A30:

- This will be a discussion for the board and the local OPP detachment, as their capacity to provide support will vary.
- Boards should consider arranging for their support independently or cooperatively through participating municipalities.

Q31: Does the OPP have direct input into the composition of the board?

A31:

- The OPP does not have direct input into the composition of the board. The board will be providing civilian advice and oversight with respect to policing provided by the local OPP detachment and commander.

Q32: Will there be oversight of detachment boards?

A32:

- The Inspector General (IG) is a new independent entity that will provide oversight for all police service boards. The IG is responsible for investigating board member misconduct as well as ensuring detachment boards' compliance with the CSPA and regulations.
- Complaints can be made to the IG regarding the conduct of detachment board members, the failure of a detachment board to comply with the CSPA or regulations or a policy of an OPP detachment board.

Q33: Has any thought been given to implementing this later, i.e., in 2023 after municipal elections?

A33:

- The Ministry will work to provide transitional time for regulations.

Q34: When can we expect to hear whether our proposal has been accepted?

A34:

- The Ministry will be reviewing submissions over the coming weeks and will follow up with communities where it has questions about specific proposals.
- An update on next steps will be provided when the review and approval process has been completed.

**GRAND VALLEY & DISTRICT COMMUNITY CENTRE
90 MAIN ST. N.**

Serving the Townships of Amaranth & East Garafraxa and Town of Grand Valley

Mailing Address 90 MAIN STREET N. GRAND VALLEY, ON L9W 5S7	ARENA: 519-928-2830 E-Mail: bcCook@townofgrandvalley.ca OFFICE: 519-928-5652 E-Mail: kmirska@townofgrandvalley.ca
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**MINUTES
May 10, 2021 @ 4:30 P.M.
Grand Valley & District Community Centre
Via WEBEX Video Conference**

MEMBERS PRESENT: *Lenora Banfield, Deb Halls, Gail Little, Rick Taylor, Brett Lyons, Clinton Taylor, Steve Niedzwiecki, Brian Cook, Manager,; Klaudia Mirska Secretary/Treasurer*

1. Call to order

Chair called the meeting to order at 4:33 pm.

2. Agenda Approval

#2021-05-1

Moved By: G. Little

Seconded By: R. Taylor

BE IT RESOLVED THAT the May 10, 2021 regular meeting agenda be approved as circulated.

Carried.

3. Disclosure of Pecuniary Interest

4. Minutes of Previous Meeting

4.1. March 8, 2021

#2021-05-2

Moved By: B. Lyons

Seconded By: G. Little

BE IT RESOLVED THAT the minutes of March 8, 2021 be adopted as circulated.

Carried.

5. Business arising from minutes

None

6. Deputations/Presentations

None

7. Financial Reports

7.1. Accounts Payable

#2021-05-3

Moved By: R. Taylor

Seconded By: D. Halls

BE IT RESOLVED THAT the Grand Valley and District Community Centre Board approve the accounts payable for February, March, and April of 2021 in the amount of \$71,392.27 and request that the Town of Grand Valley pay these accounts at their next meeting.

7.2. Accounts Receivable

#2021-05-4

Moved By: G. Little

Seconded By: B. Lyons

BE IT RESOLVED THAT the receipts for February, March and April of 2021 in the amount of \$79,312.81 have been deposited into the Community Centre bank account and are hereby approved.

7.3. Budget Variance

The Board discussed the variance report.

8. Correspondence

8.1. Township of Amaranth- Budget approval.

8.2. Township of East-Garafraxa- Budget approval.

8.3. Town of Grand Valley- Budget approval.

8.4. Township of Amaranth- Draft agreement for Community Center upgrades.

9. Arena Manager's Report

9.1. Manager's report-verbal update

The Manager informed the Board that the Arena's Hall and Boardroom has been rented out for 3 days for a movie production.

10. Unfinished Business

10.1. Renovation project

10.1.1. Grant approval.

The Board discussed the process of receiving the funds from the Grant and the next steps that are being taken to proceed with the renovations. Rick Taylor, Brett Lyons, Clinton Taylor and Brian Cook formed a subcommittee responsible for delivering the Board's input regarding the renovation project to the project designer. A subcommittee made of Meghan Townsend, Deb Halls and Brett Lyons will be responsible for RFP evaluation and picking the project designer.

10.1.2. Proposal from Performance Sponsorship Group.

The Board received the proposal and decided not to proceed with it.

10.2. Arena/Recreational Manager- hiring process.

Deb Hills, Clinton Taylor and Meghan Townsend formed a committee responsible for the hiring process of the new Arena/Recreational Manager. The hiring process will begin in July.

11. New Business

11.1. Fall and winter staff.

The Board discussed the staff requirements for Fall/Winter season.

11.2. Summer students grant

The Board decided to call a Special Meeting on Monday, May 17th, 2021 after obtaining more information regarding the 2021 Summer Camp project.

11.2. SmoothWebLifeTV- Proposal.

The Board decided to revisit the proposal after completing the renovation project of the Arena.

12. Confirmation of Meeting

#2021-05-05

Moved By: D. Halls

Seconded By: S. Niedzwiecki

BE IT RESOLVED THAT leave be given to confirm the proceedings of the May 10, 2021 Grand Valley and District Community Centre Board Meeting.

Carried.

13. Adjournment

#2021-05-06

Moved By: B. Lyons

Seconded By: G. Little

BE IT RESOLVED THAT we do now adjourn this meeting to meet again on May 17th, 2021 at 4:30pm.

Carried.

Lenora Banfield, Chair

Klaudia Mirska, Secretary/Treasurer

GRAND VALLEY & DISTRICT COMMUNITY CENTRE

90 MAIN ST. N.

Serving the Townships of Amaranth & East Garafraxa and Town of Grand Valley
Mailing Address
90 MAIN STREET N.
GRAND VALLEY, ON L9W 5S7

ARENA: 519-928-2830
E-Mail: bcook@townofgrandvalley.ca
OFFICE: 519-928-5652
E-Mail: kmirska@townofgrandvalley.ca

Minutes

May 17, 2021 @ 4:30pm

Grand Valley & District Community Centre
Via WEBEX Video Conference

MEMBERS PRESENT: *Lenora Banfield, Deb Halls, Gail Little, Rick Taylor, Brett Lyons, Clinton Taylor, Steve Niedzwiecki, Brian Cook, Manager,; Klaudia Mirska Secretary/Treasurer*

1. Call to order

2. Agenda Approval

#2021-05-1

Moved By: R. Taylor

Seconded By: D. Halls

BE IT RESOLVED THAT the May 17, 2021 special meeting agenda be approved as circulated.

Carried.

3. Unfinished Business

3.1 Summer students Grant

Board discussed provincial guidelines regarding summer camps being able to start operating on July 2, 2021. Board directed the Arena Manager and Secretary/Treasurer to start the hiring process of one Camp Supervisor, two Camp Leaders and two Camp Counselors. Board decided to accept the Youth-Canada Summer Jobs Grant to partially offset the cost of hiring Summer Camp staff.

#2021-05-2

Moved By: G. Little

Seconded By: S. Niedzwiecki

BE IT RESOLVED THAT the Board directs the Town of Grand Valley to accept the Youth-Canada Summer Jobs Grant in the amount of \$19,950.00.

Carried.

Board discussed the importance of bringing the Summer Camp back to the Town for 2021 Summer season and how the Community would benefit from it. Board decided to start accepting camp registrations in mid-June and set the camp operating hours from 8:30am to 4:30pm without the before and/or aftercare option due to Covid-19 regulations. There will be no daily rate available, weekly registrations will be available at \$170/week and \$140 for any additional child within the same household.

#2021-05-3

Moved By: S. Niedzwiecki

Seconded By: D. Halls

BE IT RESOLVED THAT the Board has the 2021 Summer Camp rates set up as follows:

- \$170 (+HST) per week,
- \$140 (+HST) per week for any additional child within the same household.

The Camp operating hours will be 8:30am to 4:30pm.

Carried.

3.1.1 Summer Camp Staff job description and job posting- deskside report.
Board reviewed Camp Supervisor, Camp Leader and Camp Counselor job descriptions and discussed how the job offers will be posted on the Town of Grand Valley website.

4. Confirmation

#2021-05-4

Moved By: R. Taylor

Seconded By: G. Little

BE IT RESOLVED THAT leave be given to confirm the proceedings of the
May 17, 2021 Grand Valley & District Community Centre Board Meeting.

Carried.

5. Adjournment

#2021-05-5

Moved By: D. Halls

Seconded By: B. Lyons

BE IT RESOLVED THAT we do now adjourn this meeting to meet again on
Monday, July 28, 2021 at 4:30pm.

Carried.

June 11, 2021

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

Re: Lyme Disease Awareness Month
Our Files: 35.31.99/35.23.12

Dear Premier Ford,

At its meeting held on May 31, 2021, St. Catharines City Council approved the following motion:

“WHEREAS May is Lyme Disease National Awareness Month; and

WHEREAS the City of St. Catharines Strategic Plan includes improving livability for all; and

WHEREAS Niagara Region is a high-risk area for ticks and Lyme Disease, and cases continue to increase; and

WHEREAS Ontario health does not cover treatment and testing for all strains of Lyme Disease; and

WHEREAS Lyme Disease is a crippling disease if not diagnosed and treated appropriately;

THEREFORE BE IT RESOLVED the City of St. Catharines call on the Ontario government to expand testing to all strains of Lyme Disease and improve the level of treatment and care for those diagnosed with this crippling disease; and

BE IT FURTHER RESOLVED the Premier of Ontario, Ontario Minister of Health, local MPPs, Niagara Health, Niagara Region Public Health, all Ontario municipalities, and the Association of Municipalities of Ontario be sent correspondence of Council's decision; and

BE IT FURTHER RESOLVED the Mayor bring this matter to the attention of the Niagara Region and request that the Region build an awareness campaign with on-line resources for families with Lyme Disease.”

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:mb

cc: Ontario Minister of Health
Niagara Area MPPs
Niagara Health
Niagara Region Public Health
Niagara Region
Ontario Municipalities
Association of Municipalities of Ontario, amo@amo.on.ca
Melissa Wenzler, Government Relations Advisor

From: [Bike Balkanci](#)
To: [Bob Currie](#); [Nicole Martin](#)
Cc: [Keir Johnston](#); [Bike Balkanci](#); [Ryan Werenich](#); [Brenda Dobrindt](#)
Subject: Community Support & Donations - Township of Amaranth
Date: Monday, June 14, 2021 11:05:05 AM

Dear Mayor Currie,

I hope this email finds you well, and you and your family are taking good care.

Enbridge's commitment to our communities goes beyond providing the energy they need to heat their homes and fuel their lives each and every day. Enbridge and our employees also have a long history of supporting the safety, vitality and sustainability of the communities we serve – the communities we ourselves live in. We want to do our part to help those most in need during these extraordinary times.

My team comprised of Ryan Werenich and Grant Kilpatrick, Operations Managers; Mike Miller, Construction Manager; Hussein Bhujwalla, Stations Operations Manager and Keir Johnston, Municipal Affairs Advisor, are here to support the Township of Amaranth and we are committed to building a long lasting relationship with you and your community.

On March 11, 2020, COVID-19 was declared a global pandemic by the World Health Organization. It is a virus unprecedented in its impacts on people and communities and we want to continue doing our part to help those in need during these extraordinary times.

With your assistance, we are seeking your guidance in identifying any non-profit or charitable organizations located in your community who require support during this time of need. Funds typically used to support local events like charity golf tournaments and community festivals, we would like to begin disbursing these funds to help support the integral role charitable organizations are undertaking in continuing to respond to COVID-19 recovery efforts in your community. Your input and feedback is greatly appreciated.

In the meantime, please do not hesitate to contact me or Keir Johnston at keir.johnston@enbridge.com with any questions you may have regarding Enbridge Gas. My team and I look forward to working closely with you and supporting the Township of Amaranth.

Sincerely,
Bike

Biké Balkanci, P.Eng, MBA
Director, GTA West/Niagara Operations

ENBRIDGE GAS INC.

TEL: 905-458-2154 | CELL: 647-821-2112 | bike.balkanci@enbridge.com
6 Colony Court, Brampton, ON L6T 4E4

enbridge.com

Safety.Integrity.Respect. Inclusion.

From: [Bonnie Adams](#)
To: [Nicole Martin](#)
Subject: EB-2021-0149 Enbridge Gas Inc. - 2020 Utility Earnings and Disposition of Deferral and Variance Accounts Application - OEB Notice of Application
Date: Friday, June 25, 2021 5:04:34 PM
Attachments: [OEB Notice EGI EB-2021-0149 EN 20210622.pdf](#)
[OEB Notice EGI EB-2021-0149 FR 20210622.pdf](#)
[EGI APPL EB-2021-0149 20210604.pdf](#)

To: Clerks of All Municipalities in which Enbridge Gas Inc. Supplies Gas

On June 4, 2021, Enbridge Gas Inc. (Enbridge Gas) filed an application with the Ontario Energy Board (OEB) for an Order or Orders approving the clearance or disposition of amounts records in certain deferral or variance accounts.

On June 22, 2021, the OEB issued the Notice of Application along with the Letter of Direction for the proceeding. The OEB has directed Enbridge to serve a copy of the Notice of Application along with the application and evidence to the Clerks of all municipalities in which Enbridge Gas supplies gas.

Attached please find the OEB's Notice of Application (English and French) along with Enbridge Gas' application and evidence as filed with the OEB.

The OEB's Notice of Application provides information on how to become informed and involved in the proceeding. Interested parties can apply to the OEB for Intervenor Status in this proceeding by [July 9, 2021](#).

A paper copy of the evidence filed in this proceeding is available upon request and can also be viewed on Enbridge's website ([EB-2021-0149 – Application and Evidence](#)).

Please contact me if you have any questions.

Sincerely,

Bonnie Jean Adams

Regulatory Coordinator

Enbridge Gas Inc.

T: 416-495-6409 | F: 416-495-6072

500 Consumers Road | North York Ontario | M2J 1P8

enbridgegas.com

Safety. Integrity. Respect. Inclusion.

ONTARIO ENERGY BOARD NOTICE TO CUSTOMERS OF ENBRIDGE GAS INC.

**Enbridge Gas Inc. has applied to dispose of
the balances in certain deferral and variance accounts.**

Learn More. Have your say.

If the application is approved as filed, a typical residential customer of Enbridge Gas Inc. will see the following one-time billing adjustment, effective October 1, 2021:

Residential Customer Bill Impacts

Rate Classes	One-time billing adjustment, effective October 1, 2021
Enbridge Gas Distribution Rate 1	\$ 5.30 (Credit)
Union Gas South Rate M1	\$ 7.97 (Charge)
Union Gas North West Rate 01	\$ 30.08 (Credit)
Union Gas North East Rate 01	\$ 7.26 (Charge)

Other customers, including businesses, may also be affected.

Enbridge Gas Inc. is required to share with customers any earnings that are 150 basis points over the OEB-approved return on equity. Enbridge Gas Inc. says that its 2020 earnings were below the 150 basis point threshold and as a result it is not proposing to share any earnings with customers.

THE ONTARIO ENERGY BOARD WILL HOLD A PUBLIC HEARING

The Ontario Energy Board (OEB) will hold a public hearing to consider Enbridge Gas’s application. During this hearing, which could be an oral or written hearing, we will review Enbridge Gas’s 2020 earnings and the deferral account balances that are requested for disposition. We will also hear questions and arguments from individuals that have registered to participate (called intervenors) in the OEB’s hearing. At the end of this hearing, the OEB will decide whether to grant Enbridge Gas’s request to dispose of the deferral account balances.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review Enbridge Gas’s application on the OEB’s website now
- You can file a letter with your comments, which will be considered during the hearing
- You can become an intervenor. As an intervenor, you can ask questions about Enbridge Gas’s application and make arguments on whether the OEB should approve Enbridge Gas’s request. Apply by **July 9, 2021** or the hearing will go ahead without you and you will not receive any further notice of the proceeding
- At the end of the process, you can review the OEB’s decision and its reasons on our website

The OEB intends to consider cost awards in this proceeding that are in accordance with the [Practice Direction on Cost Awards](#) and only in relation to the following:

1) The review of the following deferral and variance accounts:

EGD Rate Zone (former Enbridge Gas Distribution Inc.) Accounts

- Storage and Transportation Deferral Account
- Transactional Services Deferral Account
- Unaccounted-For Gas Variance Account
- Average Use True-Up Variance Account
- Deferred Rebate Account
- Transition Impact of Accounting Charges Deferral Account
- Ontario Energy Board Cost Assessment Variance Account
- Dawn Access Costs Deferral Account

Union Rate Zones (former Union Gas Limited) Accounts

- Upstream Transportation Optimization Deferral Account
- Unabsorbed Demand Costs Variance Account
- Deferral Clearing Variance Account - Supply
- Deferral Clearing Variance Account – Transport
- Base Service North T-Service TransCanada Capacity Deferral Account
- Short-Term Storage and Other Balancing Services Deferral Account
- Normalized Average Consumption Deferral Account
- Deferral Clearing Variance Account

- Ontario Energy Board Cost Assessment Variance Account
- Parkway West Project Costs Deferral Account
- Lobo C Compressor/Hamilton-Milton Pipeline Project Costs Deferral Account
- Lobo D/Bright C/Dawn H Compressor Project Costs Deferral Account
- Panhandle Reinforcement Project Costs Deferral Account
- Pension and OPEB Forecast Accrual vs. Actual Cash Payment Differential Variance Account
- Unaccounted for Gas Price Variance Account

Enbridge Gas Inc. Accounts

- Earnings Sharing Deferral Account
- Tax Variance Deferral Account
- Accounting Policy Changes Deferral Account

- 2) The review of Enbridge Gas Inc.'s 2020 earnings, earnings sharing calculations and the 2020 Performance Scorecard.
- 3) The review of the methodology for disposing and allocating the deferral and variance account balances.

LEARN MORE

These proposed charges relate to Enbridge Gas’s distribution services. They make up part of the Delivery line - one of the line items on your bill. Our file number for this case is **EB-2021-0149**. To learn more about this hearing, find instructions on how to file a letter with your comments or become an intervenor, or to access any document related to this case, please enter the file number **EB-2021-0149** or select it from the list of file numbers on the OEB website: www.oeb.ca/notice. You can also phone our Public Information Centre at 1-877-632-2727 with any questions.

ORAL VS. WRITTEN HEARINGS

There are two types of OEB hearings – oral and written. Enbridge Gas has applied for a written hearing. The OEB will determine at a later date whether to proceed by way of a written or oral hearing. If you think an oral hearing is needed, you can write to the OEB to explain why by **July 9, 2021**.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and email address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.

This rate hearing will be held under section 36 of the Ontario Energy Board Act, 1998, S.O. 1998, c.15, Schedule B.



Ontario Energy Board		Commission de l'énergie de l'Ontario
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Joel Denomy
Technical Manager
Regulatory Applications

tel 416-495-5676
joel.denomy@enbridge.com
EGIRegulatoryProceedings@enbridge.com

Enbridge Gas Inc.
500 Consumers Road
North York, Ontario M2J 1P8
Canada

June 4, 2021

VIA RESS AND EMAIL

Ms. Christine Long
Registrar
Ontario Energy Board
2300 Yonge Street, 27th Floor
Toronto, ON M4P 1E4

Dear Ms. Long:

**Re: Enbridge Gas Inc. (Enbridge Gas)
Ontario Energy Board (OEB) File No.: EB-2021-0149
2020 Utility Earnings and 2019 Utility Earnings and Disposition of Deferral &
Variance Account Balances Application and Evidence**

Effective January 1, 2019, Enbridge Gas Distribution Inc. ("EGD") and Union Gas Limited ("Union") amalgamated to become Enbridge Gas Inc. ("Enbridge Gas"). Enclosed is the application and evidence submitted by Enbridge Gas addressing 2020 utility earnings and the disposition and recovery of certain 2020 deferral and variance account balances (the "Application") for all Enbridge Gas rate zones (EGD, Union North and Union South) and for Enbridge Gas.

The Application is supported by evidence which is outlined below:

Exhibit A: Overview and Introduction

Exhibit B: Utility Results and Earnings Sharing

Exhibit C: Enbridge Gas Deferral and Variance Accounts

Exhibit D: EGD Rate Zone Deferral and Variance Accounts

Exhibit E: Union Rate Zones Deferral and Variance Accounts

Exhibit F: Rate Allocation

Exhibit G: OEB Scorecard

Enbridge Gas proposes to dispose of the approved 2020 deferral and variance account balances with the first QRAM application following the OEB's approval, which is assumed to be October 1, 2021.

June 4, 2021

Page 2

In accordance with the OEB's revised Practice Direction on Confidential Filings effective February 17, 2021, sensitive information has been redacted from the following exhibit:

- Exhibit D, Tab 1, Schedule 6

The confidential Exhibit is being sent separately via email to the OEB.

The above noted submission has been filed electronically through the OEB's RESS and will be made available on Enbridge Gas's website at:

<https://www.enbridgegas.com/Regulatory-Proceedings>

In the event that you have any questions on the above or would like to discuss in more detail, please do not hesitate to contact me.

Sincerely,

(Original Signed)

Joel Denomy
Technical Manager, Regulatory Applications

cc.: D. Stevens (Aird & Berlis)



Bereavement Authority of Ontario (BAO)
100 Sheppard Ave East, Suite 505
Toronto, ON M2N 6N5
(via e-mail) info@thebao.ca

June 18th 2021

Re: Cemetery Funding

Please be advised that on June 16th 2021 the Town of Plympton-Wyoming Council passed the following motion to support the Council of Rideau Lake's motion (attached) requesting that the Province of Ontario provide funding sources for Municipalities for the ongoing maintenance and preservation repair of abandoned cemeteries and their care.

Motion 23

Moved by Muriel Wright, Seconded by Gary Atkinson that Council support item 't' of correspondence from Rideau Lakes regarding Cemetery Funding.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak

Clerk

Town of Plympton-Wyoming

Cc: (via e-mail)

Minister of Government and Consumer Affairs
Rural Ontario Municipal Association (ROMA)
MPP Steve Clark

The Corporation of the Town of Plympton-Wyoming

P.O. Box 250, 546 Niagara Street, Wyoming Ontario N0N 1T0

Tel: 519-845-3939 Ontario Toll Free: 1-877-313-3939



Rideau Lakes

1439 County Road 8, Delta, ON K0E 1G0
T. 613.928.2251 | 1.800.928.2250 | F. 613.928.3097
rideaulakes.ca

At the Regular E-Meeting of the Council of The Corporation of the Township of Rideau Lakes held Monday, June 7, 2021, the following Resolution was passed:

RESOLUTION #68-2021

Moved By: Councillor Livingston
Seconded By: Deputy Mayor Maxwell

To pass a Resolution that;

WHEREAS at the Municipal Heritage Advisory Committee Meeting held May 20, 2021, Resolution #12-2021 was passed regarding cemetery funding;

AND WHEREAS Municipalities in Ontario have been made responsible for abandoned cemeteries within their boundaries, and are required by the *Funeral, Burial and Cremation Services Act, 2002* "to ensure that the cemetery grounds, including all lots, structures, and markers, are maintained to ensure the safety of the public and to preserve the dignity of the cemetery;

AND WHEREAS cemeteries are not only symbols of respect, preserving the memory of families, prominent citizens, and local history; some cemeteries are landmarks in themselves and hold great historical value worldwide;

AND WHEREAS preservation repairs to older cemeteries are very costly, requiring the specialized services of stonemasons and archeologists;

AND WHEREAS the care and maintenance funds of abandoned cemeteries are generally non-existent or so small as to produce insufficient annual interest to cover even the cost of lawn care at the site;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes hereby Urges the Government of Ontario to immediately provide funding sources for Municipalities for the ongoing maintenance and preservation repair of abandoned cemeteries in their care;

AND FURTHER that this Resolution be forwarded to the Bereavement Authority of Ontario, the Minister of Government and Consumer Affairs, the Rural Ontario Municipal Association (ROMA), and MPP Steve Clark.

Certified to be a true copy of the original

Date: June 8, 2021

Signature: _____

Title: Clerk, The Corporation of the
Township of Rideau Lakes

Carried:

Signed: Arie Hoogenboom, Mayor



June 18, 2021

TO: All Municipalities within the Nottawasaga Valley Conservation Authority Watershed

RE: Ministry of Environment, Conservation and Parks - Public Consultation - Regulatory Proposal Consultation Guide: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities.

Please be advised that the Council of the Town of Wasaga Beach, during their June 17, 2021 Committee of the Whole meeting adopted the following resolution:

"THAT Committee of the Whole receive the report dated June 17, 2021 regarding the Ministry of Environment, Conservation and Parks – Public Consultation – *“Regulatory Proposal Consultation Guide: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities”*;

AND THAT Committee of the Whole authorize the Chief Administrative Officer to submit this report to the Environmental Registry of Ontario as the Town's comments on the Regulatory Proposal Consultation Guide by the submission deadline of June 27, 2021;

AND THAT the Chief Administrative Officer be authorized to circulate the Town's comments to municipalities within the NVCA watershed and the County of Simcoe requesting their support of Town's position."

Council is asking that the municipalities within the NVCA watershed consider supporting the Town's submission on the Ministry of Environment, Conservation and Parks CA Regulatory Proposals. This is a great opportunity to provide input on the future role of Conservation Authorities in Ontario. A copy of the report and comments from a consultant engaged by the Town are attached. Your favourable consideration of this matter is appreciated.

Should you have any questions, please contact me at cao@wasagabeach.com or (705) 429-3844 Ext. 2222.

Sincerely,

George Vadeboncoeur
Chief Administrative Officer

Enclosure

STAFF REPORT



TO: Committee of the Whole

FROM: George Vadeboncoeur, CAO

SUBJECT: Ministry of Environment, Conservation and Parks –
Public Consultation – Regulatory Proposal Consultation
Guide: Regulations Defining Core Mandate and Improving
Governance, Oversight and Accountability of Conservation
Authorities.

DATE: June 17, 2021

RECOMMENDATION

THAT Committee of the Whole receive the report dated June 17, 2021 regarding the Ministry of Environment, Conservation and Parks – Public Consultation – *“Regulatory Proposal Consultation Guide: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities”*;

AND THAT Committee of the Whole authorize the Chief Administrative Officer to submit this report to the Environmental Registry of Ontario as the Town’s comments on the Regulatory Proposal Consultation Guide by the submission deadline of June 27, 2021;

AND THAT the Chief Administrative Officer be authorized to circulate the Town’s comments to municipalities within the NVCA watershed and the County of Simcoe requesting their support of Town’s position.

BACKGROUND

The Ministry of Environment, Conservation and Parks (MECP) is undertaking a review of the mandate of Conservation Authorities in Ontario. A Working Group was established to provide input to MECP on the review. Recently the MECP posted on the Environmental Registry of Ontario (ERO) for public comment the *“Regulatory Proposal Consultation Guide: Regulations Defining Core Mandate and Improving Governance, Oversight and Accountability of Conservation Authorities”* (Consultation Guide). The deadline for comment is June 27, 2021. The Consultation Guide is attached. This represents Phase 1 of the consultation process. Phase 2 will involve the review of the draft Regulations.

A small working group consisting of the Mayor, Councillor Watson (Council Representative on the Nottawasaga Valley Conservation Authority Board of Directors), Director of Public Works and the Director of Planning and Economic Initiatives and the

writer met recently to review matters pertaining to the Nottawasaga Valley Conservation Authority (NVCA). One of the subjects was the Consultation Guide.

It was determined that due to workload, the writer would reach out to Paul Neals of Orion Environmental Solutions to see if he could review the document and provide comments to the Town for submission to the ERO.

Mr. Neals is a Professional Agrologist, Senior Environmental Planner with over 35 of experience working in the NVCA watershed conducting environmental impact assessments for the previous company he helped found, Azimuth Environmental and recently his newly formed company Orion Environmental Solutions. Through his work he has developed an excellent understanding of the mandate of CA's and worked on resolving issues in an honest, fair and practical manner while being respectful of the intent of planning policies. He is also very familiar with the Town of Wasaga Beach, having completed numerous projects on behalf of development clients.

DISCUSSION

Mr. Neale agreed to take on the assignment and provided the attached letter dated June 10, 2021, which summarizes his review comments. He also made comments in the body of the Consultation Guide that are highlighted in bold for ease of reference. The summary of the comments from his letter are as follows:

1. It is recommended that the Province provide a consultation period for the public and municipalities to review the actual Regulations once drafted and prior to their enactment.
2. It is recommended that Province consider mandating through Regulation that the fees charged during the plan review function will match the service provided and will be capped in a reasonable manner.
3. It is recommended that the Province consider mandating in any new Regulation the need to "cap" the monies received by a conservation authority when using the cash-in-lieu option for the loss of natural heritage features. Further, that the Province establish by Regulation appropriate accountability measures to ensure that the monies collected for the loss of natural heritage features will be directed towards watershed management projects and not administrative or operational costs.
4. It is recommended that the Province provide the necessary funding to help CAs implement their core mandate, such as flood plain mapping and management in order to help prevent loss of life, property damage and social disruption.
5. It is recommended that the Province establish timeline guidelines as part of any Regulation for the associated non-mandatory programs and services related to the CA plan review function.
6. It is recommended that the Province clearly stipulate by Regulation the role of the Community Advisory Board in decision making and the means to ensure that there is proper representation reflecting the needs of the communities in the watershed.

Staff along with the writer have reviewed the comments and find them to be reasonable. It is recommended that they be submitted to the ERO as the Town's comments.

Mr. Neals will complete this assignment with a review of the new draft Regulations when they are released. This is the second phase of the review. The Regulations will address mandatory and non-mandatory programs and services, the establishment of Community Advisory Boards and matters related to conservation areas owned by Conservation Authorities.

CONCLUSION

The Town of Wasaga Beach welcomed the MECP's review of the mandate of Conservation Authorities. The Ministry is interested in determining how best to position Conservation Authorities so that they can focus on their core mandate and has asked for input on their Consultation Guide. This is the first phase of stakeholder engagement and staff are of the view that Town should provide input by the June 27, 2021 deadline.

To ensure that meaningful comments are provided, staff engaged Paul Neals of Orion Environmental Solutions to review the Consultation Guide. He has provided comments and staff are of the view that they are reasonable and should be submitted to the Environmental Registry of Ontario as the Town's comments. As well, the comments should be copied to other municipalities in the NVCA watershed and the County of Simcoe for their review and endorsement.

This first phase of input will be followed by consultation on the new draft Regulations. Staff will prepare a further report at that time.

Respectfully Submitted,

George Vadeboncoeur
Chief Administrative Officer

Enclosure



June 10, 2021

OEC 21-020

Town of Wasaga Beach
30 Lewis Street
Wasaga Beach, ON
L9Z 1A1

Attention: George Vadeboncoeur
Chief Administrative Officer

**RE: Regulatory Proposal under the *Conservation Authorities Act*
Environmental Registry of Ontario Number: 019 – 2986**

Dear Mr. Vadeboncoeur:

This letter summarizes our review and comments on the Regulatory Proposal (Phase 1) posted on the Environmental Registry of Ontario (ERO). The Proposal was posted on the ERO by the Ministry of Environment, Conservation, and Parks (MECP) on May 13 of this year with a 45-day consultation period ending on June 27th. These comments have been prepared for the Town in the context of your municipal interests as it relates to the current service relationship with the Nottawasaga Valley Conservation Authority (NVCA). It is recognized that the Town currently provides municipal levy to the NVCA for various services and has ratified a Memorandum of Understanding (MOU) related to land use matters and planning.

General Comments

The MECP prepared a Consultation Guide to help inform the public with regard to the proposed changes and definition of the role of conservation authorities (CA) in Ontario. This Guide provides a general overview of the potential contents of the Regulations that have yet to be prepared and released for comment. In general, the Regulations will address mandatory and non-mandatory programs and services, the establishment of Community Advisory Boards, and matters related to conservation areas owned by authorities. This represents Phase 1 of the consultation with Phase 2 addressing Regulations for certain municipal levies and standards or requirements for non-mandatory programs and services.

Overall, the Consultation Guide provides sufficient background in the preparation of the necessary Regulations. However, the details of the Regulations will need to be reviewed in order to understand the full breadth of their impact. It is also unclear if the Regulations once prepared will be posted on the ERO for comment. As a result, it is recommended that:

1. The Province provides a consultation period for the public and municipalities to review the actual Regulations once drafted and prior to their enactment.

The Guide refers to self-generated user fees in several places in the document. It is presumed that this would include the fees charged for the plan review function as a commenting agency under the *Planning Act*. While the Town believes and advocates that any plan review function should be solely paid through development fees as opposed to municipal levy, the user fees charged and collected by conservation authorities should be commensurate with the level of service provided. In some cases, the fees charged are in excess of the costs to undertake the studies prepared in support of a development application. On this basis and in an effort to reduce increasing housing affordability, it is recommended that:

2. The Province considers mandating through Regulation that the fees charged during the plan review function will match the service provided and will be capped in a reasonable manner.

In addition, many conservation authorities have adopted “compensation” policies as it relates to the loss of natural heritage features such as woodlands and wetlands. Generally, the developer has the option of replacing a natural feature to be lost or exercise the cash-in-lieu option. The Town of Wasaga Beach supports the principle of “no net loss” as a means to achieve sustainable development within the municipality. However, the implementation of the cash-in-lieu option in some instances has resulted in a significant cost to the developer which is typically passed along to the home buyer or consumer. It is also seen as a means to fund CA programs as opposed to constructing new natural features or remediating existing ones. Based on this and in order to help reduce the cost of the development process, it is recommended that:

3. The Province considers mandating in any new Regulation the need to “cap” the monies received by a conservation authority when using the cash-in-lieu option for the loss of natural heritage features.

The Province establishes by Regulation appropriate accountability measures to ensure that the monies collected for the loss of natural heritage features will be directed towards watershed management projects and not administrative or operational costs.

The Town supports the Province in the establishment of mandated core programs for CA especially as it relates to flood plain management. This is particularly important for

the Town of Wasaga Beach given the Nottawasaga River flows through the municipality into Georgian Bay. The Town believes, however, that the NVCA in this case should have the necessary resources to update existing data including flood plain mapping. As a result, it is recommended that:

4. The Province provides the necessary funding to help CA implement their core mandate such as flood plain mapping and management in order to help prevent loss of life, property damage, and social disruption.

It is the Town's understanding that the permitting process as administered by CA is subject to timing procedures similar to those for municipal building permit applications. The Town supports the CA guidelines that help ensure that permit applications can be issued in a timely manner. The Town believes, however, that similar guidelines should exist for the plan review function provided by conservation authorities. An elongated development review process increases the cost to developers and ultimately the homebuyer. For these reasons, it is recommended that:

5. The Province establishes timeline guidelines as part of any new Regulation for the associated non-mandatory programs and services related to the CA plan review function.

The Consultation Guide illustrates that a Community Advisory Board shall be established by Regulation. The Town of Wasaga Beach supports any regulatory changes that would allow for a diverse membership and the means for obtaining input and recommendations on watershed matters. We believe, however, that the role of the Community Advisory Board has to be purposeful and meaningful in order to create any positive change. On this basis, it is recommended that:

6. The Province clearly stipulates by Regulation the role of the Community Advisory Board in decision-making and the means to ensure that there is proper representation reflecting the needs of the community.

Specific Comments

We have provided more detailed comments throughout the Consultation Guideline for your information and reference. The comments are shown in bold in the copy of Regulatory Proposal Consultation Guide attached to this letter.

Memorandum of Understanding

We have reviewed the current Memorandum of Understanding (MOU) as part of this review. It appears from the proposed regulatory changes there will be the opportunity to review the MOU with NVCA as part of the Transition Plan. Based on our initial review we would recommend the Town seek to amend the existing MOU as it relates to plan review at the appropriate time. Our initial thoughts are a new or amended MOU should deal with:

1. timeliness of comments through the application of a defined response time;
2. roles and responsibilities of each party;
3. ability to use private peer review consultants for non-mandatory planning services;
4. a reduced cancellation period from 1 year to 30 days.

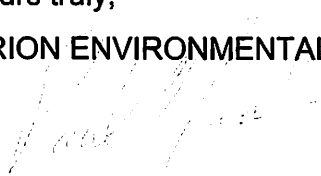
We would suggest the Town provide the NVCA with their concerns prior to the development on MOU during the transition period to help facilitate discussion.

It is my understanding these draft comments will be reviewed by the Committee in developing the Town's formal response to the Province on the proposed changes. I will make myself available to discuss their comments and questions at their convenience.

If you have any questions, please contact me.

Yours truly,

ORION ENVIRONMENTAL SOLUTIONS, INC.



Paul Neals, B.Sc. Agr., P.Ag. Principal

**MINISTRY OF THE ENVIRONMENT, CONSERVATION AND
PARKS**

**REGULATORY PROPOSAL CONSULTATION GUIDE:
Regulations Defining Core Mandate and Improving Governance,
Oversight and Accountability of Conservation Authorities**

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PURPOSE

The Ministry of the Environment, Conservation and Parks (the “ministry”) is consulting on proposed regulations that would be made under the *Conservation Authorities Act* to ensure that conservation authorities focus and deliver on their core mandate of helping protect people and property from the risk of natural hazards, the conservation and management of conservation authority-owned lands, and their roles in drinking water source protection and to improve governance and oversight in conservation authority operations.

The purpose of this consultation guide is to provide a description of the proposed regulations in order to obtain feedback on the ministry’s regulatory postings on the Environmental Registry of Ontario and Ontario’s Regulatory Registry. Comments on the regulatory proposals may be submitted through either registry before the date indicated or can be emailed directly to the ministry at ca.office@ontario.ca. The comments received from the posting will be considered by the ministry when developing the proposed regulations.

INTRODUCTION

In 2018, the government made a commitment in its “Made-in-Ontario Environment Plan” to collaborate with municipalities and other stakeholders to ensure that conservation authorities focus and deliver on their core mandate.

As part of that commitment, the government passed the *More Homes, More Choice Act, 2019* which received Royal Assent on June 6, 2019 and made amendments to the *Conservation Authorities Act*.

Beginning in late 2019, the ministry undertook extensive consultations with municipalities, the public, landowners, development, agricultural, environmental and conservation organizations as well as conservation authorities, about the core role of conservation authorities. The government takes consultation seriously, which is why the ministry also posted an online survey in January 2020 to gather feedback from the general public and anyone who was unable to attend the in-person sessions.

The extensive and valuable feedback received informed legislative amendments to the *Conservation Authorities Act* that were made through Bill 229, *Protect, Support and Recover from COVID-19 Act (Budget Measures)*, 2020 which passed on December 8, 2020. These changes will help ensure conservation authorities are best serving the needs of their communities and allow them to focus and deliver on their core mandate, as committed to in the Made-in-Ontario Environment Plan.

The government is proposing to proclaim un-proclaimed provisions in the *Conservation Authorities Act* (stemming from amendments made in 2017, 2019, and 2020) through a staged process. This will enable accommodation of a staggered rollout of regulations (in two phases) and policies that are to be consulted on and developed in the future.

The first of these proclamations occurred on February 2, 2021 and included provisions related to conservation authority governance as well as items related to housekeeping amendments, government requirements and the Minister's powers. This Consultation Guide supports consultations on the first phase of proposed regulations to be developed.

REGULATORY PROPOSAL CONSULTATION GUIDE

The proposed regulations for consultation are focused on:

- the mandatory programs and services to be delivered by conservation authorities,
- the proposed agreements that may be required with participating municipalities to fund non-mandatory programs and services through a municipal levy,
- the transition period to establish those agreements,
- the requirement to establish 'community' advisory boards, and
- the Minister's section 29 regulation relating to conservation authority operation and management of lands owned by the authority.

Mandatory Programs and Services

- Mandatory Conservation Authority Programs and Services Regulation

Non-mandatory Programs and Services

- Minister's Regulation for Municipal Agreements and Transition Period

Governance and Oversight of Conservation Authorities

- Regulation to require 'Community' Advisory Boards
- Regulation to enable conservation authority by-laws (under s.19.1 of the *Conservation Authorities Act*) to be able to address the advisory boards prescribed by the proposed 'Community Advisory Board' regulation.

Other Regulatory Matters

- Section 29 Minister's Regulation of 'Conservation Areas'

PART ONE: PROGRAMS AND SERVICES DELIVERED BY CONSERVATION AUTHORITIES

Conservation authorities were established by the Province through municipal resolutions to address cross municipal boundary interests in resource management principally related to water and natural hazard management. The *Conservation Authorities Act*, sets out the “objects” or goals of a conservation authority to deliver on the prescribed and core mandatory programs and services (which are noted in this section of the Guide) to ensure that conservation authorities are in the best position possible to deliver on their mandate. These objects also provide conservation authorities with the authority to deliver non-mandatory programs and services that their participating municipalities ask them to deliver on a municipality’s behalf, or which the conservation authority determines are advisable and has funding including from participating municipalities under agreement. As a result, conservation authorities, with their watershed-based jurisdictions, are able to provide a fuller resource perspective to their municipalities and the Province that supports managing inter-municipal as well as provincial natural resource issues like flooding, drought, erosion, sedimentation and water quality. Especially as Ontario continues to deal with the worsening impacts of climate change, this is supportive of conservation authorities’ role to help ensure that the people of Ontario and their properties are protected from events like flooding, drought, and erosion.

Under the *Conservation Authorities Act*, programs and services delivered by conservation authorities can be:

- Mandated by the Province (mandatory) and may be funded by provincial grants and/or conservation authority self-generated revenue (e.g. user fees). Where such revenue sources cannot finance the entire costs of those programs, the costs must be raised through the municipal levy.
- Non-mandatory programs and services that may be provided by a conservation authority at the request of and on behalf of one or more participating municipalities under the *Conservation Authorities Act*, if a memorandum of understanding (MOU) or other agreement has been entered into between the parties to have the program or service be funded by municipal levy or by other funding mechanisms that may be set out in the MOU or service contract.
- Municipal requests of authorities to provide non-mandatory programs and services on behalf of the municipality from ‘specified’ municipalities; municipalities that are designated in an authority for the purposes of the *Clean Water Act, 2006* or the *Lake Simcoe Protection Act, 2008*, would also require a MOU or other agreement to be entered into between the parties to have the non-mandatory program or service funded by municipal levy or by other funding mechanisms that may be set out in the MOU or the other agreement.
- Non-mandatory programs and services that the authority determines are advisable to meet the purpose of the *Conservation Authorities Act* in their jurisdiction and that

require municipal funding through an agreement with the authority's participating municipalities. These non-mandatory programs and services would be determined at the local CA level and would be beyond those that the province has set out as being required, or that a municipality has indicated it would like the CA to deliver on its behalf. Other funding sources such as self-generated revenue (e.g. user fees), project funding from other government agencies or other organizations may also fund (in whole or in part) conservation authority determined non-mandatory programs and services.

Does the Province intend to provide direction on the content of and MOU or will it be the responsibility of the individual municipality and CA.

The Town wants the ability to utilize other consulting services than the CA's for non-mandatory programs and services. CA's do not always have the required expertise to provide the required program or service. It is more cost effective to utilize consulting services with the required expertise rather than the CA's acquiring staff to undertake the work.

Conservation Authorities are currently using self-generated revenue sources such as ecological offsetting policies that have cash-in-lieu charges for the removal of wetland, forest, phosphorus loading and ground water recharge deficits resulting from development. CA's will accept these impacts from development if they are paid compensation in the \$100,000's to \$1,000,000's. There is concern these monies are being directed to support the operation of the CA's and not into works to mitigate the impacts of development in the watershed. These excessive CA costs are being passed on to the home buyer. If these types of policies are approved by the Province for CA self generated funds under the principle of no net ecological loss from development, measures must be in place to ensure the funds are not redirected to support unrelated CA operations or administration costs.

1. MANDATORY CONSERVATION AUTHORITY PROGRAMS AND SERVICES REGULATION

In June 2019, the *More Homes, More Choice Act, 2019* amended the *Conservation Authorities Act* to identify the categories of mandatory programs and services which conservation authorities are required to provide where applicable in their specific jurisdictions. The *Protect, Support and Recover from COVID-19 Act (Budget Measures)*, 2020 re-enacted this provision.

These categories of programs and services are related to:

- A. Risk of natural hazards.
- B. Conservation and management of lands owned or controlled by a conservation authority, including any interests in land registered on title.

- C. Conservation authority duties, functions and responsibilities as a source protection authority under the *Clean Water Act, 2006*.
- D. Lake Simcoe Region Conservation Authority duties, functions and responsibilities under the *Lake Simcoe Protection Act, 2008*.
- E. Conservation authority duties, functions and responsibilities under other legislation prescribed by regulation. Proposed to be:
 - On-site sewage systems approvals by North Bay-Mattawa Conservation Authority as prescribed under the *Building Code Act, 1992*.
- F. Other programs or services prescribed by the regulation within a year of the end of the transition period. Proposed to be:
 - Core Watershed-based Resource Management Strategy
 - Provincial Water Quality and Quantity Monitoring

A. MANDATORY PROGRAMS AND SERVICES RELATED TO THE RISK OF NATURAL HAZARDS

Introduction:

It is proposed by the Ministry of Natural Resources and Forestry that each conservation authority would be required to implement a program or service to help manage the risk posed by the natural hazards within their jurisdiction, including: flooding, erosion, dynamic beaches, hazardous sites as defined in the Provincial Policy Statement, 2020 (PPS, 2020) and low water/drought as part of Ontario's Low Water response. This program shall be designed to:

- identify natural hazards;
- assess risks associated with natural hazards including impacts of climate change;
- manage risks associated with natural hazards; and
- promote public awareness of natural hazards.

Managing risks associated with natural hazards may include prevention, protection, mitigation, preparedness and response.

Mandatory Programs and Services related to the Risk of Natural Hazards include:

1. Administration of permits issued under section 28.1 of the *Conservation Authorities Act*, including associated enforcement activities (sections 28.1 and 28.1.2 once proclaimed). Where appropriate, conservation authority administration of permits may include coordinated involvement in other review or approval processes in accordance with applicable law (e.g. conservation authorities' role in commenting on *Environmental Assessment Act*, *Drainage Act*, *Aggregate Resources Act*, *Niagara Escarpment Planning and Development Act* proposals.)
2. Land-use planning input on behalf of the Ministry of Natural Resources and Forestry related to the Natural Hazards policies of the PPS, 2020 under the *Planning Act* (excluding policies associated with wildland fires) in accordance with Provincial One

Window Planning Service protocols, including, when appropriate, *Planning Act* appeals to the Local Planning Appeal Tribunal related to Natural Hazard policies, and input into review of applications for new or amended Special Policy Areas.

3. Flood forecasting and warning in accordance with and, at a minimum, to the extent described by approved provincial standards.
4. Operation and maintenance of:
 - any water control infrastructure (including soft or hard structures) owned or controlled by the conservation authority that mitigates risk to life and property damage from flooding or supports low flow augmentation;
 - any erosion control infrastructure owned or controlled by the conservation authority;
 - the completion of operational and asset management plans; and
 - infrastructure operations, maintenance, rehabilitation/repair and the undertaking of any associated necessary technical or engineering studies, including dam safety studies and emergency preparedness plans.

It is unclear if infrastructure operations, maintenance, rehabilitation/repair and the undertaking of any associated necessary technical or engineering studies, including dam safety studies and emergency preparedness plans applies to only to those owned or controlled by the CA. These works require specific expertise which some CA's may not have. If municipal funding is to be used the opportunity should be available to utilize consulting services with the required expertise.

5. Ice management services (preventative or remedial) as appropriate and as supported by an authority approved ice management plan, including:
 - development and updating of plans;
 - control of ice, including potential standby equipment (e.g. icebreaker put in place in advance of ice season to prevent ice formation); and
 - addressing ice-related erosion.
6. Low water monitoring and communications in accordance with and, at a minimum, to the extent described by approved provincial standards.
7. Collection, provision, and management of information as needed to support the conservation authorities to:
 - delineate and map hazard areas;
 - develop plans and policies to guide appropriate management and use of hazard lands within the conservation authority's jurisdiction, including shorelines and rivers;
 - study surface water flows and levels (e.g. low/peak flow, water budget, surface/groundwater interactions, flood hazard);
 - study stream morphology;

- study the potential impact of changing climatic conditions on natural hazards; and
- study design to mitigate natural hazards.

Conservation Authorities regularly respond to the public for proposed development in regulated floodplains. We have been informed that the NVCA flood elevation data has an error factor of +/- 1.5m. The Authority puts the onus on correcting the data on proponents which can require engineering studies for thousands of dollars to assess the floodplain which encompasses lands beyond those owned by the applicant. CA's need to ensure the flood level data is accurate and where it is not, work in partnership with landowners so flood elevations are accurate when applying the permitting process.

The study of climate change and the impact on natural hazards should be done at a regional or provincial scale given the scale of climatic changes. Funding for this study should be provided by the Province and coordinated by Provincial project team using CA watershed data and not done by individual CA's.

8. Communications, public awareness and education regarding the risk of natural hazards present within the jurisdiction of the authority to public safety, and to consult on program components as required.

B. MANDATORY PROGRAMS AND SERVICES RELATED TO THE MANAGEMENT OF CONSERVATION AUTHORITY LAND

Introduction:

Conservation authority owned land has been acquired under the *Conservation Authorities Act*, mainly through cost shared purchases by the province and municipalities, but also through other means, such as donations. In a number of cases, this land was acquired as it is considered to be hazardous for development. This would include any land that had been previously expropriated by the authority. The power of a conservation authority to expropriate land has been removed by the amendments to the Act made by the *Protect, Support and Recover from COVID-19 Act (Budget Measures)*, 2020. Public benefits of these properties reflect the provincial/municipal mandate for conservation authorities in land ownership and include, for example, public safety (i.e. flood control, flood forecasting and warning) and protection of natural heritage.

Some of these lands contain buildings (offices, outbuildings and interpretive centres), other structures or amenities (marinas and picnic areas) or works such as flood and erosion control structures. Authority owned land may generate revenue for the authority (e.g. fees for access, permit fees or by leasing land to a tenant) to self finance the land management programs and services or to be applied to other conservation authority programs and services (thereby reducing reliance on municipal levy).

Conservation authority land is considered private land and as such is subject to the *Planning Act*, municipal official plans, zoning and by-laws as well as to property taxes.

The mandatory programs and services related to the conservation and management of lands owned or controlled by a conservation authority, including any interests in land registered on title, relate to conservation authority as the owner of its land but also to land owned by others where the conservation authority has an 'interest' or right related to that other person's property, as granted by the property owner.

For example, property owners may grant easements registered on their title to conservation authorities; i.e. 'conservation easements' that may protect a natural heritage feature or 'access easements' that may enable a conservation authority to develop trails that cross another landowner's property.

Conservation Authorities are forcing landowners to grant Conservation Easements on their lands in order to obtain approval for development. It is inappropriate to review Environmental Impact Studies and permit development on natural heritage lands and then demand payment or compensating lands if it is agreed the ecological significance of the affected feature does not warrant its retention. In specific situations CA's have required active prime agricultural land to be placed under a Conservation Easement and the lands have been planted in trees. CA's are not working with the development industry to find other lands within the watershed with low quality natural heritage features that can be enhanced to provide a net

gain to the watershed. Land use planning policy compliance is a dominant factor in development approvals, yet the CA's ignore the municipal and provincial planning policies that protect agricultural lands.

Each conservation authority will be required to implement the following mandatory programs and services related to the conservation and management of lands owned or controlled by the authority, including any interests in land registered on title, within their jurisdiction.

Mandatory Programs and Services related to the Management of Land Owned by Conservation Authorities include:

1. Administration of the section 29 Minister's regulation of 'Conservation Areas' or land owned by conservation authorities including the setting out of fees, permits and enforcement activities.
2. A conservation authority shall have a strategy for all conservation authority owned or controlled lands which could include:
 - Guiding principles, objectives, including for an authority's land acquisition and disposition strategy, land use categories on conservation authority owned land, recommended management principles for different land categories, etc.
 - A broader jurisdictional assessment using existing information (for example natural hazard information from an existing watershed plan or study, or other existing sources for natural heritage systems, wildlife corridors, connecting conservation land through trails, linking with others' land and trails, etc.)
 - Public participation in the planning process when developing or updating the 'overarching' conservation authority land strategy.
3. A conservation authority shall have a policy regarding the securement/acquisition and disposition of land owned or controlled by the authority. This policy shall be approved by the authority by resolution.
 - Land acquisition or securement policy shall be in accordance with current legislation and provincial policy for conservation authority land securement / acquisition.

Conservation Policy cannot require landowners or the development industry to given the CA's land or place Conservation Easements on title in order to grant approval. Approvals should be based on the significance of the ecological impacts, decisions made by municipalities on developable areas through a secondary plan process or comparable municipal review. Many municipalities go through natural heritage planning processes in consultation with the CA's but it is the decision of the municipality on the developable lands. CA's must respect these planning decisions of the municipality and work cooperatively to facilitate development on non hazardous lands.

- Much conservation authority owned land was purchased using provincial grants

issued under the *Conservation Authorities Act* and the purchase cost shared by municipal levy. For the disposition of lands purchased in this manner, a conservation authority requires Minister's approval to dispose of that conservation authority owned land.

- The government is proposing that the requirements for a Minister's approval on the disposition of conservation authority property (land/fixed assets) (should not involve the disposition of conservation authority property that relate to hazardous lands) will continue as set out in current provincial policy.
 - Generally, current ministry policy would not support the approval of dispositions of conservation authority property that relate to hazardous lands, provincially significant conservation land, natural heritage features or areas (including environmentally/ecologically sensitive land) or for managed/agreement forest lands.

The delineation of provincially significant conservation land, natural heritage features or areas (including environmentally/ecologically sensitive land) must be done thorough an independent ecological assessment to confirm its significance. Opportunities exist where lands in proximity to or within settlement areas could be developed and still protect the ecological integrity of the adjacent lands.

4. A conservation authority shall have a management plan for each property owned or controlled by the authority. For groups of smaller properties that are, for example, related in environmental sensitivity or land use, one management plan could cover the multiple properties.
 - The management plans may consider specific objectives, including: the purpose for the original acquisition, function, features, special features/sensitive areas for protection, use, infrastructure, public input; or other considerations that the authority decides may be applicable.
 - The management plans may involve, as appropriate, a resource inventory.
 - An authority shall update/approve the management plans when the authority deems necessary.
5. Management and maintenance of conservation authority owned or controlled lands (based in the management plans) related to:

Clarification is needed for the term "controlled lands". Does this include regulated lands? If yes, the management plan development and implementation require landowner agreement.

- Land management and stewardship activities related to protecting natural heritage systems/features/values to ensure the property is maintained in accordance with the authority approved management plan for natural heritage management.

- Employing best management practices to protect and conserve provincially significant conservation lands and natural heritage features as appropriate including environmentally or ecologically sensitive lands (for habitat restoration/rehabilitation, invasive species control, fish and wildlife monitoring).
- Monitoring and enforcement actions to ensure the maintenance of the property boundaries and also the land title from encroachments as well as to ensure the ecological integrity of conservation authority owned properties, to address illegal activity, with a goal also of reduction of liability and risk associated with the use of the properties.
- Identification, mapping and assessments as appropriate to determine maintenance and repair needs as well as whether changes are required to any management plan.

Note that other land uses, such as the provision of recreational opportunities or environmental education, on conservation authority owned land are not mandatory programs or services (including management and maintenance of lands for these purposes).

C. MANDATORY PROGRAMS AND SERVICES RELATED TO SOURCE PROTECTION AUTHORITY RESPONSIBILITIES UNDER THE *CLEAN WATER ACT, 2006*

Introduction:

The Province's *Clean Water Act, 2006* is part of a multi-barrier approach to ensure safe and sustainable drinking water for Ontarians. We continue to ensure that our drinking water sources are among the best protected in the world through requiring collaborative, watershed-based source protection plans that are locally driven and based in science and focused on prevention. Source protection plans contain a series of locally developed policies that reduce, eliminate or manage the risks of various activities to sources of drinking water.

Under the *Clean Water Act, 2006* conservation authorities are required to exercise and perform the powers and duties of a drinking water source protection authority. Each conservation authority therefore would be required to implement programs and services related to those responsibilities as source protection authorities under the *Clean Water Act, 2006*.

Mandatory Programs and Services for Conservation Authorities related to Source Protection Authority Responsibilities under the Clean Water Act, 2006 are as follows:

1. Administration of the prescribed composition of the source protection committee and administrative support to source protection committees (Subsections 4(2) or 6(2) and section 7 of the *Clean Water Act, 2006* and O. Reg. 288/07: Source Protection Committees)
- Maintaining source protection committees by filling vacancies as required by the

- *Clean Water Act, 2006* and O. Reg. 288/07: Source Protection Committees;
 - Assisting the source protection committee in exercising and performing the committee's powers and duties under the *Clean Water Act, 2006*;
 - Providing scientific, technical and administrative support and resources to the source protection committee; and
 - Where there is a source protection region, the lead conservation authority undertakes the above in addition to leading work in the region for assessment reports and source protection plan amendments, consultation, progress reports, and for coordinating with other source protection authorities as required and set out in agreements between source protection authorities in the region.
2. Preparing amendments to assessment reports and source protection plans (Sections 34, 35 and 36 of the *Clean Water Act, 2006*).
- Updating the text and mapping in an assessment report and source protection plan to include new drinking water systems and associated vulnerable areas or amend vulnerable areas and risk assessments where drinking water systems change, as provided by drinking water system owners.
 - As part of this, source protection authorities are required to issue a Notice to drinking water system owners.
 - Complying with orders under sections 35 and 36 of the *Clean Water Act, 2006*.
 - Developing or revising policies that address risks to sources of drinking water.
 - Incorporating new scientific information about sources of drinking water, changes in infrastructure or land use.
 - Completing related land use mapping necessary (e.g. managed lands, impervious surfaces) to determine the risk posed by various prescribed drinking water threats, new local or provincially-identified threats, and to address changes to the *Clean Water Act, 2006*, O. Reg. 287/07: General Regulation or Director's Technical Rules made by the Province.
 - Receiving information from municipalities regarding a proposal to create or modify transport pathways in wellhead protection areas and intake protection zones, or from municipalities or risk management officials as a result of field-verified knowledge of existing transport pathways, to determine if assessment reports or plans should be amended.
 - Clarifying requirements for amendments to assessment reports and plans, vulnerable area delineations, risk assessments, and transport pathways with municipalities or drinking water system owners and their consultants.
 - Consulting with municipalities and other bodies responsible for implementing plan policies (such as provincial ministries and agencies such as the Technical Standards and Safety Authority and Niagara Escarpment Commission), other persons or bodies as may be required by the *Clean Water Act, 2006*, as well as neighbouring source protection authorities where required.
 - Consulting with the ministry's staff involved with the source protection program on proposed amendments, including during the early development phase.
 - Ensuring publication and notice of the proposed amendments (to the assessment reports and source protection plans) are completed in accordance with the *Clean Water Act, 2006*, regulations and orders.

3. Implementing source protection plan policies (Sections 38 and 45 of the *Clean Water Act, 2006*, and section 33 of O. Reg. 287/07).
 - Complying with obligations imposed by significant threat policies that rely on Part III of the *Clean Water Act, 2006*, and by other strategic action policies directed to the source protection authority.
 - Conducting monitoring directed to the source protection authority in accordance with monitoring policies set out in the source protection plan.
 - Clarifying *Clean Water Act, 2006*, regulations and source protection plan requirements and implementation responsibilities as necessary to municipalities, landowners or other persons impacted by source protection policies, including interpreting technical (scientific) work and plan policies.
 - Responding to requests to review proposals in wellhead protection areas and intake protection zones to identify the source protection policies that apply and note potential effect(s) of the project on source water where required (such as under the *Planning Act, Environmental Assessment Act* or associated applications under the *Environmental Protection Act* and *Ontario Water Resources Act*).
4. Tracking and reporting on the progress of source protection plan implementation (Section 46 of the *Clean Water Act, 2006*).
 - Liaising with public bodies responsible for implementing plan policies including municipalities, provincial ministries and agencies to collect information that tracks the progress of source protection plan implementation and issues that arise.
 - Fulfilling reporting obligations set out in the *Clean Water Act, 2006* and O. Reg. 287/07 General Regulation.
5. Maintaining and providing access to source protection data and information (Sections 20, 32, 46 of the *Clean Water Act, 2006* and section 12, 21, subsections 52(5) and 52(6) of O. Reg. 287/07).
 - Ensuring the assessment report, source protection plan and any amendments and updates, as well as public progress reports, are available on the Internet.
 - Providing updated maps and data to the Province for assessment report and source protection plan amendments.
 - Providing progress report information and supporting data to the Province.

Not all Conservation Authorities have the technical staff or financial resources to undertake the proposed source water protection duties. To ensure consistency and technical accuracy the Province will need to fund this activity.

D. MANDATORY PROGRAMS AND SERVICES RELATED TO LAKE SIMCOE REGION CONSERVATION AUTHORITY RESPONSIBILITIES UNDER THE LAKE SIMCOE PROTECTION ACT, 2008.

Introduction:

Our government is committed to the ongoing protection and restoration of the ecological health of the Lake Simcoe Watershed as outlined in the *Lake Simcoe Protection Act, 2008*. The Act is delivered through the Lake Simcoe Protection Plan, which addresses long term environmental issues in Lake Simcoe and its watershed by building on science and monitoring programs that inform the adaptive management approach used to address threats to the ecosystem, such as degraded water quality, unsustainable land uses and pressures of human activity.

Lake Simcoe Region Conservation Authority is a key public body that works in collaboration with provincial ministry leads, including the Ministry of the Environment, Conservation and Parks, Ministry of Natural Resources and Forestry and Ministry of Agriculture, Food and Rural Affairs as well as municipalities, Indigenous communities and others to support the delivery of many Lake Simcoe Protection Plan policies.

The Lake Simcoe Protection Plan and its policies are given legal effect in two distinct ways.

- a) *Protect, restore and enhance ecosystem health*: “Designated Policies” and “Have Regard Policies” have legal effect when implemented through decision making under six prescribed instruments (i.e., legislation).

The Lake Simcoe Region Conservation Authority’s s.28 permit under the *Conservation Authorities Act* is a prescribed instrument under the *Lake Simcoe Protection Act* that is used to implement specific policies of the Lake Simcoe Protection Plan.

Under the *Lake Simcoe Protection Act*, the Lake Simcoe Region Conservation Authority is under an obligation to ensure that its *Conservation Authorities Act* s.28 permit decisions conform to the applicable designated policies in the Lake Simcoe Protection Plan and have regard to other certain specified policies. The appendix to the Lake Simcoe Protection Plan sets out which policies are implemented through Lake Simcoe Region Conservation Authority’s s.28 permit.

- b) *Adaptive management informed by science and monitoring*: “Strategic Actions and Monitoring Policies” are implemented through a multi-agency partnership approach. Lake Simcoe Protection Plan Monitoring Policies have legal effect obligating the Lake Simcoe Region Conservation Authority to collaborate in the delivery of monitoring programs led by the Ministry of Natural Resources and Forestry and/or the Ministry of the Environment, Conservation and Parks. Strategic Action Policies are not legal obligations; however, the Lake Simcoe Region Conservation Authority has committed to leading and/or supporting their

implementation.

Mandatory Programs and Services related to the Lake Simcoe Region Conservation Authority's duties, functions and responsibilities under the Lake Simcoe Protection Plan
are:

- the monitoring policies and strategic action policies in the Lake Simcoe Protection Plan where the policy names the Lake Simcoe Region Conservation Authority as the lead body or collaborating body with other public bodies (see table of relevant Lake Simcoe Protection Plan policies below).

Table of Relevant Lake Simcoe Protection Plan Policies

Policy	Description	Listed Policy Lead	Description of LSRCA role in Policy
Chapter 3 Aquatic Life			
3.4 SA	Develop baseline mapping of aquatic habitat in lake and tributaries	Ministry of Natural Resources and Forestry (MNRF)	Collaborating body
3.5 SA	Undertake research projects on the aquatic communities in lake and tributaries	MNRF	Collaborating body
3.6 M	Aquatic Community Monitoring Program	MNRF	Collaborating body
Chapter 4 Water Quality			
4.5 SA	Prepare and implement stormwater management master plans	Municipalities	Collaborating body
4.22 M	Enhanced water quality monitoring program	Ministry of the Environment, Conservation and Parks (MECP)	Collaborating body
4.23 SA	Promote, conduct and support scientific water quality research	MECP/ MNRF/Ministry of Agriculture, Food and Rural Affairs	Collaborating body
4.24 SA	Develop phosphorus reduction strategy	MECP	Collaborating body
Chapter 5 Water Quantity			
5.1 SA	Develop in-stream flow targets	MECP / MNRF	Collaborating body
5.2 SA	Tier 2 Water Budgets	Lake Simcoe Region Conservation Authority (LSRCA)	Lead
Chapter 6 Shorelines, Natural Heritage			
6.12 SA	Shoreline Management Strategy	MNRF	Collaborating body
6.30 SA	Define key natural heritage & hydrologic features	MNRF	Collaborating body

6.31 SA	Map natural areas abutting Lake Simcoe	MNRF / MECP	Collaborating body
6.37 SA	Develop guidelines for significant groundwater recharge areas	MECP / MNRF	Collaborating body
6.46 SA	Development of a template for municipal site alteration and tree cutting bylaws	MNRF / MECP	Collaborating body
6.47 SA	Delineate riparian areas for restoration	MNRF / LSRCA	Lead
6.48 SA	Map areas of high-quality cover	MNRF	Collaborating body
6.49 SA	Identify stressed sub-watersheds or portions from a natural heritage perspective	MNRF / MECP/ LSRCA	Lead
6.50 M	Develop a monitoring program, targets, indicators for natural heritage and hydrologic features	MNRF /MECP/ LSRCA	Lead
Chapter 7 Other Threats and Activities			
7.1 SA	Outreach on invasive species	MNRF	Collaborating body
7.2 SA	Community based social marketing to improve knowledge of control of invasive species	MNRF	Collaborating body
7.7 SA	Evaluate and report on the risk related to ponds contributing to invasive species	MNRF	Collaborating body
7.10 M	Develop terrestrial invasive species monitoring program and annually implement	MNRF	Collaborating body
7.11 SA	Develop climate adaption strategy for Lake Simcoe	MECP	Collaborating body
Chapter 8 Implementation			
8.1 SA	Develop guidelines to provide direction on identified sub watershed areas	LSRCA /MECP	Lead
8.2 SA	Undertake sub-watershed evaluations that build on and integrate source protection plans	LSRCA / MECP	Lead
8.3 SA	Develop and complete sub-watershed evaluations for priority sub-watersheds	LSRCA	Lead

E. MANDATORY PROGRAMS AND SERVICES RELATED TO A CONSERVATION AUTHORITY'S RESPONSIBILITIES UNDER AN ACT PRESCRIBED BY REGULATION.

Introduction:

This category of mandatory programs and services refers to responsibilities that may be assigned to conservation authorities through other legislation (other than the *Conservation Authorities Act*, *Clean Water Act*, 2006 or *Lake Simcoe Protection Act*, 2008) and which are proposed to be prescribed in regulation under the *Conservation Authorities Act*:

Mandatory Programs and Services under other legislation:

- a) On-site sewage systems (septic systems) approvals by North Bay-Mattawa Conservation Authority as prescribed under the *Building Code Act*, 1992.

Ontario Building Code/Septic Inspections

Municipalities are generally responsible for the enforcement of the *Building Code Act*, 1992, including issuing septic system approvals, and can choose to delegate this responsibility to others (such as public health units or conservation authorities) by agreement. Others may also be prescribed in regulation as responsible for certain aspects of enforcement.

When a conservation authority is prescribed under the *Building Code Act*, 1992 for septic system approvals and enforcement, the responsibilities would become a mandatory program and service proposed to be prescribed in regulation under the *Conservation Authorities Act*.

- North Bay-Mattawa Conservation Authority is currently the only conservation authority prescribed in regulation to enforce provisions related to sewage systems under the *Building Code Act*, 1992 (e.g., approve permits for on-site sewage systems).

Other conservation authorities may have already or could enter into agreements to approve on-site sewage systems on behalf of municipalities under the *Building Code Act*, 1992, but this would not be considered a mandatory program or service under the *Conservation Authorities Act*.

F. MANDATORY PROGRAMS AND SERVICES PRESCRIBED IN REGULATION (Within the Year after the Transition Period for Municipal Funding Agreements for Non-Mandatory Programs and Services).

Introduction:

The *Conservation Authorities Act* also allows for the prescribing of 'other' programs and

services not listed in previous mandatory categories. These 'other' programs and services must be prescribed within a year after the end of the transition period. Within this year municipalities and conservation authorities are to create an inventory of their programs and services and enter into agreements for municipal funding of non-mandatory programs and services through a municipal levy, where applicable.

Mandatory Programs and Services to be prescribed:

1. Core Watershed-based Resource Management Strategy:

A watershed-based resource management strategy can provide a means to develop an improved integrated planning process with a longer-term perspective for the delivery of the mandatory programs and services that all conservation authorities must deliver. The results may inform an adaptive management approach to address the issues or threats that these mandatory programs and services may be addressing such as mitigating the risk from the impacts of natural hazards. A successful strategy should also help ensure effective and efficient use of funding, especially of the municipal levy.

To capture the value of the broader watershed and resource management perspective that conservation authorities have, the ministry is proposing that each conservation authority be required to develop a core watershed-based resource management strategy that documents the current state of the relevant resources (principally water resources) within their jurisdictions in the context of the mandatory programs and services described in this section of the Guide.

The benefit to having a watershed-based resource management strategy is that it can potentially:

- Identify changes over time, causal relationships, issues, and stressors for input into a plan of action;
- Identify the best, most cost-effective management approach to mitigate the risk or issue;
- Propose key or strategic management activities;
- Monitor the authority's performance in meeting any key management activities; and
- Monitor outcomes of proposed key or strategic management activities.

Aspects of watershed-based resource management are already embedded in the proposed mandatory programs and services listed in the above sections of this Guide. Conservation authorities currently undertake much of this work, generally related to natural hazard management, with extensive current monitoring, data collection, management and modelling used to track conditions and with existing technical studies.

For example, the mandatory programs and service for the risk of natural hazards requires conservation authorities to undertake watershed-based collection, provision, and management of information as needed, including to study:

- surface water flows and levels (e.g. low/peak flow, water budget, surface / groundwater interactions, flood hazard);

- stream morphology; and
- the potential impact of changing climatic conditions on natural hazards.

The resource management strategy could also be informed by the development of the mandatory authority land acquisition and disposition strategy or policy detailed above. As part of this, an authority may, for example, review information from an existing watershed plan or study for acquiring natural hazard land, or assess municipal plans that delineate natural heritage systems for acquiring heritage features or review Ministry of Natural Resources and Forestry information on wildlife corridors to connect authority owned land with other lands.

Another example that may contribute to the strategy are “watershed characterizations” completed for source protection plans under the *Clean Water Act, 2006*.

The Ministry is proposing that the core watershed-based resource management strategy could include the following components:

- guiding principles and objectives;
- characterization of the current state and management of the natural resources related to the mandatory programs and services, in specific watersheds (if appropriate) or at the authority’s jurisdictional scale;
- scope of the strategy;
- details of existing technical studies, monitoring frameworks, relevant provincial policy and direction;
- analysis and plan of potential actions for more effectively implementing the mandatory programs and services on an integrated basis; and
- annual reporting on the accomplishments, outcomes, impacts of the strategy.

The strategy would include provisions for review and periodic updating to support the design and implementation of the mandatory programs and services the strategy is intended to support.

The development of a core watershed-based resource management strategy requires consultation with and approval by the affected municipalities to ensure the strategy has regard for long range planning and development. In our experience the CA’s do not always have a balanced approach to natural heritage protection and the economic growth required to sustain municipalities. If this is to be funded by a municipal levy consultation with the affected municipalities to obtain consensus on the approach must be a requirement.

Mandatory Programs and Services that would be incorporated in the strategy:

PROGRAM AND/OR ACTIVITY	CONSERVATION AUTHORITY (CA) ROLE	POTENTIAL FUNDING MECHANISMS
RELATED TO THE RISK OF NATURAL HAZARDS		
Provincial Flood Forecasting and Warning Program	Ministry of Natural Resources and Forestry (MNRF) lead, CA delivers	MNRF Grant, Municipal Levy
Flood and Erosion Control Infrastructure Operation	CA Lead	MNRF Grant, Municipal Levy
Natural Hazard (floodplain) Mapping For Land Use Planning	Municipal lead, CA delivers	MNRF Grant, Municipal Levy
S.28 Permitting	CA Lead	Municipal Levy, Permit Fees
Studies Supporting Natural Hazard Program	CA lead	MNRF Grant, Municipal Levy
RELATED TO THE CONSERVATION/MANAGEMENT OF AUTHORITY OWNED LANDS		
Land Acquisition Strategy or Policy	CA lead	Municipal Levy, Self-generated revenue
Land Management for the Protection of Natural Heritage	CA Lead	Municipal Levy, Self-generated revenue
"OTHER" MANDATORY PROGRAMS AND SERVICES		
Water Quantity and Quality Monitoring	Ministry of the Environment, Conservation and Parks lead, CAs monitoring/data	Municipal Levy

Self-generated revenue needs to be controlled with regard for the ability of the individual CA's to implement Board approved policies requiring payments by landowners for approvals. Our municipality is currently reviewing a draft policy for ecological offsetting from the NVCA that proposed to take these payments from the development industry to operate the Authority which appears contrary to the no net loss ecological principle being promoted for the justification of the policy.

Potential Non-Mandatory Extension of the Strategy's Scope

The ministry further recognizes that there is significant variation in the circumstances of individual conservation authorities and the programs and services they offer. Depending on the circumstances of a conservation authority, such a resource management strategy could be extended to cover a broader range of natural resource areas than the core mandate of mandatory programs and services set out in this Guide.

Additional non-mandatory resource management components could be included in the strategy and be based in a similar process of resource assessment, technical studies and/or monitoring including using existing information (for example in municipal plans or leveraged from the natural hazard or other mandatory programs), and thus expand the benefit of the strategy's integrated perspective.

As noted above, if municipal funding is required to finance (in whole or in part) the development of such additional components, such as non-mandatory resource management components there are two mechanisms: if the non-mandatory program is one being delivered by the authority on behalf of a participating municipality through a MOU, the MOU could be amended accordingly. Similarly, where the component of the strategy is to support a non-mandatory program or service the authority has determined is advisable to further the purposes of the Act, the authority's agreement with participating municipalities can ensure the necessary funding for the strategy to play that role.

Funding from others (such as other provincial grant programs, federal government programs, foundations or funding from conservation organizations etc.) could also support the development of non-mandatory resource management monitoring/studies to add into an authority's watershed-based resource management strategy.

Funding partners may want to consider whether as part of paying for a non-mandatory program and service the authority would need to include it in the strategy, so as to provide the integrated perspective to the design and implementation of that non-mandatory program or service.

Non-Mandatory Programs and Services on Behalf of a Municipality

PROGRAM AND/OR ACTIVITIES	CONSERVATION AUTHORITY ROLE	POTENTIAL FUNDING MECHANISMS
RELATED TO PRIVATE LAND STEWARDSHIP EXTENSION SERVICES		
Restoration and Stewardship (Urban, Rural, Agriculture)	CA lead/delivery	Municipal Agreement/MOU Other, (OMAFRA Grants)
Tree Planting and Forest Management	CA lead/delivery	Agreement/ MOU
Wetland Enhancement and Restoration	CA lead/delivery	Agreement/ MOU
Invasive Species Management	CA lead/delivery	Agreement/ MOU, Other
ON BEHALF OF A MUNICIPALITY RELATED TO PLANNING, LAND USE		
Sub-watershed planning	Municipal lead, CA delivery	Municipal MOU

Stormwater Management	Municipal lead, CA delivery	Municipal MOU
Development Services (to municipalities)	Municipal lead, CA delivery	Municipal MOU
Natural Heritage Mapping	Municipal lead, CA delivery	Municipal MOU
Emergency Management Services (EMS) Mapping	Municipal lead, CA delivery	Municipal MOU

Non-Mandatory Programs and Services an Authority Determines Are Advisable

PROGRAM AND/OR ACTIVITIES	CONSERVATION AUTHORITY ROLE	POTENTIAL FUNDING MECHANISMS
AS AN AUTHORITY DETERMINES IS ADVISABLE		
Non-Mandatory Research	CA Lead	Municipal Agreement, Other
Development Services to Landowners and Others	CA Lead	Municipal Agreement, Fees
Ecological Monitoring Outside of Conservation Authority Owned Land	CA Lead	Municipal Agreement, Other
"May do" Roles Under other Provincial Acts (e.g. commenting roles)	CA input Other Ministry mandates	Municipal Agreement, Other – Grants
ON CONSERVATION AUTHORITY OWNED LAND		
Purchase of Land for a CA	CA Lead	Municipal Agreement, Self- generated revenue, Other
Resource Development on CA Owned land (Forest Management, Hydro Generation)	CA Lead	CA Self-generated revenue, Other (Managed Forest Tax Incentive Program)
Land Management on CA Owned Land for Recreation Purposes	CA Lead	CA Self-generated revenue, Other
Land management on CA Owned Land for Education, Training and Cultural Purposes.	CA Lead	CA Self-generated revenue, Other

2. Provincial Water Quality and Quantity Monitoring, including:

- a. Provincial stream monitoring program
- b. Provincial groundwater monitoring program

At this time, the ministry is proposing mandatory programs and services for conservation authorities related to water quality and groundwater quantity monitoring to be prescribed in this category with the possibility of additional programs and services prescribed later within the timeframe enabled by the *Conservation Authorities Act*.

The ministry is responsible for long term monitoring of water quality of both groundwater and surface water and groundwater levels across the province to understand the state of the environment, to track changes over time, and to have the information available to support work to investigate environmental issues as they arise. The data obtained and analyzed provides scientific support for policy creation and amendment and for environmental assessments and permissions (Environmental Compliance Approvals

and Permits to Take Water).

All 36 conservation authorities currently participate in the ministry's programs related to monitoring water quality and groundwater quantity on a voluntary basis: with the Provincial Water Quality Monitoring Network (stream water quality) for over 50 years and in the Provincial Groundwater Monitoring Network (groundwater levels and chemistry) for over 20 years.

The ministry manages the water monitoring programs by providing technical leadership, coordination, guidance, data administration, laboratory analysis, instrumentation and training to support the conservation authority role in this work. Conservation authorities install and maintain equipment, collect samples/data, and send samples to the ministry laboratory for chemical analysis.

Mandatory Programs and Services for Provincial Water Quality and Quantity Monitoring for conservation authorities include:

a) Provincial stream monitoring program

- Collection of stream water samples and submission to the ministry for water chemistry analysis.
- Collection of in-situ water quality data using equipment provided by the ministry including deploying and calibrating equipment, liaising with the ministry on equipment maintenance and repair, and providing the ministry with the data collected.
- Collection of additional water samples in areas that participate in the current pesticide monitoring program or may participate in a future parameter specific initiative.
- Participation in annual program meetings, regional meetings and training sessions as required.

b) Provincial groundwater monitoring program

- Groundwater level, precipitation, barometric pressure and soil moisture data downloaded and provided to the ministry.
- Collection of groundwater samples and submission to the ministry for water chemistry analysis according to program protocols.
- Maintenance and participation in the repair of program wells and associated equipment.
- Confirmation that Landowner Agreements between conservation authorities and private landowners are in place for program wells that are on private lands.
- Maintenance of groundwater collection sites.
- Participation in program committee meetings, regional meetings and training sessions as required.
- Participation in the Protocol-for-Actions (Exceedance Protocol) when a program well reports an exceedance of an Ontario Drinking Water Quality Standard.
- Participation in the decommissioning or construction of monitoring wells that are part of the program.

The continued use of CA's for groundwater and stream monitoring is a positive action, however we need to keep any permitting and associated approvals with MECP. Currently there is a duplication on storm water approvals with MECP, municipalities and the CA's that is causing costly delays and unduly complicating the approval process.

CONSERVATION AUTHORITY COSTS NOT RELATED TO DELIVERY OF PROGRAMS AND SERVICES

The above sections of this Guide set out proposed detail regarding what the mandatory programs and services would be for conservation authorities to provide. Municipal levies may be required to fund the implementation of these mandatory programs and services.

However, in order to successfully deliver these mandatory programs and services, there are ongoing expenses that enable the conservation authority to function effectively as an organization in delivering public programs and services and ensuring they can best meet the needs of their local communities.

These on-going organizational costs include administrative, operating and capital costs which are not directly related to the delivery of any specific program or service, but are the overhead and support costs of a conservation authority.

- These expenses could include: staffing and expenses for the authority members (governance costs), general management, clerical, financial (e.g., accounting, payroll), general asset management planning, IT staff, senior management costs, legal costs (termed 'back office functions'), office equipment and supplies including IT, vehicles and machinery, workshop space, main office occupancy costs (e.g., heating, utilities, potentially rent), depreciation on owned buildings and equipment, main office maintenance, repair as well as insurance and property taxes.

The government is proposing to address these on-going organizational costs of conservation authorities that are not directly related to the delivery of any specific program or service through the un-proclaimed provision in the *Conservation Authorities Act* that enables an authority to establish a fixed minimal amount as the portion of the conservation authority's operating expenses that a participating municipality is required to pay each year. Such an amount would need to be carefully determined, so as to balance the needs of the conservation authority while respecting taxpayer dollars. This proposal will be consulted on in phase 2 of the ministry's regulatory development along with a proposed levy regulation.

If a municipality through the MOU process does not use the CA for the specific programs or services, how will this be factored into the determination of the fixed minimal amount.

2. NON-MANDATORY CONSERVATION AUTHORITY PROGRAMS AND SERVICES

Introduction:

We understand that non-mandatory programs and services many conservation authorities provide, such as for recreation or education, are valuable and important to local communities.

Un-proclaimed amendments to the *Conservation Authorities Act* in 2019 would, once proclaimed, require conservation authorities to have mutually agreed upon Memorandums of Understanding (MOUs) or other such agreements (service contracts) with their participating municipalities for the funding of non-mandatory programs and services to be delivered on behalf of a municipality at municipal request through a municipal levy. An example of a non-mandatory program and service that a municipality may request a conservation authority to provide on the municipality's behalf and that would require a MOU would be conservation authority input on municipal land use planning matters outside of natural hazard policies; such as natural heritage policies.

An MOU relating to CA input on planning matters should be able to include a specified time period for them to respond and define the policy matters they are to address to avoid duplication with other approval authorities.

Additionally, for the non-mandatory programs and services that the conservation authority determines are advisable to implement in its jurisdiction with funding by municipal levy, the conservation authority would be required to have agreements with each of the participating municipalities for the municipal funding. Municipalities would decide whether or not to fund these programs and services by entering into time limited agreements with the conservation authority. This would provide municipalities greater control and choice and increase transparency in the use of municipal taxpayer funds to pay for conservation authority-initiated programs and services.

Municipalities should be able to terminate an agreement with 30 days notice.

It is proposed that conservation authorities could continue to provide non-mandatory programs and services without any municipal agreement if the programs and services are funded by revenue that is not from a municipal levy. For example, this could include authority self-generated revenue such as from resource development, conservation area access fees, through contracts with others (government, environmental organizations, etc.) or through government grants.

Requiring fees for development approval beyond the review fees should not be permitted for self-generated revenue.

The proposed changes would not limit the Province from continuing to fund

conservation authorities for non-mandatory programs and services (e.g. area-specific initiatives) or assigning conservation authorities with additional non-mandatory programs and services in the future, subject to funding and compliance with the *Conservation Authorities Act*.

The ministry is proposing to proclaim sections 21.1.1, 21.1.2 and 21.1.4 of the *Conservation Authorities Act* and develop one Minister's regulation ("Municipal Agreements and Transition Period" Regulation) that would establish standards and requirements for entering into agreements for municipal funding of conservation authority initiated non-mandatory programs and services.

A. REGULATION FOR MUNICIPAL AGREEMENTS AND TRANSITION PERIOD

Regulatory authority for agreements for municipal funding of non-mandatory programs and services and the regulatory authority for a transition period/plan to develop the agreements is proposed to be combined into one Minister's regulation - Regulation for Municipal Agreements and Transition Period.

Municipal Agreements

The un-proclaimed amendments to the *Conservation Authorities Act* provide requirements for the agreements between conservation authorities and participating municipalities for the use of municipal levies to finance in whole or in part the non-mandatory programs and services that the authority has determined are advisable to further the purposes of the Act.

The proposed Agreements and Transition Period regulation could require that the agreements do the following:

- Include a provision that the participating municipality agrees to pay its apportioned levy (determined under sections 25 or 27 of the Act in accordance with the regulations) for the non-mandatory program or service.
- Set out the termination date of the agreement.
 - Certain time periods may also be specified for the purposes of reviewing and renewing any such agreements that are reached, such as review by the parties to the agreement at intervals to align with municipal elections and subsequent conservation authority appointments with some consideration to the authority and municipal budget cycles (e.g., 6 months after municipal election).
- Include provisions governing early termination and governing notice and resolution of breaches of the agreement.
- Include transparency provisions (e.g., that agreements are available to the public online).

The ministry is proposing that agreement arrangements between conservation authorities and municipalities could be flexible according to program or service circumstances (i.e. an agreement for a program or service could be with one or more

participating municipalities or could be separate agreements per participating municipality including all the conservation authority-determined programs or services that a municipality may agree to fund, etc.). The flexibility is intended to support efficiency, expedite the agreement(s) and be cost effective in any potential legal or accounting fees.

To ensure municipal funds are effectively applied by the CA there should be a provision for municipalities to undertake an independent review of the program or service.

Transition Plans

The regulation would also govern the matters to be addressed in each authority's transition plan.

Un-proclaimed provisions in the *Conservation Authorities Act* would, once proclaimed, also establish a requirement for a transition plan for conservation authority/municipal agreements to be in place, with the ability to prescribe other additional matters in regulation.

The proposed regulation would require each conservation authority to develop and implement a transition plan that includes:

- A workplan and timeline outlining the steps the conservation authority plans to take to develop and enter into agreements with its participating municipalities.
- The preparation of an inventory of all of the authority's programs and services, with clear indication for each program and service which of the three categories it fits into (mandatory programs and services where municipal levy could be used without any agreement; non-mandatory programs and services at the request of a municipality with municipal funding through a MOU; non-mandatory programs and services an authority determines are advisable), and how they are funded (e.g., provincial, federal, municipal funding, municipal levy, and self generated revenue).
- The consultation process with participating municipalities on the inventory.
- A list of any new mandatory programs and services the authority will need to provide to meet the requirements of the mandatory program and services regulation.
- A list of non-mandatory programs and services for which the authority will seek municipal agreement to fund via municipal levies, including estimated amounts requested/required from the participating municipalities to do so.
- A list of non-mandatory programs and services that do not require municipal agreements (if the programs and services are funded by revenue that is not from a municipal levy).
- Steps taken and/or to be taken to enter into these agreements.

Conservation authorities would be required to submit copies of their transition plan to

the Minister of the Environment, Conservation and Parks for information purposes (not approval) by a date to be set out in the proposed regulation, and to its participating municipalities and to make the plans available to the public online (e.g. on a conservation authority's website).

Who is the approval body for the transition plan? How are conflicts between CA's and municipalities to be resolved prior to implementation of the transition plan.

Prescribed Date for Completing Municipal Agreements

Included in the proposed regulation would be a prescribed date after which a conservation authority can only use the municipal levy, in whole or in part, to fund non-mandatory programs and services that the authority determined were advisable for its jurisdiction with agreements in place with municipalities that agree to pay for these non-mandatory programs and services.

The Ministry of the Environment, Conservation and Parks is proposing January 1, 2023 as the prescribed date by which agreements must be in place for authorities to use or continue to use the levy powers under the *Conservation Authorities Act* for their participating municipalities to fund non-mandatory programs and services the authority determines are advisable. This prescribed date would bring the new proposed financial structure for conservation authorities into practice for the authority and municipal fiscal year of 2023.

Given the timelines and process required to achieve the funding transition, the government proposes to require that the mandatory conservation authority transition plans be completed by the end of 2021.

During the period of developing and finalizing the conservation authority/municipal agreements, the government is proposing that conservation authorities would be required to report quarterly to the government and public on the progress of obtaining these agreements. This approach would allow for clear determination on the status of progress in the transition to the new funding structure.

The schedule of timing of this process is proposed to be as follows:

1. By December 31, 2021:

- Inventory of programs and services to be completed, including identifying which of the authority's non-mandatory programs and services will require agreements with participating municipalities to continue financing (in whole or in part) through the municipal levy.
- Consultation with participating municipalities on the inventory undertaken to ensure they agree with the authority's classification of its programs and services.
- List of steps set out by the authority to be taken to enter into any agreements

with participating municipalities for funding of authority determined programs and services.

- These transition materials required to be provided to the Minister.

2. Through the course of the municipal and conservation authority fiscal year 2022:

- Quarterly reports by conservation authorities on the status of progress made in attaining agreements with municipalities, provided to the Minister and made public.
- The Province could develop a reporting template for the authorities to follow for consistency and clarity.

3. By December 31, 2022:

- All required conservation authority/municipal agreements would need to be in place, and the transition to the new funding model for conservation authorities and municipalities would be reflected in authority budgets for 2023.

What is the consultation process with municipalities on the new funding model?

Extensions to the Transition Period

The Ministry is proposing to authorize the granting of extensions to the prescribed date for completing municipal agreements where an authority, with the support of one or more participating municipality in the authority, submits a written request for the extension to the Ministry of the Environment, Conservation and Parks at least 90 days before the end date in the transition period regulation describing:

- The length of extension requested.
- The steps the conservation authority has taken to implement its transition plan and enter into agreements with municipalities.
- Rationale for providing an extension.

The regulation would set out broad circumstances when the Minister would be authorized to grant an extension in order to provide flexibility to authorities and municipalities in the transition to the new levy system.

PART TWO: GOVERNANCE AND OVERSIGHT OF CONSERVATION AUTHORITIES

1. REGULATION TO REQUIRE ‘COMMUNITY’ ADVISORY BOARDS

As public sector organizations established under the *Conservation Authorities Act*, conservation authorities are comprised of and governed by a membership of municipally appointed representatives, the collective membership being the authority. Authority

members decide on strategic direction and operations of their authority, including policy, programs, their staffing requirements and budgets. Most authority members are currently local elected officials appointed to ensure oversight and accountability for the authority and municipal interest in the authority budget and resource management. A recent amendment to the *Conservation Authorities Act* requires that at least 70% of the municipally appointed members be elected officials unless an exception is granted by the Minister, upon request of a participating municipality.

Under the *Conservation Authorities Act*, conservation authorities (the membership) can establish advisory boards as they consider necessary to provide advice to themselves. The composition of these advisory boards varies depending on their purpose; many are sector based (development, agriculture) and generally include conservation authority members, key stakeholders, subject matter experts, and members of the general public, and could include Indigenous members.

Un-proclaimed provisions in the *Conservation Authorities Act* enable a Lieutenant Governor in Council (LGIC) regulation governing the establishment of advisory boards, including the ability to require conservation authorities to establish one or more advisory boards and prescribing related requirements with respect to composition, functions, powers, duties, activities and procedures.

The government is proposing to proclaim this un-proclaimed provision of the *Conservation Authorities Act* related to advisory boards and to develop a proposed LGIC regulation to require conservation authorities to establish community advisory boards, that can include members of the public, to provide advice to the authority.

The government is also proposing to make a Minister's regulation to provide greater clarity that conservation authority by-laws are applicable to the community advisory boards. The by-laws could apply to any matter not addressed by the regulation, such as community advisory board meetings. The Minister's regulation would also clarify that the by-laws can speak to any other advisory boards an authority decides to establish.

In recognition of the variation in the circumstances of individual conservation authorities, the government is considering an approach to structure the conservation authority community advisory boards with minimal prescribed requirements applied to all the boards, while enabling local flexibility of some aspects of the community advisory board to reflect a conservation authority's circumstances and to accommodate a conservation authority's preferences for their use of the community advisory board. The government would defer other specific details related to the composition, activities, functions, duties, and procedures of the community advisory board to a Terms of Reference document, which would be developed and approved by each authority and reiterated in the authority's by-laws (as enabled by a proposed new regulation to provide greater clarity that conservation authority by-laws may speak to the community advisory boards as prescribed).

The Province needs to provide direction on composition, functions, powers, duties, activities and procedures so individual CA's cannot disregard or control

their input. Without this measure there is no assurance the CA's will enable advisory boards to provide positive community input to improve the services provided and ensure they reflect the sectors needs.

This Terms of Reference could be amended over time, to ensure the most relevant issues and solutions are considered by the community advisory board and that the membership of the board has the necessary skills to carry out those tasks.

The government intends to prescribe certain aspects in regulation related to the composition of the community advisory board, including:

- Requiring that members reside in the authority's jurisdiction
- Permitting membership from members of the public
- Setting a minimum number of members at 5
- Ensuring, where possible, members represent the geographic range of the authority's jurisdiction
- Ensuring that a variety of members are sought, including youth and indigenous representatives
- Enabling the appointment process of members by public notification and application
- Setting a minimum of one authority member (and an alternate) be appointed to the community advisory board and a maximum authority representation of 15%
- Requiring that administrative support to community advisory boards be provided by the conservation authorities

The government intends to prescribe the following aspects related to procedures of the community advisory board:

- Requiring that meeting procedures and relevant policies regarding community advisory board operation be outlined in the Terms of Reference, including quorum, chair, vice-chair and secretary and aligned with conservation authority procedures under *Conservation Authorities Act* s.19.1 administrative by-laws
- Requiring that meetings of the community advisory board be open to the public, with limited exceptions

The government intends to require that the Terms of Reference also outline specific functions and activities of the community advisory board scoped to the authority's needs, and at a minimum enable community advisory board members to:

- Provide advice and recommendations to the authority on the authority's strategic priorities and associated policies, programs and services
- Discuss opportunities to co-ordinate with other environmental initiatives in the authority's jurisdiction (e.g. municipal)
- Identify opportunities for community engagement
- Suggest potential community outreach opportunities
- Carry out any other functions as identified in the Terms of Reference.

The government intends to prescribe the following matters related to accountabilities of the community advisory board:

- Stipulating reporting mechanisms and accountability of the community advisory

- board to the authority
- Requiring that all meeting minutes, and the current Terms of Reference, be posted on the internet
- Ensuring consistent attendance, codes of conduct etc. (aligned with the s.19.1 conservation authority administrative by-law)
- Establishing processes for member removal

The government does not intend to prescribe some aspects of the community advisory boards, leaving certain decisions to the authority membership (to be included in the ToR authorities develop for their Community Advisory Boards where applicable) such as:

- Total number of community advisory board members
- Precise composition or balance of the membership (i.e. the balance of citizens to technical skill sets or rural to urban members, etc.)
- When meetings are to occur
- Additional activities or functions for the community advisory board as determined by the authority membership
- Communication protocol of the community advisory board with the authority
- Term/duration of advisory board appointments

Conservation authorities would continue to be able to have other advisory boards, should they wish.

PART THREE: OTHER REGULATORY MATTERS

1. SECTION 29 MINISTER'S REGULATION

Once the new section 29 of the *Conservation Authorities Act* is proclaimed, a Minister's regulation is proposed to consolidate the current individual authority section 29 'Conservation Areas' regulations regarding activities on lands owned by conservation authorities into one regulation.

The current individual authority regulations were principally based on a provincially approved template. The ministry is intending for the Minister's regulation to be broadly consistent with the policy principles and provincial content that has been used in the past. The current regulations will continue until such a time that the new Minister's regulation replaces them.

Current section 29 regulations manage activities on all authority owned land including the use by the public of the lands and services available; the prohibition of certain activities; setting fees for access and use of lands including recreational facilities; administering permits for certain land uses; and protecting against property damage and for public safety.

The regulations set out prohibited activities (i.e. damaging property or vegetation,

excessive noise), and activities requiring permits (e.g., hunting, fund raising, public performance, public meetings, camping permits, day use permits, permits for all-terrain vehicles, off-road vehicles and snowmobiles), the locations for public access and use (e.g., swimming, boating, fires), time periods for public access, management of animals brought by the public, and motor vehicle use on conservation authority owned land.

Attorney General
McMurtry-Scott Building
720 Bay Street
11th Floor
Toronto ON M7A 2S9
Tel: 416-326-4000
Fax: 416-326-4007

Procureur général
Édifice McMurtry-Scott
720, rue Bay
11^e étage
Toronto ON M7A 2S9
Tél.: 416-326-4000
Téléc.: 416-326-4007



Our Reference #: M-2021-9473

June 18, 2021

Dear Heads of Council, Municipal Chief Administrative Officers and Clerks:

I am pleased to be writing you today to provide an update on modernization initiatives and court recovery in Ontario's *Provincial Offence Act* (POA) courts.

Summonses

O. Reg. 475/21 was filed on June 16, 2021 to permit provincial offences officers to serve Part III summonses on individuals within the province by registered mail, courier, or email. It also permits service on a recipient's licensed lawyer or paralegal (if any), with advance consent.

Section 39 of the POA provides that these methods of service will also be available to any person serving a witness summons.

This change will permit new efficiencies going forward and will help minimize health risks associated with in-person contact during the pandemic. The regulation can be viewed [online](#).

Proclamation of POA Clerk Amendments

Bill 177, the *Stronger, Fairer Ontario Act (Budget Measures), 2017*, and Bill 229, *Protect, Support and Recover from COVID-19 Act (Budget Measures), 2020*, introduced amendments to the POA aimed at modernizing and streamlining POA court processes.

Effective November 1, 2021, the following amendments will come into force:

- Clerks of the court will grant, but not deny, an extension of time to pay a fine. If the clerk is not satisfied that the application should be granted, the clerk must forward the application to a justice of the peace to make the determination whether to grant or deny the request for an extension.
- Clerks of the court will review the POA ticket and, if the ticket is not defective as determined by regulation, enter a conviction and impose a set fine where a defendant has failed to respond to the ticket and is deemed not to dispute. The Attorney General has made a regulation prescribing the characteristics that make a certificate of offence defective. The regulation can be viewed [online](#).

These amendments will significantly assist municipalities in recovering from the disruption of court operations created by the pandemic by freeing up judicial time and allowing municipal court staff to more quickly address the backlog of cases.

More details about these amendments are described in the appendix.

Updated POA Forms

The *COVID-19 Economic Recovery Act, 2020*, also amended the POA to further enable the enhanced use of remote appearances in POA proceedings.

Effective November 1, 2021, updated POA forms, including Offence Notices, Certificates of Offence, Part I Summons, Notice of Trial and Early Resolution Meeting Notices, will come into effect to reflect the availability of remote appearance methods for POA proceedings. In addition, Offence Notices will also advise the defendant that a clerk may enter a conviction against them, and that the defendant may apply to a justice for a review of their conviction.

Updated POA forms are posted on the [Ontario Court Forms website](#).

POA Court Recovery

The Recovery Division and Court Services Division, acting on behalf of the Ministry of the Attorney General, continue to work closely with the Ontario Court of Justice (OCJ) on advancing virtual court appearances and the eventual resumption of in-person proceedings, when appropriate. The ministry continues to meet regularly with the OCJ, providing updates and guidance on POA recovery.

The collaborative partnership between justice partners and the ministry has been, and will continue to be, a fundamental principle of our success as we work together to build the most modern, efficient, and effective justice system attainable.

If you have any questions, or if you would like more information on these initiatives, please contact Ms. Wendy Chen, Manager of my ministry's POA Unit, by telephone at (437) 244-8733 or by email at JUS.G.MAG.POASupport@ontario.ca.

Thank you for your commitment to the administration of justice and supporting access to justice services for all Ontarians.

Sincerely,

A handwritten signature in black ink that reads "Doug Downey". The signature is fluid and cursive, with the first name "Doug" and last name "Downey" clearly distinguishable.

Doug Downey
Attorney General

Enclosure

c: Ms. Wendy Chen, Manager POA Unit, Court Services Division,
Ministry of the Attorney General

APPENDIX “A”

Proclamation of POA Clerk Amendments

Currently, a defendant who is issued a ticket and fails to exercise an option on the back of the ticket (i.e., plead guilty by paying the fine, request an early resolution meeting with a prosecutor, where available, plead guilty with submissions as to penalty, or request a trial) within 15 days of being served with the ticket is deemed not to dispute the charge. A judicial official then reviews the ticket, and if it is “complete and regular on its face”, a conviction is entered and the set fine is imposed, which becomes due after 15 days. Should a defendant require more time to pay the fine, they may make an application to a justice for an extension of time to pay.

Beginning November 1, 2021, clerks of the court, rather than justices of the peace, will have new responsibilities:

Extension of Time to Pay Applications

- Clerks of the court will grant, but not deny, an extension of time to pay a fine. If the clerk is not satisfied that the application should be granted, the clerk must forward the application to a justice of the peace to make the determination whether to grant or deny the request for an extension.
- To support this amendment, consequential amendments were made to provisions in both the *Municipal Act, 2001* and the *City of Toronto Act, 2006* that authorize the treasurer or an agent to give notice to a defendant of any part of a fine that remains unpaid for the contravention of a municipal business license by-law for the purposes of collecting the unpaid fine.

Deemed not to Dispute Proceedings

- Clerks of the court will review the POA ticket and, if the ticket is not defective as determined by regulation, enter a conviction and impose a set fine where a defendant has failed to respond to the ticket and is deemed not to dispute.
- The Attorney General has made a regulation prescribing the characteristics that make a certificate of offence defective. The regulation can be viewed [online](#).
- Should the clerk of the court enter a conviction, the amendments give the defendant 15 days after becoming aware of the conviction to make an application to a justice to strike out the conviction. A justice would be required to strike the conviction if the justice is satisfied that the charging document is defective under the regulation or otherwise not complete or regular on its face.



La Corporation de la Municipalité de / The Corporation of the Municipality of
ST. CHARLES

C.P. / Box 70, 2 King Street East
Tel: 705-867-2032

St.-Charles ON
Fax: 705-867-5789

P0M 2W0
www.stcharlesontario.ca

June 28, 2021

VIA EMAIL TO: premier@ontario.ca

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

Re: Resolution - Municipal Land Transfer Tax

At its Regular Meeting of Council held April 21, 2021, Council for the Corporation of the Municipality of St.-Charles passed the following Resolution:

Resolution No.: 2021-94

Moved by: Councillor Monica Loftus

Seconded by: Councillor Richard Lemieux

“WHEREAS Municipalities in Ontario have an infrastructure deficit of \$34 billion dollars;

AND WHEREAS there is extremely limited grant money being received by the provincial and federal governments;

WE THEREFORE ASK that Municipalities be allowed to have a charge applied to all land transfers within their boundaries and that this amount go directly to the Municipality.

CARRIED”

Your attention to this matter is greatly appreciated.



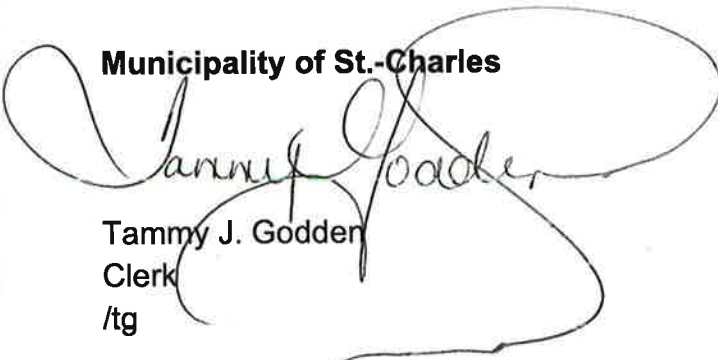
La Corporation de la Municipalité de / The Corporation of the Municipality of
ST. CHARLES

C.P. / Box 70, 2 King Street East St.-Charles ON
Tel: 705-867-2032 Fax: 705-867-5789

P0M 2W0
www.stcharlesontario.ca

Sincerely,

Municipality of St.-Charles


Tammy J. Godden
Clerk
/tg

CC: Right Honourable Justin Trudeau (Via Email To: Justin.Trudeau@parl.gc.ca)
Minister of Municipal Affairs and Housing, Steve Clark (Via Email To:
Steve.Clark@pc.ola.org)
Association of Municipalities of Ontario (Via Email To: AMO@amo.on.ca)
The Federation of Northern Ontario Municipalities (Via Email To:
Office@fonom.org)
Ontario Municipalities

From: [Jennifer Willoughby](#)
To: Kyle.Seeback@parl.gc.ca; sylvia.jones@ontario.ca; [Rebecca Whelan](#); suestone@eastgarafraxa.ca; [Meghan Townsend](#); [Nicole Martin](#); [Denise Holmes](#); ["Karen Landry"](#); tatkinson@mulmur.ca; [Fred Simpson](#); premier@ontario.ca
Subject: Town of Shelburne Resolution - Truth and Reconciliation Commission of Canada
Date: Tuesday, June 29, 2021 3:34:05 PM

Good Afternoon

On June 28, 2021, Council for the Town of Shelburne passed the following resolution regarding the final report of the Truth and Reconciliation report released in December 2015:

Motion #9

Moved By Councillor Kyle Fegan

Seconded By Councillor Walter Benotto

Whereas, In December 2015, The Truth and Reconciliation Commission released its final report including 94 calls to action directed to governments at each level to further reconciliation between Canadians and Indigenous peoples;

And Whereas, In light of the unmarked graves being discovered on the properties of the Kamloops and Saskatchewan Residential Schools; we must move our Country and our Governments beyond words of condolences and toward actions that advance truth and reconciliation. We must recommit to advancing the calls for action from the Truth and Reconciliation Commission of Canada, these actions must be far reaching and must work to advance access to housing, clean water, prosperity and justice for all indigenous people, in partnership with Indigenous communities;

Now therefore be it resolved, That Council refers the nine calls to action that were directed at municipal governments to the Diversity, Equity and Inclusion Committee for further consideration and asks that the Committee report back to Council with recommendations for implementation of those calls to action which are locally applicable;

And that, The Town of Shelburne, in a unified stance with our indigenous neighbours, do hereby call on the federal and provincial governments to honour the calls to action directed at those levels of government;

And that, this resolution be forwarded to the following:

- Office of the Prime Minister of Canada, Rt Hon. Justin Trudeau
- Office of the Premier of Ontario, Hon. Doug Ford
- Dufferin Caledon MP Kyle Seeback
- Dufferin Caledon MPP Sylvia Jones
- All Dufferin County municipalities

CARRIED, Mayor Wade Mills

Thank You

Jennifer Willoughby, Director of Legislative Services/Clerk

Phone: 519-925-2600 ext 223 | Fax: 519-925-6134 | jwilloughby@shelburne.ca

Town of Shelburne | 203 Main Street East, Shelburne ON L9V 3K7

www.shelburne.ca

The Town of Shelburne is proactively taking measures to limit the spread of COVID-19. Staff continue to work however there is no public access to Town Hall until further notice. While every effort will be made to support pick up scheduling Monday to Friday, appointments for 'curbside pick-up' will generally be scheduled on Tuesdays and Thursdays for such services as recycling and compost bins. We are encouraging everyone to take advantage of the digital processes. The best way to reach staff is by email. You can pay your bills online by visiting our webpage [Paying My Bills](#).

Thanks and stay healthy!.

From the County of Dufferin:

Good afternoon,

At the regular meeting of the County of Dufferin Council held on June 10, 2021
Council unanimously adopted the following motion:

WHEREAS a responsible Canada includes indigenous peoples from all across the nation, and

whereas Canada's indigenous peoples are entitled to the same rights and freedoms as guaranteed all under the charter of rights and freedoms;

AND WHEREAS "genocide" is defined as "the deliberate harm or killing of a large number of people from a particular nation or ethnic group with the aim of destroying that nation or group";

AND WHEREAS residential schools existed for more than a century in Canada, the aim of which was to assimilate indigenous peoples into society and to destroy their indigenous identity;

AND WHEREAS the residential school system perpetrated a genocide on indigenous children the fullness of which is only now becoming evident;

AND WHEREAS the government of Canada and many of its churches were complicit in this national tragedy both by their actions and by their silence;

AND WHEREAS many churches excepting the Roman Catholic Church have already apologized for their role in the residential schools system;

NOW THEREFORE be it resolved that the County of Dufferin demand that the Government of Canada in conjunction with Canada's indigenous people determine a plan to investigate all residential school sites as needed to find any of the lost or missing children;

AND THAT in the spirit of reconciliation the Roman Catholic Church be petitioned and/or legally compelled to provide the truth about actions taken as part of the residential school system;

AND THAT the Government of Canada demand in the strongest possible terms the release of all church documents in Canada and at the Vatican that pertain to actions taken at residential schools in Canada, and that Pope Francis, leader of the Roman Catholic Church offer an apology to the indigenous peoples of Canada for their actions;

AND FURTHER THAT the Government of Canada take all necessary steps to provide for equitable access for Canada's indigenous peoples to clean water, safe housing, health care, education and safety and security;

AND THAT this resolution be forwarded to the following:

- Office of the Prime Minister of Canada, Rt Hon. Justin Trudeau
- Office of Cardinal Thomas Christopher Collins, Archdiocese of Toronto
- Dufferin Caledon MP Kyle Seebach
- Dufferin Caledon MPP Sylvia Jones
- All Dufferin County municipalities

-Carried-



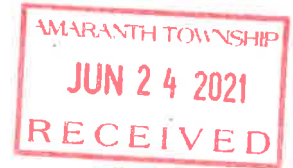
June 16, 2021

KYLE SEEBACK

MEMBER OF PARLIAMENT
DUFFERIN—CALEDON



Nicole Martin
CAO/Clerk
Township of Amaranth
374028 6th Line
Amarnath ON L9W 0M6



RE: June 4, 2021 Correspondence – Residential School Investigations

Dear Ms. Martin,

Thank you for your correspondence informing me of Amaranth's Council June 2, 2021 motion regarding Residential Schools. I appreciate you taking the time to keep me informed on Amaranth's initiatives and activities.

The legacy of Residential Schools is a national shame that's had a profoundly lasting and damaging impact on Indigenous culture, heritage, and language. The discovery of the mass grave at a former Residential School in Kamloops, B.C. is a somber reminder that so much more work needs to be done to address the devastating and harmful effects that Residential Schools had, and still have, on many survivors today.

My Conservative colleagues and I are calling on Canada's Parliament to share in our commitment to reconciliation, and for the federal government to take immediate action to address this unspeakable discovery, and support the Indigenous communities and our country, in mourning. I also believe we must take practical action that will impact the daily lives of Indigenous peoples, including access to clean water, safe housing, health care, education, as well as safety and security. This is a critically important step in the path towards reconciliation.

Thank you again for bringing this motion to my attention and for your continued work to serve the residents of Amaranth.

Sincerely,

Kyle Seeback, M.P.
Dufferin-Caledon

PARLIAMENT HILL

HOUSE OF COMMONS
OTTAWA, ONTARIO, K1A 0A6
PHONE: 613-995-7813



WWW.KYLESEEBACK.CA
KYLE.SEEBACK@PARL.GC.CA

CONSTITUENCY

229 BROADWAY, UNIT 2
ORANGEVILLE, ONTARIO, L9W 1K4
PHONE: 519-941-1832

From: [Nicole Martin](#)
To: [Nicole Martin](#)
Subject: FW: Headwaters - Walk, Ride, Run
Date: Friday, July 2, 2021 10:21:26 AM
Attachments: [image001.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[Municipality Challenge.pdf](#)
[image002.png](#)

From: Kendra Goss <kgoss@headwatershealth.ca>
Sent: Wednesday, June 30, 2021 11:41 AM
To: Bob Currie <bcurrie@amaranth.ca>
Cc: Holly Boardman <hboardman@amaranth.ca>; Catherine Goustos <cgoustos@amaranth.ca>
Subject: Headwaters - Walk, Ride, Run

Good Morning Mayor Currie,

I hope you are well and I am sure busy as restrictions are easing up! I wanted to share our Fall Walk, Ride, Run that will happen since our Tour de Headwaters will not be able to have a community gathering component. We would love to have the Township of Amaranth be a leader and help us to encourage our community to participate, to get active and support healthcare close to home!

For the municipalities, we are hoping to have everyone confirmed by Mid-July so that each municipality can have a team page ready to go for the August 1st start. When we launch registration, we will encourage individuals to join their municipal team page (but if other want to create their own team – i.e. work teams, friend teams etc. they will still be able to do that).

Headwaters Foundation will do all of the leg work to create the municipal pages and we will hopefully name each Mayor as Team Captains. The Mayors – or their assistant – will receive the emails when people join their team or donate to their page however, they will not need to do any work on the page, that will be completed by us. We will ask the municipalities to have some friendly competition on social media once the event begins, and will provide them with sample social posts and content if they would like.

Let me know if we can count you in! Would love to chat about this if you have any questions! Thanks and enjoy the day!

Kendra

Kendra Goss
Coordinator, Community and Corporate Engagement
Headwaters Health Care Foundation
100 Rolling Hills Drive, Orangeville, ON, L9W4X9
☎ 519-941-2702 ext. 2821
✉ kgoss@headwatershealth.ca
🌐 hhcfoundation.com

**WALK, RUN OR RIDE
FOR HEADWATERS!**

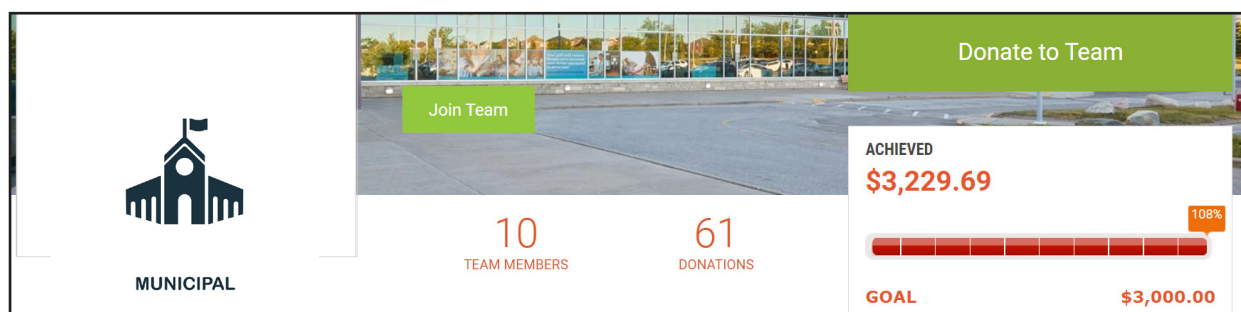
FALL 2021



MUNICIPALITY CHALLENGE

ATTENTION: Amaranth Mono
Caledon Mulmur
East Garafraxa Orangeville
Grand Valley Shelburne
Melancthon

This Fall, we're encouraging the Dufferin-Caledon community to get active for a good cause! During the months of September and October, we will be encouraging community members to get active in any way they can while raising money for the purchase of urgently needed equipment at Headwaters. We hope to add a bit of competition, by creating teams within each Municipality in our online database. Community members and businesses will be able to add themselves to their municipal team to help them reach their financial goal.



HOW TO GET INVOLVED

If your Municipality would like to get involved with the Walk, Run or Ride for Headwaters, we would be happy to provide you with marketing materials to inform your community members on how to join your online team and start fundraising and getting active. Contact the Foundation today to get started.

Kendra Goss | Coordinator, Corporate & Community Engagement
Headwaters Health Care Foundation
kgoss@headwatershealth.ca | 519.941.2702 ext 2821



June 25th, 2021

Liz Mikel
Ministry of Conservation and Parks
Conservation and Source Protection Branch
40 St Clair Ave W
14th Floor
Toronto, ON
M4V

RE: ERO 019-2986
Regulatory Proposals (Phase I) under the Conservation Authorities Act

Dear Ms. Mikel:

Thank you for the opportunity to review and comment on the above noted Environmental Registry of Ontario posting. The following comments are provided by Town of Mono staff as input to the Ministry to consider regarding Consultation on the Phase I Regulatory Proposals under the *Conservation Authority Act*. Our comments are set out below.

MOU's for Non-Mandatory Services

The Town of Mono is located at the headwaters of 4 major rivers, the Credit, the Nottawasaga, the Humber and the Grand. The Town is regulated by 3 Conservation Authorities. The coordination of the implementation of the regulatory proposals, and the need for MOU's for non-mandatory services will present a significant challenge for our municipality under these circumstances. The philosophical difference of municipalities, combined with varied technical sophistication within the 3 CA's will require our municipality to negotiate 3 separate MOU's for non-mandatory services.

As indicated above, the Town is located at the headwaters of 4 major rivers. What we and our CA's do locally to enhance water quality, such as tree planting, natural heritage planning and stream restoration, may become an afterthought for funding by the benefitting communities downstream. A comprehensive and integrated systems approach to the preparation of watershed resource management strategies is valuable in helping to ensure that inter-related systems within a watershed are not overlooked. If the intention is to provide a broad strategic watershed planning perspective, the requirements should not overlook other critical management program areas such as natural heritage system planning, restoration and management. The legislation does not consider that some non-mandatory services are provided locally for the benefit of the entire watershed. These should be re-evaluated and classified as mandatory services.

Downloading of Costs to Municipalities

With the Town of Mono's limited staff, legal and financial resources, it will be a challenge to negotiate 3 MOUs. Our costs will be triple those of many (larger) municipalities that only work with one CA. The process steps and transition planning requirements in the regulation should provide flexibility and also avoid the unnecessary requirements for administrative reporting to the Ministry that add little value.

Since its introduction by the Harris regime, the province has funded the Source Water Protection Program in its entirety (100%). The fact that it is now deemed a mandatory activity will require funding from municipal sources. We urge the province to provide long-term sustainable funding to either the CAs and/or municipalities to continue to support this important provincial water quality program.

In addition, the ongoing erosion of current provincial financial support for CA natural hazard programs continues with no inflation indexed transfer payments or increases to capital funds for dam and erosion control infrastructure. Municipalities are continuing to pay a greater share of the costs for these CA programs. For instance, in 2021, the province only provided 2% of the NVCA's budget, the municipalities provided 50%. We urge the province to make a renewed commitment to environmental protection of our communities from floods, poor water quality and drought.

Recreation and Trails

We are a rural municipality with breathtaking natural amenities such as the Hockley Valley, Mono Cliffs, the Nottawasaga Nature Reserve and the man-made Island Lake. Because of this, the Town has developed many partnerships with the CA's, neighbouring municipalities and other organizations such as the Bruce Trail to develop an integrated trail and parkland system. These trails and parklands, including conservation areas, are well-used and valued by ALL Ontarians. There are few revenue-generation opportunities for these resources. As a result of this legislation, we fear that some of these trails and parks will have to close, or that we will have to develop some type of fees for entry, or that we will have to use more municipal tax money to pay for them. These trails and parks are used extensively by people from the large urban areas to the south. The COVID pandemic has seen thousands of people from the GTA pour into Mono. Providing these recreation resources includes the need to provide safe parking, washrooms and basic signage and shelters for comfort and safety purposes.

Trails and Conservation areas, including the safety, comfort infrastructure, and educational programs should be classified as mandatory to ensure the long-time provision of these community amenities and resources for the use of ALL Ontarians.

Enforcement and Compliance

The Town of Mono is located within the GTA, albeit at the northern perimeter. As such we are driving distance from the growing communities in Peel Region, Halton Region and Toronto. The areas surrounding these communities, such as Mono, have become a dumping ground for excess fill from this development to the south. We have been faced with significant enforcement and compliance issues regarding illegal disposal of excess fill, and we have concerns with the ability of CA's to respond to this environmental issue. There is a disparity in regulatory powers which the Conservation Authorities have when compared to those that municipalities have with respect to regulating and managing fill within regulated areas.

The 2017 revisions to the CA Act included new and updated enforcement tools for non-compliance with the CA Act, including stop work orders and new fines. These provisions have yet to be proclaimed yet violations have been continuing at an alarming rate over the past few years. We urge the province to expedite the enactment of all Section 30 provisions, including Stop Work Orders to deal with enforcement matters such as excess fill projects and other development activity in highly sensitive and regulated areas such as wetlands, flood plains, and erosion hazards.

Implementation

Finally, the timing for implementation, January 2023, of these proposals represents a significant burden to municipalities such as ours, who will have 3 CA's to negotiate MOU's for non-mandatory services. We understand that the phase 1 and 2 regulations will not be released before fall, and we would suggest there is little hope of being able to implement in 2023. All Municipalities and CAs will need to revamp their budget formats, create different budget scenarios and negotiate agreements with each other for all non-mandatory programs and services. This is proposed to also be completed within an election year which from a municipal perspective has other unique challenges for valuable staff resources. Finally, internally within each our 3 CA's, Mono will have to review programs with all other municipal members (12 in CVC, 18 in NVCA, 6 in TRCA (3 Local + 3 Regional)) and ensure that all members are engaged, and hopefully universally supportive in the selection of programs and understanding of potential implications. There is little time for iterative reviews. We urge a re-thinking of the implementation timing, which in our opinion cannot be realistically met.

Thank you for the opportunity to provide comments on these regulatory proposals.

Regards,

TOWN OF MONO



Mark Early, MCIP, RPP, CMO
Chief Administrative Officer

Copies:

Town of Mono Council
Hon. Sylvia Jones, MPP Dufferin-Caledon
Hon. David Piccini, Minister of Environment, Conservation and Parks
Clerk, Dufferin County
Clerks, Dufferin Municipalities
Deborah Martin-Downs, CAO, Credit Valley Conservation
Doug Hevenor, CAO, Nottawasaga Valley Conservation Authority
John MacKenzie, CEO, Toronto and Region Conservation Authority

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 6 Ending JUN 30,2021

Account	Description	Previous Year Total Actual	Budget	Current Year To Date Actual	Budget	Budget Remaining
Fund: 01 REVENUE FUND						
Category: 1???						
1091 GENERAL GOVERNMENT						
Revenue						
01-1091-5401	COUNCIL - GST ALLOWANCE	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00
Expense						
01-1091-7106	COUNCIL SALARIES & BENEFITS	63,836.73	67,100.00	33,123.03	34,500.00	35,876.97
01-1091-7108	COUNCIL DINNERS	0.00	0.00	0.00	0.00	0.00
01-1091-7110	COUNCIL EMPLOYERS HEALTH T.	210.13	1,400.00	645.94	999.98	1,354.06
01-1091-7112	COUNCIL C.P.P. (TWP.)	1,813.92	2,200.00	989.79	1,500.00	2,010.21
01-1091-7114	COUNCIL WORKERS COMPENSA	1,995.01	2,600.00	944.04	999.98	1,055.96
01-1091-7130	COUNCIL CLEANING & MAINTENA	0.00	0.00	0.00	0.00	0.00
01-1091-7140	COUNCIL HEAT & HYDRO	1,104.90	1,800.00	469.54	900.00	1,330.46
01-1091-7150	COUNCIL-INTEGRITY COMMISSIO	57,731.70	0.00	2,912.04	6,000.00	9,087.96
01-1091-7190	COUNCIL SUPPLIES & SERVICES	229.95	1,200.00	0.00	300.00	600.00
01-1091-7367	COUNCIL CONF./CONV./SUBSC.	0.00	0.00	750.01	3,000.00	5,249.99
01-1091-7368	COUNCIL MEETINGS & MILEAGE	3,456.40	4,000.00	339.12	2,000.02	3,660.88
01-1091-7500	COUNCIL JOINT STUDY COMMITT	0.00	0.00	0.00	0.00	0.00
01-1091-7600	COUNCIL DONATION/GRANTS	0.00	100.00	25.00	50.02	75.00
01-1091-7700	SESQUICENTENNAIL/WELCOME S	0.00	0.00	0.00	0.00	0.00
01-1091-7800	RECOGNITION POLICY	718.95	200.00	0.00	3,000.00	6,000.00
01-1091-7900	COUNCIL - CAPITAL PURCHASES	0.00	3,000.00	0.00	1,500.00	3,000.00
01-1091-9000	GST REBATES	0.00	0.00	0.00	0.00	0.00
Total Expense		131,097.69	83,600.00	40,198.51	54,750.00	69,301.49
Dept Excess Revenue Over (Under) Expenditures		(131,097.69)	(83,600.00)	(40,198.51)	(54,750.00)	(69,301.49)
1092 ADMINISTRATION						
Revenue						
01-1092-9550	ADMIN. COVID-19 GRANT	88,300.00	0.00	20,000.00	0.00	(20,000.00)
Total Revenue		88,300.00	0.00	20,000.00	0.00	(20,000.00)
Expense						
01-1092-7101	ADMIN. SALARIES & BENEFITS	367,610.33	408,194.00	161,779.71	225,500.02	289,220.29
01-1092-7110	SRCE PROT MUN IMP FUND WAG	0.00	0.00	0.00	0.00	0.00
01-1092-7150	STAFF SERVICES - EAST GARAFF	4,399.45	0.00	0.00	0.00	0.00
01-1092-7200	OFFICE EQUIPMENT - CAPITAL	5,506.23	10,000.00	0.00	2,499.98	5,000.00
01-1092-7302	OFFICE SUPPLES/SERVICES/SUP	36,362.30	40,000.00	21,186.93	17,499.98	13,813.07
01-1092-7305	UTILITIES: LAUREL	3,847.81	4,000.00	1,581.11	2,000.02	2,418.89
01-1092-7306	UTILITIES: SYLVANWOOD ESTAT	345.11	300.00	159.88	150.00	140.12
01-1092-7307	UTILITIES: VILLAGE GREEN	308.94	300.00	133.40	150.00	166.60
01-1092-7308	UTILITIES: WALDEMAR	6,372.05	6,500.00	2,607.59	3,249.98	3,892.41
01-1092-7309	UTILITIES: WALDEMAR PUMP HO	0.00	0.00	0.00	0.00	0.00
01-1092-7310	UTILITIES: DEVONLEIGH	338.73	300.00	114.90	150.00	185.10
01-1092-7312	STREET LIGHT - MAINTENANCE C	3,140.72	2,000.00	6,953.36	1,500.00	(3,953.36)
01-1092-7314	ADMIN. OFFICE CLEANING/MTCE.	3.11	0.00	0.00	0.00	0.00
01-1092-7320	POSTAGE REFILL	7,204.24	9,000.00	5,510.50	3,999.98	2,489.50

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 6 Ending JUN 30,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining
		Actual	Budget	Actual	Budget	
01-1092-7322	POSTAGE METER RENTAL	1,998.88	2,000.00	999.44	999.98	1,000.56
01-1092-7330	CONVENTIONS & CONFERENCES	0.00	2,000.00	250.00	999.98	1,750.00
01-1092-7331	SUBSCRIPTIONS & MEMBERSHIP	2,818.12	3,500.00	2,650.82	1,749.98	849.18
01-1092-7332	STAFF TRAINING	0.00	4,000.00	2,510.27	5,000.02	7,489.73
01-1092-7333	STAFF MILEAGE	506.34	2,000.00	0.00	999.98	2,000.00
01-1092-7334	COURIER FEES	4.08	200.00	0.00	99.98	200.00
01-1092-7336	ADMIN. HYDRO	5,962.67	7,500.00	2,500.74	2,499.98	2,499.26
01-1092-7337	ADMIN. HEATING/AIR CONDITIONI	1,222.06	1,500.00	580.01	500.02	419.99
01-1092-7338	ADMIN. ADVERTISING	3,200.35	4,000.00	0.00	999.98	2,000.00
01-1092-7339	ADMIN. MISCELLANEOUS	813.40	1,200.00	50.00	600.00	1,150.00
01-1092-7340	ADMIN. ELECTIONS	0.00	0.00	0.00	0.00	0.00
01-1092-7345	ADMIN. ALARM MONITORING	305.28	400.00	76.32	200.02	323.68
01-1092-7350	ADMIN. PROFESSIONAL-AUDIT	38,007.36	40,000.00	0.00	20,000.02	40,000.00
01-1092-7351	ADMIN. OTHER - (DON'T USE)	0.00	0.00	0.00	0.00	0.00
01-1092-7352	ADMIN. DONATIONS/GRANTS	2,501.16	3,500.00	1,240.00	1,250.02	1,260.00
01-1092-7353	ADMIN. TELEPHONE	1,076.58	3,800.00	1,762.71	1,899.98	2,037.29
01-1092-7354	ADMIN. CELLULAR PHONE	143.06	2,500.00	52.82	1,250.02	2,447.18
01-1092-7355	ADMIN. PROFESSIONAL-LEGAL	24,593.64	50,000.00	10,475.39	17,499.98	24,524.61
01-1092-7356	HAMOUNT LEGAL COSTS INCURF	(2,726.15)	10,000.00	0.00	0.00	0.00
01-1092-7357	ADMIN. TAX SALE PROCEEDINGS	2,223.72	4,000.00	1,527.62	2,000.02	2,472.38
01-1092-7358	HAMOUNT LPAT EXPENSES	5,219.08	0.00	0.00	0.00	0.00
01-1092-7359	INSURANCE COVERAGE	26,059.48	28,000.00	23,787.74	14,000.02	4,212.26
01-1092-7360	CDN HYDRO LEGALS RECOVERE	0.00	0.00	0.00	0.00	0.00
01-1092-7361	GROUP HEALTH INSURANCE	34,790.94	55,000.00	27,954.99	24,999.98	22,045.01
01-1092-7362	ADMIN. TWP. PORTION OF RRSP	4,108.59	8,000.00	811.36	0.00	(811.36)
01-1092-7363	ADMIN. TWP. PORTION OF OMER	17,662.02	27,000.00	14,325.43	23,499.98	32,674.57
01-1092-7364	ADMIN. EMPLOYER HEALTH TAX	(361.84)	9,500.00	3,131.57	4,500.00	5,868.43
01-1092-7365	ADMIN. TWP. PORTION OF LIFE	1.24	0.00	0.00	0.00	0.00
01-1092-7367	ADMIN. CPP (TWP PORTION)	12,159.17	16,000.00	8,338.64	9,500.02	10,661.36
01-1092-7369	ADMIN. EI (TWP PORTION)	5,276.81	6,500.00	3,183.81	3,999.98	4,816.19
01-1092-7375	ADMIN. WORKERS COMPENSATIC	9,744.84	13,000.00	4,268.62	6,500.02	8,731.38
01-1092-7380	INTEREST ON DEBENTURE LOAN	0.00	0.00	0.00	0.00	0.00
01-1092-7390	ADMIN. COVID-19 EXPENSES	5,216.09	0.00	13,796.32	0.00	(13,796.32)
01-1092-7401	ADMIN. INTEREST ON TEMPORAF	0.00	0.00	0.00	0.00	0.00
01-1092-7402	ADMIN. TAXES WRITTEN OFF	0.00	20,000.00	0.00	9,999.98	20,000.00
01-1092-7403	ADMIN. BANK SERVICE CHARGES	4,028.88	5,000.00	1,631.90	2,499.98	3,368.10
01-1092-7409	TAX REFUND/TAX GRANTS	0.00	0.00	0.00	0.00	0.00
01-1092-7450	LOAN PAYMENT TO DEV CHARGE	2,915.35	9,763.00	0.00	4,881.52	9,763.00
01-1092-7480	ADMIN. SNOW BLOWING	3,663.35	4,000.00	2,198.01	2,000.02	1,801.99
01-1092-7490	PSAB & TCA REPORTING	1,039.46	10,000.00	5,695.00	5,000.02	4,305.00
01-1092-7500	RESERVES - WORKING CAPITAL	0.00	0.00	0.00	0.00	0.00
01-1092-7501	RESERVES - BUILDING	0.00	0.00	0.00	0.00	0.00
01-1092-7800	INFRASTRUCTURE PROJECT	0.00	0.00	0.00	0.00	0.00
01-1092-7900	HEALTH & SAFETY CO-ORDINATC	1,788.28	2,000.00	0.00	999.98	2,000.00
01-1092-7910	HR STUDY	15,976.32	20,000.00	8,827.68	9,999.98	11,172.32
01-1092-7950	EXCAVATOR EXPENSES	0.00	0.00	0.00	0.00	0.00
01-1092-9000	GST REBATES	0.00	0.00	0.00	0.00	0.00
01-1092-9999	SUSPENSE ACCOUNT	(1,315.22)	0.00	0.00	0.00	0.00
Total Expense		666,062.41	856,457.00	342,654.59	437,631.40	532,608.41

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 6 Ending JUN 30,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining
		Actual	Budget	Actual	Budget	
Dept Excess Revenue Over (Under) Expenditures		(577,762.41)	(856,457.00)	(322,654.59)	(437,631.40)	(552,608.41)
1093 RECREATION COMPLEX						
Revenue						
01-1093-9500	CULTURE & RECREATION GRANT	0.00	0.00	0.00	0.00	0.00
01-1093-9700	DONATIONS/PLEDGES	0.00	0.00	0.00	0.00	0.00
01-1093-9750	FUNDRAISING/PROGRAMME REV	0.00	0.00	0.00	0.00	0.00
01-1093-9800	MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
01-1093-9900	RECREATION HALL BOOKING PAY	465.00	5,000.00	0.00	1,250.02	2,500.00
01-1093-9910	CHILDREN'S DAY CAMP PROGRAI	0.00	0.00	0.00	0.00	0.00
01-1093-9920	BARTENDER FEES COLLECTED	0.00	0.00	0.00	0.00	0.00
01-1093-9930	INSURANCE FEES COLLECTED	50.00	700.00	0.00	50.02	100.00
01-1093-9940	AMARANTH BBALL - LEAGUE FEE	0.00	0.00	0.00	0.00	0.00
01-1093-9950	BALL DIAMOND/SOCCER FIELD R	0.00	0.00	0.00	0.00	0.00
Total Revenue		515.00	5,700.00	0.00	1,300.04	2,600.00
Expense						
01-1093-7700	ADMIN. - BUILDING GENERAL	3,264.77	4,000.00	1,735.30	0.00	(1,735.30)
01-1093-7800	GENERAL MTCE WAGES	0.00	0.00	0.00	0.00	0.00
01-1093-7820	GENERAL MTCE CPP	0.00	0.00	0.00	0.00	0.00
01-1093-7825	GENERAL MTCE EI	0.00	0.00	0.00	0.00	0.00
01-1093-7830	GENERAL MTCE BENEFITS	0.00	0.00	0.00	0.00	0.00
01-1093-7835	GENERAL MTCE EHT	0.00	0.00	0.00	0.00	0.00
01-1093-7840	GENERAL MTCE WSIB	0.00	0.00	0.00	0.00	0.00
01-1093-8000	AMARANTH RECREATION - MAT'S	0.00	0.00	0.00	0.00	0.00
01-1093-8005	AMARANTH RECREATION - BANK	0.00	0.00	0.00	0.00	0.00
01-1093-8400	DUE FROM RECREATION ACCOUI	0.00	0.00	0.00	0.00	0.00
01-1093-8500	RECREATION - SOCCER/BASEBAI	0.00	500.00	0.00	249.98	500.00
01-1093-8600	RECREATION - CONTINGENCIES	0.00	0.00	0.00	0.00	0.00
01-1093-8700	RECREATION - FACILITY GENERA	3,098.77	5,000.00	1,754.96	2,499.98	3,245.04
01-1093-8720	RECREATION - MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
01-1093-8740	RECREATION - SERVICE & RENT	0.00	0.00	0.00	0.00	0.00
01-1093-8760	RECREATION - MATERIALS & SUP	0.00	500.00	52.86	249.98	447.14
01-1093-8780	RECREATION - CONFERENCE/ME	0.00	0.00	0.00	0.00	0.00
01-1093-8800	RECREATION - GRASS CUTTING	0.00	0.00	4,862.29	0.00	(4,862.29)
01-1093-8850	RECREATION - SNOW BLOWING	5,495.05	6,500.00	3,297.03	3,249.98	3,202.97
01-1093-8900	RECREATION - CLEANING	0.00	0.00	0.00	0.00	0.00
01-1093-8930	RECREATION - HYDRO	2,981.34	4,000.00	1,250.33	2,000.02	2,749.67
01-1093-8935	RECREATION - HEATING/AIR CON	888.77	1,200.00	421.81	600.00	778.19
01-1093-8940	RECREATION - STORAGE BLDG	0.00	0.00	0.00	0.00	0.00
01-1093-8960	RECREATION - INSURANCE	3,596.25	3,900.00	3,964.62	1,950.00	(64.62)
01-1093-8970	RECREATION - BARTENDER FEES	0.00	0.00	0.00	0.00	0.00
01-1093-8980	RECREATION - MEETINGS/SALAR	0.00	0.00	0.00	0.00	0.00
01-1093-8985	RECREATION - SECRETARIAL SEI	0.00	0.00	0.00	0.00	0.00
01-1093-8990	RECREATION - PLAYGROUND/PA'	109.67	2,000.00	12.58	999.98	1,987.42
01-1093-8991	WALDEMAR PARK IMPROVEMENT	44.23	2,000.00	0.00	999.98	2,000.00
01-1093-8993	RECREATION - CANADA 150	0.00	0.00	0.00	0.00	0.00
01-1093-8994	RECREATION - WORKERS COMPE	0.00	0.00	0.00	0.00	0.00
01-1093-8995	RECREATION - CANADA DAY EXP	0.00	100.00	0.00	0.00	0.00
01-1093-8996	RECREATION - CPP (TWP PORTIC	0.00	0.00	0.00	0.00	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 6 Ending JUN 30,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining
		Actual	Budget	Actual	Budget	
01-1093-8997	RECREATION - EI (TWP PORTION)	0.00	0.00	0.00	0.00	0.00
01-1093-8998	RECREATION - EMPLOYERS HEAL	0.00	1,000.00	0.00	0.00	0.00
01-1093-9000	GST REBATES	0.00	0.00	0.00	0.00	0.00
Total Expense		19,478.85	30,700.00	17,351.78	12,799.90	8,248.22
Dept Excess Revenue Over (Under) Expenditures		(18,963.85)	(25,000.00)	(17,351.78)	(11,499.86)	(5,648.22)
1094 GRAVEL PIT OPERATIONS						
Expense						
01-1094-6100	TONNAGE FEES	0.00	0.00	0.00	0.00	0.00
01-1094-6110	LICENSE	7,058.52	7,000.00	6,589.21	3,500.02	410.79
01-1094-6120	STRIPPING	0.00	10,000.00	0.00	5,000.02	10,000.00
01-1094-6130	CRUSHING	0.00	0.00	0.00	0.00	0.00
01-1094-6140	DEBENTURE PAYMENT	0.00	0.00	0.00	0.00	0.00
01-1094-6150	REHABILITATION	0.00	0.00	0.00	0.00	0.00
01-1094-6170	MISCELLANEOUS	16,729.34	22,000.00	0.00	11,000.02	22,000.00
01-1094-9000	GST REBATES	0.00	0.00	0.00	0.00	0.00
Total Expense		23,787.86	39,000.00	6,589.21	19,500.06	32,410.79
Dept Excess Revenue Over (Under) Expenditures		(23,787.86)	(39,000.00)	(6,589.21)	(19,500.06)	(32,410.79)
1095 RECREATION PROGRAMS						
Revenue						
01-1095-0500	SOCCER REGISTRATION FEES	0.00	1,000.00	0.00	0.00	0.00
01-1095-1000	DONATIONS & SPONSORS	0.00	0.00	0.00	0.00	0.00
01-1095-1500	CANADA DAY REVENUE	0.00	0.00	0.00	0.00	0.00
01-1095-1550	RECREATION BANK INTEREST	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	1,000.00	0.00	0.00	0.00
Expense						
01-1095-5500	PROGRAMS - MATERIALS & SUPP	0.00	0.00	0.00	0.00	0.00
01-1095-6000	PROGRAMS - ADVERTISING/BULK	0.00	0.00	0.00	0.00	0.00
01-1095-6500	PROGRAMS - ANNUAL BBQ	0.00	0.00	0.00	0.00	0.00
01-1095-7000	PROGRAMS - BANK SERVICE CH/	0.00	0.00	0.00	0.00	0.00
01-1095-7500	RECREATION CO-ORDINATOR	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	1,000.00	0.00	0.00	0.00
1098						
Revenue						
01-1098-0500	GRANT (OSRCF)	2,860.00	0.00	0.00	0.00	0.00
01-1098-1000	PROGRAM/REGISTRATION FEES	0.00	20,000.00	0.00	0.00	0.00
01-1098-1550	BANK INTEREST	0.00	0.00	0.00	0.00	0.00
Total Revenue		2,860.00	20,000.00	0.00	0.00	0.00
Expense						
01-1098-5500	SUPPLIES/EQUIPMENT	0.00	25,000.00	0.00	5,000.02	10,000.00
01-1098-6000	ADVERTISEMENT	0.00	0.00	0.00	0.00	0.00
01-1098-6500	CAMP/SPACE RENTAL	0.00	0.00	0.00	0.00	0.00
01-1098-7000	BANK FEES	0.00	0.00	0.00	0.00	0.00
01-1098-7500	STAFFING/INSTRUCTORS	5,810.56	0.00	0.00	0.00	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 6 Ending JUN 30,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining
		Actual	Budget	Actual	Budget	
01-1098-8400	RECREATION (OSRCF) WAGES	0.00	0.00	0.00	0.00	0.00
01-1098-8410	RECREATION (OSRCF) WORKERS	17.78	0.00	0.00	0.00	0.00
Total Expense		5,828.34	25,000.00	0.00	5,000.02	10,000.00
Dept Excess Revenue Over (Under) Expenditures		(2,968.34)	(5,000.00)	0.00	(5,000.02)	(10,000.00)
1101 FIRE						
Expense						
01-1101-7305	FIRE - MEETING EXPENSES	1,260.00	2,200.00	60.00	1,100.02	2,140.00
01-1101-7308	FIRE - EMPLOYERS HEALTH TAX	0.00	0.00	0.00	0.00	0.00
01-1101-7310	GRAND VALLEY	163,329.52	165,241.81	79,476.64	79,491.98	79,507.36
01-1101-7320	ORANGEVILLE	251,483.00	251,483.00	130,627.00	130,626.98	130,627.00
01-1101-7330	SHELBURNE	97,515.51	98,000.00	24,526.29	49,050.98	73,575.71
01-1101-9000	GST REBATES	0.00	0.00	0.00	0.00	0.00
Total Expense		513,588.03	516,924.81	234,689.93	260,269.96	285,850.07
Dept Excess Revenue Over (Under) Expenditures		(513,588.03)	(516,924.81)	(234,689.93)	(260,269.96)	(285,850.07)
1102 CONSERVATION AUTHORITY						
Expense						
01-1102-7710	GRAND RIVER CONSERVATION A	37,935.00	37,935.00	26,254.67	21,240.98	16,227.33
01-1102-7720	NOTTAWASAGA VALLEY CONS. A	5,789.11	5,789.00	2,959.64	3,000.00	3,040.36
01-1102-7730	CREDIT VALLEY CONS. AUTH.	1,327.00	1,584.00	1,375.00	830.02	285.00
01-1102-7780	ASSIMILATIVE CAPACITY STUDY (I	0.00	0.00	0.00	0.00	0.00
01-1102-7790	UPPERGRAND WATERSHED COM	0.00	400.00	0.00	200.02	400.00
01-1102-9000	GST REBATES	0.00	0.00	0.00	0.00	0.00
Total Expense		45,051.11	45,708.00	30,589.31	25,271.02	19,952.69
Dept Excess Revenue Over (Under) Expenditures		(45,051.11)	(45,708.00)	(30,589.31)	(25,271.02)	(19,952.69)
1103 PROTECTIVE INSPECTION						
Revenue						
01-1103-5300	COUNTY BUILDING SURPLUS	0.00	0.00	0.00	0.00	0.00
01-1103-5310	BLDG RESERVE FUND DISTRIBUT	0.00	0.00	0.00	0.00	0.00
01-1103-5320	BY-LAW MATTERS RECOVERABLE	0.00	80,000.00	0.00	84,999.98	170,000.00
01-1103-5330	LIVESTOCK CLAIMS	0.00	0.00	1,622.16	0.00	(1,622.16)
01-1103-5350	PROTECTIVE INSPECTION - GRAN	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	80,000.00	1,622.16	84,999.98	168,377.84
Expense						
01-1103-7101	LIVESTOCK VALUATIONS & ENFO	(2,480.10)	2,200.00	0.00	1,100.02	2,200.00
01-1103-7102	BYLAW ENFORCEMENT - COUN	14,146.44	10,000.00	45.79	5,000.02	9,954.21
01-1103-7110	PROT. INSP. EMPLOYERS HEALTH	0.00	0.00	0.00	0.00	0.00
01-1103-7301	PROT. INSP. MATERIALS & SUPPL	382.62	500.00	340.53	249.98	159.47
01-1103-7303	PROT. INSP. LEGAL SERVICES	5,690.77	25,000.00	19,756.71	7,500.00	(4,756.71)
01-1103-7305	PROT. INSP. SERVICES & RENTS	0.00	1,000.00	0.00	500.02	1,000.00
01-1103-7306	ANIMALS KILLED/INJURED	2,860.04	3,500.00	1,532.16	600.00	(332.16)
01-1103-7307	CANINE CONTROL	1,054.23	3,000.00	622.25	1,500.00	2,377.75
01-1103-7310	WEED CUTTING	0.00	0.00	0.00	0.00	0.00
01-1103-9000	GST REBATES	0.00	0.00	0.00	0.00	0.00
Total Expense		21,654.00	45,200.00	22,297.44	16,450.04	10,602.56

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Account	Description	Previous Year Total Actual	Budget	Current Year To Date Actual	Budget	Budget Remaining
Dept Excess Revenue Over (Under) Expenditures		(21,654.00)	34,800.00	(20,675.28)	68,549.94	157,775.28
1108 POLICE						
Revenue						
01-1108-3300	POLICE - FALSE ALARMS REVENL	0.00	0.00	0.00	0.00	0.00
01-1108-3600	POLICE - RIDE GRANT REVENUE	6,640.00	6,630.00	6,523.00	3,315.00	107.00
Total Revenue		6,640.00	6,630.00	6,523.00	3,315.00	107.00
Expense						
01-1108-7101	POLICE - PSB MEETING EXPENSE	360.00	1,000.00	240.00	500.02	760.00
01-1108-7105	POLICE - POA MEETING EXPENSE	0.00	200.00	0.00	99.98	200.00
01-1108-7200	POLICE - RIDE PROGRAM	7,135.48	7,500.00	0.00	3,750.00	7,500.00
01-1108-7301	POLICE - MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00
01-1108-7305	POLICE - SERVICES & RENTS	500,019.43	508,000.00	212,685.40	254,000.02	295,314.60
01-1108-9000	GST REBATES	0.00	0.00	0.00	0.00	0.00
Total Expense		507,514.91	516,700.00	212,925.40	258,350.02	303,774.60
Dept Excess Revenue Over (Under) Expenditures		(500,874.91)	(510,070.00)	(206,402.40)	(255,035.02)	(303,667.60)
1145 ECONOMIC DEVELOPMENT REVENUE						
Revenue						
01-1145-1500	AMARANTH FLAG SALES REVENL	0.00	0.00	0.00	0.00	0.00
01-1145-1600	EDC GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
01-1145-1700	FARMER'S MARKET VENDOR FEE	0.00	0.00	0.00	0.00	0.00
01-1145-1800	EDC BREAKFAST TICKET SALES	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00
1150 ECONOMIC DEVELOPMENT EXPENSES						
Expense						
01-1150-7100	GREATER DUFFERIN AREA CHAM	0.00	0.00	0.00	0.00	0.00
01-1150-7200	ECONOMIC DEVELOPMENT COMI	0.00	0.00	0.00	0.00	0.00
01-1150-7500	MILEAGE & MISCELLANEOUS EXF	0.00	0.00	0.00	0.00	0.00
01-1150-7800	EDC FARMERS MARKET	0.00	0.00	0.00	0.00	0.00
01-1150-7810	EDC FALL BREAKFAST/WEBSITE	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00
1251 ROADWAYS - REVENUE						
Revenue						
01-1251-5101	ROADWAYS - SUBSIDIES	0.00	0.00	0.00	0.00	0.00
01-1251-5102	ROADS- OTHER INCOME	5,580.00	3,500.00	25,244.88	1,749.98	(21,744.88)
01-1251-5103	ROADS TSF FROM CAPITAL	0.00	0.00	0.00	0.00	0.00
01-1251-5104	WINTER MAINTENANCE INCOME	0.00	0.00	0.00	0.00	0.00
01-1251-5110	ROADWAYS - PREPAID WORKERS	0.00	0.00	0.00	0.00	0.00
Total Revenue		5,580.00	3,500.00	25,244.88	1,749.98	(21,744.88)
Dept Excess Revenue Over (Under) Expenditures		5,580.00	3,500.00	25,244.88	1,749.98	(21,744.88)
1252 ROADWAYS - EXPENSES						

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		Actual	Budget	Actual	Budget	
Expense						
01-1252-7101	ROADS - SALARIES	635,151.82	675,000.00	248,879.76	353,000.02	457,120.24
01-1252-7200	ROADS - RADIO & TRUCK LICENC	12,452.89	14,000.00	550.35	6,999.98	13,449.65
01-1252-7210	ROADS - WEED SPRAYING	0.00	2,500.00	0.00	1,250.02	2,500.00
01-1252-7220	ROADS - CALCIUM/DUST CONTRC	141,211.95	160,076.00	0.00	83,265.00	166,530.00
01-1252-7230	ROADS - SAND & SALT	38,465.18	20,500.00	1,047.60	12,500.02	23,952.40
01-1252-7240	ROADS - COLD MIX	2,665.30	3,000.00	1,858.55	1,500.00	1,141.45
01-1252-7245	ROADS - CRACK SEALING PROGF	13,417.52	18,000.00	0.00	9,000.00	18,000.00
01-1252-7250	ROADS - CULVERTS	9,371.92	10,000.00	0.00	5,000.02	10,000.00
01-1252-7260	ROADS - DRAINS	432.10	2,000.00	0.00	999.98	2,000.00
01-1252-7270	ROADS - LINE PAINTING	7,433.57	8,500.00	4,998.96	4,250.02	3,501.04
01-1252-7280	ROADS - STREET SWEEPING	8,730.16	8,500.00	8,173.87	4,250.02	326.13
01-1252-7301	ROADS - MATERIALS & SUPPLIES	18,772.63	10,000.00	5,515.85	9,999.98	14,484.15
01-1252-7302	ROADS - SHOP CLEANING, BLDG	0.00	0.00	0.00	0.00	0.00
01-1252-7303	ROADS - ENGINEERING/CONSTRU	1,682,315.76	1,985,500.00	7,725.90	0.00	(7,725.90)
01-1252-7305	ROADS - SERVICES/TRAINING/RE	29,710.71	26,000.00	5,328.02	16,250.02	27,171.98
01-1252-7306	ROADS - MEMBERSHIPS/CONVEN	819.96	500.00	226.00	1,250.02	2,274.00
01-1252-7307	ROADS - CLOTHING ALLOWANCE	2,321.04	3,000.00	0.00	1,500.00	3,000.00
01-1252-7308	ROADS - INSURANCE	109,373.80	114,000.00	82,199.07	60,000.00	37,800.93
01-1252-7309	ROADS - RRSP (TWP PORTION)	21,507.76	22,500.00	3,170.00	5,000.02	6,830.00
01-1252-7310	ROADS - UTILITIES	15,271.99	21,000.00	9,396.19	10,500.00	11,603.81
01-1252-7311	ROADS - GRAVEL	138,312.03	207,750.00	61,443.24	108,875.02	156,306.76
01-1252-7312	ROADS - EXCAVATOR #160	0.00	0.00	0.00	0.00	0.00
01-1252-7313	ROADS - EMPLOYER HEALTH TAX	8,097.14	14,500.00	2,801.61	6,000.00	9,198.39
01-1252-7314	ROADS - WORKERS COMPENSAT	20,764.89	25,000.00	7,221.93	9,500.02	11,778.07
01-1252-7315	ROADS - OMERS (TWP PORTION)	32,227.39	32,500.00	15,536.95	18,000.00	20,463.05
01-1252-7316	ROADS - CPP (TWP PORTION)	23,772.58	22,000.00	12,760.30	14,499.98	16,239.70
01-1252-7318	ROADS - EI (TWP PORTION)	9,039.43	10,000.00	4,892.27	6,000.00	7,107.73
01-1252-7319	ROADS - NEW EQUIPMENT/HOUS	4,330.92	105,900.00	2,344.55	52,950.00	103,555.45
01-1252-7320	ROADS - MOBILE PHONE	2,837.17	2,100.00	856.15	1,050.00	1,243.85
01-1252-7321	ROADS - TELEPHONE	3,317.04	3,500.00	998.52	1,749.98	2,501.48
01-1252-7330	ROADS - ADVERTISING	0.00	600.00	0.00	300.00	600.00
01-1252-7335	ROADS - HEALTH & SAFETY EQUI	0.00	500.00	0.00	249.98	500.00
01-1252-7338	ROADS - BRIDGE #15 - 7TH LINE	0.00	0.00	0.00	0.00	0.00
01-1252-7340	ROADS - SIGNS	4,947.79	5,000.00	2,066.40	2,499.98	2,933.60
01-1252-7341	ROADS - BRIDGE STUDY	3,052.80	8,000.00	0.00	5,000.02	10,000.00
01-1252-7342	ROADS - BRIDGE NO. 18 CONSTR	0.00	0.00	0.00	0.00	0.00
01-1252-7343	ROADS - HEALTH & SAFETY CO-C	2,682.42	2,500.00	0.00	1,250.02	2,500.00
01-1252-7344	ROADS - BRIDGE NO. 1 CONSTRU	0.00	0.00	0.00	0.00	0.00
01-1252-7345	ROADS - CROMBIE BRIDGE - 6TH	0.00	0.00	0.00	0.00	0.00
01-1252-7346	ROADS - BRIDGE #6 DECK REPAI	0.00	0.00	0.00	0.00	0.00
01-1252-7347	ROADS - BRIDGE #19 - 6TH LINE	0.00	0.00	0.00	0.00	0.00
01-1252-7348	ROADS - BRIDGE CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
01-1252-7349	ROADS - BRIDGE ENGINEERING	400,421.61	350,000.00	0.00	0.00	0.00
01-1252-7350	TR#50 - PARTS	1,040.05	120,000.00	1,984.80	60,000.00	118,015.20
01-1252-7360	TR#50 - REPAIRS	14,116.58	0.00	2,964.13	0.00	(2,964.13)
01-1252-7370	TR#50 - FUEL	0.00	124,800.00	0.00	60,000.00	120,000.00
01-1252-7380	TR#50 - OIL	410.95	0.00	124.81	2,499.98	4,875.19
01-1252-7400	TR#51 - PARTS	88.12	0.00	0.00	0.00	0.00
01-1252-7410	TR#51 - REPAIRS	910.64	0.00	2,277.96	0.00	(2,277.96)

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		Actual	Budget	Actual	Budget	
01-1252-7420	TR#51 - FUEL	0.00	0.00	0.00	0.00	0.00
01-1252-7430	TR#51 - OIL	154.60	0.00	98.26	0.00	(98.26)
01-1252-7450	TR#52 - PARTS	57.31	0.00	421.66	0.00	(421.66)
01-1252-7460	TR#52 - REPAIRS	5,170.23	0.00	2,305.86	0.00	(2,305.86)
01-1252-7470	TR#52 - FUEL	0.00	0.00	0.00	0.00	0.00
01-1252-7480	TR#52 - OIL	134.86	0.00	98.26	0.00	(98.26)
01-1252-7500	GR#53 - PARTS	1,404.83	0.00	747.12	0.00	(747.12)
01-1252-7510	GR#53 - REPAIRS	10,802.27	0.00	2,502.97	0.00	(2,502.97)
01-1252-7520	GR#53 - FUEL	0.00	0.00	0.00	0.00	0.00
01-1252-7530	GR#53 - OIL	371.72	0.00	0.00	0.00	0.00
01-1252-7550	GR#54 - PARTS	1,441.00	0.00	190.97	0.00	(190.97)
01-1252-7560	GR#54 - REPAIRS	807.49	0.00	0.00	0.00	0.00
01-1252-7570	GR#54 - FUEL	0.00	0.00	0.00	0.00	0.00
01-1252-7580	GR#54 - OIL	431.02	0.00	0.00	0.00	0.00
01-1252-7600	GR#55 - PARTS	3,851.20	0.00	1,394.24	0.00	(1,394.24)
01-1252-7610	GR#55 - REPAIRS	7,297.62	0.00	2,229.77	0.00	(2,229.77)
01-1252-7620	GR#55 - FUEL	0.00	0.00	0.00	0.00	0.00
01-1252-7630	GR#55 - OIL	1,411.77	0.00	0.00	0.00	0.00
01-1252-7636	GR#59 - PARTS	3,662.56	0.00	308.87	0.00	(308.87)
01-1252-7638	GR#59 - REPAIRS	17,555.40	0.00	757.10	0.00	(757.10)
01-1252-7640	GR#59 - FUEL	0.00	0.00	0.00	0.00	0.00
01-1252-7642	GR#59 - OIL	2,169.27	0.00	0.00	0.00	0.00
01-1252-7650	TR#56 - PARTS	500.03	0.00	1,276.26	0.00	(1,276.26)
01-1252-7660	TR#56 - REPAIRS	8,446.28	0.00	2,192.49	0.00	(2,192.49)
01-1252-7670	TR#56 - FUEL	0.00	0.00	0.00	0.00	0.00
01-1252-7680	TR#56 - OIL	410.93	0.00	223.08	0.00	(223.08)
01-1252-7685	TR#57 - PARTS	0.00	0.00	0.00	0.00	0.00
01-1252-7690	TR#57 - REPAIRS	0.00	0.00	0.00	0.00	0.00
01-1252-7695	TR#57 - FUEL	0.00	0.00	0.00	0.00	0.00
01-1252-7698	TR#57 - OIL	0.00	0.00	98.27	0.00	(98.27)
01-1252-7700	TR#58 - PARTS	502.64	0.00	847.28	0.00	(847.28)
01-1252-7710	TR#58 - REPAIRS	2,509.56	0.00	968.16	0.00	(968.16)
01-1252-7720	TR#58 - FUEL	27.45	0.00	0.00	0.00	0.00
01-1252-7730	TR#58 - OIL	0.00	0.00	384.89	0.00	(384.89)
01-1252-7740	TR#522 - PARTS	18.05	0.00	37.55	0.00	(37.55)
01-1252-7742	TR#522 - REPAIRS	488.04	0.00	0.00	0.00	0.00
01-1252-7744	TR#522 - FUEL	0.00	0.00	0.00	0.00	0.00
01-1252-7746	TR#522 - OIL	76.88	0.00	0.00	0.00	0.00
01-1252-7750	TR#59 - PARTS	0.00	0.00	0.00	0.00	0.00
01-1252-7755	TR#503 - PARTS	1,560.09	0.00	181.20	0.00	(181.20)
01-1252-7756	TR#503 - REPAIRS	908.57	0.00	662.53	0.00	(662.53)
01-1252-7757	TR#503 - FUEL	27.44	0.00	0.00	0.00	0.00
01-1252-7758	TR#503 - OIL	0.00	0.00	124.83	0.00	(124.83)
01-1252-7760	TR#59 - REPAIRS	0.00	0.00	0.00	0.00	0.00
01-1252-7770	TR#59 - FUEL	0.00	0.00	0.00	0.00	0.00
01-1252-7780	TR#59 - OIL	0.00	0.00	0.00	0.00	0.00
01-1252-7785	TR#501 - PARTS	3,757.13	0.00	1,446.76	0.00	(1,446.76)
01-1252-7786	TR#501 - REPAIRS	5,670.40	0.00	4,736.80	0.00	(4,736.80)
01-1252-7787	TR#501 - FUEL	0.00	0.00	0.00	0.00	0.00
01-1252-7788	TR#501 - OIL	314.37	0.00	223.08	0.00	(223.08)

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01-1252-7793	TR#502 - PARTS	1,317.59	0.00	396.97	0.00	(396.97)
01-1252-7794	TR#502 - REPAIRS	9,949.23	0.00	1,977.87	0.00	(1,977.87)
01-1252-7795	TR#502 - FUEL	0.00	0.00	0.00	0.00	0.00
01-1252-7796	TR#502 - OIL	548.50	0.00	223.08	0.00	(223.08)
01-1252-7800	LOADER - PARTS	408.75	0.00	286.90	0.00	(286.90)
01-1252-7810	LOADER - REPAIRS	1,880.38	0.00	1,678.28	0.00	(1,678.28)
01-1252-7820	LOADER - FUEL	0.00	0.00	0.00	0.00	0.00
01-1252-7830	LOADER - OIL	0.00	0.00	0.00	0.00	0.00
01-1252-7850	MOWER - PARTS	376.40	0.00	1,876.69	0.00	(1,876.69)
01-1252-7860	MOWER - REPAIRS	0.00	0.00	0.00	0.00	0.00
01-1252-7870	MOWER - FUEL	0.00	0.00	0.00	0.00	0.00
01-1252-7880	MOWER - OIL	0.00	0.00	0.00	0.00	0.00
01-1252-7885	ROADS - EXTENDED WARRANTY	0.00	0.00	0.00	0.00	0.00
01-1252-7890	ROADS - FLOAT	2,860.21	1,000.00	0.00	500.02	1,000.00
01-1252-7895	ROADS - TIRES	10,948.60	8,000.00	8,328.29	6,000.00	3,671.71
01-1252-7897	ROADS - BLADES	8,990.90	14,000.00	9,130.76	6,999.98	4,869.24
01-1252-7900	EXCAVATOR - PARTS	205.97	0.00	224.04	0.00	(224.04)
01-1252-7910	EXCAVATOR - REPAIRS	3,474.53	0.00	0.00	0.00	0.00
01-1252-7920	EXCAVATOR - FUEL	0.00	0.00	0.00	0.00	0.00
01-1252-7930	EXCAVATOR - OIL	0.00	0.00	0.00	0.00	0.00
01-1252-7940	FUEL - GASOLINE	12,020.50	0.00	6,476.27	0.00	(6,476.27)
01-1252-7942	FUEL - COLOURED DIESEL	42,564.04	0.00	16,005.43	0.00	(16,005.43)
01-1252-7944	FUEL - LOW SULPHUR DIESEL	45,152.33	0.00	25,171.85	0.00	(25,171.85)
01-1252-7950	TR#522 - PARTS	0.00	0.00	0.00	0.00	0.00
01-1252-7951	TR#522 - REPAIRS	0.00	0.00	0.00	0.00	0.00
01-1252-7952	TR#522 - FUEL	0.00	0.00	0.00	0.00	0.00
01-1252-7953	TR#522 - OIL	0.00	0.00	0.00	0.00	0.00
01-1252-8000	ROADS - TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00
01-1252-8001	ROADS - TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00
01-1252-8002	ROADS - TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00
01-1252-8005	ROADS - TRANSFERS FROM CAPI	0.00	0.00	0.00	0.00	0.00
01-1252-8007	ROADS - TRANSFERS TO RESER	0.00	0.00	0.00	0.00	0.00
01-1252-8500	ROADS - SAND/SALT DOME MTCE	0.00	600.00	0.00	300.00	600.00
01-1252-8510	ROADS - SHOP RENOVATIONS	5,175.23	10,000.00	0.00	5,000.02	10,000.00
01-1252-9000	GST REBATES	0.00	0.00	0.00	0.00	0.00
Total Expense		3,647,609.78	4,172,826.00	593,578.43	955,740.12	1,317,901.57
Dept Excess Revenue Over (Under) Expenditures		(3,647,609.78)	(4,172,826.00)	(593,578.43)	(955,740.12)	(1,317,901.57)
1300 CEMETERY						
Expense						
01-1300-0001	CEMETERY - GRASS CUTTING	8,371.91	7,500.00	0.00	3,249.98	6,500.00
01-1300-0002	CEMETERY - MISC AND BURIALS	1,714.66	2,000.00	0.00	999.98	2,000.00
01-1300-9000	GST REBATES	0.00	0.00	0.00	0.00	0.00
Total Expense		10,086.57	9,500.00	0.00	4,249.96	8,500.00
Dept Excess Revenue Over (Under) Expenditures		(10,086.57)	(9,500.00)	0.00	(4,249.96)	(8,500.00)
1301 ENVIRONMENT						
Revenue						
01-1301-2400	ACCHIONE SUBD. WATER BILLINC	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining
		Actual	Budget	Actual	Budget	
01-1301-2500	GRAND RIVER ESTATES WATER F	0.00	0.00	0.00	0.00	0.00
01-1301-2600	PENALTY & INTEREST ON WATER	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00
Expense						
01-1301-7101	ENVIRONMENT SALARIES & BENE	0.00	0.00	0.00	0.00	0.00
01-1301-7301	ENVIRONMENT MATERIALS & SUP	0.00	0.00	0.00	0.00	0.00
01-1301-7304	DEVELOPMENT CHARGES LOAN I	0.00	0.00	0.00	0.00	0.00
01-1301-7305	HOUSEHOLD HAZARDOUS WASTI	0.00	0.00	0.00	0.00	0.00
01-1301-7306	DEVELOPMENT CHARGES LOAN I	0.00	0.00	0.00	0.00	0.00
01-1301-7307	OPERATING COSTS - HYDRO ONE	0.00	0.00	0.00	0.00	0.00
01-1301-7308	OPERATING COSTS - BOTH SYST	0.00	0.00	0.00	0.00	0.00
01-1301-7309	CAPITAL COSTS - BOTH SYSTEMS	0.00	0.00	0.00	0.00	0.00
01-1301-7310	ACCHIONE SUBDIVISION - CAPITA	0.00	0.00	0.00	0.00	0.00
01-1301-7311	GRAND RIVER ESTATES - CAPITA	0.00	0.00	0.00	0.00	0.00
01-1301-7312	RESERVES - ACCHIONE SUBD. W	0.00	0.00	0.00	0.00	0.00
01-1301-7313	RESERVES - BOTH SYSTEMS COI	0.00	0.00	0.00	0.00	0.00
01-1301-7314	ENGINEER'S WATER REPORT	0.00	0.00	0.00	0.00	0.00
01-1301-7315	GROUNDWATER MANAGEMENT S	0.00	0.00	0.00	0.00	0.00
01-1301-7316	C.N. WATSON WATER RATE STU	0.00	0.00	0.00	0.00	0.00
01-1301-7400	TRITON SEPTAGE STUDY	0.00	0.00	0.00	0.00	0.00
01-1301-9000	GST REBATES	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00
1305 WATER SYSTEM						
Revenue						
01-1305-1100	ACCHIONE SUBD. WATER BILLING	0.00	0.00	0.00	0.00	0.00
01-1305-1200	GRAND RIVER ESTATES WATER F	0.00	0.00	0.00	0.00	0.00
01-1305-1300	PENALTY & INTEREST ON WATER	0.00	0.00	0.00	0.00	0.00
01-1305-1400	PROVINCIAL & FEDERAL WATER I	0.00	0.00	0.00	0.00	0.00
01-1305-1500	RECOVERABLE CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00
Expense						
01-1305-5100	OPERATING COSTS - HYDRO	0.00	0.00	0.00	0.00	0.00
01-1305-5200	OPERATING COSTS - PHONE	0.00	0.00	0.00	0.00	0.00
01-1305-5300	OPERATING COSTS - CONTRACT	0.00	0.00	0.00	0.00	0.00
01-1305-7100	CAPITAL COSTS - BOTH SYSTEMS	0.00	0.00	0.00	0.00	0.00
01-1305-7200	RESERVES - BOTH SYSTEMS	0.00	0.00	0.00	0.00	0.00
01-1305-7300	LOAN REPAYMENT TO DEVELOPM	0.00	0.00	0.00	0.00	0.00
01-1305-7400	BANK LOAN INTEREST	0.00	0.00	0.00	0.00	0.00
Total Expense		0.00	0.00	0.00	0.00	0.00
Dept Excess Revenue Over (Under) Expenditures		0.00	0.00	0.00	0.00	0.00
1310 LANDFILL SITE						
Revenue						
01-1310-5000	LANDFILL SITE - GRANTS	0.00	0.00	0.00	0.00	0.00
01-1310-6000	LANDFILL SITE - TIPPING FEES(TI	0.00	0.00	0.00	0.00	0.00

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Account	Description	Previous Year Total		Current Year To Date		Budget Remaining
		Actual	Budget	Actual	Budget	
01-1310-6200	ONTARIO TIRE STEWARDSHIP PR	0.00	0.00	0.00	0.00	0.00
01-1310-6500	WASTE MGMT - MISC REVENUE	500.00	0.00	276.00	0.00	(276.00)
01-1310-7000	LANDFILL SITE - RECYCLING	0.00	0.00	0.00	0.00	0.00
Total Revenue		500.00	0.00	276.00	0.00	(276.00)
Dept Excess Revenue Over (Under) Expenditures		500.00	0.00	276.00	0.00	(276.00)
1321 LANDFILL SITE						
Expense						
01-1321-0100	LANDFILL SITE - SALARIES & BEN	0.00	0.00	0.00	0.00	0.00
01-1321-0112	LANDFILL SITE - C.P.P. (TWP.)	0.00	0.00	0.00	0.00	0.00
01-1321-0114	LANDFILL SITE - U.I.C. (TWP.)	0.00	0.00	0.00	0.00	0.00
01-1321-0118	LANDFILL SITE - R.R.S.P. (TWP.)	0.00	0.00	0.00	0.00	0.00
01-1321-0120	LANDFILL SITE - INSURANCE BEN	0.00	0.00	0.00	0.00	0.00
01-1321-0125	LANDFILL SITE - EMPLOYER HEAL	0.00	0.00	0.00	0.00	0.00
01-1321-0130	LANDFILL SITE - WORKERS COMF	0.00	0.00	0.00	0.00	0.00
01-1321-0150	LANDFILL SITE - MATERIALS/SUPI	0.00	1,000.00	475.00	500.02	525.00
01-1321-0175	LANDFILL SITE - SERVICES & REN	18,312.00	25,000.00	6,621.63	6,249.98	5,878.37
01-1321-0190	LANDFILL SITE - BELL CELLULAR	0.00	0.00	0.00	0.00	0.00
01-1321-0200	LANDFILL SITE - LIFT OF BIN	0.00	0.00	0.00	0.00	0.00
01-1321-0300	HEALTH & SAFETY CO-ORDINATC	0.00	0.00	0.00	0.00	0.00
01-1321-0500	LOADER - PARTS/REPAIRS/FUEL	0.00	0.00	0.00	0.00	0.00
01-1321-1000	LANDFILL SITE RESERVES	0.00	0.00	0.00	0.00	0.00
01-1321-9000	GST REBATES	0.00	0.00	0.00	0.00	0.00
Total Expense		18,312.00	26,000.00	7,096.63	6,750.00	6,403.37
Dept Excess Revenue Over (Under) Expenditures		(18,312.00)	(26,000.00)	(7,096.63)	(6,750.00)	(6,403.37)
1351 HEALTH						
Expense						
01-1351-7101	HEALTH - MEETING EXPENSES	180.00	500.00	0.00	249.98	500.00
01-1351-7110	HEALTH - EMPLOYERS HEALTH T.	0.00	0.00	0.00	0.00	0.00
01-1351-7301	HEALTH - GVMD MISC EXPENSES	0.00	0.00	0.00	0.00	0.00
01-1351-7350	HEALTH & SAFETY EXPENSE	0.00	0.00	0.00	0.00	0.00
01-1351-9000	GST REBATES	0.00	0.00	0.00	0.00	0.00
Total Expense		180.00	500.00	0.00	249.98	500.00
Dept Excess Revenue Over (Under) Expenditures		(180.00)	(500.00)	0.00	(249.98)	(500.00)
1401 RECREATION AND CULTURE						
Revenue						
01-1401-5101	RECREATION - SUBSIDY	0.00	0.00	0.00	0.00	0.00
01-1401-5102	RECREATION - OTHER	0.00	0.00	0.00	0.00	0.00
01-1401-5103	RECREATION - LIBRARY	0.00	0.00	0.00	0.00	0.00
01-1401-5105	RECREATION - SALE OF LAND	0.00	0.00	0.00	0.00	0.00
01-1401-5108	RECREATION - GV DEFICIT BANK	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00
Expense						
01-1401-7101	RECREATION - MEETING EXPENS	540.00	3,000.00	120.00	1,500.00	2,880.00
01-1401-7110	RECREATION - EMPLOYERS HEAL	0.00	0.00	0.00	0.00	0.00
01-1401-7301	RECREATION - MATERIAL & SUPP	0.00	0.00	0.00	0.00	0.00

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		Actual	Budget	Actual	Budget	
01-1401-7305	RECREATION - SERVICE & RENTS	0.00	0.00	0.00	0.00	0.00
01-1401-7306	RECREATION - LIBRARY	0.00	0.00	0.00	0.00	0.00
01-1401-7309	GRASS CUTTING-LAUREL BALL D	0.00	0.00	0.00	0.00	0.00
01-1401-7310	GRAND VALLEY & DIST. COMM CE	56,237.00	56,237.00	29,655.60	30,259.50	30,863.40
01-1401-7320	CENTRE DUFFERIN RECREATION	49,650.60	49,051.00	25,261.12	32,499.98	39,738.88
01-1401-7325	RECREATION - NON-RESIDENT FI	143.79	1,000.00	0.00	500.02	1,000.00
01-1401-9000	GST REBATES	0.00	0.00	0.00	0.00	0.00
Total Expense		106,571.39	109,288.00	55,036.72	64,759.50	74,482.28
Dept Excess Revenue Over (Under) Expenditures		(106,571.39)	(109,288.00)	(55,036.72)	(64,759.50)	(74,482.28)
1420 LIBRARY						
Revenue						
01-1420-0200	LIBRARY - GRANTS	5,105.00	5,000.00	0.00	2,552.48	5,105.00
01-1420-0300	TSF FROM RESERVES - LIBRARY	0.00	0.00	0.00	0.00	0.00
Total Revenue		5,105.00	5,000.00	0.00	2,552.48	5,105.00
Expense						
01-1420-0550	GRAND VALLEY LIBRARY	57,124.10	56,846.00	28,014.31	27,964.50	27,914.69
01-1420-0650	ORANGEVILLE LIB CARD REFUND	2,529.60	14,800.00	2,035.00	7,500.00	12,965.00
01-1420-0750	SHELBURNE LIBRARY	27,999.00	27,879.00	21,321.76	14,250.00	7,178.24
01-1420-0760	LIBRARY - EMPLOYERS HEALTH I	0.00	0.00	0.00	0.00	0.00
01-1420-0790	LIBRARY - MEETING EXPENSES	540.00	1,200.00	0.00	600.00	1,200.00
01-1420-9000	GST REBATES	0.00	0.00	0.00	0.00	0.00
Total Expense		88,192.70	100,725.00	51,371.07	50,314.50	49,257.93
Dept Excess Revenue Over (Under) Expenditures		(83,087.70)	(95,725.00)	(51,371.07)	(47,762.02)	(44,152.93)
1501 PLANNING AND ZONING						
Revenue						
01-1501-5401	PLANNING & ZONING FEES	18,657.06	30,000.00	24,425.00	15,000.00	5,575.00
01-1501-5405	PROVINCIAL GOV'T GRANTS - PL	0.00	0.00	0.00	0.00	0.00
01-1501-5408	DEVONLEIGH ADMINISTRATION F	0.00	0.00	0.00	0.00	0.00
01-1501-5410	TILE DRAINAGE	36,684.35	0.00	0.00	0.00	0.00
01-1501-5411	DEVELOPMENT DEPOSITS	0.00	0.00	0.00	0.00	0.00
01-1501-5415	PLANNING RECOVERED	0.00	0.00	0.00	0.00	0.00
01-1501-5416	SOURCE WATER PROTECTION RI	0.00	0.00	0.00	0.00	0.00
Total Revenue		55,341.41	30,000.00	24,425.00	15,000.00	5,575.00
Expense						
01-1501-7101	PLANNING - SALARIES & BENEFIT	40,538.82	50,000.00	40,014.00	46,500.00	52,986.00
01-1501-7103	PLANNING - CPP (TWP PORTION)	2,047.83	3,000.00	2,104.56	2,000.02	1,895.44
01-1501-7105	PLANNING - EI (TWP PORTION)	815.42	1,200.00	797.28	999.98	1,202.72
01-1501-7107	PLANNING - EMPLOYER HEALTH	0.00	0.00	0.00	0.00	0.00
01-1501-7109	PLANNING - WORKERS COMPENSE	1,505.82	3,500.00	1,151.62	1,500.00	1,848.38
01-1501-7110	PLANNING - EMPLOYERS HEALTH	(1,092.54)	2,100.00	784.44	999.98	1,215.56
01-1501-7115	PLANNING - RRSP (TWP PORTION)	84.20	9,500.00	108.30	0.00	(108.30)
01-1501-7116	PLANNING - OMERS (TWP PORTIC	3,961.18	0.00	4,281.60	5,000.02	5,718.40
01-1501-7117	PLANNING - GROUP HEALTH INSL	1,905.43	10,000.00	6,734.63	6,000.00	5,265.37
01-1501-7118	PLANNING - MILEAGE/MEETINGS	0.00	0.00	0.00	0.00	0.00
01-1501-7120	PLANNING - MOBILE PHONE	0.00	800.00	0.00	399.98	800.00

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		Actual	Budget	Actual	Budget	
01-1501-7130	PLANNING - CAPITAL PURCHASES	0.00	500.00	0.00	249.98	500.00
01-1501-7301	PLANNING - MATERIAL & SUPPLIES	0.00	0.00	0.00	0.00	0.00
01-1501-7302	PLANNING - SERVICE/RENTS/CONTRACTS	0.00	3,000.00	3,052.80	1,500.00	(52.80)
01-1501-7303	PLANNING - SUBSCRIPTIONS & MATERIALS	0.00	500.00	0.00	249.98	500.00
01-1501-7305	PLANNING STUDIES & CONSULTS	0.00	0.00	0.00	0.00	0.00
01-1501-7307	DEVELOPMENT CHARGE STUDY	0.00	5,000.00	0.00	2,499.98	5,000.00
01-1501-7310	PLANNING - LEGAL/CONSULTANT	81,841.08	150,000.00	25,510.64	54,999.98	84,489.36
01-1501-7315	SOURCEWATER PROTECTION FEES	8,160.20	15,000.00	5,673.75	9,999.98	14,326.25
01-1501-7320	PLANNING - GIS TECHNICIAN	3,000.00	3,000.00	0.00	1,500.00	3,000.00
01-1501-7330	JIM BROWN - OMB EXPENSES	0.00	0.00	0.00	0.00	0.00
01-1501-7340	CHAPPLE - OMB EXPENSES	0.00	0.00	0.00	0.00	0.00
01-1501-7355	MUN. DRAINAGE SUPERINTENDENT	45,882.31	50,000.00	14,176.81	15,275.02	16,373.19
01-1501-7360	TILE DRAINAGE LOANS - INTEREST	0.00	0.00	0.00	0.00	0.00
01-1501-7361	TILE DRAINAGE DEBENTURE PAY	36,684.34	0.00	18,545.97	0.00	(18,545.97)
01-1501-7362	TILE DRAINAGE INSPECTION FEE	0.00	0.00	0.00	0.00	0.00
01-1501-9000	GST REBATES	0.00	0.00	0.00	0.00	0.00
Total Expense		225,334.09	307,100.00	122,936.40	149,674.90	176,413.60
Dept Excess Revenue Over (Under) Expenditures		(169,992.68)	(277,100.00)	(98,511.40)	(134,674.90)	(170,838.60)
1601 OTHER REVENUE						
Revenue						
01-1601-5102	GRAVEL PIT REHABILITATION	0.00	0.00	0.00	0.00	0.00
01-1601-5103	GRAVELPIT REBATE GRANT	5,983.37	5,751.00	0.00	2,875.50	5,751.00
01-1601-5104	DRAINAGE SUPERINTENDENT	20,352.00	11,000.00	0.00	7,632.00	15,264.00
01-1601-5105	POA REVENUE	9,739.76	15,000.00	2,428.98	5,000.02	7,571.02
01-1601-5106	OMPF (ONT MUN PARTNERSHIP FUND)	196,900.00	196,100.00	98,750.00	98,049.98	97,350.00
01-1601-5107	EXCAVATOR RENTAL FEES	0.00	0.00	0.00	0.00	0.00
01-1601-5108	GRAVEL SALES	0.00	50,000.00	272.00	24,999.98	49,728.00
01-1601-5109	GRANT IN LIEU	4,246.33	10,000.00	0.00	2,499.98	5,000.00
01-1601-5110	SPECIAL CIRCUMSTANCES FUND	0.00	0.00	0.00	0.00	0.00
01-1601-5111	ANNEXED LAND TAXES (SHELBUHUR)	0.00	0.00	0.00	0.00	0.00
01-1601-5112	GROUNDWATER MGMT STUDY FUND	0.00	0.00	0.00	0.00	0.00
01-1601-5115	OCIF ANNUAL FUNDING	98,473.00	1,984,698.00	98,473.00	49,236.52	0.00
01-1601-5150	TAX CERTIFICATE FEES	2,320.00	2,000.00	1,810.00	999.98	190.00
01-1601-5200	TRAILER LICENCES	0.00	0.00	0.00	0.00	0.00
01-1601-5250	INSURANCE - PUMP HOUSE	0.00	0.00	0.00	0.00	0.00
01-1601-5300	MARIJUANA LEGISLATION GRANT	0.00	0.00	0.00	0.00	0.00
01-1601-5310	DOG LICENCES	12,985.00	13,500.00	13,630.00	6,750.00	(130.00)
01-1601-5315	TOWNSHIP PINS	0.00	0.00	0.00	0.00	0.00
01-1601-5317	COMPOSTING BIN SALES	0.00	0.00	0.00	0.00	0.00
01-1601-5320	KENNEL LICENCE	400.00	400.00	400.00	200.02	0.00
01-1601-5325	LOTTERY LICENCES	0.00	0.00	0.00	0.00	0.00
01-1601-5400	GAS TAX REVENUE	0.00	0.00	0.00	0.00	0.00
01-1601-5530	RENTALS	100.00	0.00	0.00	0.00	0.00
01-1601-5540	SALE OF LAND	0.00	0.00	0.00	0.00	0.00
01-1601-5640	PENALTIES & INTEREST ON TAXES	82,495.41	63,500.00	70,836.32	32,499.98	(5,836.32)
01-1601-5645	PENALTIES & INTEREST ON WATER	689.59	840.00	511.98	500.02	488.02
01-1601-5650	NSF FEES	90.00	150.00	90.00	75.00	60.00
01-1601-5750	INVESTMENT INCOME	3,610.14	8,000.00	602.87	1,500.00	2,397.13

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 6 Ending JUN 30,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining
		Actual	Budget	Actual	Budget	
01-1601-5760	INTEREST FROM DRAINS	0.00	0.00	0.00	0.00	0.00
01-1601-5800	CEMETERY - REVENUE	6,400.00	4,000.00	0.00	2,000.02	4,000.00
01-1601-5810	SECRETARIAL SERVICES	0.00	0.00	0.00	0.00	0.00
01-1601-5820	MISCELLANEOUS REVENUE	43,795.99	2,000.00	29,281.50	999.98	(27,281.50)
01-1601-5825	CAPITAL COST SHARING REVENUE	0.00	0.00	0.00	0.00	0.00
01-1601-5830	RENEWABLE ENERGY PROJECT I	0.00	0.00	0.00	0.00	0.00
01-1601-5850	TRANSFER FROM OWN FUNDS	0.00	517,378.00	0.00	0.00	0.00
01-1601-5855	TRANSFER FROM OWN FUNDS - F	0.00	0.00	0.00	0.00	0.00
01-1601-5860	FIRE CALL RECOVERY	88,546.00	70,000.00	12,324.00	35,000.02	57,676.00
01-1601-5870	TAX SALE ADMINISTRATION FEES	2,223.72	4,000.00	1,527.62	2,000.02	2,472.38
01-1601-5875	GOVERNMENT GRANTS	0.00	0.00	0.00	0.00	0.00
01-1601-5880	COMRIF FUNDING - BRIDGES	0.00	0.00	0.00	0.00	0.00
01-1601-5885	SAND DOME FUNDING REVENUE	0.00	0.00	0.00	0.00	0.00
01-1601-5890	ELECTION RECOUNT	0.00	0.00	0.00	0.00	0.00
01-1601-5900	E.H.T. REFUND	0.00	0.00	0.00	0.00	0.00
01-1601-5950	CHD AMENITIES AGR. REVENUE	113,112.33	135,000.00	8,090.98	69,000.00	129,909.02
01-1601-5975	MAIN STREET REVITALIZATION G	0.00	0.00	0.00	0.00	0.00
01-1601-6000	LETTER OF CREDIT	0.00	0.00	0.00	0.00	0.00
01-1601-6200	ORTHO REVENUE GRCA	0.00	0.00	0.00	0.00	0.00
01-1601-6300	WALDEMAR WATER BILLING	0.00	0.00	0.00	0.00	0.00
01-1601-6400	HYDRO REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
01-1601-6500	SALES TAX REBATE	0.00	0.00	0.00	0.00	0.00
01-1601-6550	HST ALLOWANCES & INTEREST	0.00	0.00	0.00	0.00	0.00
01-1601-6600	COUNTY TAX ROOM REVENUE	0.00	0.00	0.00	0.00	0.00
01-1601-6700	TREE PROGRAM - DO NOT USE	0.00	0.00	0.00	0.00	0.00
Total Revenue		692,462.64	3,093,317.00	339,029.25	341,819.02	344,608.75
Dept Excess Revenue Over (Under) Expenditures		692,462.64	3,093,317.00	339,029.25	341,819.02	344,608.75
Category Excess Revenue Over (Under) Expenditures		(5,173,045.68)	(3,640,081.81)	(1,320,195.13)	(1,871,024.88)	(2,421,854.87)

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 6 Ending JUN 30,2021

Account	Description	Previous Year Total Actual	Budget	Current Year To Date Actual	Budget	Budget Remaining
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REPORT SUMMARY

01-1091	GENERAL GOVERNMENT	0.00	0.00	0.00	0.00	0.00
01-1092	ADMINISTRATION	88,300.00	0.00	20,000.00	0.00	(20,000.00)
01-1093	RECREATION COMPLEX	515.00	5,700.00	0.00	1,300.04	2,600.00
01-1095	RECREATION PROGRAMS	0.00	1,000.00	0.00	0.00	0.00
01-1098		2,860.00	20,000.00	0.00	0.00	0.00
01-1103	PROTECTIVE INSPECTION	0.00	80,000.00	1,622.16	84,999.98	168,377.84
01-1108	POLICE	6,640.00	6,630.00	6,523.00	3,315.00	107.00
01-1145	ECONOMIC DEVELOPMENT REVENUE	0.00	0.00	0.00	0.00	0.00
01-1251	ROADWAYS - REVENUE	5,580.00	3,500.00	25,244.88	1,749.98	(21,744.88)
01-1301	ENVIRONMENT	0.00	0.00	0.00	0.00	0.00
01-1305	WATER SYSTEM	0.00	0.00	0.00	0.00	0.00
01-1310	LANDFILL SITE	500.00	0.00	276.00	0.00	(276.00)
01-1401	RECREATION AND CULTURE	0.00	0.00	0.00	0.00	0.00
01-1420	LIBRARY	5,105.00	5,000.00	0.00	2,552.48	5,105.00
01-1501	PLANNING AND ZONING	55,341.41	30,000.00	24,425.00	15,000.00	5,575.00
01-1601	OTHER REVENUE	692,462.64	3,093,317.00	339,029.25	341,819.02	344,608.75
Fund 01 Total Revenue		857,304.05	3,245,147.00	417,120.29	450,736.50	484,352.71

01-1091	GENERAL GOVERNMENT	131,097.69	83,600.00	40,198.51	54,750.00	69,301.49
01-1092	ADMINISTRATION	666,062.41	856,457.00	342,654.59	437,631.40	532,608.41
01-1093	RECREATION COMPLEX	19,478.85	30,700.00	17,351.78	12,799.90	8,248.22
01-1094	GRAVEL PIT OPERATIONS	23,787.86	39,000.00	6,589.21	19,500.06	32,410.79
01-1095	RECREATION PROGRAMS	0.00	0.00	0.00	0.00	0.00
01-1098		5,828.34	25,000.00	0.00	5,000.02	10,000.00
01-1101	FIRE	513,588.03	516,924.81	234,689.93	260,269.96	285,850.07
01-1102	CONSERVATION AUTHORITY	45,051.11	45,708.00	30,589.31	25,271.02	19,952.69
01-1103	PROTECTIVE INSPECTION	21,654.00	45,200.00	22,297.44	16,450.04	10,602.56
01-1108	POLICE	507,514.91	516,700.00	212,925.40	258,350.02	303,774.60
01-1150	ECONOMIC DEVELOPMENT EXPENSES	0.00	0.00	0.00	0.00	0.00
01-1252	ROADWAYS - EXPENSES	3,647,609.78	4,172,826.00	593,578.43	955,740.12	1,317,901.57
01-1300	CEMETERY	10,086.57	9,500.00	0.00	4,249.96	8,500.00
01-1301	ENVIRONMENT	0.00	0.00	0.00	0.00	0.00
01-1305	WATER SYSTEM	0.00	0.00	0.00	0.00	0.00
01-1321	LANDFILL SITE	18,312.00	26,000.00	7,096.63	6,750.00	6,403.37
01-1351	HEALTH	180.00	500.00	0.00	249.98	500.00
01-1401	RECREATION AND CULTURE	106,571.39	109,288.00	55,036.72	64,759.50	74,482.28
01-1420	LIBRARY	88,192.70	100,725.00	51,371.07	50,314.50	49,257.93
01-1501	PLANNING AND ZONING	225,334.09	307,100.00	122,936.40	149,674.90	176,413.60
Fund 01 Total Expenditure		6,030,349.73	6,885,228.81	1,737,315.42	2,321,761.38	2,906,207.58

General Ledger
Annual Department Budget vs. Actual Comparison Report
Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 6 Ending JUN 30,2021

Account	Description	Previous Year Total		Current Year To Date		Budget Remaining
		Actual	Budget	Actual	Budget	
Fund 01 Excess Revenue Over (Under) Expenditures		(5,173,045.68)	(3,640,081.81)	(1,320,195.13)	(1,871,024.88)	(2,421,854.87)
Report Total Revenue		857,304.05	3,245,147.00	417,120.29	450,736.50	484,352.71
Report Total Expenditure		6,030,349.73	6,885,228.81	1,737,315.42	2,321,761.38	2,906,207.58
Report Excess Revenue Over (Under) Expenditures		(5,173,045.68)	(3,640,081.81)	(1,320,195.13)	(1,871,024.88)	(2,421,854.87)

FASKEN

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MEMORANDUM

To: Council, Township of Amaranth
From: Guy Giorno, Integrity Commissioner
Date: June 28, 2021
Re: Status of Code of Conduct Reports

The following is the status of the Code of Conduct inquiry files that were open at the time of the most recent annual report.

File CC-2020-04

This file relates to the same subject matter as the workplace harassment investigation report that was presented to Council last year. It was thoroughly and comprehensively dealt with in that process.

Pursuant to section 8.5 of the Complaint Protocol, I have deferred to the workplace harassment investigation and closed the file.

File CC-2020-06

The report of this inquiry was submitted to Council today.

At this time no Code of Conduct reports are outstanding.

FASKEN

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File CC-2020-06

The report of this inquiry was submitted to Council today.

At this time no Code of Conduct reports are outstanding.

TOWNSHIP OF AMARANTH INTEGRITY COMMISSIONER,
GUY GIORNO

Citation: Gerrits and Little v. Currie, 2021 ONMIC 9

Date: June 28, 2021

REPORT ON COMPLAINTS

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THE COMPLAINTS

1. Deputy Mayor Chris Gerrits and Councillor Gail Little (Complainants) allege that Mayor Robert Currie (Respondent) contravened the Code of Conduct for Members of Council, By-law Number 21-2016, in comments made during the September 2, 2020, Council meeting.

SUMMARY

2. There was obviously a breach of decorum. Ordinarily, this type of incident falls under the authority of the presiding officer under the Procedural By-law, but this situation was unique.

3. Council is in the best position to determine what steps to take as a result of this report.

BACKGROUND AND FINDINGS OF FACT

4. The September 2 Council agenda included two separate closed meeting discussions, one in the morning and one in the afternoon. The first closed meeting discussion related to agenda item 6.1, and the second closed meeting discussion related to agenda items 20.1 through 20.4.

5. The meeting was called to order at 10:01 a.m. After declarations of pecuniary interest and adoption of the agenda as amended, Council voted 4-1 (Councillor Tijssen opposed) to move into a closed meeting to consider “Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.” The discussion related to agenda item 6.1, described as “Workplace Harassment Investigation.”

6. Mayor Currie had declared a pecuniary interest in item 6.1 and did not attend the morning closed meeting.

7. Councillor Tijssen left the meeting at approximately 10:10 a.m. and did not return. He texted the Acting CAO/Clerk that it was his intention to resign. Soon afterward, Councillor Tijssen told the news media, including Dufferin News and the *Orangeville Banner*, that he was resigning from Council, and explained his reasons.^{1 2} (Councillor

¹ Dufferin News, “Councillor Mark Tijssen of Amaranth Resigns” (September 2, 2020), online: <https://www.facebook.com/dufferinnews/videos/2662935230629900>

² Chris Halliday, *Orangeville Banner*, “Amaranth councillor resigns over toxic work environment and ‘sustained campaign of harassment’ against Mayor Bob Currie” (September 2, 2020), online: <https://www.orangeville.com/news-story/10161786-amaranth-councillor-resigns-over-toxic-work-environment-and-sustained-campaign-of-harassment-against-mayor-bob-currie/>

Tijssen's formal, written resignation was received by the Acting CAO/Clerk on September 16.)

8. After the lunch break, Council voted again to go into closed session. The agenda items for the afternoon closed meeting were described as: "Adoption of Closed Meeting Minutes – August 12, 2020" (item 20.1), "Two Requests for Reduction in Fire Services Call" (item 20.2), "Acting CAO/Clerk Performance review" (item 20.3), and "Two Current LPAT files" (item 20.4).

9. Approximately 42 minutes, 30 seconds, into this second closed session, Mayor Currie raised an additional discussion item. The following is my transcript of what was said, based on the recording:

Mayor Currie: Before we go out of closed session, I want to clarify something, OK, and that is the fact that Nicole [Martin] was asked by you, Chris [Gerrits], and Heather [Foster], or, excuse me, and Gail [Little], to go with Ben [Ryzebol] on a tour of the Township for, to get familiar with the whole area, and, anyways, have you been on that trip yet, with Ben, Nicole?

Acting CAO/Clerk: I have not.

Mayor Currie: No. OK.

Acting CAO/Clerk: [inaudible] James [Johnstone] too.

Mayor Currie: So, anyways, anyways, I hope that all of Council was here and listened ...

10. I interrupt the transcript here, as the Mayor briefly presented to Council a sensitive, employment-related rationale for his offer to lead the tour. It is not necessary for me to detail the Mayor's reason, except to note that it was cogent and relevant.

11. At the time, Acting CAO/Clerk Nicole Martin, on secondment from the Municipality of West Grey, was relatively new to Amaranth. Township Planner James Johnstone had joined Amaranth within the last few months, and he was also mentioned as a possible tour participant.

12. I continue the transcript from immediately after the Mayor presented the reason for offering to conduct the tour:

Mayor Currie: So, anyways, what I'm requesting is simply this, OK, that I am given the authority, OK, to take Nicole and James on a tour of the whole Township, and I'll explain the whole thing to them. I mean, I've conducted 14 elections in this Township, OK? I've been here for 56 years. I know this Township like the back of your hand and, anyways, I think, I know, I'm extremely well qualified to explain the whole Township to whoever is with me, whatever they are. So, anyways, I would like support of Council to do that. Gail?

Councillor Little: First of all, I'm not clear that we requested Ben to take Nicole on a tour. It was suggested that, if Nicole felt she needed to, she could ask perhaps Ben or whoever she wanted to, but I don't think that we, as a Council, said that Ben needed to take Nicole on a tour.

Mayor Currie: No, it wasn't. It was Chris that said, he said, "You can go with, Ben can take you around." So that's what it was, and the conversation was dropped there. That was it.

Councillor Little: And I think we've dealt with the issue, and it's, it's been dealt with, so I don't see that it needs to be addressed any further.

Mayor Currie: So, anyways, I would like permission to take –

Councillor Little: No.

Mayor Currie: OK, if that's the case I'm gone, too. OK?

Councillor Little: OK.

Mayor Currie: Thank you. I'm gone. Yep.

Councillor Little: OK.

Mayor Currie: Yep. If that's the kind of bunch riff raff you people are, no kidding, you have, you have dug yourselves into a bloody hole. I can tell you right now, you've lost two of the best bloody people that were ever on friggin' Council, OK? Since today. You are the biggest pair of friggin' scumbags I ever saw in my life, no kidding. Yes, that's what youse are, and if you think this girl's going to hang around, OK, with a pair of trash like you, you got it all wrong. You got it all wrong, OK? I'm out of here, OK, and I'm not coming back. Yes, sir –

Councillor Little: Well with enough –

Mayor Currie: – I'm finished. Shut up.

Councillor Little: Do not talk to me in that manner.

Mayor Currie: Oh, I certainly will.

[7-second pause]

Mayor Currie: Yes sir, I'm gone.

[6-second pause]

Mayor Currie: Take this with me, and I'll take Mark. Good bye.

Councillor Little: Bye.

Mayor Currie: Shut up, you idiot.

[6-second pause]

Councillor Little: OK.

Acting CAO/Clerk: I suggest that we come out of closed and that we pack it in for the day.

Deputy Mayor Gerrits: Yeah.

Councillor Little: Have we got any issues that we need to deal with? Are we done? Oh no, we have the by-laws we have to pass.

13. The above transcript does not include sounds associated with exiting, but they are evident on the recording.

14. Contrary to what has been suggested in public, at no time did anyone, including the Mayor, discuss whether the Mayor would be reimbursed for mileage.

15. That afternoon, Deputy Mayor Gerrits described the events in a Facebook post:

At our Amaranth Council meeting today. Mark Tijssen left a closed session unannounced. We were informed by the Mayor and then the Banner that Councillor Tijssen was resigning as a member of Council.

Nearing the end of the meeting the Mayor also stormed out of a closed session stating his intention to resign as Mayor and using colourful language to describe other members of staff and Council.

We will wait and see if resignations are tendered to the CAO in writing.³

16. The following is how the original draft of the September 2 minutes described what happened:

It was confirmed that the only items discussed in closed session were those items on the closed session agenda. It was further confirmed that Mayor Currie left the meeting and Deputy Mayor Gerrits acted as Chair for the remainder of the meeting.⁴

17. When Council considered the September 2 draft minutes on September 16, it amended them to include, in the open meeting minutes, the Township-tour matter discussed in closed session that had not appeared on the closed session agenda.⁵ The relevant passage of the final version of the September 2 minutes reads as follows:

Clerk's note: Council discussed an item in closed that was not on the closed agenda and subsequently moved to add the item to the open minutes to remedy the transparency and accuracy of the minutes. The Mayor again asked to take staff on a tour of the Township. Council did not feel it was necessary and the Mayor subsequently left the meeting.

It was confirmed that the only items discussed in closed session were those items on the closed session agenda. It was further confirmed that Mayor Currie left the meeting and Deputy Mayor Gerrits acted as Chair for the remainder of the meeting.⁶

18. After Council confirmed that the September 2 consideration of this particular item was to be treated as open meeting discussion, not closed meeting discussion, that portion of the audio recording was released to the public.

19. Once the recording became public, Dufferin News shared it online,⁷ and several individuals obtained it from the Acting CAO/Clerk. Some of them wrote to Council, and their correspondence was entered into the minutes of the October 7 meeting, as follows:

Good morning Mayor and Council Members. My name is John Apreda and I am a resident of Amaranth. I would like to express my concern about Mayor Bob Currie's behaviour after I listened to a recording from the September 2, 2020, Amaranth Council meeting during which Mayor Currie called fellow council members "riffraff", "friggin' scum bags" and "trash" as well as telling them to "shut up." A copy of this recording was obtained thru the Amaranth Township Clerk. The Mayor's disgusting and disparaging remarks as well as yelling at fellow

³ Deputy Mayor Gerrits, Facebook (September 2, 2020, 3:31 p.m.), online: <https://www.facebook.com/deputymayor.gerrits.3/posts/167876818219863>

⁴ Agenda package (September 16, 2002), p. 15, draft of September 2, 2020, minutes, p. 10, online: <http://calendar.amaranth.ca/council/Detail/2020-09-16-1800-September-16-2020-Council-Meeting/f4dc9ba0-549b-4bd9-aa26-ac33010b2275>

⁵ Resolution #5, Council Minutes (September 16, 2020), pp. 2-3.

⁶ Agenda package (September 16, 2002), p. 15, draft of September 2, 2020, minutes, p. 10, online: <http://calendar.amaranth.ca/council/Detail/2020-09-16-1800-September-16-2020-Council-Meeting/f4dc9ba0-549b-4bd9-aa26-ac33010b2275>

⁷ Dufferin News, "Amaranth Mayor Calls Councillors Scumbags. Resigns... Not!" (September 19, 2020), online: <https://www.youtube.com/watch?v=LqI6B90mcbE>

Council members is completely unacceptable. Mayor's bullying behaviour is unbecoming of our Township CEO and representative. In the past I have witnessed him raising his voice towards others, as if to intimidate them from disagreeing with him or to shut them down. The Mayor has clearly caused many controversies since taking office because of his inability to control his behaviour. I would hope that he will do the honorable action of resigning, as he has clearly indicated he would. It is time we get some order in this [Township] Council, which has been mostly lacking since he has become Mayor. With a hope and a prayer, I remain John Apreda.

...

To the Members of Amaranth Town Council,

Here we are in the beginning of October, a brand new month, school has started, COVID numbers are up and testing is backlogged. The world is a different, rapidly changing, and uncertain place right now. People need sense, rational thought, and stability right now to keep sane and surviving in this new world. This is not what we are currently getting from our elected officials. Particularly here in Amaranth.

Now, when I set out to write this letter it was originally in response to the resignation of Councillor Tijssen, and the subsequent temper tantrum had in office by the Mayor.

It goes without saying that it is in no way acceptable for an adult to go on a self indulgent rant wherein he calls his peers and colleagues "riffraff," "the biggest pair of friggin' scumbags" and "trash" and yells at them to shut up. It is in no way acceptable for a person in a leadership role to do so, and it is NEVER okay for an elected official to do so. The threat of a resignation was the icing on the cake. I have to admit, I've only been following our Township meetings since June, but ladies and gentlemen, I am TIRED. And I'm sure you have got to be exhausted dealing with what amounts to all the hallmarks of an emotionally abusive relationship. Anger. Shouting. Gaslighting. Empty Threats. Verbal abuse and name calling. If you saw this happening to a friend or family member, you'd stage an intervention.

The Mayor has not acted in a professional, courteous, or sane manner in the 5 months I have been following our Council Meetings. And this last meeting just serves to highlight that point. No person in leadership should fly off the handle at being questioned or voted down on an idea in council. No person in leadership should rant and hurl verbal abuse at their colleagues, and expect to have no consequences. No elected leader should state that they are resigning as a threat and tactic to get their way and brush it off as if it didn't happen in the following meetings.

Put this behaviour in a different context. Would you trust someone acting in this way as a school principal? As a doctor? This has been allowed to go on far too long. This may have been enabled by the inactions of council to continue behaving in a way that is unethical, injurious to the members of council, and toxic to the council itself. We need something to change.

With every interaction Amaranth loses staff, with every interaction Amaranth loses credibility, and with every interaction the Mayor illustrates why he is certainly not a leader we can trust to speak to a council member, let alone run a township.

I am tired. The tax payers are tired. The community is tired. And honestly, Mr. Mayor, it sounds like you are too.

Stacey Whittington

...

Dear Mayor Currie, I would like to know if you think your behaviour toward your council members on September 2, 2020 was acceptable? Calling them "Scumbags" and telling

Council Little to “shut up” in a most egregious manner, is that what you would call acceptable behaviour for a public official? Please keep your “word” and resign as you said you would. You are doing more damage to Amaranth Township than good and have absolutely no credibility left and you are an embarrassment to our township. Please resign!!
Concerned Resident of Amarnath Kate Bryan

...

Mayor Currie: Leaders instill in their people a hope for success and a belief in themselves. Positive leaders empower people to accomplish their goals. In listening to how you acted in council on September 2nd your actions seem very far from that. You called your peers riff raff, trash, and scumbags. You told the council you were done, you were out of here and you weren't coming back. To this point, as far as I can see, there is no formal resignation of your position, which indicates you intend to stay as Mayor. So to you I ask this. How can you say you're a man of your word who speaks your truth if you can declare with passion and anger than you are resigning and then show up at the next meeting like nothing happened? And more so, if you do intend to keep the position of Mayor, it should begin at the least, with a public apology to the Council Members you abused in your rant. Todd Whittington

20. Mayor Currie did not subsequently submit an official resignation. He continued to attend meetings of Township Council and County Council.

21. In explaining the reasons for his own resignation, Councillor Tijssen said Mayor Currie had been subject to a “sustained campaign of harassment” by others.⁸

22. Deputy Mayor Gerrits filed a Code of Conduct complaint on September 2, a few hours following the Council meeting. Councillor Little filed a Code of Conduct complaint on September 16, prior to that evening's Council meeting. I decided to combine them in one inquiry, under File No. 2020-06.

23. On September 30, a resident filed another complaint, arising from the same facts, alleging the same contravention of the Code. By this point I had already commenced an inquiry into the complaints of Deputy Mayor Gerrits and Councillor Little. I exercised my discretion not to inquire into the third complaint.

PROCESS FOLLOWED

24. In operating under the Code, I follow a process that ensures fairness to both the individual bringing a Complaint and the Council Member responding to the Complaint. This process is based on the Complaint Protocol adopted by Council.

25. The complaint of Deputy Mayor Gerrits cites Code section 14.1 (Conduct During Meetings) and section 16.1 (Bullying). The complaint of Councillor Little is based on section 14.1, section 16.1, and section 15.1 (Harassment).

⁸ See Dufferin News, note 1, and *Orangeville Banner*, note 2.

26. Based on the facts as alleged, I determined that section 14.1 of the Code is the applicable section, and I exercised my *Municipal Act* discretion to conduct an inquiry into whether section 14.1 was contravened.

27. Section 14.1 provides as follows:

During meetings, members shall conduct themselves with decorum. Respect for delegations, fellow members and staff requires that all members show courtesy and not distract from the business of the Council or Committee during presentations or when other members have the floor.

Members will avoid any conduct towards a member of Council or staff which is known or ought reasonably to be known to be unwelcome, which offends, embarrasses or intimidates, or which reflects intolerance towards any group or individual.

28. I issued a Notice of Inquiry on September 25. It was sent to the Respondent and both Complainants. The Notice included the text of the complaints and identified section 14.1 as the provision that was the subject of the inquiry.

29. The Notice informed the parties that, "Processing times and inquiry timing are delayed during the COVID-19 pandemic." It also stated, "Accommodation will be made for parties unable to meet deadlines. In turn, I ask the parties to be patient with each other and with the process during this extraordinary situation."

30. The Respondent states that he did not receive the Notice when it was originally issued, and only received it after I had it delivered to his residence. Once he received it, I interviewed the Mayor by telephone. He did not file a written response to the complaints.

31. Under subsection 223.3 (3) of the *Municipal Act*, I delegated to Paul Burbank, a lawyer who works with me, the authority to conduct additional interviews.

32. While I conduct a fair and balanced process that allows both parties to be heard, I remain mindful of the fact that the financial impact of code of conduct complaints and Integrity Commissioner investigations falls entirely on the municipal tax base. Integrity Commissioners and codes of conduct have been mandated by the Province without any corresponding provincial funding.

33. Consequently, I conduct a full and fair process that at the same time is efficient and reasonable taking into account the circumstances of each case.

34. In this case, the comments of the Mayor largely speak for themselves. The only purpose of interviews was to identify any additional context that might be relevant.

ISSUES AND ANALYSIS

35. I have considered the following issues:

- A. Does this case fall within an Integrity Commissioner's jurisdiction?
- B. Did the Respondent's comments contravene section 14.1 of the Code?

A. DOES THIS CASE FALL WITHIN AN INTEGRITY COMMISSIONER'S JURISDICTION?

36. A presiding officer is in a much better position than an Integrity Commissioner to deal with conduct that occurs at a meeting.

37. The Procedural By-law, By-law Number 61-2018, as amended, clearly is applicable to the September 2 incident. It provides, in part:

4. Duties of the Chair

It shall be the duty of the chair:

...

- k) to lead on all occasions with the observance of order and decorum, in a manner that is respectful to delegations, fellow members and staff;
- l) to enforce on all occasions, the observance of order and decorum among the Members;
- m) to call by name any Member persisting in a breach of the Rules of Procedure and order the member to vacate the Council Chamber;

...

6. Conduct of Members

6.1 Any Code of Conduct or Ethics applicable to Members of Council adopted by Council shall apply during a meeting held pursuant to this by-law.

6.2 A Member shall have the following duties:

- a) to deliberate on the business before it;
- b) to vote when a motion is put to a vote;
- c) to respect the Rules of Procedure.

6.3 No Member shall:

- a) use offensive words or unparliamentary language in or against the Council or against any member of staff or the public;

...

- d) disobey the Rules of Procedure or a decision of the Chair or of the Council on questions of order or practice or upon the interpretation of the rules of the Council;

...

6.4 Where a Member persists in any disobedience of the Rules of Procedure after having been called to order by the Chair, the Chair shall forthwith put the question, no amendment, adjournment or debate being allowed, "that such Member be ordered to leave his/her seat for the duration of the meeting of the Council," but if the Member apologizes he/she may be permitted to retake his/her seat.

6.5 The Code of Conduct, pursuant to by-law 21-2016, as amended from time to time applies.

38. Section 6.3 prohibits “offensive words or unparliamentary language.”

39. Section 4 m) makes it the duty of the presiding officer, “to call by name any Member persisting in a breach of the Rules of Procedure and order the member to vacate the Council Chamber.”

40. The primary responsibility to uphold order and decorum is that of the presiding officer who, unlike an Integrity Commissioner, is present and able to act immediately.

41. In my view, sections 6.1 and 6.5 of the Procedural By-law empower the presiding officer to apply the Code of Conduct in the course of chairing a meeting.

42. Several other Integrity Commissioners share the view that they should not supplant presiding officers’ authority over comments made during Council meetings.⁹

43. I recognize that this case is unique. The Member who made the comments at issue was the Mayor, the presiding officer. He could not call himself to order. By the time the Deputy Mayor assumed the role of presiding officer, the Mayor had left, and it might have been impractical to call the Mayor to order or rule on a breach of decorum.

44. Other relevant factors include the following: The presiding officer’s ultimate sanction, in section 4 m) of the Procedural By-law, is to order a Member to leave the room, and the Mayor had already removed himself. At the time of the comments, it seemed that the Mayor might actually have intended to resign, in which case it might have been moot for the Deputy Mayor, as presiding officer, to address the breach of decorum.

45. I also note that the complaints were filed prior to the September 16 Council meeting, at which Council confirmed that the September 2 Township-tour discussion was an open meeting discussion and that the recording should be made public. Now that the recording has been made public, there seems little value in having the Integrity Commissioner make findings of fact about words that everyone can hear. Now that the recording has been the subject of scrutiny, it is unclear how my evaluation will advance understanding of what occurred.

⁹ City of Toronto, Report on Complaint (April 6, 2005), Integrity Commissioner David Mullan, at 4; City of Toronto, Integrity Commissioner Annual Report-2009 (July 29, 2009), Interim Integrity Commissioner Lorne Sossin, at 12; City of Toronto, Integrity Commissioner Annual Report-2010 (June 28, 2010), Integrity Commissioner Janet Leiper, at 4; City of Toronto, Report from the Integrity Commissioner on Violation of Code of Conduct: then-Mayor Rob Ford (September 22, 2015), Integrity Commissioner Valerie Jepson, at 10.

46. In *Chan v. Therrien*, 2021 ONMIC 6, at paragraphs 104-105, I considered the legislative framework of Code of Conduct inquiries, and made these observations (footnotes omitted):

Codes of Conduct and Integrity Commissioner inquiries are significant matters. The Legislature has seen fit to require that each municipal council adopt a Code of Conduct, and either appoint an Integrity Commissioner or obtain the services of one. Integrity Commissioners have a role in giving advice to Council Members, but the Legislature perceives the function to be so weighty, it has mandated that both the request for advice and the response be in writing. Upon the request of a Council, a Council Member or a member of the public, an Integrity Commissioner may conduct an inquiry into whether a Council Member has contravened a Code of Conduct. In an inquiry, the Integrity Commissioner may use *Public Inquires Act* powers to issue summonses, take evidence under oath, and compel document production. The Integrity Commissioner is entitled to free access to all books, accounts, financial records, electronic data processing records, reports, files and all other papers, things or property of the municipality that the Integrity Commissioner believes to be necessary to the inquiry. In the event of a contravention, the Integrity Commissioner may recommend and Council may impose a suspension of up to 90 days' pay.

These are serious provisions, and their implementation comes with a material cost to each municipality.

47. When it enacted this regime, did the Legislature intend that municipalities would need to pay Integrity Commissioners to investigate comments that are already available on public recordings, or to interpret whether words like “scumbag” are impolite?

B. DID THE RESPONDENT’S COMMENTS CONTRAVENE SECTION 14.1 OF THE CODE?

48. The language used was obviously a breach of decorum.

49. However, Council is in the best position to decide what steps, if any, to take as a result of this finding.

50. It is clear that the Respondent and Complainants have history that pre-dates the September 2 incident. It is also clear that much had already occurred on that day, including another Council Member’s departure. Council Members and the public are aware of this context. I have decided not to search back in time to assess whether there was justification or provocation that explains what occurred. I do find that there was no *immediate* provocation for the remarks.

RECOMMENDATION

51. I recommend that Council receive this Report.

CONTENT

52. Subsection 223.6 (2) of the *Municipal Act* states that I may disclose in this report such matters as in my opinion are necessary for the purposes of the report. All the content of this report is, in my opinion, necessary.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Guy Giorno', with a stylized, flowing script.

Guy Giorno
Integrity Commissioner
Township of Amaranth

June 28, 2021

From: [Ingrid Sproxton](#)
To: [Nicole Martin](#)
Cc: [Catherine Goustos](#); [Holly Boardman](#); [Michael Rubicini \(michael.rubicini@wdgpublichealth.ca\)](#)
Subject: 2021 Rotary Drive-Thru Ribfest
Date: Monday, June 28, 2021 10:49:46 AM
Attachments: [Orangeville Rotary Drive-Thru Ribfest - 2021 Operations & COVID-19 Safety Plan.pdf](#)

Hello Ms. Martin,

My name is Ingrid Sproxton and I am a member of the Rotary Club of Orangeville (RCO). RCO is planning to host the 2nd Drive-Thru Ribfest on July 16 and 17, 2021. The location is unchanged from last year, the event will be held on the grounds of the Headwaters Fitness & Racquet Club located at 205467 Dufferin Road 109 in Amaranth. The event is entirely outdoors and drive-thru, patrons never leave their vehicles. Car line-ups will be located in the grounds of Greenwood Construction which shares the same address as Headwaters Fitness & Racquet Club. My apologies for not sending the Town this notification earlier; Mike Rubicini from WDGPH advised us that we should notify you even though the event is being held on private property. Again my apologies. For your reference, I've attached the operations plan for the event. If you require any further information or would like to schedule a virtual meeting to discuss please contact me at isproxto@hotmail.ca or 416-565-7304.

Thanks and regards,

Ingrid

Ingrid Sproxton
Treasurer, Rotary Club of Orangeville



Rotary Club of Orangeville

P.O. Box 265

Orangeville, Ontario L9W 2Z6

rotarycluboforangeville@gmail.com

Operations & COVID-19 Safety Plan

for the

2021 Orangeville Rotary Drive-Thru Ribfest



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I. Business Details

The Rotary Club of Orangeville is the event organizer. The 2021 Drive-Thru Ribfest is being held in the grounds of the Headwaters Fitness and Racquet Club. The welcome tent and car line-ups will be located in the grounds of Greenwood Construction. Contact information is listed below.

Rotary Club of Orangeville
P.O. Box 265
Orangeville, Ontario L9W 2Z6
rotarycluboforangeville@gmail.com
416-565-7304

Headwaters Fitness and Racquet Club
205467 County Road 109
Amaranth, Ontario L9W 0V1
519-942-2255

Greenwood Construction
205467 County Road 109
Amaranth, Ontario L9W 0V1
519-941-0732

As the event organizer, the Rotary Club of Orangeville will comply with all provincial COVID-19 protocols and safety guidelines.

II. Operations Plan

Logistics

Vehicles will enter the site from Broadway Ave./County Road 109 by turning into the roadway leading to Greenwood Construction and the Headwaters Fitness and Racquet Club. Ribfest patrons will proceed to the Ribfest welcome tent located at the edge of the Greenwood Construction truck yard. Patrons of the Edge Restaurant or Headwaters Fitness & Racquet Club will turn left to take the roadway to the restaurant and club.

From the Ribfest welcome tent, drivers will be directed to the appropriate queue. If patrons wish to order from Festival Foods or the Rotary Club of Palgrave Chuckwagon, they will be directed to the non-rib food order lane. After ordering, they will re-enter the Ribber lane. Patrons wishing to order ribs only, will be directed to one of the ribber wait lanes in the Greenwood Construction yard. Depending on volume of cars, the yard can accommodate up to 8 lanes plus the lane reserved for the non-rib food orders. If volume increases, additional lanes will be set up. If volume decreases, lanes will be shut down.

At the north end of the Greenwood Construction yard, there is a merge area, where the ribber wait lanes and the non-rib food order lane will merge into one ribber lane. Cars will then proceed to one of the two ribbers to order and pick up their rib orders. Ribbers will be located beside the Headwaters Fitness and Racquet

Club. Once rib orders have been picked up, vehicles will exit the ribber area and proceed along the roadway from the Edge restaurant and Headwaters club to Broadway Ave./County Road 109. There will be food pickup lane off the roadway for patrons who have ordered from the non-rib vendors where non-rib food orders will be picked up from the non-rib food vendors. After picking up all their food orders, vehicles will proceed along the roadway and exit the site by turning onto Broadway Ave./County Road 109, or by proceeding straight through the lights to Riddell Road.

At no time will patrons need to leave their vehicles. Appendix A contains site maps showing each area and traffic flow.

COVID-19 Safety Plan

Masks will be worn by vendor staff and all Ribfest volunteers. Physical distancing of 2 meters between staff, volunteers and patrons will be maintained as much as possible. Hand sanitizer will be available for all Ribfest volunteers in the Ribfest welcome tent. We anticipate that at any given time, there will be no more than 15 volunteers on site, and that there will be no more than 5 volunteers in any one area, e.g. the Ribfest welcome tent. Each vendor and the Rotary Club of Orangeville will comply with all provincial COVID-19 protocols and safety guidelines.

Dates and Hours of Operation

i. Dates and hours of operation for Ribfest are:

- Friday July 16th, 4 p.m. to 8 p.m.
- Saturday July 17th, 12 p.m. to 8 p.m.

ii. Setup

- Friday July 16th, 12 p.m. to 3 p.m. (the ribbers may set up earlier)
- A walkthrough by WDGPH will be scheduled for 3 p.m. on Friday July 16th.

iii. Teardown & Clean-up

- Saturday July 17th, 8 p.m. to 9:30 p.m.

Communications

During event operating hours, all parties will communicate face-to-face or using cell or smart phones.

Food Service

Two ribbers will provide ribs. There will be two other food vendors. Offerings for confirmed vendors are listed below.

- Festival Foods – funnel cakes and other dessert offerings
- Rotary Club of Palgrave’s Chuckwagon – grilled cheese sandwiches

All food will be prepared on site and all food arrangements will be in full compliance with Wellington-Dufferin-Guelph health authority requirements.

Portable Washrooms

Two portable washrooms for the ribbers will be rented from Chantler's Environmental Services.

Appendix A – Site Maps

The following site maps are included:

- Ribfest Site Entry & Non-Rib Food Vendors
- Ribfest Waiting Queues
- Ribfest Site Ribbers
- Ribfest Overall Concept Plan

Ribfest Site Entry & Non-Rib Food Vendors

Ribfest Waiting Queues

Ribfest Site Ribbers

Ribfest Overall Concept Plan

THIS AGREEMENT MADE THE _____ DAY OF _____, 201__.

BETWEEN:

Brenda Lamont

hereinafter called the "Owners" of the first part

-and-

**THE CORPORATION OF THE
TOWNSHIP OF AMARANTH**

hereinafter called the "Township" of the second part

-and-

hereinafter called the "Mortgagee"

WITNESSES THAT:

WHEREAS the Owners own the land described in Schedule "A" to this Agreement which is hereinafter referred to as "the land";

AND WHEREAS the Owners have requested that the Township enact a temporary use by-law, to permit a temporary use garden suite in accordance with the application;

AND WHEREAS the Township considers the Owner's request to be in the public interest provided that certain conditions as hereinafter set out are complied with;

AND WHEREAS as a condition of passing a by-law allowing a temporary use of a garden suite pursuant to Section 39.1 of the Planning Act, as amended, Council require the Owners of the garden suite to enter into this Agreement with the municipality;

AND WHEREAS the Owners warrant that the Mortgagee who is a party hereto is the only Mortgagee of the lands;

NOW THEREFORE the Owners covenant and agree with the Township as follows:

1. This Agreement affects the land described in the attached Schedule "A" hereto, hereinafter referred to as "the land" and the Owners hereby consent to the registration of this Agreement against the title of the land. For the purpose of this Agreement, garden suite is defined in Section 39.1(2) of the Planning Act R.S.O. 1990, Chapter P.13 as amended and in Section 5.85 of the Township of Amaranth Zoning By-law 2-2009. This registration and agreement will be registered for a maximum of twenty (20) years.
2. Prior to the Township executing this Agreement, the Owners agree to submit to the Township security in the amount of \$ 5,000.00, cash, certified cheque or irrevocable, automatically renewable Letter of Credit, which shall be held by the Township until such time as the garden suite is removed.
3. The Owners covenant and agree to pay the following charges, levies, taxes and fees and to provide the following documentation prior to the Township executing this Agreement:
 - (i) payment of all outstanding municipal taxes, if any;
 - (ii) any cost pertaining to this application shall be borne by the Owners.
4. The Owners agree to obtain the necessary building permits / authorizations from the Building Department for the garden suite as shown on the attached Schedule "B". It is acknowledged that it is the Owners' sole responsibility to ensure that all necessary permits and authorizations as aforesaid have been obtained.
5. The Owners agree to develop the land in accordance with the attached Schedule "B". Any changes to the garden suite and/or the immediate site of the garden suite must first be approved in writing by the Township. Amendments to this Agreement and associated site plans may be required.
6. The Owners will permit the garden suite installed on the land to be occupied only by _____.
7. The Owners shall be released from all obligations contained herein upon the removal of

the garden suite. At that time, the Township shall execute a Release in registerable form to be registered on title at the expense of the Owners and forward any balance of the deposit without interest to the Owners.

- 8. The Owner agrees to remove the garden suite installed on the land within six (6) months after the occupancy of the suite ceases by _____ or upon expiry of Temporary Use By-law No. _____, whichever occurs first.
- 9. If the garden suite is not removed as required by this Agreement, the Township is hereby authorized to remove said unit and may utilize those funds held as security by the Township for the purpose of enforcing this Agreement.
- 10. The Mortgagee hereby agrees that in the event of the Mortgagee becoming the owner of the lands under its mortgage by way of foreclosure, purchase, quit claim, release or otherwise, either beneficially or in trust, then the mortgage shall be deemed to be postponed and subject to this Agreement.
- 11. The security will be remitted to the Owners without interest, once the garden suite has been removed. It is the Owners' obligation to make a written request for the return of any remaining monies of the security. If any terms of this Agreement are not complied with, the security will be forfeited.
- 12. All facilities and matters required by this Agreement shall be provided and maintained by the Owners at their sole risk and expense to the satisfaction of the Township, and in accordance with the standards determined by the Township.
- 13. This Agreement shall be read with such changes of gender and number as to the context may require and shall ensure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals.

SIGNED, SEALED & DELIVERED
in the presence of:

)	THE CORPORATION OF THE TOWNSHIP
)	OF AMARANTH:
)	
Date: _____)	_____
)	Mayor
)	
)	
Date: _____)	_____
)	Clerk
)	(We have the authority to bind the
)	Corporation)
)	
)	OWNERS:
)	
)	
Date: _____)	_____
)	Print Name & Signature
Witness: _____)	
(Print Name & Signature))	
)	
Date: _____)	_____
)	Print Name & Signature
Witness: _____)	
(Print Name & Signature))	
)	MORTGAGEE:
)	
)	
Date: _____)	_____
)	Print Name & Signature
Witness: _____)	
(Print Name & Signature))	

SCHEDULE 'A'

MUNICIPAL DESCRIPTION:	474219 3 rd Line, Amaranth
LEGAL DESCRIPTION:	Concession 2, West Part Lot 14 and Concession 2, East Part Lot 14, 7R-2208, Part 1, Township of Amaranth, County of Dufferin.
PIN:	34056 - 0011

SCHEDULE 'B'

PLANS